



CITY OF Incorporated 1977

FULSHEAR

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30603 FM 1093

P.O. Box 279

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FULSHEAR CITY COUNCIL MINUTES

August 25, 2009

ITEM 1. CALL TO ORDER

A special workshop meeting of the Fulshear City Council was called to order by Mayor , James W. Roberts at 6:08 p.m. Tuesday, August 25, 2009 in the Fulshear City Hall, 30603 FM 1093, Fulshear, Texas and all citizens were welcomed. A quorum was present.

MEMBERS PRESENT

James W. Roberts, Mayor
Dennis Clack
J. B. Collins
Laverne Patterson
Derek Einkauf
Stephen Gill

STAFF PRESENT

Kristina Brashear, City Treasurer
D. Gordon Offord, City Secretary

MEMBERS ABSENT

None

OTHERS PRESENT

None

2. DISCUSSION: PROCEDURE FOR SELECTING CITY ATTORNEY

3. DISCUSSION: PROCEDURE FOR SELECTING PUBLIC WORKS INSPECTOR/ DIRECTOR

Alderman Einkauf stated he would be happy to take the lead on procedure for selecting City Attorney. Alderman Einkauf stated he would like to talk about Public Works Inspector/Director and City Attorney positions at the same time. He thought the best way to handle is to split the duties up among Council Members. Mayor Roberts suggested that TML (Texas Municipal League) be consulted as it might be construed as opening meeting since two people would be meeting. Alderman Gill stated he would consult with TML (Texas Municipal League) on this issue.

After much discussion, it was decided that Alderman Gill would take the lead on hiring a City Attorney and Alderman Collins would assist. Alderman Einkauf volunteered to take the lead on hiring a Public Works Inspector/Director and Alderman Clack would assist. All members of the Council can give input to the process.

Alderman Einkauf suggested that a panel be established to select both the City Attorney and the Public Works Inspector/Director similar to when the Chief of Police was chosen. He would like to see two outside persons involved other than Council Members. Everyone agreed.

Alderman Einkauf shared with the Council his list of recommended attorneys.

It was decided that the jobs be posted on Fulshear Website and TML (Texas Municipal League) website.

Alderman Gill requested a list of activities that were done by the previous attorney for the retainer fee.

Alderman Einkauf and Clack will review job duties for other Public Work Inspector/Director along with salaries and will get the City Secretary regarding posting at a later date.

4. DISCUSSION: CITY'S PROPOSED BUDGET FOR YEAR 2009/2010

Kristina Brashear, City Treasurer, provided Council Members with a proposed budget for year 2009/2010. She also included an outline for tax and budget deadlines along with the duties of Financial Administration.

The Budget was reviewed in detail (item by item). The budget for 2009/2010 included no raises for the staff. The Police Department made a request for an additional fulltime officer and patrol car but Council declined both. The following suggestion was made:

- reviewing whether to increase fees for the Permit Department
- seeking Insurance quote from TML (Texas Municipal League) for employees insurance
- Community Center needs an upgrade to repair air conditioning system, ceiling tiles, etc. (to purchase additional chairs and tables)
- add funds to cover generators for City Hall and the Community Center in case of emergency
- include monies for street repairs
- increase on projected revenue by 110% (trends are looking up from last year)
- fulltime maintenance worker beginning January 1, 2010 (Jerone McKinney fulltime as of 1-1-2010)

There are no plans to increase the property tax rate for budget year 2009/2010. Alderman Einkauf stated that we need to ensure that things are handled differently next year in case it may be necessary to increase the tax rate.

Payment of street lights in Cross Creek Ranch will not be taken over by the City until seventy-five percent (75%) of the lots are occupied and on the city tax rolls.

Interest rates have fallen so therefore adjustment of no more than a \$1,000.00 was added to the budget.

Alderman Collins made a suggested to close the meeting and furnish the last four pages of the budget at the next budget workshop including the suggested revisions.

5. ADJOURN

A motion was made by Alderman Einkauf to adjourn. It was seconded by Alderman Gill. The motion was carried forward by the following vote:

Ayes: Aldermen Clack, Collins, Gill, Einkauf, and Alderwoman Patterson
Nays: None

Approved: _____
Mayor, James W. Roberts

Attest: _____
City Secretary, D. Gordon Offord