



CITY OF FULSHEAR  
DEVELOPMENT CORPORATION  
A Type "A" Economic Development Sales Tax Corporation

PO Box 279 / 30603 FM 1093 · Fulshear, Texas 77441  
281-346-1796  
www.fulsheartexas.gov

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**JOINT MEETING AGENDA**

THE STATE OF TEXAS · CITY OF FULSHEAR · COUNTY OF FORT BEND

Notice is hereby given of a meeting of the City of Fulshear Development Corporation (CDC) to be **held by videoconference** on Monday, October 19, 2020 at 5:30 p.m. to consider the below stated items. **Audio, and to the extent feasible, video of the meeting, will be available to the public via the following free-of-charge videoconference link:**

<https://global.gotomeeting.com/join/300367117>

*The above videoconference link allows for two-way communication with members of the public; however, to avoid disruption of the meeting by channel noise, audio feedback loops, or excessive background noise, members of the public may be muted by the presiding officer or the officer's designee except during the citizen's comments and public hearing portions of the agenda, if applicable. A recording of the meeting will be made available to the public.*

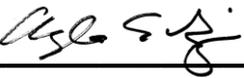
**Incidental Meeting Notice:** A quorum of the City of Fulshear City Council, Planning & Zoning Commission, City of Fulshear Development Corporation (Type A), Fulshear Development Corporation (Type B), Parks & Recreation Commission, Historic Preservation & Museum Commission, Zoning Board of Adjustment, or any or all of these, may be in attendance at the meeting specified in the foregoing notice, which attendance may constitute a meeting of such governmental body or bodies as defined by the Texas Open Meetings Act, Chapter 551, Texas Government Code. Therefore, in addition to the foregoing notice, notice is hereby given of a meeting of each of the above-named governmental bodies, the date, hour, place, and subject of which is the same as specified in the foregoing notice.

The Board of Directors of the City of Fulshear Development Corporation reserves the right to meet in closed/executive session for any of the below listed items should the need arise, and if authorized under the provisions of Title 5, Chapter 551, of the Texas Government Code including, but not limited to, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development negotiations).

1. Call to Order
2. Public Comments – This is an opportunity for members of the public to speak to the Corporation regarding agenda and non-agenda items. Speakers are advised that comments cannot be received on matters which are the subject of a public hearing once the hearing has been closed. Speakers are required to register in advance and must limit their comments to three (3) minutes.
3. Consideration of and possible action on election of officers of the Corporation in accordance with the Corporation Bylaws, to include the position of Secretary
4. Hear update on Fulshear property development or business:
  - a) Texana Fulshear
5. Review and discuss proposed scope of work for next portion of Broadband project
6. Consideration and action on financials and payables for the Corporation for the period ending August 31, 2020

7. Consideration and action on minutes of the Corporation for the September 21, 2020 Meeting
8. Hear update from City Council liaisons
9. Economic development report: Briefings or updates may be provided regarding City and Economic Development projects and programs, certificates of occupancy, conferences, meetings and events, business contacts and announcements, economic indicators, administrative items, and legislative updates
  - a) Update on Salesforce Customer Relationship Management (CRM) Implementation project
  - b) Update on Broadband Discovery Study project
  - c) Update on Innovation Hub Strategy project
10. Review and discuss upcoming regular joint meeting schedule
11. Future agenda items
12. Announcements
13. Adjournment

Approved for posting by:



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Angela Fritz, Economic Development Director



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Jack Harper, City Manager

Note: In compliance with the American Disabilities Act, and to the extent applicable, this facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive service must be made at least 48 business hours prior to this meeting. Please contact the City Secretary's office at 281-346-1796 for further information.

I do hereby certify that the above Notice of Meeting and Agenda was posted on **Wednesday, October 14, 2020 before 5 PM**, in a place convenient and readily accessible at all times to the general public, in compliance with Chapter 551, TEXAS GOVERNMENT CODE.



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Chandler Marks, Economic Development Coordinator



FULSHEAR  
DEVELOPMENT CORPORATION  
A Type "B" Economic Development Sales Tax Corporation

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281-346-1796  
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**JOINT MEETING AGENDA**

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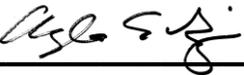
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The Board of Directors of the Fulshear Development Corporation reserves the right to meet in closed/executive session for any of the below listed items should the need arise, and if authorized under the provisions of Title 5, Chapter 551, of the Texas Government Code including, but not limited to, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development negotiations).

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Approved for posting by:



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Angela Fritz, Economic Development Director



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Chandler Marks, Economic Development Coordinator



**FULSHEAR ECONOMIC DEVELOPMENT  
COMMUNICATION FORM  
October 19, 2020**

ITEM	TITLE
	Election of Officers
<b>ITEM/MOTION</b>	
Consideration of and possible action on election of officers of the Corporation in accordance with the Corporation Bylaws, to include the position of Secretary	
<b>ESTIMATED EXPENDITURE:</b>	<b>BUDGET ACCOUNT:</b>

**SUBMITTED BY:**

Angela E. Fritz  
Economic Development Director

**SUPPORTING DOCUMENTS:**

1. Corporation Bylaws Excerpt

**EXECUTIVE SUMMARY**

The position of Secretary is currently vacant. Staff has included the item for the board's consideration in accordance with the Corporation Bylaws.

Current board officers are as follows:

- **President:** Andrew Van Chau
- **Vice President:** Tommy Kuykendall
- **Secretary:** VACANT
- **Treasurer:** Randy Etheridge



that is the subject of deliberation by the Board, the director shall file an affidavit with the secretary of the Corporation stating the nature and extent of the interest. Such affidavits shall be filed prior to any vote or decision upon the matter by the Board, and the interested director shall abstain from any vote or decision upon the matter, and may be asked to refrain from participation in discussions of the matter before the Board for consideration.

**Sect. 11: Removal** – The Board of Directors and each member thereof serves at the pleasure of the Council, which may remove any director at any time, either with or without cause, and irrespective of terms.

## **ARTICLE V OFFICERS**

**Sect. 1: Offices** – The officers of the Corporation shall be a president, a vice president, a secretary, and a treasurer, all of whom shall be members of the Board. The Board may create additional officer positions, define the authorities and duties of such additional positions, and appoint persons to fill such positions. No person may hold more than one office at a time in the Corporation.

**Sect. 2: Election and Term** – The officers of the Corporation shall be elected by the Board at the Corporation's organizational meeting, and thereafter annually at the regular annual meeting. Each officer shall hold office until a successor is duly elected, or the officer vacates his position on the Board for whatever reason. An officer may be elected to succeed himself or herself in the same office.

**Sect. 3: Vacancies** – A vacancy in any office will be filled by the Board for the unexpired portion of the officer's term.

**Sect. 4: Removal** – Any officer may be removed by the Board at any time, with or without cause. The removal of an officer does not constitute removal of such person as a director of the Corporation.

**Sect. 5: President** – The president shall be the chief executive officer of the Corporation. He shall preside at all Board meetings and generally supervise and control the business affairs of the Corporation. The president shall execute all documents and agreements affecting the Corporation, except where such power is expressly delegated to another officer of the Corporation. The president shall appoint the members of all committees previously approved by the Council, and all committee chairs. The president shall perform other duties that may from time to time be prescribed by the Board, and all duties incident to the office of president.

**Sect. 6: Vice President** – When the president is absent, is unable to act, or refuses to act, the vice president shall perform the duties of the president. When acting in place of the president, the vice president shall have all the powers, privileges, and duties of president, and be subject to all of the limitations and restrictions placed upon the president.

**Sect. 7: Secretary** – The secretary shall be the custodian of the corporate records. The secretary shall record and keep all the votes and minutes of the meetings of the Board. The secretary shall give notice of all meetings of the Board and its committees. The Board may delegate to another party the duties of recording of votes and minutes, and the posting of meeting notices. The secretary shall authenticate corporate documents and affix the seal of the Corporation as may be required. The secretary shall also perform all duties incident to the office of secretary, and other duties as may from time to time be assigned by the Board. In the absence of the president and vice president, the secretary shall call a meeting to order and preside until the election of a president pro tem.

**Sect. 8: Treasurer** – The treasurer shall, if required by the Board or the Council, provide bond for the faithful discharge of his/her duties in such a form and amount as the Board or Council may require. The cost of such bond shall be paid by the Corporation or the City.

Additionally, the treasurer shall:

1. Have charge and custody of, and be responsible for all funds and securities of the Corporation
2. Receive and give receipts for monies due and payable to the Corporation from any source
3. Deposit all monies in the name of the Corporation in banks, trust companies, or other depositories
4. Maintain the financial books and records of the Corporation
5. Prepare financial reports at least annually, or on a schedule prescribed by the Board or Council
6. Perform other duties as assigned by the Board
7. Perform all duties incident to the office of treasurer

The Board may from time to time delegate to another party those duties of the treasurer it deems appropriate for delegation.

**Sect. 9: Personnel** – The Corporation may establish full-time and/or part-time personnel positions. The Council shall first approve personnel positions so created, as well as the salary and other forms of compensation for any such positions.

**Sect. 10: Executive Director** – The Board may employ an Executive Director to serve as General Manager and Chief Administrative Officer of the Corporation. The Executive Director shall be subject to the supervision of the Board of Directors and shall perform duties specifically delegated to him by the Board. The Executive Director shall serve as an ex-officio member of the Board and any other committees created by the Board. The Council shall first approve the employment of an Executive Director, as well as the salary, other forms of compensation and terms of the employment of an Executive Director.

## **ARTICLE VI MEETINGS**

**Sect. 1: Notice** – The Board shall be considered a “governmental body” within the meaning of Texas Government Code, Sect. 551.001, and all meetings, notices of meetings, and deliberations shall be called, convened, held, conducted, and given in accordance with the provisions of Texas Government Code, Chapter 551 (The Texas Open Meetings Act). In addition to the posting of a meeting notice in accordance with these bylaws and the Texas Open Meetings Act, a copy of each regular or annual meeting notice shall be delivered to each Director not less than seventy-two (72) hours before the time of the meeting. A meeting notice may be delivered in person or by mail. A notice by mail shall be deemed delivered when deposited in the United States mail addressed to the director at his/her address as it appears on the records of the Corporation. A director may waive such notice in writing at any time before the time of a meeting. Notices for special meetings will likewise be required and may be issued to directors by mail or in person in accordance with the above given provisions at least seventy-two (72) hours before the date of the meeting, and shall include who called the meeting and



**ECONOMIC DEVELOPMENT  
COMMUNICATION FORM  
October 19, 2020**

ITEM	TITLE
	Fulshear Development or Business Update – Texana Fulshear
<b>ITEM/MOTION</b>	
Hear update on Fulshear property development or business: a) Texana Fulshear	
<b>EXPENDITURE:</b>	<b>BUDGET ACCOUNT/S:</b>

**REQUESTED BY:**

**SUPPORTING DOCUMENTS:**

**EXECUTIVE SUMMARY**

Tommy Kuykendall has coordinated with representatives from the newly opened Texana Fulshear campus to provide an update/overview to the boards.



**FULSHEAR ECONOMIC DEVELOPMENT  
COMMUNICATION FORM  
October 19, 2020**

ITEM	TITLE
	<b>Discuss Broadband Scope of Work</b>
<b>ITEM/MOTION</b>	
Review and discuss proposed scope of work for next portion of Broadband project	
<b>ESTIMATED EXPENDITURE:</b>	<b>BUDGET ACCOUNT:</b>

**SUBMITTED BY:**

Angela E. Fritz  
Economic Development Director

**SUPPORTING DOCUMENTS:**

1. Proposed Scope of Work for Next Steps from HR Green

**EXECUTIVE SUMMARY**

Following the [finalization of the Fulshear Broadband Discovery project](#), staff requested HRGreen provide a proposed scope of work to continue development of a broadband master plan as well as actionable workplans to continue to enhance the broadband options available in the future for business development.

