



# FULSHEAR DEVELOPMENT CORPORATION

A Type "B" Economic Development Sales Tax Corporation

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## Special Meeting Minutes July 30, 2018 6:30 PM

**Board Members Present:** Wes Wauson, Recie Medlock, Tommy Kuykendall, Stacy Mangum, Mike Hopfe, Ray Kerlick, Don McCoy (ex-officio)  
**Board Members Absent:** Carol Riggs  
**Staff & Council Liaison:** Angela Fritz, Councilor Lisa Kettler Martin *John Kelly*  
**Attendees:** Rev. Jackie Gilmore, Andrew Van Chau, Jason Maklary, Troy Bozeman, Bill Archer, Kaye Kahlich, Kent Pool, Aaron Groff

### Call to Order.

There being a quorum of the board present, Wes Wauson, President, called the meeting to order at 6:30 p.m.

### 1. Consideration of and action on Fiscal Year 2018-2019 Administrative Services Agreement by and between the Corporation and the City of Fulshear.

Ms. Fritz presented an overview of the proposed FY19 Administrative Services Agreement (ASA), noting that the updated copy with legal comments in blue was the copy up for consideration. She also noted changes from the last draft reviewed by the board, and the inclusion of a "Shared Services Fee" to be paid to the City for general fund costs incurred in supporting the Corporation. Mr. Wauson requested a wording modification to the section regarding payments of same to clarify that these payments would be made in installments, in advance.

**Motion to approve as presented with wording modifications noted - Medlock; Second – Kuykendall**

**Ayes: 6**      **Nays: 0**      **Abstentions: 0**

*John Kelly* *CR*

### 2. Consideration of and action on Fiscal Year 2018-2019 Corporation Budgets.

Ms. Fritz presented an overview of the proposed FY19 Operating (700) and Projects (701) Fund budgets, noting changes from the last draft reviewed by the board at their previous meeting, namely the inclusion of a "Shared Services Fee" in the amount of \$35,000. The board requested additional detail be provided (other than language included in ASA) regarding the calculation of the FY19 fee of \$35,000. The board discussed the amount included for community event funding line item in the EDC's operating budget, specifically whether or not to include the amount in the City's MOU with the Chamber or another amount.

Motion to approve budgets as presented with addition of \$35,000 for Shared Services Fee and with increase in community events line item to \$37,500 anticipating a match from the A Corporation – Kuykendall; Second – Hopfe

Ayes: 6      Nays: 0      Abstentions: 0

3. Consideration of and possible action on Resolution FDC 18-01, a resolution of the FDC declaring projects of the Corporation for Fiscal Year 2018-2019, directing staff to publish notice of same, and setting a public hearing.

Ms. Fritz presented an overview of the project declaration resolution and approval process, noting that the amount for community events would be updated to match the adopted budget amount.

Motion to approve Resolution FDC 18-01 as presented with increase in community events to \$37,500 – Kerlick; Second – Kuykendall

Ayes: 6      Nays: 0      Abstentions: 0

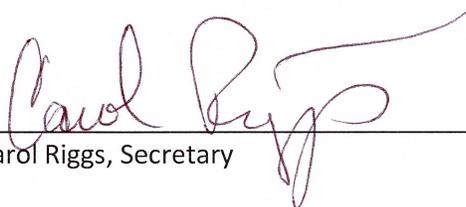
4. Adjournment.

Motion to Adjourn – Hopfe @ 7:07 p.m. Second – Medlock

Ayes: 5      Nays: 0      Abstentions: 0

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Passed and approved this 20 day of August, 2018.

  
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Carol Riggs, Secretary

Fulshear Development Corporation

  
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Wes Wauson, President

Fulshear Development Corporation