



# CITY OF FULSHEAR DEVELOPMENT CORPORATION A)

PO Box 279 / 30603 FM 093  
Fulshear, Texas 77441

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## Annual Meeting Minutes      June 13, 2016

Board Members Present: Bill Archer, J.B. Collins, Ewelina Forker, Stephen Gill, Rev. Jackie Gilmore  
Board Members Absent: none

Staff and Visitors: CJ Snipes, Angela Fritz, Kristi Brashear, Byron Brown, Shannon Purcell (West Fort Bend Buzz), Diana Nguyen (Fort Bend Herald), Tajana Mesic

1. Call to Order: There being a quorum of the Board present, Bill Archer, President, called the meeting to order at 6:11 P.M.

### Citizen's Comments:

- None

2. Consideration of and possible action on election of officers of the Corporation in accordance with the Corporation Bylaws, to include the positions of:

- a. President
- b. Vice-President
- c. Secretary
- d. Treasurer

- **Motion to nominate Ewelina Forker as President – Gill; Second – Gilmore**

**Ayes: 5      Nays: 0      Abstentions: 0**

- **Motion to nominate Jackie Gilmore as Vice-President – Collins; Second – Gill**

**Ayes: 5      Nays: 0      Abstentions: 0**

- **Motion to nominate Bill Archer as Secretary – Gilmore; Second – Gill**

**Ayes: 5      Nays: 0      Abstentions: 0**

- **Motion to nominate J.B. Collins as Treasurer – Gill; Second – Gilmore**

**Ayes: 5      Nays: 0      Abstentions: 0**

3. Consideration of and possible action on:

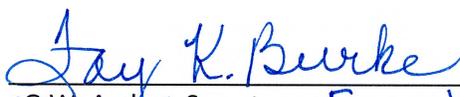
- a. Minutes of the February 8, 2016 City of Fulshear Development Corporation Regular Meeting.
- b. Minutes of the May 9, 2016 City of Fulshear Development Corporation Regular Meeting.

- **Motion to approve – Gill; Second -Forker.**

**Ayes: 5      Nays: 0      Abstentions: 0**

4. Presentation and discussion of financial statements to date.
  - Ms. Brashear gave a summary of the Corporation's financial statements.
    - Assets totaling \$757,929
    - April sales tax revenues (remitted in June) of \$31,642, up approximately 80% over the same period the year prior due to State adjustments; staff has requested a confidentiality report from the Comptroller's Office to analyze further
    - 58% of budget year complete; 46% of projected fiscal year revenues collected to-date
  
5. Consideration of and possible action on Payables Due and Checks Paid Report(s).
  - Ms. Brashear gave an overview of the Corporation's checks paid and payables report. Board members inquired about additional invoices, and clarification information regarding legal and consulting invoices.
  - **Motion to approve three invoices totaling \$1716.90 – Gill; Second -Gilmore.**  
**Ayes: 5            Nays: 0            Abstentions: 0**
  
6. Economic Development Director Report.
  - Ms. Fritz presented a monthly economic development update outlining key meetings, events, contacts, news articles of interest, and upcoming meeting dates.
  - Ms. Forker inquired about budget preparation process and documentation for the Board's review.
  - Mr. Archer asked Mr. Snipes to remind City Council that some board terms expired as of June 1 according to Corporation bylaws.
  
7. Consideration of and possible action on future agenda items for consideration.
  - None
  
8. Adjournment.
  - **Motion to adjourn at 6:57 p.m. – Collins; Second – Gilmore**  
**Ayes: 5            Nays: 0            Abstentions: 0**

Passed and approved this 22<sup>nd</sup> day of August, 2016.

  
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 G.W. Archer, Secretary    *Fay K. Burke*  
 City of Fulshear Development Corporation

  
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 Ewelina Forker, President  
 City of Fulshear Development Corporation