



FULSHEAR DEVELOPMENT CORPORATION

CITY OF FULSHEAR

PO Box 279 / 30603 FM 1093

Fulshear, Texas 77441

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**Meeting Minutes**

**July 20, 2015**

Present: Tommy Kuykendall, Wes Wauson, Jo Douglass, Polly Royer, Larry Beustring, Mandi Leary

Absent: Parker Knapp

Guests: C.J. Snipes, Kristina Brashear, James Bjacek, Don McCoy, Shannon Purcell, Doug Konopka

1. Call to Order: 6:36 PM.
2. Citizen's Comments – None.
3. Consideration of Request for Approval of Minutes from Fulshear Development Corporation Meeting of June 15, 2015.

Motion: Douglas      2<sup>nd</sup>: Wauson      Passed: 6-0

4. Presentation and discussion of financial statements to date.
  - Assets: \$679,277.05
  - City Finance Director Brashear stated that she is looking into software that will better determine where sales tax revenue is coming from.
5. Consideration and take action on Payables Due and Checks Paid Report(s).
  - No checks paid.
  - Payables
    - Capital Flags
  - Motion to table Item #5 until after item #6.

Motion: Wauson      2<sup>nd</sup>: Leary      Passed: 6-0

6. Discussion and possible action to amend the budget to increase allocation for sign care.
  - At the June meeting it was determined that the costs were not covered in the budget allocation for sign care.
    - The Corporation budgeted \$10,000.00, but \$12,260.00 was the estimate given.
  - Unexpected costs arose on the FM 359 Road sign site due to there being no water extension.

- CJ's Yardworks wanted to put in a \$4,500.00 extension to the sign. This would be billed to the Corporation.
- City Administrator Snipes recommends no action pertaining to this topic.
- The suggestion was made to put in a well.
  - Questions on whether the city owns the land.
  - The cost may be equivalent to adding a water line.
- Leary suggests that we proceed to pay the original amount of \$12,260.00.
  - City Finance Director stated that she did not have a chance to write up a budget amendment to allow for the full payment.
- A motion was made to un-table Item #5, the report on Checks Payable and Dues, and to pay the cost of sign care up to \$10,000.00 and to pay all other payables in their entirety.

Motion: Wauson                      2<sup>nd</sup>: Royer                      Passed: 6-0

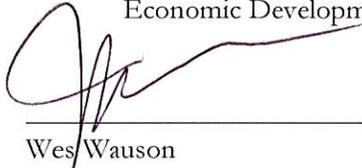
7. Discussion on budgeting for the Fiscal Year 2016 and of hosting a special joint meeting of economic development corporations with an emphasis on budgeting.
  - It was recommended at the June meeting that a joint meeting was desirable to discuss budgeting.
    - The City of Fulshear Development Corporation had also expressed a desire to have a joint meeting on budgeting.
    - The chairman of both corporations will prepare a list of possible dates to host such as meeting.
  
8. Further discussion and possible action on updating the contract with Buxton Company.
  - The City of Fulshear Development Corporation declined to renew the previous services offered by Buxton Company and declined to upgrade to SCOUT 3.0.
  - Wauson recommended that this item needed to be discussed at a joint meeting.
    - City Finance Director Brashear recommended that the item be postponed until the joint meeting.
  
9. Discussion and possible action on the RFP and submitted proposals for Christmas Decorations.
  - Two vendors were interested.
    - They expressed that they needed more time to prepare proposals.
    - A motion was made to re-let the RFP.

Motion: Wauson                      2<sup>nd</sup>: Douglass                      Passed: 6-0

10. Discussion and possible action for the creation of a city map.
  - Chairman Kuykendall presented cartoon maps that he thought we be a good tourism item.
    - The idea would be to work with the Chamber of Commerce and local businesses to sponsor these maps.
    - The Corporation may consider some level of assistance in Fiscal Year 2016.
      - City Finance Director Brashear noted that she could draft a budget amendment for any costs.
  - The chairman will discuss the possibility further with point of contact.
  
11. Discussion and Possible Action on corridor beautification plan for FM 1093 Road.
  - Road expansion resulted in tree removal and other aesthetic changes.

- Land-owners and the city need to collaborate to improve the beauty along the road.
  - Beautification would need long-term planning.
  - No action taken.
12. Fulshear Area Chamber of Commerce report, Don McCoy.
- The chamber of commerce is 1 ½ years old and has 248 members.
  - Fulshear Freedom Festival
    - Over 6,000 people attended
    - Plan for more services to cope with crowds
    - Need for improved tax collection through new vendor forms.
  - Banner Poles put up with 3x5 foot banners
    - Too small; the chamber is considering 9 foot banners.
  - Next Chamber meeting will be on August 5, 2015 at 7:30 AM in Thrive Church.
  - Casino Night on September 16, 2015.
  - State of the City on December 4, 2015
  - Festival of Lights on December 5, 2015
    - The chamber is seeking to have the Texas A&M University Corps of Cadets Choir as entertainment
    - There is also a plan to have a Tesla Coil demonstration.
13. Report by City Administrator, C.J. Snipes.
- 48 new residential permits; 6 new commercial permits
  - The city is working with developers to create flexibility pertaining to commercial signs.
  - The H-E-B deal will close next week.
    - The main delay had been negotiating with the Williams Pipeline owners about encasing their pipe for safety.
  - There is a possibility of having a business park on FM 1093 Road.
  - Water improvements
    - Construction on new elevated storage tank and new well will begin on August 24, 2015
    - It will conflict with school traffic.
  - Jordan Ranch to begin development in the first quarter of 2016.
  - A new development will go in on Montgomery Boulevard
    - It will be large-acreage estates homes.
14. Discussion of future agenda items.
- Budgeting and budget meeting
  - Further discussion and possible action on Buxton Company services
  - Further discussion on FM 1093 Road Beautification.
  - Discussion and possible action on budget amendment for sign area care and paying remaining balance to CJ's Yardworks.
15. Next Meeting: **August 17, 2015**
16. Meeting went into Executive session at 8:12 PM.

Prepared by: James M. Bjacek  
Economic Development Assistant



Wes Wauson  
Secretary  
Fulshear Development Corporation



Tommy Kuykendall  
President  
Fulshear Development Corporation