



FULSHEAR DEVELOPMENT CORPORATION

A Type "B" Economic Development Sales Tax Corporation

PO Box 279 / 30603 FM 1093
Fulshear, Texas 77441
Phone: 281-346-1796 Fax: 281-346-2556
www.fulsheartexas.gov

**Meeting Minutes
April 13, 2020
5:30 PM (Virtual)**

Board Members Present: John Kelly, Ray Kerlick, Jason Maklary, Stacy Mangum, Lisa Martin
Board Members Absent: Ryan Kudlacek, Carol Riggs, Don McCoy (ex-officio)
Staff & Council Liaison: Angela Fritz, Chandler Marks, Byron Brown
Attendees: Kaye Kahlich, Kent Pool, Lawson Gow (The Cannon)

1. Call to Order

There being a quorum of the board present, Stacy Mangum called the meeting to order at 5:35 p.m.

2. Citizen's Comments

Ms. Mangum opened Citizen's Comments at 5:37 p.m.

Ms. Mangum closed Citizen's Comments at 5:38 p.m.

Corporation Business:

3. Consideration and possible action to elect a President Pro-Tem

Mr. Kerlick suggested Ms. Mangum for nomination.

Motion to nominate Ms. Mangum as President Pro-Tem – Kerlick; Second – Maklary

Ayes: 5 – Roll call: Kelly, Kerlick, Maklary, Mangum, Martin Nays: 0 Abstentions: 0

4. Consideration and possible action on election of officers of the Corporation in accordance with the Corporation Bylaws, to include the positions of: President, Vice-President, Secretary, and Treasurer

Mr. Maklary suggested that the corporation have a President Pro-Tem for each upcoming meeting in the interim, since the nomination of new officers will be happening in June.

Mr. Brown advised that a motion be made to suspend the item indefinitely.

Motion to suspend this item and election of officers indefinitely – Kerlick; Second – Kelly
Ayes: 5 – Roll call: Kelly, Kerlick, Maklary, Mangum, Martin Nays: 0 Abstentions: 0

Joint Corporation Business:

- 5. Public hearing on specific project being proposed by the Corporation for Fiscal Year 2019-2020 being expenditures for creation of an innovation hub strategy for the City of Fulshear found by the Board of Directors to promote new or expanded business development, the amount of which is approximately \$6,000. Comments or discussion by the Board of Directors will only be made at the time the agenda item is taken up for deliberation by the board.**

Ms. Mangum opened the public hearing at 5:45 p.m.

Ms. Kahlich (City Council) spoke on attending the tour of The Cannon in March, by the Fulshear-Katy Area Chamber of Commerce. She also spoke on attending the Fort Bend Economic Development Council's meeting in February, at which it was presented that the Houston region needed more innovation to keep the regional economy growing. As such, she supports the development of an innovation hub strategy.

Mr. Pool (City Council) also voiced his support for the innovation hub strategy.

Ms. Mangum closed the public hearing at 5:49 p.m.

- 6. Consideration and action on Agreement with The Cannon regarding creation of an Innovation Hub Strategy for the City of Fulshear**

Ms. Fritz provided a brief overview of the process of finalizing the agreement; the final agreement, and an accompanying budget expenditure item, are presented for motion and decision this evening. If approved, City Council will be able to review, and a make a motion and decision, on Tuesday, April, 21.

Mr. Gow (The Cannon) spoke as to the goals of the strategy, citing the entrepreneurial spirit which exists in Fulshear.

The cost of the project will be NTE \$12,000, *which is \$6,000 for each corporation*. Mr. Kerlick said that in Section 4.1 of the agreement, the cost of the project needed to be changed from \$15,000 to \$12,000.

Motion to approve agreement with The Cannon regarding creation of an Innovation Hub Strategy, with the final statement of work attached to the agenda item and revision in Section 4.1 from \$15,000 to \$12,000 – Kerlick; Second – Martin
Ayes: 5 – Roll call: Kelly, Kerlick, Maklary, Mangum, Martin Nays: 0 Abstentions: 0

7. Consideration and action on budget allocation for creation of an Innovation Hub Strategy for the City of Fulshear

Ms. Fritz provided that the item would be allocated from each respective line item for each corporation.

Motion to approve the budget allocation for creation of an Innovation Hub Strategy for the City of Fulshear, in the amount of \$6,000 – Maklary; Second – Kerlick

Ayes: 5 – Roll call: Kelly, Kerlick, Maklary, Mangum, Martin Nays: 0 Abstentions: 0

8. Consideration and action on Resolution FDC 2020-01, a resolution of the FDC declaring a specific project of the Corporation for Fiscal Year 2019-2020

Motion to adopt Resolution CDC 2020-01, a resolution declaring a specific project of the Corporation for Fiscal Year 2019-2020 – Kuykendall; Second – Maklary

Ayes: 5 – Roll call: Kelly, Kerlick, Maklary, Mangum, Martin Nays: 0 Abstentions: 0

9. Review and discuss Economic Development Strategic Plan implementation specific to Corporations' priorities and next steps

Ms. Fritz asked the chair (Ms. Mangum) how the Corporation would like to proceed with implementation. The Corporation's effective consensus was that even with COVID-19, short term priorities can still be moved forward, if even working remotely.

