



6611 W. Cross Creek Bend Lane, PO Box 279
Fulshear, Texas 77441
Phone: 281-346-1796 ~ Fax: 281-346-2556
www.FulshearTexas.gov

CITY COUNCIL:

MAYOR: Don McCoy

COUNCIL MEMBER AT-LARGE:
Kent Pool

COUNCIL MEMBER AT-LARGE:
Jason Knape

COUNCIL MEMBER DISTRICT 1:
Sarah B Johnson

COUNCIL MEMBER DISTRICT 2:
Patrick Powers

COUNCIL MEMBER DISTRICT 3:
Christina Baron

COUNCIL MEMBER DISTRICT 5:
Abhijeet Utturkar

COUNCIL MEMBER DISTRICT 4:
Richard Russell

SPECIAL CITY COUNCIL MEETING MINUTES April 1, 2025

i. CALL TO ORDER

A SPECIAL CITY COUNCIL MEETING WAS CALLED TO ORDER BY MAYOR MCCOY AT THE CITY OF FULSHEAR MUNICIPAL COMPLEX 6611 WEST CROSS CREEK BEND LANE, FULSHEAR, TEXAS AT 6:00 PM.

ii. QUORUM AND ROLL CALL

THE CITY SECRETARY DID ROLL

CALL.

A QUORUM WAS PRESENT.

COUNCIL PRESENT:

KENT POOL
SARAH B. JOHNSON
PATRICK POWERS
DON MCCOY
CHRISTINA BARON
JOEL PATTERSON
ABHIJEET UTTURKAR

COUNCIL ABSENT:

JASON KNAPE

STAFF PRESENT:

MARIELA RODRIGUEZ
KELSEE LEE
ZACH GOODLANDER

JOSH GREEN
KATIE LEWIS
GARY SCHATZ
TIFFANY STODDER
JOSH BROTHERS
NIRMA ZUBAIR
MATTHEW RILEY
ABRAN LOPEZ
ALEX ROJAS
SIMONA BARCA
KENNY SEYMOUR
OFFICER GARZA @ 6:14PM

OTHERS PRESENT:
AARON GROFF
AND 8 OTHERS THAT DID NOT SIGN IN.

iii. **INVOCATION**

COUNCIL MEMBER POOL DID THE INVOCATION.

iv. **PLEDGE OF ALLEGIANCE TO THE US FLAG**

I PLEDGE ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE REPUBLIC FOR WHICH IT STANDS, ONE NATION UNDER GOD, INDIVISIBLE, WITH LIBERTY AND JUSTICE FOR ALL.

v. **PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG**

HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE

vi. **CITIZEN COMMENTS**

THIS IS AN OPPORTUNITY FOR CITIZENS TO SPEAK TO COUNCIL RELATING TO AGENDA AND NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO REGISTER IN ADVANCE AND MUST LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

AARON GROFF, RESIDENT OF FULSHEAR, THANKED MAYOR AND COUNCIL

FOR THEIR HARD WORK AND EFFORTS FOR THE TAX RATE AND PARK BOND THAT IS PART OF THE UPCOMING MAY ELECTION. HE WANTED TO INFORM OTHER CITIZENS THAT THE TAX INCREASE WOULD ONLY BE .018 IF BOTH PROPOSITIONS WERE TO PASS.

MAYOR MCCOY MADE ANNOUNCEMENTS REGARDING OPENING ON BOARDS AND COMMISSIONS AND KEEP TEXAS BEAUTIFUL GOLD STATUS.

vii. **CONSENT**

ITEMS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND ARE GENERALLY ENACTED IN ONE MOTION, THE EXCEPTION TO THIS RULE IS THAT COUNCIL MEMBER(S) MAY REQUEST ONE OR MORE ITEMS TO BE REMOVED FROM THE CONSENT AGENDA FOR A SEPARATE DISCUSSION AND ACTION.

