



CITY OF FULSHEAR

30603 FM 1093, P. O. BOX 279, FULSHEAR, TEXAS 77441
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FULSHEAR CITY COUNCIL MINUTES SEPTEMBER 11, 2012

I. CALL TO ORDER

A Special Meeting of the Fulshear City Council was called to order by Mayor Thomas C. Kuykendall, Jr. on Tuesday, September 11, 2012 at 6:35 p.m. at 30603 FM 1093 Road, Fulshear, Texas and all citizens were welcomed.

II. QUORUM

A quorum was present.

Members Present:

*Thomas C. Kuykendall, Jr., Mayor
Stephen Gill, Mayor Pro Tem
Larry Beustring
Laverne Patterson
Jeff Roberts*

Members Absent:

J. B. Collins, Jr.

Staff Present:

*D. (Diana) Gordon Offord, City Secretary
C. J. Snipes, City Administrator
Kristina Brashear, Finance Director
Kenny Seymour, Chief of Police*

Others Present:

None

III. PUBLIC HEARING

A. **PUBLIC HEARING on the CITY of FULSHEAR FISCAL YEAR 2012-2013 TAX RATE**

Notice: The City Council of the City of Fulshear will hold a public hearing on a proposed tax rate (\$0.203656) for Fiscal Year 2013 in a meeting beginning at 6:30 p.m. on September 11, 2011 at

Fulshear City Hall, 30603 FM 1093 Fulshear, Texas 77441. Any person may attend and may participate in the hearing. A copy of the proposed tax rate is on file with the City Secretary at the address shown and on the Fulshear website (www.fulsheartexas.gov).

Mayor Kuykendall announced that the Public Hearing opened at 6:36 p.m. There were no comments.

Mayor Kuykendall announced that the Public Hearing closed at 6:37 p.m.

IV. **BUSINESS**

A. **CONSIDERATION and POSSIBLE ACTION to APPROVE CONTINUATION of COVERAGE ADMINISTRATION AGREEMENT with TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL**

C. J. Snipes, City Administrator, explained that TML (Texas Municipal League) sent over a renewal agreement that must be completed annually regarding employee's continuation of coverage. This is something that is done every year and no change.

A motion was made by Alderman Gill to approve continuation of coverage administration agreement with Texas Municipal League Intergovernmental Employee Benefits Pool. It was seconded by Alderwoman Patterson. The motion was carried by the following vote:

Ayes: Aldermen Beustring, Gill, Roberts, and Alderwoman Patterson

Nays: None

Absent: Alderman Collins

B. **CONSIDERATION and POSSIBLE ACTION to APPROVE RATE and/or RE-RATE AGREEMENT for EMPLOYEE HEALTH CARE INSURANCE with TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL**

C.J. Snipes, City Administrator, stated that the City has the option to decrease its annual contribution to TML IEBP (Texas Municipal League Intergovernmental Employee Benefit Pool) by offering "Consumer Centered Health Care Programs". This program offers different levels of deductible and out of pocket cost while the City pays a base rate. This plan would be subject to change if there is any legislation passed during the plan year affecting benefits. If the City chose to offer the Consumer Centered program, there would be approximately a savings of around \$6, 747.96. Mr. Snipes stated he has discussed this option with staff and no one was accepting of this plan.

D. Gordon Offord, City Secretary, stated it would be disadvantaged to the City to maintain good employees for the Police and Public Works Department as these positions were high-risk.

C. J. Snipes, City Administrator, pointed out that the out of pocket expenses would be costly to staff with family coverage as well as to the individual employee.

Mayor Kuykendall stated that when he heard the presentation from the TML representative, there were very few cities who chose this plan. His recommendation would be to remain on the current plan.

C.J. Snipes, City Administrator, suggest that we stay with the current plan.

A motion was made by Alderman Gill that we stay with the current plan for Employee Health Care Insurance with the Texas Municipal League Intergovernmental Employee Benefits Pool. It was seconded by Alderman Beustring. The motion was carried by the following vote:

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Ayes: Aldermen Beustring, Gill, Roberts, and Alderwoman Patterson

Nays: None

Absent: Alderman Collins

V. WORKSHOP

A. DISCUSSION of PROPOSED POLICY for CREDIT CARD USE

C. J. Snipes, City Administrator, stated we only have one debit card for office use and now that we have changed banks have the option of getting individual cards for staff to be used when doing City business. Also, if we do this, we need a policy in place and Kristina Brashear, Finance Director, has created a proposed policy outlining the guideline regarding the application, use, and termination of City credit cards issued to authorized employees.

Alderman Gill stated that what is our current policy regarding credit card use? Kristina Brashear, Finance Director, states she has one card for the entire office use and most staff do an expense report and reimburse by check. Kristina Brasher stated that the reason this came up is because most hotels will not accept a credit card that has the City's name on it and the staff person really cannot afford to have this type of expense on their personal credit card.

Alderwoman Patterson asked why can't hotel rooms be paid in advance. Ms. Brasher stated that the last time Chief Seymour took himself and two officers for training and the hotel would not honor their check from the City.

There was approximately a 35 minute discussion regarding the credit card among the Council Members. It was mention that limits needed to be set on the credit card, closely monitored, and one card for major purchasing for the office use.

There was no agreement among the members regarding this issue. The Council moved on to the next item. No action was taken.

B. DISCUSSION of FISCAL YEAR 2012-2013 GENERAL FUND and ENTERPRISE FUND BUDGETS

C. J. Snipes, City Administrator, discussed the General Fund Budget first and then the Enterprise Fund Budget. He stated there were no significant changes. Mr. Snipes stated starting on page 1-A-4 for Comprehensive Planning with "Kendig Keast" this item has used \$20,000.00 and still remains another \$35,000.00 on the contract and the figure was increased to \$50,000.00. On page 1-A-14 we included a sum of \$9700.00 to renovate the Community Center building. An additional fuel cost is being added to the Police department budget of \$8600.00 due to purchase of an additional Police car.

There are no change in the Enterprise budget. At current time, approximately \$200,000.00 in payment is being withheld until charges from Southwest Water Company can be reconciled.

Kristina Brashear, Finance Director, and Michelle Kirchner, Building Inspector, will be working together to reconcile charges that have been received from Southwest Water Company before a final payment is made to the company. They want to ensure that correct tap fee charges are correct.

Mr. Snipes will make adjustments to the General Fund and Enterprise budgets per input from Council Members and have them ready for final approval by next meeting.

Mayor Kuykendall asked if there were any other discussion or questions. It was silent. He requested for a motion to adjourn.

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VI. ADJOURNMENT

A motion was made by Alderman Beustring to adjourn. It was seconded by Alderwoman Patterson. The motion was carried by the following vote:

Ayes: Aldermen Beustring, Gill, Roberts, and Alderwoman Patterson

Nays: None

Absent: Alderman Collins

Mayor Kuykendall announced that we are adjourned at 7:36 p.m.

Thomas C. Kuykendall, Jr. - Mayor

Attest:

D. (Diana) Gordon Offord – City Secretary