



CITY OF FULSHEAR

PO Box 279 / 6611 W Cross Creek Bend Ln
Fulshear, Texas 77441
Phone: 281-346-1796 ~ Fax: 281-346-2556
www.fulsheartexas.gov

MEETING MINUTES

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARKS AND RECREATION COMMISSION TO BE HELD ON **FRIDAY, SEPTEMBER 13, 2024, AT 9:00 A.M.** AT THE FULSHEAR CITY HALL, 6611 W CROSS CREEK BEND, FULSHEAR, TEXAS 77441 FOR THE PURPOSE OF CONSIDERING THE FOLLOWING ITEMS:

I. CALL TO ORDER

The meeting was called to order at 9:01am by Co-Chairperson Kimberly Bow.

II. CITIZEN COMMENTS

No comments

III. QUORUM/INTRODUCTIONS

*Present Members- Kimberly Bow, Leah Smith, Sarah McLeod, Dax Riley, Dawn McRea, Olympia Ridge, Sarah McLeod
Council Member Liaison- Jason Knape*

Absent Members: Ramona Ridge

Staff Members-Tiffany Stodder, Kayla Villagomez, Tiffany Fields, Mariela Rodriguez, Katie Lewis, Mariah Gallegos, Jesus Escobar.

IV. BUSINESS ITEMS

A. Approval of minutes for the meeting held September 13, 2024.

*The motion was made by Leah Smith to approve the minutes from September 13, 2024, seconded by Sarah McLeod.
The motion was unanimously approved by K. Bow, Riley, McLeod, Milligan, McRea, and Smith.*

B. City Council update from liaison Jason Knape.

Councilmember Knape provided an update regarding finalizing the 2025 Budget.

C. City Attorney, Byron Brown to discuss rules/regulations of serving on the commission.

City Attorney, Byron Brown updated the committee on rules and regulations for serving on a committee. Mr. Brown reiterated the committee as strictly an advisory board that makes recommendations to the council. The code indicates that the committee cannot make expenditures or direct City staff.

D. Update regarding Parks and Pathways Masterplan

Tiffany Stodder informed the committee that the survey regarding community priorities is live on the city website. In addition, two onsite opportunities will be available to citizens at Irene Stern Community Center. The results will be discussed/shared once the results are tabulated at the next Parks and Recreation meeting.

E. Update regarding Eagle Landing field use.

Tiffany updated the committee that a request for qualifications (RFQ) is in draft mode and once completed will be disseminated to user groups interested. The groups will submit qualifications by October 17, 2024, and the committee will have an opportunity to evaluate/recommend a group after presentations from each selected.

F. Park Development Updates:

1. Art Box Project

Tiffany Stodder updated that TXDOT has not responded.

2. Eagle Landing:

*Tiffany Stodder updated that construction is underway on the parking lots, concession stand plumbing.
The expected completion date is May 2025.*

3. Primrose Phase II and III:

Tiffany Stodder updated that the advertising for bids is happening and targeted for November or December for Council approval. Currently, phase III is on hold until further notice.

G. Presentation regarding the Parks and Recreation monthly budget report.

The financial report was provided by Erin Tureau and accepted by the committee.

H. Discussion and possible action regarding current grant opportunities or future opportunities.

No comments

I. Items of Community Interest

1. *Community Survey is now available to view and answer online.*

J. Future agenda items:

No items added for the October meeting.

V. **ADJOURNMENT**

A motion to adjourn was made by Sarah McLeod and seconded by Dax Riley to adjourn the meeting at approximately 9:56am. The motion was unanimous.