A. CONSENT AND APPROVAL OF RESOLUTION NO. 2025-656, A RESOLUTION REPEALING AND REPLACING RESOLUTION NO. 2020-455, AMENDING THE POLICIES AND PROCEDURES FOR THE RESERVATION, RENTAL, AND USE OF THE IRENE STERN COMMUNITY CENTER

B. CONSENT AND APPROVAL OF RESOLUTION NO. 2025-655, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS EXERCISING THE CITY'S OPTION TO EXTEND THE TERM OF THAT CERTAIN PROMISSORY NOTE BETWEEN THE CITY AND BANCORPSOUTH BANK DATE JUNE 18, 2021

C. CONSENT AND APPROVAL OF A PURCHASE ORDER FOR STREET AND SIDEWALK LIFTING

D. CONSENT AND APPROVAL OF THE COOPERATIVE PURCHASING AGREEMENT FOR PROJECT MANAGEMENT SOFTWARE

MAYOR PRO-TEM PATTERSON REQUESTED TO PULL CONSENT ITEM A FOR DISCUSSION.

COUNCIL MEMBER UTTURKAR REQUESTED TO PULL CONSENT ITEM D FOR DISCUSSION.

A MOTION WAS MADE BY COUNCIL MEMBER UTTURKAR TO APPROVE CONSENT ITEMS B AND C. IT WAS SECONDED BY COUNCIL MEMBER POWERS. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS,

UTTURKAR NAYS:

ABSTAIN: ABSENT:

KNAPE MOTION

APPROVED

CONSENT ITEM A

MAYOR PRO-TEM PATTERSON REQUESTED TIFFANY GO OVER THE HIGHLIGHTS/CHANGES TO THE POLICY.

TIFFANY WENT OVER THE CHANGES AND ANSWERED QUESTIONS FROM COUNCIL.

A MOTION WAS MADE BY MAYOR PRO-TEM PATTERSON TO APPROVE CONSENT ITEM A, RESOLUTION 2025-656. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS, UTTURKAR

NAYS:

ABSTAIN:

ABSENT: KNAPE

MOTION APPROVED

CONSENT ITEM D

MATTHEW RILEY ANSWERED QUESTIONS FROM COUNCIL.

A MOTION WAS MADE BY COUNCIL MEMBER UTTURKAR TO APPROVE CONSENT ITEM D. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS, UTTURKAR

NAYS:

ABSTAIN:

ABSENT: KNAPE

MOTION APPROVED

viii. BUSINESS

A. CONSIDERATION AND POSSIBLE ACTION REGARDING THE FULSHEAR SENIOR CIVIC ASSOCIATION DBA FULSHEAR SENIOR CENTER USE OF THE IRENE STERN COMMUNITY CENTER

KELSEE LEE, EXPLAINED THAT EFFORTS HAVE BEGUN TO REESTABLISH A SENIOR CENTER AT THE IRENE STERN COMMUNITY CENTER. SINCE THE LAST PRESENTATION THEY GOT THEIR 501-C3 DESIGNATION AND HAVE BEEN WORKING ON DIFFERENT PARTNERSHIPS WITHIN THE COMMUNITY. THE SENIOR CENTER HOSTED THEIR FIRST MEETING AT IRENE STERN ON MARCH 12 TO GAGE INTEREST IN THE PROGRAM.

THE FULSHEAR SENIOR CENTER HAS BEEN IN CONTACT WITH THE FORT BEND SENIORS

KELSEE WENT OVER THE DAYS AND HOURS THAT THE CITY OFFERED TO THE FULSHEAR SENIOR CENTER.

THE CITY COUNCIL MEMBER EXPRESSED THEIR OPINIONS AND ASKED QUESTIONS.

CITY STAFF ANSWERED QUESTIONS FROM CITY COUNCIL.

JOHN DOWDALL SPOKE ABOUT HIS KNOWLEDGE ON HOW THE FORT BEND SENIOR CENTER WORKS AND WHAT THEY DO REGARDING OPENING, SET UP, CLEAN UP, TAKE DOWN, AND CLOSING. MR. DOWDALL ANSWERED QUESTIONS FOR COUNCIL.

KELSEE CONFIRMED THE DIRECTION SHE RECEIVED FROM COUNCIL:

- DRAFTING AN AGREEMENT MONDAY -FRIDAY 9:00AM - 1:00PM
- 7 DAY ADVANCE NOTICE IN THE CASE OF AN
- EVENT WHERE STORAGE ITEMS WILL GO LOOKING
- INTO A 1 YEAR TERM AGREEMENT
- ADDITIONAL INFORMATION IN COST OF MAINTAINING IRENE
- STERN CLARIFY WHO DOES THE CLEANING

THERE WAS NO ACTION ON THIS ITEM.