The attached proposed scope is presented for review and discussion only (no action) at our 10/19 meeting. Ken Demlow will join us in the meeting Monday to address any questions that may arise. We will work with the feedback from this meeting to finalize an Agreement with HRGreen for consideration by the EDCs at your November meetings. Staff is also working with the City Manager regarding coordination of the City-specific components.

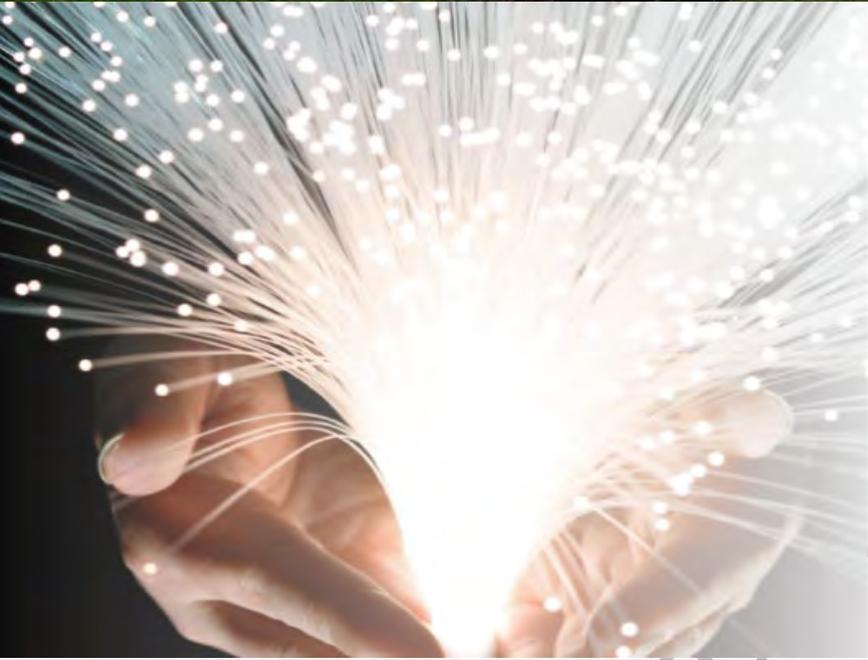
Due the length of the proposed engagement for the remaining phases, and the breadth and level of detail in the work to be completed, staff recommends that the work be conducted in two phases as shown in the proposed scope. Depending on how the project progresses, approvals for the second portion could be completed while the first portion is wrapping up, allowing for a timely transition. The schedule of task costs does not include travel, which, if required (to be approved by staff beforehand) would be charged at \$1,500 a trip.

You can find an [example of a broadband analysis HRGreen completed for Hudson, Colorado here for general reference](#). Many components of this analysis are similar to what is included in the proposed scope of work for Fulshear, however, please remember that each masterplan will be specific to that community's goals, objectives, and specific circumstances. [Ken has also recently published an article on Broadband Master Planning which you may find helpful](#).

We have also asked HRGreen to prepare a more detailed project schedule with a potential start date of December 1, so it is easier to understand areas of overlap in the tasks, expected completion timeframe, etc. We will share this with the boards once received.

CONTINUED ON NEXT PAGE

We plan to include the necessary statutory project approval items for this specific project (public hearing, specific project declaration, budget allocation) on the November agendas, and if approved by the EDCs, Council will also have to approve the expenditures on two readings at their November meeting before the project could begin.



PROPOSAL FOR

## Broadband Phase II – Next Steps



6160 Warren Parkway | Suite 100  
Frisco, TX 75034  
Phone: 800.728.7805

PREPARED FOR

## City of Fulshear, TX

Angela Fritz  
Economic Development Director  
City of Fulshear  
30603 FM 1093 West  
Fulshear, TX 77441

October 9, 2020



HRGreen

▷ 6160 Warren Parkway | Suite 100 Frisco, TX 75034  
Main 800.728.7805 + Fax 855.641.5877

▷ HRGREEN.COM

October 9, 2020

Angela Fritz  
Economic Development Director  
City of Fulshear  
30603 FM 1093 West  
Fulshear, TX 77441

**Subject: Broadband Options Next Steps – Phase II**

Dear Angela,

We began this process with a list of broadband related services that HR Green provides. From those possibilities, the City of Fulshear selected tasks that would help the City have a better understanding of current broadband conditions.

From our work together in Phase I Discovery, we developed a baseline for understanding connectivity in Fulshear and policy recommendations. From those findings, HR Green presented ideas for possible next steps.

In this proposal, we present the Scope and Fee for meeting those recommendations. In general, the tasks in this Scope and Fee align with the menu options from our original discussions. But, because the recommendations from Phase I were specific to meet Fulshear's needs, this Scope is geared towards the City's unique needs and recommendations.

The tasks in this Scope come from our experience working with our clients to take effective steps to improve their broadband issues and take control of their broadband future. There are many good things happening in Fulshear, this Phase of broadband steps will be important in making those good things even better.

We are excited to work with you to make that happen.

Sincerely,

HR Green, Inc.

Kenneth Demlow  
Project Manager

Edward Barrett  
Practice Leader – Fiber & Broadband Services

PROPOSED SCOPE OF WORK



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Next Steps Proposal.....	2
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PROPOSED SCOPE OF WORK

# Recommendations from Phase I

From Phase I (Broadband Discovery), we arrived at several possible next steps. The Recommendations were:

## 1. Keep Building on Positive Outcomes

Fulshear should be pleased with many of the positive steps that have happened as a result of conducting this study. Notably, the City has seen new relationships begin with providers which can help facilitate future partnerships to create real opportunities for improved service in the community. These possibilities involved both retail providers and “transport and middle mile fiber” providers. With these positive steps acknowledged, and based on the overall findings of the study’s first phase, HR Green offers the following recommendations:

## 2. Possible Next Steps

- **Conduct a more robust examination of fiber availability for businesses** to gain a more in-depth understanding of the dynamics demonstrated in the data provided in this report. This could be done in conjunction with other steps outlined here, and with a focus on key development areas identified in the City’s plans.
- **Further evaluate downtown fiber.** There appear to be connectivity issues downtown. If the City’s wishes to have an Innovation Hub downtown, and/or to encourage the development of an entrepreneurial ecosystem and associated commercial spaces, this will be severely limited by lack of fiber.
- **Develop consensus on the ongoing role of the City (investments, control, roles) in community broadband infrastructure development.** It will be important for the City to have an understanding and game plan of where investments could come from, how control of infrastructure will be maintained and who within the City will carry what responsibility so that coordinated, proactive strategic steps can begin, and so any potential future investments will be of greatest impact and a win-win for the parties involved.
- **Develop a Fiber and Broadband Master Plan.** City leaders have done well in doing what they could as the City has grown. This is the perfect time to develop and implement a plan for broadband growth that is focused on achieving City broadband goals to provide for future growth and development in the manner the City desires. Organization and coordination can happen now – later it becomes more difficult. A Fiber and Broadband Master Plan would include the following general elements:
  - Clarify consensus goals
  - Identify City needs - current, future and coordination related to capacity, end points, collectors, etc.
  - A work session to define acceptable City control
  - Plan routes and densification while keeping City’s redundancy and capacity needs in focus
  - Right of Way Management
  - Know what is where and possibly build conduit to manage
  - Economic development plans and priorities focused on improvements to key opportunity areas and for potential deployment of future “advanced wireless technologies” such as 5G to enhance competitiveness

- **Codify fiber-friendly public policy in City code** – Attachment C contains policy recommendations for design standards, broadband related policy (specifically small cell and wireless) and for ROW congestion management. Either those recommendations or modifications of them should be approved into City code.
- **Develop a Coordinated Response to Opportunities:** Prepare for a quick response process to take advantage of opportunities. These opportunities could be in having a colocation design when construction is happening, it could be in working with a provider who is considering fiber in town, etc. Having a set team who span the offices needed for quick decisions and who are prepared to take action often determines whether an opportunity can be utilized
- **Identify current or near-term projects and engage possible partners** – but maintain some control/ownership – possibilities could be to build conduit, RFI for co-investment, etc.
- **Continue to build relationships and improve coordination with providers** (including transport and middle mile providers (Attachment D). There are several ways to coordinate this effort and we recommend this become a focused effort.

One way to consider these recommendations is to compare them to the concerns discussed on page one of the Final Report of Phase I Discovery, the tools that the City has available to deal with those concerns and the guidance needed from City leadership. The City does have tools to address the potential broadband concerns. To move from concerns, to utilizing the tools to address those concerns, will take leadership to move the following next steps from concept to reality. We recommend the following next six steps to help Fulshear act on the Phase I Discovery information to take control of your broadband future.

## Next Steps Proposal

### Phase II – A – Broadband Goals, Master Plan and City's Role

#### Task 1 – Define Fulshear's Broadband Goals

With the knowledge from Phase I Discovery, there is decent connectivity in much of Fulshear, particularly the new subdivisions and providers are installing fiber (mostly to and in those neighborhoods).

Before a Fiber Master Plan can be developed, and before further relationships can be developed, the City needs to build consensus within City leadership on what are your specific goals. We propose a work session to develop the City's broadband goals. In this work session, HR Green will:

- Briefly reiterate the key findings of Phase I Discovery
- Outline some possible goals that the City could adopt that could flow from what the City has learned – these could include redundancy, 5G, coordinated utility construction, ROW management, Economic Development, regional leadership, the innovation hub, etc.
- Lead consensus building steps that help leadership see where they agree and where there are differences – to adopt the areas of agreement and work on what consensus can come from the areas where there is not agreement

#### ▷ KEY DELIVERABLES:

- Initial options of goals list (to function as a discussion starter)
- One, four-hour consensus building goal work session
- Report and list of goals (as developed by City leadership)

### Task 2 – Deeper Examination of Downtown and Business Fiber

There are different ways to clarify the information received during the Discovery Phase. To ensure we have full data, we propose a brief phone discussion with downtown businesses, other focused businesses and providers. We have some information (and want to be careful that those businesses are not asked to put more time into this process), but directly talking with others will provide the opportunity to drill down to specific fiber connections, which will also help clarify some of where fiber is. Additionally, current providers will be contacted to discuss fiber locations.

#### ▷ KEY DELIVERABLES:

- Work with staff to develop contact lists
- Two weeks of personal contacts either over phone or in person with businesses in specific locations and in downtown
- Report of findings
- GIS map of data received

### Task 3 – Fiber Broadband Master Plan

The goals that the City of Fulshear develops will guide what is in the Fiber Broadband Master Plan, particularly regarding defense (protecting ROW, aesthetics, etc.) and offense (encouraging broadband investment to meet City goals).

We have published an overview of Fiber Broadband Master Planning, which can be read at:

<https://www.bbcmag.com/community-broadband/broadband-master-planning-a-holistic-approach-to-meeting-broadband-goals>.

