



FULSHEAR DEVELOPMENT CORPORATION

A Type "B" Economic Development Sales Tax Corporation

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Regular Meeting Minutes March 20, 2017 6:30 PM

Board Members Present: Aaron Groff, Stacy Mangum, Carol Riggs, Jon Tristan
Board Members Absent: Wes Wauson
Staff: Angela Fritz, Angela Hahn
Attendees: Mayor Jeff Roberts, Jack Belt, Rachele Kanak, Kaye Kahlich, Jim Fatheree,

Call to Order.

There being a quorum of the Board present, Aaron Groff, Vice-President, called the meeting to order at 6:32 P.M.

Public Comments.

None

1. Consideration of and possible action on minutes of the Corporation for: February 20, 2017 Regular Meeting

Motion to Approve Minutes - Mangum; Second – Tristan
Ayes: 4 Nays: 0 Abstentions: 0

2. Consideration of and possible action on financials and payables for the Corporation.

Staff presented an overview of the Corporation's financials and sales tax revenues. There were no payables for consideration.

No action

3. Consideration and possible action on City membership with the Fort Bend Economic Development Council

General discussion of benefits of trustee level membership with the Fort Bend EDC. Membership cost is split between both A and B Corporations; total cost is \$6,000.

Mr. Belt and Ms. Kanak from the FBEDC were present to answer questions.

Motion to approve continuation of trustee level membership –Mangum; Second –Tristan
Ayes: 4 Nays: 0 Abstentions: 0

4. Consideration and possible action on economic impact modeling services.

Staff presented an overview on the use of impact modelling services and the potential of purchasing software in the future vs. one-off reports. Staff requested approval to encumber \$1,500 from professional services projects funds for potential impact studies while continuing to monitor the need for a future software model purchase.

**Motion to approve \$1,500 for economic impact modelling services –Riggs; Second –Mangum
Ayes: 4 Nays: 0 Abstentions: 0**

5. Consideration of and possible action on population and demographics study.

Staff presented recommendation to fund a demographic and population study for Fulshear that would include short and long term projections. The proposal cost was \$6,825. Ms. Fritz said she would like to budget \$10,000 to include a contingency for additional study related services. The total amount would be split with \$5,000 coming from each EDC.

**Motion to approve–Tristan; Second – Riggs
Ayes: 4 Nays: 0 Abstentions: 0**

6. Consideration of and possible action on economic development customer relationship management software.

Staff presented an overview of software that will assist in building a database for business intelligence. The required elements include one module geared toward traditional or industrial development while a second one would be designed for more of a “Main Street” or retail feel. Ms. Fritz requested a total of \$7,000 be encumbered for initial purchase cost for the first year, with maintenance fees to be covered in the following years. Staff will complete vetting of software company before completing purchase. The costs will be split between the two EDCs.

**Motion to approve \$3,500 –Tristan; Second – Mangum
Ayes: 4 Nays: 0 Abstentions: 0**

7. Consideration of and possible action on recommendation for replacement board members.

Ms. Fritz reminded the board members to contact Mayor Roberts if they had recommendations for new members.

No action

8. Report from Economic Director Fritz.

Ms. Fritz presented an Economic Development Update and reported on the Shamrock Shindig.

No action

9. Discussion of future agenda items.

Board member Groff requested the item on board vacancies be included on future agendas until they are filled.

No action

10. Adjourn.

Motion to adjourn at 7:23 p.m. –Tristan; Second –Mangum

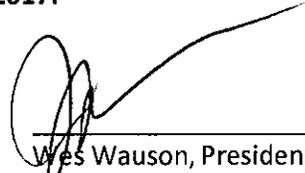
Ayes: 4

Nays: 0

Abstentions: 0

Passed and approved this 17 day of April, 2017.

Carol Riggs, Secretary
Fulshear Development Corporation



Wes Wauson, President
Fulshear Development Corporation