****FOR THE FULL DISCUSSION REFER TO THE CITY'S WEBSITE TO VIEW THE VIDEO****

B. CONSIDERATION AND POSSIBLE ACTION TO ADOPT THE UPDATE TO THE 2024 PARKS AND PATHWAYS MASTER PLAN

TIFFANY STODDER DID A RECAP OF THE RENDERINGS PRESENTED IN MARCH FOR IRENE STERN, FRANCIS SMART PARK, AND BESSIES CREEK PARK.

SINCE THE LAST MEETING CITY STAFF HAS COORDINATED WITH THE DEVELOPER REGARDING AN ADJACENT LOT IDENTIFIED FOR PARKING. CITY STAFF ANSWERED QUESTIONS FROM COUNCIL MEMBER UTTURKAR.

A MOTION WAS MADE BY COUNCIL MEMBER POOL TO APPROVE THE PARKS AND PATHWAY MASTER PLAN 2024. IT WAS SECONDED BY COUNCIL MEMBER POWERS. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS, UTTURKAR
NAYS:
ABSTAIN:
ABSENT: KNAPE

MOTION APPROVED

C. PRESENTATION AND POSSIBLE ACTION RELATED TO THE ESTABLISHMENT OF THE CITY OF FULSHEAR'S YOUTH ADVISORY COMMISSION (YAC)

MARIAH GALLEGOS DID A PRESENTATION OF THE FOLLOWING:

YOUTH ADVISORY COMMISSION

- YOUTH COMMISSION- ABOUT
- YOUTH COMMISSION- ABOUT (CONTINUED)
- YOUTH COMMISSION- EXPECTATIONS
- YOUTH COMMISSION- ELIGIBILITY
- YOUTH COMMISSION- APPLICATION
- YOUTH COMMISSION- TIMELINE
- QUESTIONS / SUGGESTIONS?

COUNCIL WENT OVER THE BYLAWS AND THE SELECTION PROCESS THEY WOULD LIKE TO SEE.

MARIAH ANSWERED QUESTIONS FROM COUNCIL.

MAYOR TOOK A VOTE ON BEING IN FAVOR OF MOVING FORWARD ON THIS PROGRAM.

ALL COUNCIL MEMBER PRESENT WERE IN FAVOR.

**** FOR THE FULL DISCUSSION REFER TO THE CITY'S WEBSITE TO VIEW THE VIDEO****

D. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN AMENDMENT TO THE MASTER FEE SCHEDULE AS IT RELATES TO BUILDING E PERMITS
NIMRA ZUBAIR EXPLAINED CITY STAFF IS RECOMMENDING THE IMPLEMENTATION OF ELECTRICAL BUILDING INSPECTION FEES (BUILDING E. PERMITS). THESE FEES ARE BEING PROPOSED TO COVER THE COST TO REVIEW AND INSPECT ELECTRICAL PLANS INSTALLATIONS FOR RESIDENTIAL DEVELOPMENT, COMMERCIAL DEVELOPMENTS, GENERATORS AND SWIMMING POOLS. THE FEES WILL BE COLLECTED FROM THE APPLICANT OF THE BUILDING PERMITS.

NIRMA EXPLAINED HOW THE FEES WERE SELECTED AND THE

FOLLOWING FEES THAT WILL BE CHARGED FOR EACH ELECTRICAL INSPECTION:

- RESIDENTIAL ELECTRICAL INSPECTIONS- \$95
- COMMERCIAL ELECTRICAL INSPECTIONS- \$300
- GENERATOR ELECTRICAL INSPECTIONS-
- \$95 POOL ELECTRICAL INSPECTIONS- \$45

A MOTION WAS MADE BY COUNCIL MEMBER POWERS TO APPROVE AN AMENDMENT TO THE MASTER FEE SCHEDULE AS IT RELATES TO BUILDING E PERMITS. IT WAS SECONDED BY COUNCIL MEMBER UTTURKAR. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS, UTTURKAR