Specifically, in Fulshear, to have a plan that will help shape the broadband in the City, the necessary steps will be:

- GIS that includes all broadband/fiber information available
- Designation of areas of ROW congestion concern in GIS (defense) – this is developed through working with staff to define where areas of ROW concern are and displaying that in GIS according to the ROW Congestion policy recommendations given to the City in Phase I
- Designation of areas of current and future broadband concern or that have an intentional need that is currently in question (offense) – working with staff to define these areas based on staff knowledge and information attained in Phase I and Task 2 of this this Phase
- A plan for redundancy of City needs, business needs and residential needs (offense)
- High level design of options to reach those areas of concern (with conduit only option and fiber build option) with high level costs

#### ▷ KEY DELIVERABLES:

- GIS map of known broadband infrastructure

- 1 meeting with staff to develop ROW congestion mapping
- One meeting with staff to refine map of present and future broadband concerns
- GIS map of high-level design options of redundancy and to meet areas of concern or offense

#### Task 4 – Define City's Role

With knowing the City's options and high-level costs of those options, the City will need to define what role the City leadership wants the City to have in the next steps. There could be components the City wants to pay for to maintain some level of control or to provide incentive for private investment. This process of definition is a second consensus building effort that builds on the goals the City has developed and the map of options and related costs. HR Green will present the findings of Task 3 and lead a work session designed to help City leadership make decisions on the City's role in specific infrastructure segments.

#### ▷ KEY DELIVERABLES:

- Presentation of broadband options and needs from Task 3
- One work session with City leadership to define the City's role in the infrastructure options
- Report of role per segment

### Phase II – B – Implementing the Broadband Master Plan

#### Task 1 – Coordinated Response to Opportunities

In Task 5 we will work with City staff to develop a staff working group and process, through which broadband opportunities can be quickly evaluated and acted upon. The key steps will be to define who needs to be in this group for it to be efficient and effective, and what methods they will use to find out about broadband opportunities and to take action. Defining information flow, meeting schedules, workflow and authority will all be important for this group to be able to respond to broadband opportunities.

#### ▷ KEY DELIVERABLES:

- Two meetings with City staff to define the staff working group, responsibilities, and authority
- Workflow diagram
- SOP document for this committee

#### Task 2 – Provider Outreach

Phase I provided a list of current providers (with initial contact with them) and other regional providers near Fulshear. With a goal and strategy map developed, this can be presented to providers to start the discussions of ways that they might want to participate in reaching the City's goals. This is a process in to exchange ideas and build trust.

#### ▷ KEY DELIVERABLES:

- List of providers with contact information – HR Green will develop this list

- Contact with providers
- Two group meetings with providers (either in person or over Zoom)

## Fees

These tasks and fees were developed from the needs recognized in Phase I Discovery. In comparing them to the original “menu” of options, we offer two observations. First, there are some tasks in the original menu that we are not including at this point (5G Health Concerns, Cost Study, Conduit Design and Leasing Model, Smart City Options, Engaging with Potential Partners). Those could be added, but they do not seem to fit with current City needs.

Second, the tasks in this proposal do not all match completely with task on the original menu, but there are some similarities. The total for the expected costs that are fairly close in comparison from the original menu were in a range from \$82,196 – \$90,796 (see analysis below). So, by refining the tasks, we are able to provide this Phase for less than what was originally planned.

Phase / Task	Costs
Phase II – A – Broadband Goals, Master Plan and City’s Role	
Task 0 - Kickoff	\$2,310
Task 1 – Define Broadband Goals – 30 Days	\$7,360
Task 2 – Downtown and Business Fiber – 30 Days	\$9,940
Task 3 – Fiber Broadband Master Plan – 90 Days	\$22,080
Task 4 – Define City’s Role – 30 Days	\$7,340
Project Management	\$4,903
Total Phase II - A	\$53,933
Phase II – B – Implementing the Broadband Master Plan	
Task 5 – Coordinated Response to Opportunities – 60 Days	\$8,840
Task 6 – Provider Outreach – 90 Days	\$12,740
Project Management	\$1,697
Total Phase II - B	\$23,277
Total	\$77,210

We have not included travel costs because of Covid-19 and meetings will be determined as the project progresses. Travel can be calculate at \$1,500 per trip.

Phase II Scope Compared to Original Menu			
Tasks from original menu		Range	
Phase I Task 7	Facilitate Strategic Direction Decisions	8,360	8,360
Phase II Task 4.1	Create & Map Key Fiber Arterials (Master Plan)	10,654	10,654
Phase II Task 6	HLD (Master Plan)	10,300	18,900
Phase II Task 6	Provider Outreach	17,852	17,852
Total		47,166	55,766
Task not in original menu			
Task 0	Kickoff	2,310	2,310
Task 2	Downtown and Business Fiber	9,940	9,940
Task 4	Define City's Role	7,340	7,340
Task 6	Coordinated Response to Opp's	8,840	8,840
Project Management		6,600	6,600
Total		35,030	35,030
Grand Total			
		82,196	90,796



**ECONOMIC DEVELOPMENT  
COMMUNICATION FORM  
October 19, 2020**

ITEM	TITLE
	<b>CDC &amp; FDC Financials and Payables</b>
<b>ITEM/MOTION</b>	
Consideration and action on financials and payables for the Corporation for the period ending August 31, 2020	
<b>EXPENDITURE: \$9,687.90</b>	<b>BUDGET ACCOUNT/S: 600-5-900-5900-10</b>
<b>EXPENDITURE: \$9,687.90</b>	<b>BUDGET ACCOUNT/S: 700-5-900-5900-10</b>

**SUBMITTED BY:**

Angela E. Fritz  
Economic Development Director

**SUPPORTING DOCUMENTS:**

- **EDC Sales Tax Revenue Report – October 7, 2020**
  - October Sales Tax Detail
- **Financials as of August 31, 2020**
  - CDC: Vela Memo, Operating Fund, & Projects Fund
  - FDC: Vela Memo, Operating Fund, & Projects Fund
- **Payables**
  - CDC: City Reimbursement – July 2020 - \$9,687.90
  - FDC: City Reimbursement – July 2020 - \$9,687.90

**EXECUTIVE SUMMARY**

**Sales Tax**

Sales tax revenues received in October (**August** remittances) were **up 19%** from the same period the previous year. Overall, the Corporation's **sales tax revenues total \$908,306.81** for FY20 or **109% of budget with 92% of periods reported**.

**Financials**

There were \$205.00 in **CDC Operating Fund (600) credits** reported in August due to event registration refunds relative to COVID-19. There were no **CDC Projects Fund (601) expenditures** reported.

There were \$170.00 in **FDC Operating Fund (700) credits** reported in August due to event registration refunds relative to COVID-19. There were no **FDC Projects Fund (701) expenditures** reported.

**Payables**

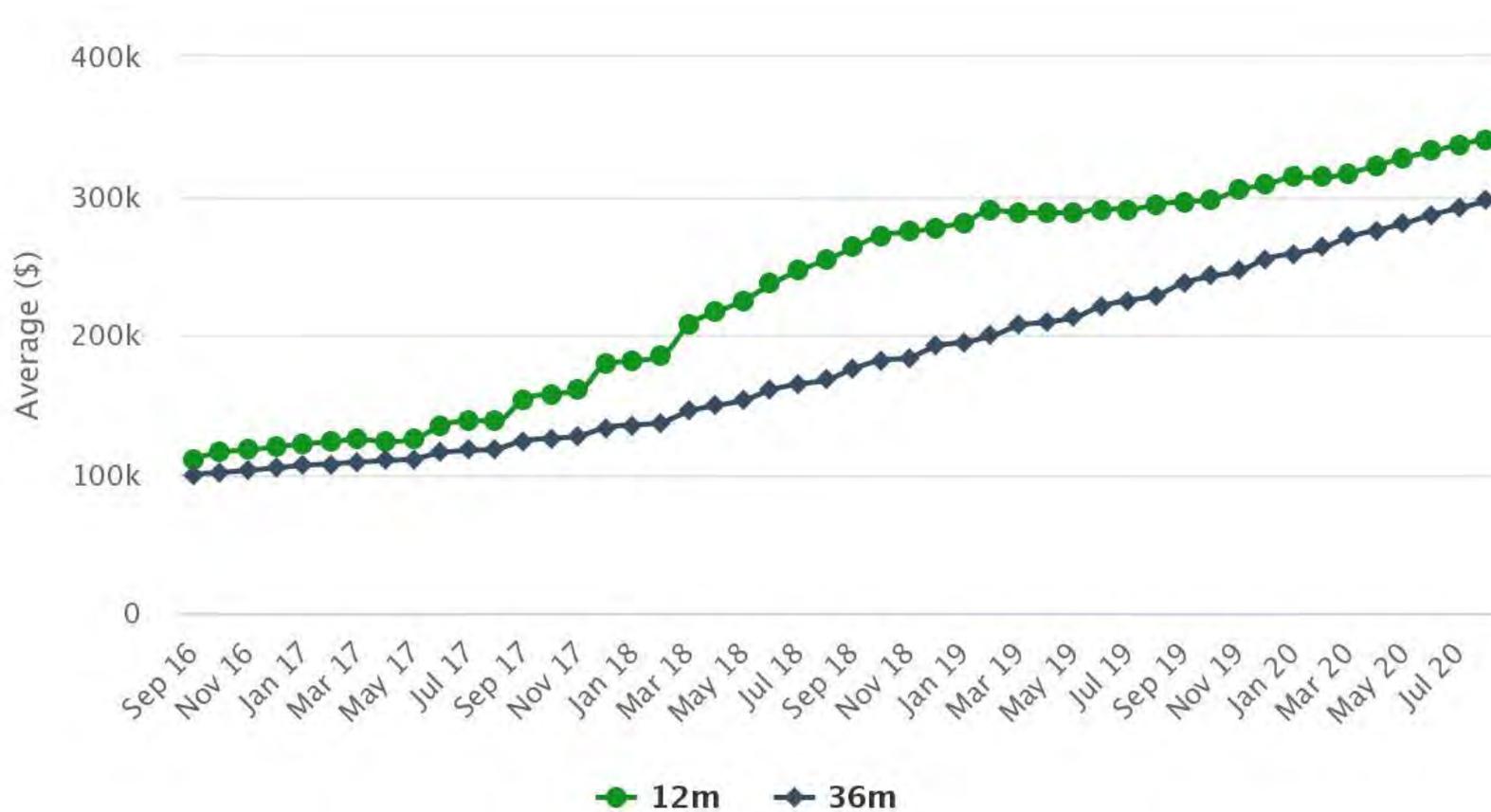
The **reimbursement** register for **August** for the Boards' consideration includes funds to be paid to the City for expenditures (100) pursuant to the Administrative Services Agreement amounting to **\$9,687.90 per Corporation**.







