



# FULSHEAR DEVELOPMENT CORPORATION CITY OF FULSHEAR

PO Box 279 / 30603 FM 1093  
Fulshear, Texas 77441

Phone: 281-346-1796

Fax: 281-346-2556

## Meeting Minutes August 17, 2009

Present: Tommy Kuykendall, Jr., Larry Beustring, James Johnson, Mike Murnane, James Roberts, Wes Wauson

Visitors: Becky S. Daves, Shannon Purcell, *The Fulshear Times*, Jack Wauson, *Boy Scout Troop 941 Fulshear United Methodist Church*

1. Call to Order: Tommy Kuykendall, 6:34 PM
2. Citizen's Comments: None
3. Consideration of Request for Approval of Minutes from Fulshear Development Corporation Meeting of July 20, 2009.  
  
Motion: James Roberts 2<sup>nd</sup>: Wes Wauson ayes: 5 nays: 0
4. Presentation and discussion of financial statements to date.
5. Discussion regarding disposition of certificate of deposit that matured July 25, 2009. Motion to ratify emergency action to be set on next meeting agenda.
6. Presentation of annual Sales Tax Analysis report.
7. Consider and take action to approve Payables Due and Checks Paid Report(s).  
  
Motion: Mike Murnane 2<sup>nd</sup>: Wes Wauson ayes: 5 nays: 0
8. Presentation by Don Dulin re: new website rollout.
9. Review and discussion of 2008 (January – September) fiscal audit report prepared by Stephenson & Co.
10. Consider and take action to approve the 2008 fiscal audit and annual report including redline marks.  
  
Motion: Larry Beustring, 2<sup>nd</sup>: Mike Murnane ayes: 5 nays: 0
11. Discussion regarding a sign for the Irene Stern Park presented by Larry Beustring.
12. Consider and take action to purchase a sign for Irene Stern Park at a cost not to exceed \$750.00.  
  
Motion: Mike Murnane, 2<sup>nd</sup>: James Johnson ayes: 5 nays: 0
13. Discussion regarding City of Fulshear Administrative Agreement.

14. Consider and take action to adopt Administrative Agreement with City of Fulshear as modified: (Exhibit A)

- Modify paragraph 6 ARBITRATION, sentence one to read, *All disputes under this Agreement that cannot be resolved by the parties shall be submitted to arbitration before a single arbitrator under the rules and regulations of the American Arbitration Association.*
- Paragraph 3 COMPENSATION to state, *The FDC will pay the City of Fulshear an annual payment of one thousand dollars (\$1000.00) for the above named services.*
- Final version attached.

Motion: Murnane, 2<sup>nd</sup>: Johnson ayes: 5 nays: 0

15. Discussion regarding Support Services Agreement with Becky Daves.

16. Consider and take action to adopt Support Services Agreement with Becky Daves as modified: (Exhibit B)

- Add paragraphs (as in Administrative Agreement) for ARBITRATION, ENTIRE AGREEMENT, and APPLICABLE LAW;
- Paragraph B COMPENSATION to state,
  1. *In return for the herein noted services, FDC agrees to pay to Becky the sum of two hundred dollars (\$200.00) per month for an anticipated 8-9 hours per month.*
  2. *Becky will provide FDC with an invoice detailing services provided and hours worked. FDC will pay Becky twenty-five dollars per hour (\$25.00/hour) for time spent on special projects over nine (9) hours each month.*
  3. *Such payment shall be made upon provision of an invoice from Becky at least on a quarterly (three (3) month) basis.*
  4. *Becky shall likewise be reimbursed for any supplies or materials she may purchase with her own funds on behalf of FDC. Such individual purchases may not exceed one hundred dollars (\$100.00) per month without prior approval, and will only be reimbursed upon provision of a paid receipt.*
- Final version attached.

Motion: Wes Wauson, 2<sup>nd</sup>: Larry Beustring ayes: 5 nays: 0

17. Discussion regarding a 2009-2010 fiscal budget led by Tommy Kuykendall. Adjustments were made to the worksheet on a line-by-line basis for upcoming fiscal year projects.

18. Consider and take action to approve 2009-2010 fiscal budget as amended by adjustments made this meeting; see attached.

Motion: Mike Murnane, 2<sup>nd</sup>: James Roberts ayes: 5 nays: 0

19. Discussion of future agenda items.

- Action item to ratify change of venue for certificate of deposit that matured July 2009
- Action items to grant spending authority for designated officers within approved budget
- Invite Scott Stephenson to present/explain annual report
- Action item to ratify participation in Greater Ft. Bend Chamber Alliance event held at Fulshear Creek Crossing, September 17, 2009
- Action item to accept resignation of Rev. James Johnson from FDC Board

20. Next regularly scheduled meeting September 21, 2009, 6:30PM.

21. Adjournment: Approval to adjourn at 8:46 PM

Motion: Beustring, 2<sup>nd</sup>: Wauson ayes: 5 nays: 0

Prepared by: Becky S. Daves  
Assistant to the Secretary  
Fulshear Development Corporation

---

Wes Wauson  
Secretary  
Fulshear Development Corporation

---

Thomas C. Kuykendall, Jr.  
President  
Fulshear Development Corporation