NAYS:

ABSTAIN:

ABSENT: KNAPE

MOTION APPROVED

- E. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2025-657 OF THE CITY OF FULSHEAR, TEXAS SUPPORTING THE PARTICIPATION IN THE 2025 WATER PROVIDER WATER CONSERVATION PROGRAM ESTABLISHED BY THE NORTH FORT BEND WATER AUTHORITY, AND TO ESTABLISH A WATER CONSERVATION COMMITTEE**
BEN GLYNN EXPLAINED THAT THE CITY MET ALL OF THE REQUIREMENTS WITH THE NORTH FORT BEND WATER AUTHORITY AND WE WILL BE RECEIVING THE FOLLOWING ESTIMATED REFUNDS:

- JANUARY \$7000
- FEBRUARY \$5000

BEN STATED THAT ONE OF THE REQUIREMENTS ARE THAT THREE(3) COUNCIL MEMBERS AND ONE(1) COMMUNITY LIAISON JOIN THE CONSERVATION COMMITTEE. THE COMMITTEE IS ONLY REQUIRED TO MEET ONCE A YEAR.

THE FOLLOWING WERE THE SELECTED COMMITTEE MEMBERS:

- PATRICK POWERS
- ABHI UTTURKAR
- CHRISTINA BARON
- RANDY CONNOR (COMMUNITY LIAISON)

A MOTION WAS MADE BY COUNCIL MEMBER POWERS TO NOMINATE COUNCIL MEMBER UTTURKAR, COUNCIL MEMBER BARON, COUNCIL MEMBER POWERS AND MR. CONNOR AS THE COMMUNITY LIAISON DEPENDING ON THE OUTCOME OF THE ELECTION. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING

VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS, UTTURKAR

NAYS:

ABSTAIN:

ABSENT: KNAPE

MOTION APPROVED

ix. **EXECUTIVE SESSION**

A.

CLOSED SESSION IN ACCORDANCE WITH SECTION 551.087 OF THE TEXAS OPEN MEETINGS ACT (CHAPTER 551, GOVERNMENT CODE), ECONOMIC DEVELOPMENT NEGOTIATIONS. DISCUSS OR DELIBERATE REGARDING COMMERCIAL OR FINANCIAL INFORMATION THAT THE GOVERNMENTAL BODY HAS RECEIVED FROM A BUSINESS PROSPECT THAT THE GOVERNMENTAL BODY SEEKS TO HAVE LOCATE, STAY, OR EXPAND IN OR NEAR THE TERRITORY OF THE GOVERNMENTAL BODY AND WITH WHICH THE GOVERNMENTAL BODY IS CONDUCTING ECONOMIC DEVELOPMENT NEGOTIATIONS OR TO DELIBERATE THE OFFER OF A FINANCIAL OR OTHER INCENTIVE TO SUCH BUSINESS PROSPECT

A MOTION WAS MADE BY COUNCIL MEMBER JOHNSON TO MOVE INTO EXECUTIVE SESSION ACCORDING TO SECTION 551.087 OF THE TEXAS OPEN MEETINGS ACT. IT WAS SECONDED BY COUNCIL MEMBER UTTURKAR. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS, UTTURKAR

NAYS:

ABSTAIN:

ABSENT: KNAPE

MOTION APPROVED

MAYOR MCCOY ADJOURNED THE MEETING INTO EXECUTIVE SESSION AT 7:21PM

MAYOR MCCOY RECONVENED THE SPECIAL MEETING AT 8:22PM

x. **ACTION FROM EXECUTIVE SESSION**

THERE WAS NO ACTION FROM EXECUTIVE SESSION.

xi. ADJOURNMENT

A MOTION WAS MADE BY COUNCIL MEMBER UTTURKAR TO ADJOURN. IT WAS SECONDED BY COUNCIL MEMBER POWERS. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS, UTTURKAR
NAYS:
ABSTAIN:
ABSENT: KNAPE

MOTION APPROVED

MAYOR MCCOY ADJOURNED THE SPECIAL MEETING AT 8:23PM



ATTEST:

DON MCCOY, MAYOR

MARIELA RODRIGUEZ, CITY SECRETARY