12m over 36m Moving Averages – August 2020 | ZacTax



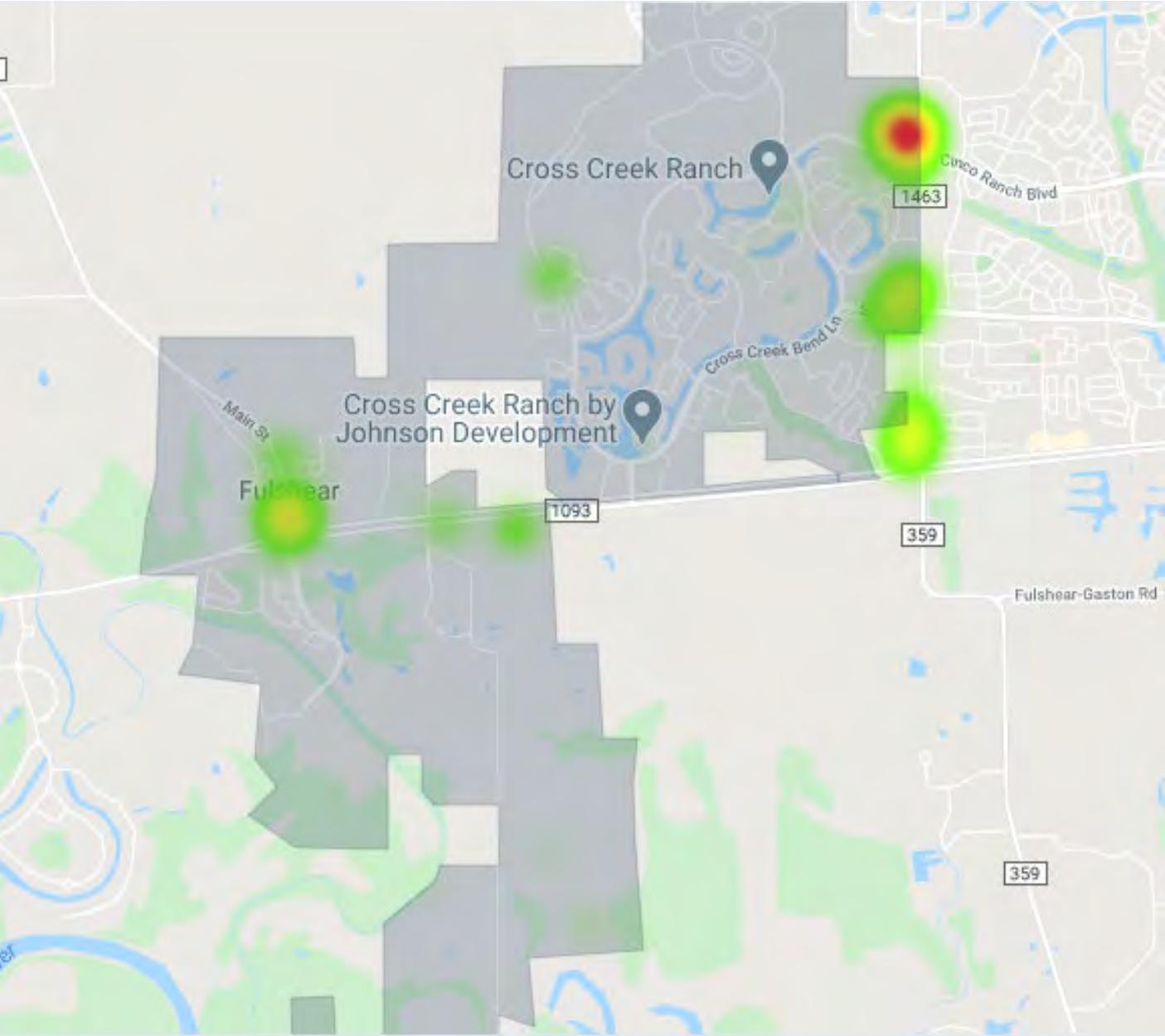
**12 month moving average: August \$341,096**

(July \$337,089, June \$332,050; May: \$327,763; April: \$321,877; March: \$316,531; February: \$313,235; **January 2020**: \$313,477; December: \$308,239.57; November: \$304,371.27; October: \$295,979.13; September: \$295,979.13; August: \$293,940.86; July: \$290,318.90; June: \$290,589.08; May: \$287,896.61; April: \$287,868.79; March: \$287,950.68; February: \$289,683.30; **January 2019**: \$281,257.48; December: \$277,217.46; November: \$273,964.07; October: \$271,832; September: \$263,277; August: \$253,923)

**36 month moving average: August \$296,320**

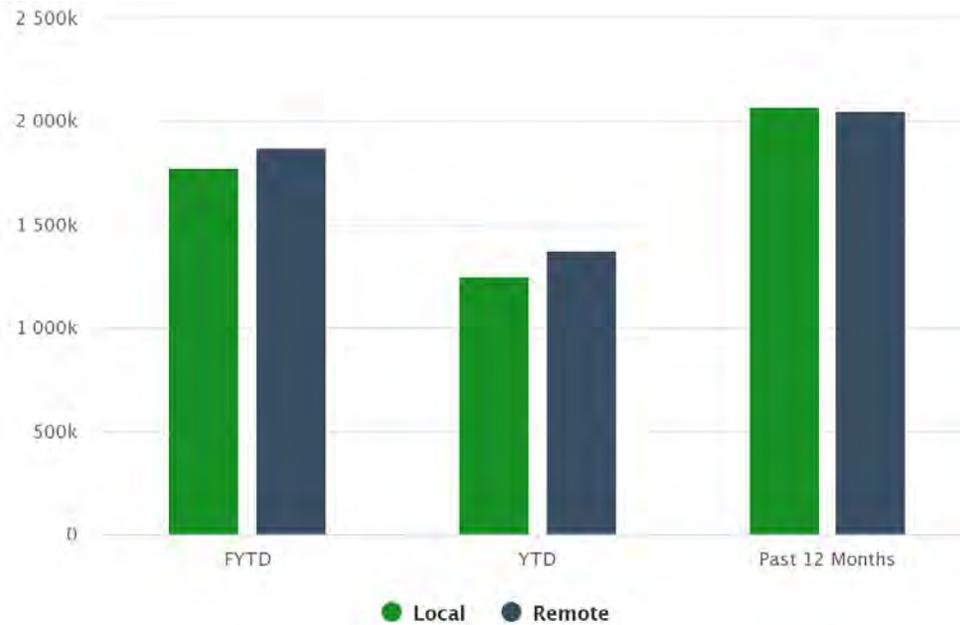
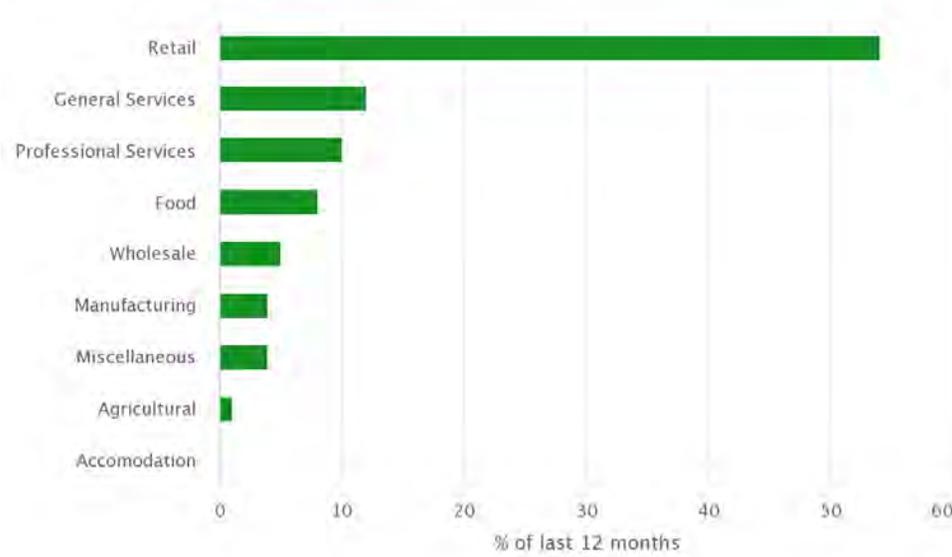
(July: \$291,315, June: \$286,496; May: \$280,214; April: \$275,432; March: \$270,698; February: \$262,690; **January 2020**: \$258,717; December: \$254,932; November: \$246,204.06; October: \$237,708.66; September: \$237,708.66; August: \$228,726.43; July: \$224,959.69; June: \$220,840.41; May: \$212,658.55; April: \$209,240.66; March: \$206,778.18; February: \$199,364.59; **January 2019**: \$194,778.14; December: \$192,064.97; November: \$183,823.28; October: \$181,716; September: \$176,100; August: \$167,625)

Heatmap – August 2020 | ZacTax



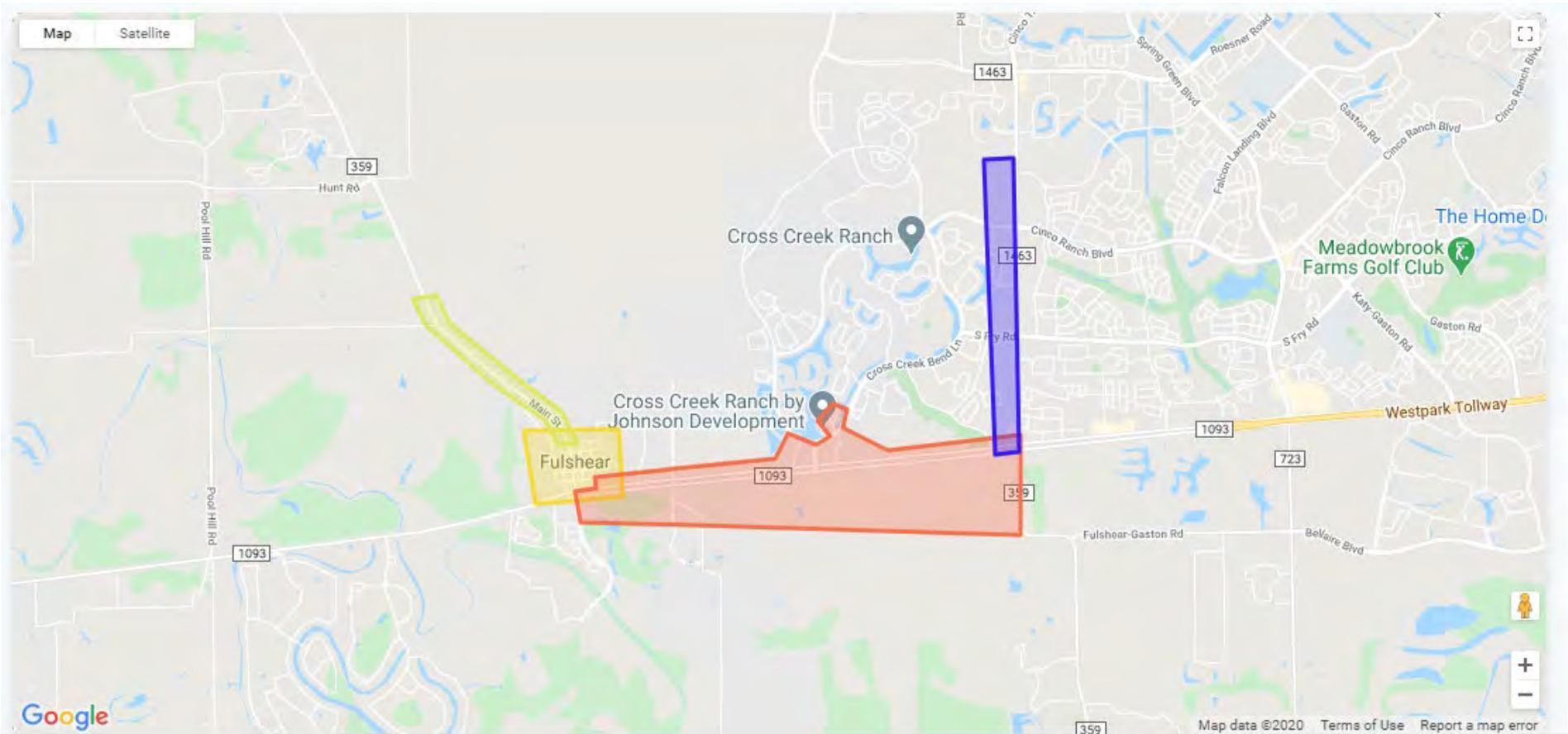
## Industry Percentages & Local vs. Remote – August 2020

### Industry Percentages



**Tracked Regions with >5 Taxpayers – August 2020**

Region	Acreage	# Outlets	Annual \$/Acre	YTD	% Change	FYTD	% Change
Downtown	220.38	28	\$1,206.15	\$171,118.53	-14.12%	\$242,896.90	-9.95%
FM 1093 & CCR 1093 Mixed Use Areas	1153.76	11	\$57.91	\$42,988.92	39.46%	\$62,916.60	-2.46%
FM 1463	272.06	52	\$3,444.91	\$627,591.94	14.44%	\$864,001.38	15.61%





# CITY OF FULSHEAR

## Finance Department

PO Box 279 / 29378 McKinnon, Suite A  
Fulshear, Texas 77441  
[www.fulsheartexas.gov](http://www.fulsheartexas.gov)

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### MEMORANDUM

To: Type A Corp - Development Corporation  
From: Wes Vela, Chief Financial Officer, City of Fulshear  
Date: October 1, 2020  
Subject: Monthly Financial Reports

Attached you will find the Type A Corp Development Corp. Financial Reports for the period **October 1, 2019 through August 31, 2020** for both the operating fund and capital projects fund. This period represents **92%** of the operating period.

