



# FULSHEAR DEVELOPMENT CORPORATION

A Type "B" Economic Development Sales Tax Corporation

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**Meeting Minutes**  
**June 17, 2019**  
**6:30 PM**

**Board Members Present:** Wes Wauson, Carol Riggs (arrived at 6:33 p.m.), Mike Hopfe, Stacy Mangum, Ryan Kudlacek  
**Board Members Absent:** Recie Medlock, Ray Kerlick, Don McCoy  
**Staff & Council Liaison:** Angela Fritz, Chandler Marks, Aaron Looney (security), Lisa Martin (absent)  
**Attendees:** Aaron Groff, Kaye Kahlich, Kent Pool

**1. Call to Order.**

There being a quorum of the Board present, Wes Wauson, President, called the meeting to order at 6:33 p.m.

**2. Citizen's Comments.**

None.

**3. Welcome and introduction of new board director**

Ms. Fritz introduced the new board director, Mr. Kudlacek. Mr. Kudlacek briefly talked about his background. The remaining directors introduced themselves.

**Not an Action Item**

4. **Consideration of and possible action on election of officers of the Corporation in accordance with the Corporation Bylaws, to include the positions of:**
  - a) **President**
  - b) **Vice-President**
  - c) **Secretary**
  - d) **Treasurer**

Board directors submitted nominations for the positions. Mr. Wauson was nominated for President. Mr. Hopfe was nominated for Vice-President. Ms. Riggs was nominated for Secretary. Mr. Kudlacek was nominated for Treasurer.

**Motion to approve the nomination for President, Vice-President, Secretary and Treasurer as presented; the board then voted for election of new officers – Mangum; Second – Kudlacek**  
**Ayes: 5            Nays: 0            Abstentions: 0**

5. **Consideration of and possible action on minutes of the Corporation for the May 20, 2019 Regular Meeting**

**Motion to approve the minutes as presented – Mangum; Second – Riggs**  
**Ayes: 5            Nays: 0            Abstentions: 0**

6. **Consideration of and possible action on financials and payables for the Corporation for the period ending April 30, 2019**

Ms. Fritz provided a summary of the EDC Sales Tax report, financials and payables.

**Motion to approve the payables as presented for the reimbursement under the Administrative Services Agreement in the amount of \$13,747.27 – Mangum; Second – Hopfe**  
**Ayes: 5            Nays: 0            Abstentions: 0**

7. **Economic Development update including:**

- a) **City and Economic Development Projects**
- b) **Certificates of Occupancy**
- c) **Conferences and Meetings Attended**
- d) **Upcoming Meetings and Events**
- e) **Business Contacts and Announcements**
- f) **Legislative Updates**
- g) **Economic Indicators**

Ms. Fritz provided a brief overview of economic development projects underway, as well as mentioned a new state law regarding regulation of building materials to be effective September 1 and announced the City's upcoming Freedom Fest to be held on July 4.

Mr. Marks provided brief overview of the business program.

**8. Review and discuss items related to Fiscal Year 2019-2020 budget development:**

- a) Draft FY 2020 EDC Budgets – Operational and Projects Funds
- b) Administrative Services Agreement and associated Economic Development department budget
- c) City Capital Improvement Plan (CIP) projects

Ms. Fritz provided an overview of budget development underway. Discussion ensued among the board. The board was amenable to staff proceeding with budget finalization based on the parameters presented in the drafts.

**Not an Action Item**

**9. Review and discuss regular meeting day and time**

The board discussed the regular meeting day and time and decided to leave the meeting at the current date and time.

**Not an Action Item**

**10. Review and discuss upcoming regular meeting schedule**

The board approved a calendar of future regular meeting dates through June 2020 in accordance with the discussion relative to item 9.

**Not an Action Item**

**11. Future agenda items**

Mr. Wauson stated that the board needs a report from the mayor regarding the status of the dispute with developers. Ms. Kahlich from City Council stated that will be an executive session to discuss Municipal Utility District (MUD) settlements in the City Council regular monthly meeting the following day, June 18.

Mr. Hopfe wants more regular reports from Mr. Gary, the City's Assistant Manager, regarding Capital Improvement Plan (CIP) projects.

**12. Announcements**

Ms. Fritz announced the City Council meetings to be held the following day, July 18.

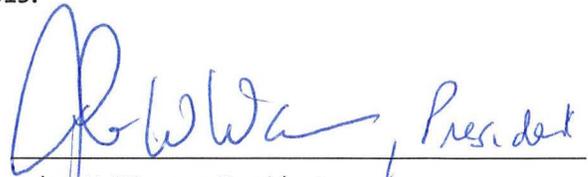
13. Adjournment

Motion to adjourn – Mangum @ 8:14 p.m.; Second – Riggs

Ayes: 5      Nays: 0      Abstentions: 0

Passed and approved this 15<sup>th</sup> day of July, 2019.

  
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Carol Riggs, Secretary  
Fulshear Development Corporation

  
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John W. Wauson, President  
Fulshear Development Corporation