



FULSHEAR DEVELOPMENT CORPORATION

A Type "B" Economic Development Sales Tax Corporation

PO Box 279 / 30603 FM 1093
Fulshear, Texas 77441
Phone: 281-346-1796 Fax: 281-346-2556
www.fulsheartexas.gov

**Meeting Minutes
February 17, 2020
5:30 PM**

Board Members Present: Ray Kerlick, Carol Riggs, Stacy Mangum, Ryan Kudlacek, Don McCoy (ex-officio)
Board Members Absent: Wes Wauson, Mike Hopfe, Recie Medlock
Staff & Council Liaison: Lisa Martin (Council Liaison) (arrived at 5:51 p.m.), Jack Harper, Angela Fritz, Chandler Marks, Byron Brown, William Henry (security)
Attendees: Aaron Groff, Kaye Kahlich, John Kelly, Kent Pool, Joel Patterson, Kevin White (arrived at 5:35 p.m.), Alysia Cook (Opportunity Strategies), Tajana Surlan, Bryan Thomas

1. Call to Order.

There being a quorum of the Board present, Carol Riggs, Secretary, called the meeting to order at 5:33 p.m.

2. Citizen's Comments.

None

Corporation Business

3. Consideration of and possible action to elect a President Pro-Tem

Motion to nominate Ray Kerlick as President Pro-Tem – Riggs; Second – Mangum
Ayes: 4 Nays: 0 Abstentions: 0

Joint Workshop with City Council:

4. Facilitated discussion on City Council direction regarding implementation of Economic Development Strategic Plan Goal 4: Organizational Alignment; 4.1 Streamline

Alysia Cook with Opportunity Strategies led a facilitated discussion in which she conveyed the Council's desired outcomes as they pertain to organizational alignment goals.

Consensus was reached by both CDC – A and FDC – B corporations and Council that the Council is the governing body of the corporations.

In the meantime, both corporations will begin meeting at the same time and place; vacant places on both boards will be filled whenever possible by members of the other corporation; and members of all boards, council, and city staff will speak with one voice as to the direction of Economic Development in the City of Fulshear.

Not an action item

Mr. Andrew Van Chau (CDC – A) called recess at 7:28 p.m.

Mr. Kerlick called the meeting back into session at 7:36 p.m.

Joint Corporation Business:

5. Review and discuss Economic Development Strategic Plan

The economic development boards discussed the need for prioritization of goals and responsibilities. As such, City staff will provide additional framework to the plan including current status and responsibility to each of the steps. CDC – A and FDC – B will meet to assign their priorities prior to meeting with Council.

Not an action item

6. Consideration of and possible action on agreement with The Cannon regarding creation of an Innovation Hub Strategy for the City of Fulshear

Ms. Fritz provided a brief overview of the attached draft proposal by The Cannon regarding creation of an Innovation Hub Strategy for Fulshear.

Mr. Van Chau (CDC – A) provided a brief overview of the recent main campus tour (with some City staff, EDCs' members, and City Councilmembers).

City staff have begun reading the proposed agreement and will send out to boards with their comments. Board members should reply back to Economic Development Director with additional questions and comments by EOB Wednesday, February 19.

No action taken

7. Consideration of and possible action on budget allocation for creation of an Innovation Hub Strategy for the City of Fulshear

Mr. Brown recommended tabling items #7 and #8 with a vote of the board, then proceeding with the public hearing specific to an innovation hub strategy (item #9).

Motion to table items 7 & 8 – Kudlacek; Second – Mangum*

Ayes: 4 Nays: 0 Abstentions: 0

- 8. Consideration of and possible action on Resolution FDC 19-04 a resolution of the FDC declaring a specific project of the Corporation for Fiscal Year 2019 -2020.**

Item tabled, per motion made

- 9. Public Hearing on specific project being proposed by the Corporation for Fiscal Year 2019- 2020 being expenditures for creation of an innovation hub strategy for the City of Fulshear found by the Board of Directors to promote new or expand business development , the amount of which is approximately \$7,500**

Mr. Kerlick opened the public meeting at 8:15 p.m.

There was one question from a citizen, Ms. Tajana Surlan, as to clarification of the project.

Neither of the boards nor city staff have enough information to answer at this time, hence agenda items 7 and 8 have been tabled. Another Public Meeting will be held once more information is obtained.

Mr. Kerlick closed the public meeting at 8:17 p.m.

Corporation Business:

- 10. Consideration of and possible action on minutes of the Corporation for the January 27, 2020 Special Joint Meeting**

Motion to approve the minutes as presented – Mangum; Second – Kudlacek

Ayes: 4 Nays: 0 Abstentions: 0

- 11. Consideration of and possible action on financials and payables for the Corporation for the period ending December 31, 2019 and January 31, 2020**

Ms. Fritz provided a summary of the EDC Sales Tax report, financials and payables.

Motion to approve the payables as presented for the reimbursement under the Administrative Services Agreement in the amount of \$8,318.92 – Riggs; Second – Kudlacek

Ayes: 4 Nays: 0 Abstentions: 0

- 12. Update from City Council Liaison**

Council members Martin and Kelly provided an update of various items being considered by Council.

Additionally, Ms. Fritz announced that there would be another City Council meeting the following

night, February 18.

Not an action item

- 13. Economic Development Update including:**
- a) City and Economic Development Projects
 - b) Certificates of Occupancy
 - c) Conferences and Meetings Attended
 - d) Upcoming Meetings and Events
 - e) Business Contacts and Announcements
 - f) Economic Indicators

Ms. Fritz provided an update of various items of interest to Economic Development.

Board members agreed with the CDC – A board members to move forward with joint meetings of the EDCs and City Council on the third Monday of each month until further notice.

Not an Action Item

14. Future Agenda Items

None

15. Announcements

Mr. McCoy announced that Governor Abbott will be speaking at the Fulshear-Katy Area Chamber of Commerce's *Salute to Business*, at the Gerald Young Pavilion in Katy on April 24.

16. Adjournment

Motion to adjourn – Riggs @ 8:48 p.m.; Second – Kerlick
Ayes: 4 Nays: 0 Abstentions: 0

Passed and approved this 13 day of April, ~~2019~~²⁰


Chandler Marks
Economic Development Coordinator


Stacy Mangum, President Pro Tem
Fulshear Development Corporation