If you have any questions, please don't hesitate to call me at 281.346.8805.



Fulshear, TX

# Budget Report Account Summary

For Fiscal: 2019-2020 Period Ending: 08/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 600 - 4/A OPERATING FUND</b>							
<a href="#">600-41301</a>	Sales & Use Tax Revenue	832,624.00	832,624.00	119,481.71	752,663.90	-79,960.10	90.40 %
<a href="#">600-46000</a>	Interest Revenue	32,000.00	32,000.00	163.64	22,015.13	-9,984.87	68.80 %
<b>Department: 100 - 100</b>							
<a href="#">600-100-5311-00</a>	Supplies	250.00	250.00	0.00	21.68	228.32	8.67 %
<a href="#">600-100-5411-00</a>	Admin Prof. Serv. - Legal	10,000.00	5,000.00	0.00	195.00	4,805.00	3.90 %
<a href="#">600-100-5411-10</a>	Professional Svcs - Consulting	2,900.00	2,900.00	0.00	0.00	2,900.00	0.00 %
<a href="#">600-100-5413-00</a>	Meeting Security	3,000.00	3,000.00	0.00	280.33	2,719.67	9.34 %
<a href="#">600-100-5421-04</a>	Admin - Indemnity Insurance	475.00	475.00	0.00	0.00	475.00	0.00 %
<a href="#">600-100-5526-00</a>	Admin - Public Notices	500.00	500.00	100.65	100.65	399.35	20.13 %
<a href="#">600-100-5528-00</a>	Travel & Training	0.00	0.00	0.00	544.12	-544.12	0.00 %
<a href="#">600-100-5528-05</a>	Continuing Education	5,000.00	5,000.00	-205.00	-10.37	5,010.37	-0.21 %
	<b>Department: 100 - 100 Total:</b>	<b>22,125.00</b>	<b>17,125.00</b>	<b>-104.35</b>	<b>1,131.41</b>	<b>15,993.59</b>	<b>6.61 %</b>
<b>Department: 900 - Transfers</b>							
<a href="#">600-900-5900-10</a>	Xfer Out - Gen Fund 100	176,963.00	181,963.00	0.00	132,133.96	49,829.04	72.62 %
<a href="#">600-900-5900-11</a>	Xfer Out - Community Events	37,500.00	37,500.00	0.00	37,500.00	0.00	100.00 %
<a href="#">600-900-5900-61</a>	Xfer Out - 4/A Project Fund 601	745,275.00	745,275.00	0.00	745,275.00	0.00	100.00 %
<a href="#">600-900-5901-10</a>	Xfer Out - GF100 Shared Service	35,000.00	35,000.00	0.00	35,000.00	0.00	100.00 %
	<b>Department: 900 - Transfers Total:</b>	<b>994,738.00</b>	<b>999,738.00</b>	<b>0.00</b>	<b>949,908.96</b>	<b>49,829.04</b>	<b>95.02 %</b>
	<b>Fund: 600 - 4/A OPERATING FUND Surplus (Deficit):</b>	<b>-152,239.00</b>	<b>-152,239.00</b>	<b>119,749.70</b>	<b>-176,361.34</b>	<b>-24,122.34</b>	<b>115.85 %</b>
<b>Fund: 601 - 4/A - PROJECTS FUND</b>							
<a href="#">601-46000</a>	Interest Revenue	8,000.00	8,000.00	449.64	15,513.28	7,513.28	193.92 %
<a href="#">601-49560</a>	Xfer In - 4/A EDC Fund 600	745,275.00	745,275.00	0.00	745,275.00	0.00	100.00 %
<b>Department: 000 - Non-Departmental</b>							
<a href="#">601-000-5470-01</a>	Targeted Incentives	83,262.00	219,210.00	0.00	0.00	219,210.00	0.00 %
<a href="#">601-000-5470-02</a>	Promotional Expenses	83,262.00	185,065.00	0.00	7,162.76	177,902.24	3.87 %
<a href="#">601-000-5470-03</a>	Studies expense	125,000.00	173,180.00	0.00	18,009.83	155,170.17	10.40 %
<a href="#">601-000-5600-09</a>	Katy-Fulshear/Huggins Rd-ST20B	28,750.00	100,000.00	0.00	0.00	100,000.00	0.00 %
<a href="#">601-000-5600-10</a>	Texas Heritage Pkwy Proj-ST20C	0.00	91,125.00	0.00	0.00	91,125.00	0.00 %
<a href="#">601-000-5600-11</a>	Livable Center Implement (EDC)	125,000.00	125,000.00	0.00	0.00	125,000.00	0.00 %
<a href="#">601-000-5600-12</a>	Ec Dev Strat Plan Implem (EDC)	125,000.00	125,000.00	0.00	2,000.00	123,000.00	1.60 %
<a href="#">601-000-5600-13</a>	Gateway, Corridor and Placemak	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
	<b>Department: 000 - Non-Departmental Total:</b>	<b>620,274.00</b>	<b>1,068,580.00</b>	<b>0.00</b>	<b>27,172.59</b>	<b>1,041,407.41</b>	<b>2.54 %</b>
<b>Department: 900 - Transfers</b>							
<a href="#">601-900-5900-30</a>	Xfer Out -#300 ST20D FM1093	0.00	87,500.00	0.00	0.00	87,500.00	0.00 %
<a href="#">601-900-5900-51</a>	Xfer Out - #501 WMP-W18K	25,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
<a href="#">601-900-5901-30</a>	Xfer Out - #300 FPT19A Parks	0.00	50,000.00	0.00	0.00	50,000.00	0.00 %
<a href="#">601-900-5901-51</a>	Xfer Out -#5010D20B-Dntown Drng	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
<a href="#">601-900-5902-30</a>	Xfer Out - #300 FPT19B Livab	0.00	50,000.00	0.00	0.00	50,000.00	0.00 %
<a href="#">601-900-5902-51</a>	Xfer Out - #501 WMP-WW18E	0.00	75,000.00	0.00	0.00	75,000.00	0.00 %
	<b>Department: 900 - Transfers Total:</b>	<b>125,000.00</b>	<b>412,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>412,500.00</b>	<b>0.00 %</b>
	<b>Fund: 601 - 4/A - PROJECTS FUND Surplus (Deficit):</b>	<b>8,001.00</b>	<b>-727,805.00</b>	<b>449.64</b>	<b>733,615.69</b>	<b>1,461,420.69</b>	<b>-100.80 %</b>
	<b>Report Surplus (Deficit):</b>	<b>-144,238.00</b>	<b>-880,044.00</b>	<b>120,199.34</b>	<b>557,254.35</b>	<b>1,437,298.35</b>	<b>-63.32 %</b>



# CITY OF FULSHEAR

## Finance Department

PO Box 279 / 29378 McKinnon, Suite A  
Fulshear, Texas 77441  
[www.fulsheartexas.gov](http://www.fulsheartexas.gov)

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### MEMORANDUM

To: Type B Corp - Development Corporation  
From: Wes Vela, Chief Financial Officer, City of Fulshear  
Date: October 1, 2020  
Subject: Monthly Financial Reports

Attached you will find the Type B- Development Corp. Financial Reports for the period **October 1, 2019 through August 31, 2020** for both the operating fund and capital projects fund. This period represents **92%** of the operating period.

If you have any questions, please don't hesitate to call me at 281.346.8805.



Fulshear, TX

# Budget Report Account Summary

For Fiscal: 2019-2020 Period Ending: 08/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 700 - 4/B OPERATING FUND</b>							
<a href="#">700-41301</a>	Sales & Use Tax Revenue	832,624.00	832,624.00	119,481.71	752,663.83	-79,960.17	90.40 %
<a href="#">700-46000</a>	Interest Revenue	35,500.00	35,500.00	345.94	29,042.62	-6,457.38	81.81 %
<a href="#">700-49571</a>	Xfer In - 4/B Project Fund 701	0.00	0.00	0.00	745,275.00	745,275.00	0.00 %
<b>Department: 100 - 100</b>							
<a href="#">700-100-5311-00</a>	Supplies	250.00	250.00	0.00	64.04	185.96	25.62 %
<a href="#">700-100-5411-00</a>	Admin Prof. Service - Legal	7,500.00	2,500.00	0.00	195.00	2,305.00	7.80 %
<a href="#">700-100-5413-00</a>	Meeting Security	3,000.00	3,000.00	0.00	192.19	2,807.81	6.41 %
<a href="#">700-100-5421-04</a>	Admin - Indemnity Insurance	600.00	600.00	0.00	0.00	600.00	0.00 %
<a href="#">700-100-5526-00</a>	Public Notices	500.00	500.00	99.78	99.78	400.22	19.96 %
<a href="#">700-100-5528-00</a>	Travel & Training	8,000.00	8,000.00	-170.00	2,734.13	5,265.87	34.18 %
<b>Department: 100 - 100 Total:</b>		<b>19,850.00</b>	<b>14,850.00</b>	<b>-70.22</b>	<b>3,285.14</b>	<b>11,564.86</b>	<b>22.12 %</b>
<b>Department: 400 - Planning Services</b>							
<a href="#">700-400-5471-00</a>	Community Grants	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
<b>Department: 400 - Planning Services Total:</b>		<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00 %</b>
<b>Department: 900 - Transfers</b>							
<a href="#">700-900-5900-10</a>	Xfer Out - Gen Fund 100	176,963.00	181,963.00	0.00	132,133.96	49,829.04	72.62 %
<a href="#">700-900-5900-11</a>	Xfer Out - Community Events	37,500.00	37,500.00	0.00	37,500.00	0.00	100.00 %
<a href="#">700-900-5901-10</a>	Xfer Out GF 100 shared service	35,000.00	35,000.00	0.00	35,000.00	0.00	100.00 %
<a href="#">700-900-5901-71</a>	Xfer Out 4/B Project Fund 701	745,275.00	745,275.00	0.00	745,275.00	0.00	100.00 %
<b>Department: 900 - Transfers Total:</b>		<b>994,738.00</b>	<b>999,738.00</b>	<b>0.00</b>	<b>949,908.96</b>	<b>49,829.04</b>	<b>95.02 %</b>
<b>Fund: 700 - 4/B OPERATING FUND Surplus (Deficit):</b>		<b>-156,464.00</b>	<b>-156,464.00</b>	<b>119,897.87</b>	<b>573,787.35</b>	<b>730,251.35</b>	<b>-366.72 %</b>
<b>Fund: 701 - 4/B PROJECTS FUND</b>							
<a href="#">701-46000</a>	INTEREST	6,650.00	6,650.00	282.10	9,680.73	3,030.73	145.57 %
<a href="#">701-49570</a>	Xfer In - 4/B EDC Fund 700	745,275.00	745,275.00	0.00	0.00	-745,275.00	0.00 %
<b>Department: 000 - Non-Departmental</b>							
<a href="#">701-000-5470-01</a>	Targeted Incentives	83,262.00	219,210.00	0.00	0.00	219,210.00	0.00 %
<a href="#">701-000-5470-02</a>	Promotional Expenses	83,262.00	121,046.00	0.00	21,855.76	99,190.24	18.06 %
<a href="#">701-000-5470-03</a>	Studies expense	125,000.00	173,179.00	0.00	18,009.83	155,169.17	10.40 %
<a href="#">701-000-5600-09</a>	Katy-Fulshear/Huggins Rd-ST20B	28,750.00	100,000.00	0.00	0.00	100,000.00	0.00 %
<a href="#">701-000-5600-11</a>	Livable Center Implement (EDC)	125,000.00	125,000.00	0.00	0.00	125,000.00	0.00 %
<a href="#">701-000-5600-12</a>	Ec Dev Strat Plan Implemt(EDC)	125,000.00	125,000.00	0.00	2,000.00	123,000.00	1.60 %
<a href="#">701-000-5600-13</a>	Gateway, Corridor, Placemaking	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
<b>Department: 000 - Non-Departmental Total:</b>		<b>620,274.00</b>	<b>913,435.00</b>	<b>0.00</b>	<b>41,865.59</b>	<b>871,569.41</b>	<b>4.58 %</b>
<b>Department: 900 - Transfers</b>							
<a href="#">701-900-5900-30</a>	Xfer Out #300 ST19D FM1093	0.00	87,500.00	0.00	0.00	87,500.00	0.00 %
<a href="#">701-900-5900-51</a>	Xfer Out #501 WMP-W18K	25,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
<a href="#">701-900-5901-30</a>	Xfer Out #300 FPT19A Parks	0.00	50,000.00	0.00	0.00	50,000.00	0.00 %
<a href="#">701-900-5901-51</a>	Xfer Out - #501 WMP-WW18E	0.00	75,000.00	0.00	0.00	75,000.00	0.00 %
<a href="#">701-900-5902-30</a>	Xfer Out-#300 FPT19B Livab	0.00	50,000.00	0.00	0.00	50,000.00	0.00 %
<a href="#">701-900-5902-51</a>	Xfer Out #501 D20B Dntwn Drain	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 %
<b>Department: 900 - Transfers Total:</b>		<b>125,000.00</b>	<b>412,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>412,500.00</b>	<b>0.00 %</b>
<b>Fund: 701 - 4/B PROJECTS FUND Surplus (Deficit):</b>		<b>6,651.00</b>	<b>-574,010.00</b>	<b>282.10</b>	<b>-32,184.86</b>	<b>541,825.14</b>	<b>5.61 %</b>
<b>Report Surplus (Deficit):</b>		<b>-149,813.00</b>	<b>-730,474.00</b>	<b>120,179.97</b>	<b>541,602.49</b>	<b>1,272,076.49</b>	<b>-74.14 %</b>