10. Discuss impacts on Fulshear businesses related COVID-19, and economic development programs related thereto, and take action as necessary to direct staff

Ms. Fritz provided an overview of how many businesses are known to normally operate in Fulshear, and how many are known to be temporarily impacted because of COVID-19. The Corporation discussed the possibility of a stimulus or grant program for businesses in Fulshear.

Motion to have economic development staff provide, on an expedited basis, recommendations for short- to mid-term grant program for businesses in the City of Fulshear – Kerlick; Second – Kelly

Ayes: 5 – Roll call: Kelly, Kerlick, Maklary, Mangum, Martin Nays: 0 Abstentions: 0

11. Consideration and action on Resolution CDC 2020-02, a resolution of the CDC requesting Governor Abbott temporarily waive and/or suspend certain rules that limit Economic Development Corporations (EDCs) from utilizing EDC sales tax revenues as a form of financial disaster relief to support local businesses impacted by COVID-19

Ms. Fritz provided a quick overview of the resolution.

Mr. Van Chau and Mr. Kuykendall said they may also be able to make a request of Governor Abbott from the point of view of the local business community and chamber of commerce.

Motion to approve Resolution CDC 2020-02, a resolution of the CDC requesting Governor Abbott temporarily waive and/or suspend certain rules that limit Economic Development Corporations (EDCs) from utilizing EDC sales tax revenues as a form of financial disaster relief to support local businesses impacted by COVID-19 – Maklary; Second – Kerlick

Ayes: 5 – Roll call: Kelly, Kerlick, Maklary, Mangum, Martin Nays: 0 Abstentions: 0

12. Consideration and action on board member recommendation to purchase advertising space in the Explore Fulshear publication

Mr. Kuykendall (CDC – A) explained the concept and its premise.

Rev. Gilmore and Mr. Kerlick suggested tabling this item for a future meeting.

Motion to table this item until a future meeting – Kerlick; Second – Martin

Ayes: 5 – Roll call: Kelly, Kerlick, Maklary, Mangum, Martin Nays: 0 Abstentions: 0

13. Consideration and action on budget allocation for advertising in the Explore Fulshear publication

Mr. Brown said that taking no action is acceptable. Thus, no action was taken.

14. Consideration and action on minutes of the Corporation for the February 17, 2020 Special Joint Meeting

Motion to approve the minutes as presented – Kerlick; Second – Kelly

Ayes: 5 – Roll call: Kelly, Kerlick, Maklary, Mangum, Martin Nays: 0 Abstentions: 0

15. Consideration and action on financials and payables for the Corporation for the period ending January 31 and February 29, 2020

Ms. Fritz provided an overview of financials and payables.

Motion to approve the financials and payables as presented, in the amounts of \$10,476.90 for January and \$13,183.69 for February – Kerlick; Second – Maklary

Ayes: 5 – Roll call: Kelly, Kerlick, Maklary, Mangum, Martin Nays: 0 Abstentions: 0

16. Consideration and action on Corporation Budget Amendment No. 1 for Fiscal Year 2019-2020 (FY20)

Ms. Fritz provided an overview of the amendment. If corporation approves, then City Council would have the chance to review and approve on May 21.

Motion to approve and authorize Corporation Budget Amendment No. 1 for Fiscal Year 2019-2020 (FY20) as presented – Kuykendall; Second – Maklary

Ayes: 5 – Roll call: Kelly, Kerlick, Maklary, Mangum, Martin Nays: 0 Abstentions: 0

17. Hear update from City Council liaison

Mr. Kelly (simultaneously, council liaison, CDC – A and director, FDC – B) and Ms. Martin (simultaneously, director and council liaison, FDC – B) presented their updates. The primary topic of the update was the Texas Heritage Parkway project slated to be under construction soon.

18. Economic development update including: City and Economic Development projects, certificates of occupancy, conferences and meetings attended, upcoming meetings and events, business contacts and announcements, and economic indicators

Ms. Fritz provided the update. She mentioned that the Transit Feasibility Study with Fort Bend Transit has been put on hold, and that the deadline for the completion of the broadband strategy by HRGreen has been pushed back indefinitely.

19. Future agenda items

Mr. Kuykendall (CDC – A) suggested further discussion of the Texas Heritage Parkway project. Mr. Van Chau (CDC – A) wants to make sure that the corporations line up key economic indicators in order to track the progress of implementing the Economic Development Strategic Plan.

20. Announcements

Mr. Van Chau (CDC – A) announced that on the following day, Tuesday, April 14, the Greater Houston Partnership would be hosting a webinar on the region’s economic indicators and numbers.

21. Adjournment

**Motion to adjourn – Maklary @ 8:30 p.m.; Second – Kerlick
Ayes: 5 – Roll call: Kelly, Kerlick, Maklary, Mangum, Martin**

Nays: 0

Abstentions: 0

Passed and approved this 18th day of May, 2020.


Chandler Marks
Economic Development Coordinator


Stacy Mangum, President Pro Tem
Fulshear Development Corporation