



# CITY OF FULSHEAR

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Fulshear, Texas 77441  
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## REQUEST FOR OPEN RECORDS INFORMATION

I, \_\_\_\_\_ request in writing to the City Secretary of the City of Fulshear, Texas that I be provided \_\_\_\_\_ review/\_\_\_\_\_ receive (*mark one*) copies of the following public documents (*specify dates*):

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I would like my copies delivered: \_\_\_\_\_ in person (I will pick them up)  
and/or  
\_\_\_\_\_ mail to: \_\_\_\_\_

Sign and return to the City Secretary's Office at Fulshear City Hall.

\_\_\_\_\_  
Requestor's Signature Date

\_\_\_\_\_  
Contact Phone Number Contact Email

### Office Use Only:

Request received by: \_\_\_\_\_

Date request received: \_\_\_\_\_

Date request fulfilled: \_\_\_\_\_

COST: \$.10/per page x \_\_\_\_\_ pages= \$ \_\_\_\_\_  
\$.20/per page (larger than 8 1/2 x 11) x \_\_\_\_\_ pages=\$ \_\_\_\_\_  
\$1.00 per audio tape/CD x \_\_\_\_\_ Recording=\$ \_\_\_\_\_  
\$ \_\_\_\_\_ (\$25.40 oversized first page (24x36)/ \$7.00 additional pages \$ \_\_\_\_\_/per page  
\$6.00 Police Accident Report \_\_\_\_\_ @ \$6.00= \_\_\_\_\_

LABOR: \_\_\_\_\_ hr/hrs to redact @ \$15.00/hr=\$ \_\_\_\_\_  
\_\_\_\_\_ hr/hrs to scan redacted copies @ \$15.00/hr=\$ \_\_\_\_\_  
\_\_\_\_\_ hr/hrs to locate and compile @ \$15.00/hr=\$ \_\_\_\_\_

OVERHEAD \_\_\_\_\_ hr/ @ \_\_\_\_\_ =\$ \_\_\_\_\_ TOTAL DUE \$ \_\_\_\_\_

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Information collected by: \_\_\_\_\_ Date: \_\_\_\_\_