Fulshear, TX

# Budget Report Account Summary

For Fiscal: 2019-2020 Period Ending: 08/31/2020

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 100 - GENERAL FUND</b>						
<b>Department: 180 - Economic Development</b>						
<a href="#">100-180-5210-00</a>	Salaries	167,199.00	167,199.00	12,861.40	147,906.12	19,292.88 88.46 %
<a href="#">100-180-5210-01</a>	Wages	0.00	0.00	0.00	0.00	0.00 0.00 %
<a href="#">100-180-5210-02</a>	Overtime	0.00	0.00	0.00	0.00	0.00 0.00 %
<a href="#">100-180-5210-03</a>	Auto Allowance	4,800.00	4,800.00	369.24	4,246.26	553.74 88.46 %
<a href="#">100-180-5230-00</a>	Payroll Tax Expense	12,791.00	12,791.00	1,012.14	12,126.77	664.23 94.81 %
<a href="#">100-180-5235-00</a>	Employee Health Benefits	17,714.00	17,714.00	0.00	16,774.53	939.47 94.70 %
<a href="#">100-180-5238-00</a>	Retirement Contribution	12,298.00	12,298.00	1,035.96	12,518.12	-220.12 101.79 %
<a href="#">100-180-5239-00</a>	Workers Compensation	403.00	403.00	0.00	403.00	0.00 100.00 %
<a href="#">100-180-5240-00</a>	Unemployment	0.00	0.00	0.00	0.00	0.00 0.00 %
<a href="#">100-180-5311-00</a>	Supplies	2,500.00	2,500.00	38.36	371.37	2,128.63 14.85 %
<a href="#">100-180-5314-00</a>	Publications/Ref Material	730.00	730.00	40.00	345.00	385.00 47.26 %
<a href="#">100-180-5316-00</a>	Minor Tools & Equipment	2,000.00	2,000.00	0.00	0.00	2,000.00 0.00 %
<a href="#">100-180-5326-00</a>	Uniforms/Shirts	0.00	0.00	0.00	0.00	0.00 0.00 %
<a href="#">100-180-5363-00</a>	Fuel/Oil Expense	0.00	0.00	0.00	0.00	0.00 0.00 %
<a href="#">100-180-5363-01</a>	Auto Repair/Maintenance	0.00	0.00	0.00	0.00	0.00 0.00 %
<a href="#">100-180-5380-00</a>	Public Relations	0.00	0.00	0.00	0.00	0.00 0.00 %
<a href="#">100-180-5381-00</a>	Meeting Expenses	2,000.00	2,000.00	0.00	5.87	1,994.13 0.29 %
<a href="#">100-180-5411-10</a>	Prof. Services - Consulting	25,000.00	25,000.00	0.00	11,758.40	13,241.60 47.03 %
<a href="#">100-180-5411-13</a>	Prof. Services - I.T.	0.00	0.00	0.00	0.00	0.00 0.00 %
<a href="#">100-180-5411-14</a>	Prof. Service Legal & Engineer	10,000.00	20,000.00	4,017.00	24,229.10	-4,229.10 121.15 %
<a href="#">100-180-5434-00</a>	Telecommunications	2,200.00	2,200.00	141.69	1,328.88	871.12 60.40 %
<a href="#">100-180-5440-00</a>	Marketing	32,500.00	32,500.00	0.00	14,325.52	18,174.48 44.08 %
<a href="#">100-180-5472-00</a>	Business Devlpmnt & Retention	7,500.00	7,500.00	0.00	925.49	6,574.51 12.34 %
<a href="#">100-180-5515-00</a>	Advertising	0.00	0.00	0.00	0.00	0.00 0.00 %
<a href="#">100-180-5520-00</a>	Printing	2,500.00	2,500.00	0.00	0.00	2,500.00 0.00 %
<a href="#">100-180-5527-00</a>	Dues & Memberships	2,325.00	2,325.00	0.00	1,738.41	586.59 74.77 %
<a href="#">100-180-5527-01</a>	Dues & Memberships - Org.	17,250.00	17,250.00	0.00	13,480.00	3,770.00 78.14 %
<a href="#">100-180-5528-00</a>	Travel & Training	14,500.00	14,500.00	-140.00	5,147.88	9,352.12 35.50 %
<a href="#">100-180-5529-00</a>	Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00 0.00 %
<a href="#">100-180-5530-00</a>	Technology Maintenance	51,000.00	51,000.00	0.00	4,865.18	46,134.82 9.54 %
<a href="#">100-180-5531-00</a>	Mileage	1,500.00	1,500.00	0.00	625.21	874.79 41.68 %
<b>Department: 180 - Economic Development Total:</b>		<b>388,710.00</b>	<b>398,710.00</b>	<b>19,375.79</b>	<b>273,121.11</b>	<b>125,588.89 68.50 %</b>
<b>Fund: 100 - GENERAL FUND Total:</b>		<b>388,710.00</b>	<b>398,710.00</b>	<b>19,375.79</b>	<b>273,121.11</b>	<b>125,588.89 68.50 %</b>
<b>Report Total:</b>		<b>388,710.00</b>	<b>398,710.00</b>	<b>19,375.79</b>	<b>273,121.11</b>	<b>125,588.89 68.50 %</b>

CDC: 600-5-900-5900-10 \$9,687.90

FDC: 700-5-900-5900-10 \$9,687.90

Approved:  
Date:

Approved:  
Date:





**ECONOMIC DEVELOPMENT  
COMMUNICATION FORM  
October 19, 2020**

ITEM	TITLE
	<b>Minutes</b>

**ITEM/MOTION**

**CDC:** Consideration and action on minutes of the Corporation for the September 21, 2020 Meeting

**FDC:** Consideration and action on minutes of the Corporation for the September 21, 2020 Meeting

**ESTIMATED EXPENDITURE:**

**BUDGET ACCOUNT:**

**SUBMITTED BY:**

**SUPPORTING DOCUMENTS:**

1. CDC Draft Minutes – September 21, 2020 Meeting
2. FDC Draft Minutes – September 21, 2020 Meeting

Chandler Marks  
Economic Development Coordinator

**EXECUTIVE SUMMARY**

Draft minutes are attached for the boards' consideration.





CITY OF FULSHEAR  
DEVELOPMENT CORPORATION  
A Type "A" Economic Development Sales Tax Corporation

PO Box 279 / 30603 FM 1093  
Fulshear, Texas 77441  
Phone: 281-346-1796 Fax: 281-346-2556  
www.fulsheartexas.gov

**Meeting Minutes**  
**September 21, 2020**  
**5:30 PM (Virtual)**

**Board Members Present:** Randy Etheridge (departed at 8:12 p.m.), Tommy Kuykendall, Stacy Mangum, Andrew Van Chau  
**Board Members Absent:** Rev. Jackie Gilmore  
**Staff & City Council Liaison:** Jack Harper, Angela Fritz, Chandler Marks, Byron Brown, Mariela Rodriguez, John Kelly (Council Liaison)  
**Attendees:** Lawson Gow (The Cannon), Aaron Groff, Kaye Kahlich, Rachelle Kanak (FBEDC), Lance LaCour (KAEDC), Jeff Wiley (FBEDC)

**1. Call to Order**

There being a quorum of the board present, Andrew Van Chau, President, called the meeting to order at 5:38 p.m.

**2. Public Comments**

None.

**3. Executive Session – Pursuant to Section 551.071 of the Texas Open Meetings Act (Chapter 551, Government Code), consult with the attorney to the governing body on a matter in which the duty of the attorney to the governing body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act; pursuant to Section 551.072 of the Texas Open Meetings Act, deliberate concerning the purchase, exchange, lease, or value of real property.**

**Motion to adjourn into Executive Session and allow the City Council and Fulshear Development ("B") Corporation to attend the session @ 5:46 p.m. – Kuykendall; Second – Etheridge**  
**Ayes: 4 – Roll call: Etheridge, Kuykendall, Mangum, Van Chau**  
**Nays: 0**  
**Abstentions: 0**

The meeting reconvened after Executive Session, at 6:48 p.m.

**4. Action from Executive Session**

No action

**5. Hear update on Fulshear property development or business:**

**a) Fulshear Run**

Due to extenuating circumstances, Mr. Doug Konopka of DHK Development was unable to attend this meeting. Item postponed for a future meeting.

**6. Hear updates from regional economic development organizations:**

**a) Katy Area Economic Development Council (KAEDC)**

**b) Fort Bend Economic Development Council (FBEDC)**

ED Staff introduced Mr. Lance LaCour of KAEDC, who then presented updates on current projects and priorities at KAEDC.

ED Staff introduced Mr. Jeff Wiley of FBEDC, who then presented updates on current projects and priorities at FBEDC.

**7. Hear update on Fort Bend County Marketing program**

ED Staff introduced Ms. Rachele Kanak of FBEDC, who then presented updates on current projects and priorities in the program.

**8. Presentation and discussion on Fulshear Innovation Hub Playbook Project and take action as necessary to direct staff**

Staff introduced Mr. Lawson Gow of The Cannon, who presented an overview of the innovation strategy developed for the City. Mr. Gow addressed a change in approach to focus on a less physical and more digital space as necessitated by COVID mid-project, due to the fact that the future of physical innovation 'collision' space is at best unknown at the present time. The EDCs discussed the original project scope and deliverables and requested additional information and clarification regarding the deliverables provided in the final report vs. those outlined in the original scope. Ultimately, the boards directed staff to work with The Cannon to address differences in scope and deliverables due to COVID, and authorized staff to approve final payment on the project once this was resolved.

