



Planning & Development Services
City of Fulshear
 City Hall Complex
 30603 FM 1093 West
 Phone: 281-346-1796 | Fax: 281-346-8237

Pre-Development Meeting Request Form

Pre-Development meetings provide a valuable opportunity to discuss your project with various City of Fulshear department representatives. These meetings are held every Thursday morning at 10 AM and 11 AM in the City Hall Conference Room located at 30603 FM 1093 West, Fulshear, Texas in the City Hall Complex. **NOTE: Pre-development meetings must be scheduled a minimum of two business days in advance.** The length of time for each meeting is approximately 1 – hour or less. To reserve your meeting time, please submit the following: **1)** This completed form **2)** A location map and a **3)** A proposed generalized site plan. This plan should show the entire parcel with approximate locations of non-residential buildings, public and private rights-of-way and open spaces, planting areas, parking and loading areas, of sufficient accuracy to be used for the purpose of identification of policies and regulations that create opportunities or pose constraints for the proposed development. Submit your form and attachments in person at 29255 FM 1093 Rd, Suite 12C, Fulshear, Texas, by email at mortiz@fulsheartexas.gov or by fax, to the attention of: Missy Ortiz. If the date and time you requested is not available, we will contact you to offer another date/time as they are available.

Requested Date and Time:	First Choice: Second Choice:
Contact Person for Development:	
Phone Number(s):	
Email(s):	
Project location (closest intersection of address):	
Lot Size or Approx. size of area:	
Present Use & Zoning:	
Proposed Use:	
Proposed square footage of building, or number of lots:	
Brief project description:	
Current Property Owner(s) Name and Address	

Representatives from the following departments may be present at the meetings:

- | | | | |
|----------------|--------------------------------|--------------------|----------|
| Planning | Fulshear Economic Development | Public Works/Parks | Projects |
| Engineering | Permits / Building Inspections | Fire Marshal | Traffic |
| Administration | County Drainage Districts | County Engineering | |

Please contact Missy Ortiz at 281.346.8857 with questions and to confirm receipt of your information. Meeting reservations are not firm until this information is received and you have confirmation from Missy Ortiz.

All interested parties (design professionals, client, etc) are encouraged to attend the pre-development meeting. Meetings are scheduled based on staff availability.

Vesting Disclaimer

I understand and agree that pre-development meetings are voluntary and intended to be informational sessions only and do not substitute for my own diligence in determining all requirements that may apply to my development. No representation made during a pre-development meeting can modify the regulations that apply to my project.

Furthermore, I agree that this request and everything that occurs during the pre-development meeting, including but without limitation any questions asked or answers given, shall not constitute a formal application for purposes of vesting under the Texas Vesting Statute.

PROPERTY OWNER/AGENT

DATE