



# CITY OF FULSHEAR

30603 FM 1093, P. O. BOX 279, FULSHEAR, TEXAS 77441  
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## FULSHEAR CITY COUNCIL MINUTES JULY 10, 2012

### I. **CALL TO ORDER**

*A Special City Council Meeting of the Fulshear City Council was called to order by Mayor, Thomas C. Kuykendall, Jr. at 6:34 p.m. Tuesday, July 10, 2012 at 30603 FM 1093, Fulshear, Texas and all citizens were welcomed.*

#### **Members Present:**

*Thomas C. Kuykendall, Jr., Mayor  
Larry Beustring  
J. B. Collins, Jr.  
Laverne Patterson  
Jeff Roberts*

#### **Members Absent:**

*Stephen Gill, Mayor Pro Tem*

#### **Staff Present:**

*D.(Diana) Gordon Offord, City Secretary  
C. J. Snipes, City Administrator  
Tim Kirwin, Assistant City Attorney*

#### **Others Present:**

*David Walker  
Mark Yentzen*

### II. **QUORUM**

*A quorum was present.*

### III. **BUSINESS**

#### **A. CONSIDERATION and POSSIBLE ACTION to APPROVE CONTRACT for WATER and WASTE WATER OPERATIONS**

*C. J. Snipes, City Administrator, explained that the contract before Council regarding the Water and Wastewater Operations has been revised to include revisions requested by the City and City Attorney. They concerned the legal liability and fee schedule changes. There was a ten minute discussion among the Council Members and all concerns were satisfied.*

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*A motion was made by Alderman Beustring to approve contract for Water and Waste Water Operations to be awarded to Severn Trent Environmental Services and start date would be July 16, 2012. It was seconded by Alderman Roberts. The motion was carried by the following vote:*

*Ayes: Alderman Beustring, Collins, Roberts, and Alderwoman Patterson*

*Nays: None*

*Absent: Alderman Gill*

**B. CONSIDERATION and POSSIBLE ACTION to APPROVE AGREEMENT for PROFESSIONAL IT SERVICES with WRIGHT TECHNOLOGIES**

*Mayor Kuykendall explained that the City plans to hire a new technology service. He stated we have a 30 day grace period to cancel service with a full refund if we are not satisfied with the service.*

*C. J. Snipes, City Administrator, states that our current cost for I.T. services is \$1400 per month and changing to Wright Technologies would save the City about \$300 per month. The current provider charges us \$125 an hour plus travel time for anything that cannot be done remotely (meaning office visit).*

*A motion was made by Alderman Roberts to approve Agreement for Professional IT Services with Wright Technologies. It was seconded by Alderwoman Patterson. The motion was carried by the following vote:*

*Ayes: Alderman Beustring, Collins, Roberts, and Alderwoman Patterson*

*Nays: None*

*Absent: Alderman Gill*

**IV. Workshop**

**A. WORKSHOP on REVISED SUBDIVISION ORDINANCE**

*Mayor Kuykendall requested that Tim Kirwin, Assistant Attorney, review the proposed revisions with Council Members. There was approximate an 1 ½ hour long discussion. Attorney Kirwin stated that he took a conservative approach in revising the ordinance. He stated that it is more user friendly and streamlined a lot of the sections and brought it up to compliance with state law. He stated that the "Design and Construction Standards" will be re-labeled as "Construction Standards". The following areas will contain some revision and/or clarification:*

*-Plat Approvals (when platting is required/expanded regulatory authority)*

*-clarified the variances procedure*

*-specified all documents required for platting*

*-(preconference will be optional step)*

*-drainage district studies*

*-development plats (commercial only)*

*-re-platting requirements*

*-address the issue of "vesting"*

*-clean-up Section on Parks and Parkland*

*-clarify "analysis study"*

*-identify required footage for construction of residential property (new development 8,000 sq.ft)*

*-street name specific (make easier for emergency vehicles to locate in case of emergency)*

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*-require at least one electronic version of a plat  
Currently the City Engineer, David Leyendecker, is reviewing all of the changes and then it will be sent back to the attorneys for tweeting. Hopefully, within the next week it will be sent to Council and Planning and Zoning for their review and hope to have it on the City Council's August Agenda.*

*No action was taken on this item.*

**B. WORKSHOP on DRILLING and PIPELINE ORDINANCE**

*There was approximately a ten minute discussion regarding the need to revise the 1983 drilling ordinance and to create a pipeline ordinance. All Council Members agreed. Attorney Tim Kirwin stated he would get started on these items.*

*No action was required.*

**V. ADJOURNMENT**

*A motion was made by Alderman Collins to adjourn at 8:10 p.m. It was seconded by Alderman Beustring. The motion was carried by the following vote:*

*Ayes: Alderman Beustring, Collins, Roberts, and Alderwoman Patterson*

*Nays: None*

*Absent: Alderman Gill*

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*Thomas C. Kuykendall, Jr. – Mayor*

*Attest:*

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*D. (Diana) Gordon Offord - City Secretary*