**Motion to authorize staff to reevaluate the project and, upon determining completion, to pay The Cannon – Mangum; Second – Kuykendall**

**Ayes: 3 – Roll call: Kuykendall, Mangum, Van Chau**

**Nays: 0**

**Abstentions: 0**

**9. Consideration and action on financials and payables for the Corporation for the period ending July 31, 2020**

ED Staff presented an overview of the financials and payables.

**Motion to approve the financials and payables for the Corporation for the period, with reimbursement to the City for \$11,098.11 – Kuykendall; Second – Mangum**

**Ayes: 3 – Roll call: Kuykendall, Mangum, Van Chau**

**Nays: 0**

**Abstentions: 0**

**10. Consideration and action on minutes of the Corporation for the August 17, 2020 Meeting**

ED Staff noted that CDC only has minutes for the August 17, 2020 joint meeting, as there was not a quorum of the CDC for the August 18, 2020 special joint meeting with occurred with the Fulshear Development (“B”) Corporation and City Council.

**Motion to approve the minutes as presented – Kuykendall; Second – Mangum**

**Ayes: 3 – Roll call: Kuykendall, Mangum, Van Chau**

**Nays: 0**

**Abstentions: 0**

**11. Hear update from City Council liaisons**

Councilmember Kelly (Liaison, CDC – “A” and Director, FDC – “B”) noted that since the last EDCs’ meeting, the City Council approved the final Consolidated Development Ordinance document, property tax rates which decreased from the year prior, and the Fiscal Year 2020-21 budget.

Councilmember Martin (Director and Liaison, FDC – “B”) also mentioned that there has also been discussion among council about updated school zones.

**12. Economic development report: Briefings or updates may be provided regarding City and Economic Development projects and programs, certificates of occupancy, conferences and meetings attended, upcoming meetings and events, business contacts and announcements, economic indicators, and administrative items**

**a) Update on COVID-19 grant program**

**b) Update on Broadband Discovery Study project**

**c) Update on Fort Bend County Fulshear Transit Feasibility Study**

ED Staff provided overviews of the projects, as well as stabilization of the impacts of COVID-19 on the local business community.

The County is looking to complete the Fulshear Transportation Feasibility Study in late 2020, with the intent of giving a presentation on the final report to the EDCs and City Council in late 2020 or early 2021.

**13. Future Agenda Items**

None

**14. Announcements**

Mr. Van Chau noted that Mr. Wiley had mentioned mobility bond items during this meeting; and, in that vein, the Fulshear Katy Area Chamber of Commerce would be hosting a webinar with the Fort Bend County engineer, Judge K.P. George, and Commissioner Andy Meyers regarding mobility bond items on September 23.

Mr. McCoy (FDC – “B”, ex-officio) announced that Senator Lois Kolkhorst would be the speaker at the next FKACC monthly membership meeting on October 14.

**15. Adjournment**

**Motion to adjourn @ 9:15pm – Mangum; Second – Kuykendall**

**Ayes: 3 – Roll call: Kuykendall, Mangum, Van Chau**

**Nays: 0**

**Abstentions: 0**

**Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.**

\_\_\_\_\_  
ATTEST:  
Chandler Marks, Economic Development Coordinator  
City of Fulshear

\_\_\_\_\_  
Andrew Van Chau, President  
City of Fulshear Development Corporation



**FULSHEAR**  
**DEVELOPMENT CORPORATION**  
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**Meeting Minutes**  
**September 21, 2020**  
**5:30 PM (Virtually)**

**Board Members Present:** John Kelly, Ray Kerlick, Tommy Kuykendall, Jason Maklary, Stacy Mangum, Lisa Kettler Martin, Don McCoy (ex-officio)

**Board Members Absent:** Kim Stacy

**Staff & City Council Liaison:** Jack Harper, Angela Fritz, Chandler Marks, Byron Brown, Mariela Rodriguez

**Attendees:** Lawson Gow (The Cannon), Aaron Groff, Kaye Kahlich, Rachelle Kanak (FBEDC), Lance LaCour (KAEDC), Jeff Wiley (FBEDC)

**1. Call to Order**

There being a quorum of the board present, Tommy Kuykendall, President, called the meeting to order at 5:39 p.m.

**2. Public Comments**

None.

**3. Executive Session – Pursuant to Section 551.071 of the Texas Open Meetings Act (Chapter 551, Government Code), consult with the attorney to the governing body on a matter in which the duty of the attorney to the governing body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act; pursuant to Section 551.072 of the Texas Open Meetings Act, deliberate concerning the purchase, exchange, lease, or value of real property.**

**Motion to adjourn into Executive Session and allow the City of Fulshear Development ("A") Corporation and City Council to attend the session @ 5:47 p.m. – Maklary; Second – Kerlick**  
**Ayes: 6 – Roll call: Kelly, Kerlick, Kuykendall, Maklary, Mangum, Martin**  
**Nays: 0**  
**Abstentions: 0**

The meeting reconvened after Executive Session, at 6:48 p.m.

**4. Action from Executive Session**

None

**5. Hear update on Fulshear property development or business:**

**a) Fulshear Run**

Due to extenuating circumstances, Mr. Doug Konopka of DHK Development was unable to attend this meeting. Item postponed for a future meeting.

**6. Hear updates from regional economic development organizations:**

**a) Katy Area Economic Development Council (KAEDC)**

**b) Fort Bend Economic Development Council (FBEDC)**

ED Staff introduced Mr. Lance LaCour of KAEDC, who then presented updates on current projects and priorities at KAEDC.

ED Staff introduced Mr. Jeff Wiley of FBEDC, who then presented updates on current projects and priorities at FBEDC.

**7. Hear update on Fort Bend County Marketing program**

ED Staff introduced Ms. Rachelle Kanak of FBEDC, who then presented updates on current projects and priorities in the program.

**8. Presentation and discussion on Fulshear Innovation Hub Playbook Project and take action as necessary to direct staff**

Staff introduced Mr. Lawson Gow of The Cannon, who presented an overview of the innovation strategy developed for the City. Mr. Gow addressed a change in approach to focus on a less physical and more digital space as necessitated by COVID mid-project, due to the fact that the future of physical innovation 'collision' space is at best unknown at the present time. The EDCs discussed the original project scope and deliverables and requested additional information and clarification regarding the deliverables provided in the final report vs. those outlined in the original scope. Ultimately, the boards directed staff to work with The Cannon to address differences in scope and deliverables due to COVID, and authorized staff to approve final payment on the project once this was resolved.

**Motion to authorize staff to reevaluate the project and, upon determining completion, to pay The Cannon – Kerlick; Second – Kelly**

**Ayes: 6 – Roll call: Kelly, Kerlick, Kuykendall, Maklary, Mangum, Martin**

**Nays: 0**

**Abstentions: 0**

**9. Consideration and action on financials and payables for the Corporation for the period ending July 31, 2020**

ED Staff presented an overview of the financials and payables.

**Motion to approve the financials and payables for the Corporation for the period, with reimbursement to the City for \$11,098.11 – Mangum; Second – Kerlick**

**Ayes: 6 – Roll call: Kelly, Kerlick, Kuykendall, Maklary, Mangum, Martin**

**Nays: 0**

**Abstentions: 0**

**10. Consideration and action on minutes of the Corporation for the August 17, 2020 Meeting, and the August 18, 2020 Special Joint Meeting**

**Motion to approve the minutes as presented – Kerlick; Second – Maklary**

**Ayes: 6 – Roll call: Kelly, Kerlick, Kuykendall, Maklary, Mangum, Martin**

**Nays: 0**

**Abstentions: 0**

**11. Hear update from City Council liaisons**

Councilmember Kelly (Liaison, CDC – “A” and Director, FDC – “B”) noted that since the last EDCs’ meeting, the City Council approved the final Consolidated Development Ordinance document, property tax rates which decreased from the year prior, and the Fiscal Year 2020-21 budget.

Councilmember Martin (Director and Liaison, FDC – “B”) also mentioned that there has also been discussion among council about updated school zones.

**12. Economic development report: Briefings or updates may be provided regarding City and Economic Development projects and programs, certificates of occupancy, conferences and meetings attended, upcoming meetings and events, business contacts and announcements, economic indicators, and administrative items**

**a) Update on COVID-19 grant program**

**b) Update on Broadband Discovery Study project**

**c) Update on Fort Bend County Fulshear Transit Feasibility Study**

ED Staff provided overviews of the projects, as well as stabilization of the impacts of COVID-19 on the local business community.

The County is looking to complete the Fulshear Transportation Feasibility Study in late 2020, with the intent of giving a presentation on the final report to the EDCs and City Council in late 2020 or early 2021.

**13. Future Agenda Items**

None

#### 14. Announcements

Mr. Van Chau noted that Mr. Wiley had mentioned mobility bond items during this meeting; and, in that vein, the Fulshear Katy Area Chamber of Commerce would be hosting a webinar with the Fort Bend County engineer, Judge K.P. George, and Commissioner Andy Meyers regarding mobility bond items on September 23.

Mr. McCoy (FDC – “B”, ex-officio) announced that Senator Lois Kolkhorst would be the speaker at the next FKACC monthly membership meeting on October 14.

#### 15. Adjournment

**Motion to adjourn @ 9:14pm – Kerlick; Second – Mangum**

**Ayes: 6 – Roll call: Kelly, Kerlick, Kuykendall, Maklary, Mangum, Martin**

**Nays: 0**

**Abstentions: 0**

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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Jason Maklary, Secretary  
Fulshear Development Corporation

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Tommy Kuykendall, President  
Fulshear Development Corporation



## FULSHEAR ECONOMIC DEVELOPMENT COMMUNICATION FORM

ITEM	TITLE
	City Council Liaison Update
<b>ITEM/MOTION</b>	
Hear update from City Council liaisons	
<b>ESTIMATED EXPENDITURE:</b>	<b>BUDGET ACCOUNT:</b>

**SUBMITTED BY:**

Angela E. Fritz  
Economic Development Director

**SUPPORTING DOCUMENTS:**

### EXECUTIVE SUMMARY

This will be a regular, recurring agenda item to allow for City Council liaisons (Councilmember Kelly – “A”; Councilmember Martin – “B”) to provide an update on relevant topics.





**ECONOMIC DEVELOPMENT  
COMMUNICATION FORM  
October 19, 2020**

ITEM	TITLE
	<b>Economic Development Update</b>
<b>ITEM/MOTION</b>	
<p>Economic development report: Briefings or updates may be provided regarding City and Economic Development projects and programs, certificates of occupancy, conferences, meetings and events, business contacts and announcements, economic indicators, administrative items, and legislative updates</p> <p>a) Update on Broadband Discovery Study project b) Update on Innovation Hub Strategy project</p>	
<b>ESTIMATED EXPENDITURE:</b>	<b>BUDGET ACCOUNT:</b>

**SUBMITTED BY:**

Chandler Marks  
Economic Development Coordinator

**SUPPORTING DOCUMENTS:**

1. Economic Development Update – October 7, 2020

<b>EXECUTIVE SUMMARY</b>
<p>Staff will provide a general overview during the meeting.</p>





# CITY OF FULSHEAR

## Economic Development Update

### October 7, 2020

---

- Fulshear Commercial Development (Permits) since last report:
  - **Certificates of Occupancy (CO) issued:** Local Table
    - **Business openings:** Frankie's Pizza Kitchen (formerly Big Paulie's), Local Table, Sylvan Learning Center (CofO already issued)
      - *Opening soon:* Dr. Miller (Dentist), F45 Training, Texana Center
  - **Currently Under Construction or In Review:**
    - Academix Village (Fulshear Bend Drive west of FM 1463)
    - Alders (West Cross Creek Bend Lane near FM 1093)
    - Brazos Valley Schools Credit Union (FM 1093 @ Argonne Drive)
    - Dogwood Lane (FM 359) (former Sweet Tooth Shoppe location)
    - Ivy Kids Cross Creek (West Cross Creek Bend Lane near FM 1093)
    - Marcel Town Center (FM 1093 at Cross Creek entrance), including, so far, Apex Suites, Experience Fusion, Monarch Title, The Perfect Round, Wingology
      - *To the best of our knowledge, most suites in Marcel Town Center have been leased or are in process of being built out and leased and have certificate of occupancy processes underway with the City. Several businesses have opened or are nearly open. Approximately 30,000 of space was still listed as being available for lease as of October 6.*
    - Market at Cross Creek (FM 1463 @ Fulshear Bend Drive), including, so far, Leo's Kitchen, Orangetheory Fitness, Roosters
    - Rogers Road Business Park (FM 359 @ Rogers Road)
    - Shoppes at Cross Creek, including, so far, Smoothie Giants Organic Juice (FM 1463 north of FM 1093)
    - Multifamily project (Argonne Drive near FM 1093)
- City Council actions concerning development and/or Economic Development Corporations:

*More info. on any of the items considered by City Council may be found in the City Council meeting packets available here: [http://www.fulsheartexas.gov/government/city\\_council2.php](http://www.fulsheartexas.gov/government/city_council2.php). [City Council Meeting Video is also available now!](#)*
- City Council meetings:
  - City Council liaisons from each board will provide an update as a separate agenda item.
    - September 8 (special)
    - September 15 (regular)
    - October 20 (upcoming special and regular)
    - November 17 (upcoming)
- Misc. City Updates:
  - Wildflowers seeds will be planted the length of the FM 1093 median within the Fulshear city limits at the end of October. With a little luck, we'll see some nice blooms in the spring!
- Regional Partner Meetings & Events Attended:
  - FKACC, FBEDC, KAEDC, Governor's Broadband Development Council

- Economic Development-Related Projects & Initiatives:
  - **Business Visits and Outreach** - We've been in regular contact with our local businesses regarding COVID-19 resources, assistance, and business status.
    - We estimate there are 225-230 businesses that operate in Fulshear. As of the morning of Friday, October 1, to the best of our knowledge, we estimate that out of these 225-230, at least 1 remains temporarily closed, and at least another 13 remain operating on very limited bases, as an apparent result of COVID-19. Generally speaking, the status of our local businesses being open/closed seems to have stabilized over the last month or so.
  - **Broadband Discovery Study** – [The report has been finalized and has been posted to the City's website.](#) Staff is working with HR Green to develop potential scope for next steps to present to the board for consideration.
  - **Innovation Hub Playbook** – A representative from The Cannon presented its final Innovation Strategy report to the boards in the last EDCs' meeting. Staff is working to address the differences of scope and deliverables due to COVID with The Cannon to finalize and close out the project.
  - **Fort Bend Public Transportation Fulshear Transit Feasibility Study** – Given the constraints of COVID-19, and its yet unknown effects on the public transit realm broadly, Fort Bend County Transit has decided to wrap up the Fulshear Feasibility Study in an "interim" report fashion that captures the work done prior to COVID, the consultants recommendations, and best practices regarding gauging/evaluating the effect of COVID-19 on transit in the future. When complete, the final interim report will be presented to the boards and Council. This is anticipated for late 2020 or early 2021.
  - **Customer Relationship Management (CRM) Software Implementation** – Staff continue to work with contractor Coastal Cloud to implement the Economic Development Quick Start Solution for Salesforce.
- Upcoming Meeting/Event Dates:

	October 2020	November 2020	December 2020
<b>HOLIDAY</b>	N/A	November 11 (Veterans Day)  November 26-27 (Thanksgiving Holiday)	December 24-25 (Christmas Holiday)
<a href="#">FKACC Membership Meeting</a>	October 14	November 11	December 9
<b>Joint Meeting <a href="#">CDC (A)</a>, <a href="#">FDC (B)</a></b>	October 19	November 16	December 21
<a href="#">City Council Regular Meeting</a>	October 20	November 17	December 15
<a href="#">City Council Special Meeting</a>	October 20	November 17	TBD
<b>Joint Special Meeting <a href="#">CDC (A)</a>, <a href="#">FDC (B)</a> and <a href="#">City Council</a></b>	N/A	November 17	TBD
<a href="#">KAEDC General Assembly Meeting</a>	October 20	November 17	December 15
<a href="#">FBEDC Membership Meeting</a>	October 22	November 19	December 17

- Economy Overview:
  - [Greater Houston Partnership – Houston Economy at a Glance](#)
  - [Federal Reserve Bank of Dallas – Houston Economic Indicators](#)
  - [Federal Reserve Bank of Dallas – Texas Economy Update](#)
  - [Federal Reserve Bank of Dallas – Texas Economic Indicators](#)
  - [Outlook for the Texas Economy](#) - Texas A&M Real Estate Center
  - [Key Economic Indicators](#) – Texas Comptroller’s Office
  - [Fiscal Notes](#) – Texas Comptroller’s Office

- Quick Statistics:

<a href="#">Estimated Population (PASA)</a>	<b><i>Fulshear – October 2019</i></b> <b><i>Fulshear – October 2020</i></b>	<b>13,969</b> <b>16,083</b>
<a href="#">Unemployment</a> August 2020	Fort Bend Houston-Woodlands-Sugar Land MSA Texas United States	7.2% 8.1% 7.0% 8.5%
<a href="#">Sales Tax</a> Oct. 2020 (Aug. 2020 sales)	<b><i>Fulshear – Period / YTD</i></b> All Texas cities – Period / YTD	18.58% / 18.47% (1.38%) / 0.04%
<a href="#">Crude Oil Price – West Texas Intermediate</a>	October 5, 2020 September 11, 2020 September 1, 2020 August 6, 2020 July 13, 2020 June 5, 2020 May 14, 2020 April 21, 2020 April 7, 2020 March 9, 2020 February 7, 2020 January 3, 2020 December 2, 2019 November 11, 2019 October 4, 2019 August 30, 2019	\$39.22 <b>\$37.33</b> \$42.76 \$41.95 <b>\$40.10</b> \$39.55 <b>\$27.62</b> <b>\$11.26</b> <b>\$23.63</b> <b>\$32.12</b> <b>\$50.32</b> \$63.05 <b>\$55.96</b> \$56.86 <b>\$52.81</b> \$55.10

- Articles:
  - [Post offices could be the new edge of 5G networks – report](#)
  - [Houston Economic Indicators – September 29, 2020](#)
  - [Texas Employment Forecast – September 18, 2020](#)
  - [COVID-19 Impact Projections on Texas' Economy](#)
  - [AT&T adds slower-speed, lower-priced tiers to fiber internet service](#)
  - [Texas Unemployment Rate Falls to 6.8 Percent in August](#)
  - [Katy ISD named in 'Forbes Magazine' list of America's Best Employers by State](#)
  - [The COVID Black Swan & Infrastructure Investment in 2021](#)
  - [Tech Talent & COVID-19: The need for training surges in the midst of pandemic](#)
  - [LCISD names Lazar as new CTE director](#)
  - [The Ion receives \\$1.5M economic development grant to go toward Houston accelerator programs](#)
  - [City of Richardson sees Innovation Quarter key to continued growth](#)
  - [Small business may face PPP loan-forgiveness hurdles, interest payments](#)
  - [Small businesses wanted stimulus, but got a payroll tax deferral instead. Many are opting out.](#)
  - [Land Sales Are Starting To Pick Up, Driven By Booming Suburban Residential Demand](#)
  - [Innovation space in downtown Houston celebrates its grand opening](#)
  - [Here's what the new SEC accredited investor definition means for potential Houston VCs](#)
  - [McKinney Innovation Fund Draws Hundreds of New Jobs, 11 Tech HQs in Eight Months](#)
  - [Houston entrepreneurial hub plans to scale with new virtual platform](#)
  - [Texas Monthly - BBQ News Roundup \(features Dozier's\)](#)
  - [Texas 202 Barbeque in Fulshear descends from barbecue legend](#)
  - [COVID-19 Drives Innovative Approach to Career Exploration](#)
  - [Covid-19 hasn't slowed home sales, and Houston's suburbs are getting the benefit, Caldwell Cos. CEO says](#)
  - [Industrial real estate markets have their day in global race to redefine supply chains](#)
  
- Information re: 2021 Texas Legislative Session:
  - [Keeping Texas Competitive through Economic Development Policy](#)
  - [State's top policy researchers to collaborate on Texas Blueprint for Urban Policy](#)
  
- General Demographic Resources - Fulshear:
  - Population and Survey Analysts Fulshear Update:  
[http://www.fulsheartexas.gov/community/demographic\\_reports.php](http://www.fulsheartexas.gov/community/demographic_reports.php)
  
  - US Census Bureau Quick Facts:  
<https://www.census.gov/quickfacts/fact/table/fulshearcitytexas/PST120216>
  
  - Zoom Prospector via Governor's Office Economic Development and Tourism:  
<https://www.zoomprospector.com/communities/tx/city/fulshear/4827876>



**ECONOMIC DEVELOPMENT  
COMMUNICATION FORM  
October 19, 2020**

<b>ITEM</b>	<b>TITLE</b>
	<b>Meeting Schedule</b>
<b>ITEM/MOTION</b>	
Review and discuss upcoming regular joint meeting schedule	
<b>ESTIMATED EXPENDITURE:</b>	<b>BUDGET ACCOUNT:</b>

**SUBMITTED BY:**

**SUPPORTING DOCUMENTS:**

Angela E. Fritz  
Economic Development Director

**EXECUTIVE SUMMARY**

The following are the boards' regular meetings dates through June 2021 based on 3<sup>rd</sup> Mondays. The boards' bylaws require at least four regular meetings a year. Special meetings may be called as required. Conflicts for upcoming meeting dates are noted below, along with the proposed reschedule and/or cancellation dates.

As noted previously, the EDCs typically consolidate either the Nov/Dec or Dec/Jan meetings due to the holidays. Given the upcoming schedule of items for consideration, staff would recommend combining the Dec/Jan meetings to either the December meeting date (12/21) or the January rescheduled meeting date of (1/11).

**Joint Fulshear EDC Regular Meetings**

<b>Month</b>	<b>Meeting Date - 3<sup>rd</sup> Monday</b>
November 2020	11/16/2020 @ 5:30 p.m.
December 2020	12/21/2020 @ 5:30 p.m.
January 2021	01/18/2021 @ 5:30 p.m. MLK HOLIDAY 01/11/2021 @ 5:30 p.m. RESCHEDULE
February 2021	02/15/2021 @ 5:30 p.m.
March 2021	03/15/2021 @ 5:30 p.m.
April 2021	04/19/2021 @ 5:30 p.m.
May 2021	05/17/2021 @ 5:30 p.m.
June 2021	06/21/2021 @ 5:30 p.m.



## FULSHEAR ECONOMIC DEVELOPMENT COMMUNICATION FORM

ITEM	TITLE
	<b>Future Agenda Items</b>
<b>ITEM/MOTION</b>	
Future agenda items	
<b>ESTIMATED EXPENDITURE:</b>	<b>BUDGET ACCOUNT:</b>

**SUBMITTED BY:**

**SUPPORTING DOCUMENTS:**

Chandler Marks  
Economic Development Coordinator

### EXECUTIVE SUMMARY

This item allows the boards to request items for future discussion. Discussion regarding the particular items requested is not allowed at this time, as the items must be properly noticed for discussion at a future public meeting.

