



# FULSHEAR DEVELOPMENT CORPORATION

A Type "B" Economic Development Sales Tax Corporation

PO Box 279 / 30603 FM 1093  
Fulshear, Texas 77441  
Phone: 281-346-1796 Fax: 281-346-2556  
www.fulsheartexas.gov

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## Meeting Minutes May 21, 2018 6:30 PM

**Board Members Present:** Wes Wauson, Carol Riggs, Tommy Kuykendall, Stacy Mangum, Mike Hopfe, Don McCoy (ex-officio)  
**Board Members Absent:** Recie Medlock  
**Staff:** Angela Fritz, Jack Harper  
**Attendees:** Kaye Kahlich, Aaron Groff, Chris Martin, Debra Cates, Bryan Thomas

### Call to Order.

There being a quorum of the Board present, Wes Wauson, President, called the meeting to order at 6:32 P.M.

### Public Comments.

Ms. Riggs and Mr. Hopfe made public comments related to a denied zoning change request for the 5-acre tract at the corner of Syms at FM 1093.

### 1. Hear presentation on Texas State Technical College Fort Bend programs. (Chris Martin, TSTC Fort Bend Business Relationship Manager)

TSTC representative, Chris Martin, presented an overview of the TSTC Fort Bend campus and the workforce training programs they offer for local employers and employees. In addition to discussion the Skills for Small Business and Skills Development Fund programs, he also mentioned a new partnership developing between TSTC and the University of Houston related to courses on cybersecurity.

### 2. Consideration of and possible action on minutes of the Corporation for the April 16, 2018 regular meeting.

**Motion to approve minutes as presented – Kuykendall; Second – Mangum**

**Ayes: 5          Nays: 0          Abstentions: 0**

### 3. Consideration of and possible action on financials and payables for the Corporation.

Staff presented an overview of the financials and payables.

**Motion to approve payables as presented – Kuykendall; Second – Hopfe**

**Ayes: 5          Nays: 0          Abstentions: 0**

**4. Consideration of and possible action on approval of a statement to be filed with the Secretary of State to change the registered office, agent, or both, of the Corporation.**

Staff presented an overview of the item which was necessitated by the change in City Secretary for the City of Fulshear, noting that Mr. Harper (City Manager) had completed the necessary consent to serve form, should the Board agree to do so.

**Motion to appoint Jack M. Harper II as the registered agent of the Fulshear Development Corporation - Kuykendall; Second – Hopfe**

**Ayes:5            Nays: 0            Abstentions: 0**

**5. Hear report from Economic Development Director including updates on:**

- a. Economic Indicators**
- b. City and Economic Development Projects**
- c. Permits and New Construction**
- d. Conferences and Meetings Attended**
- e. Upcoming Meetings and Events**
- f. Board Appointments**

Ms. Fritz provided an overview of ongoing projects, development, economic indicators, and the City's board appointment process.

Board members noted additional community events including a meeting related to drainage May 22 at Parkway Fellowship, a Memorial Day event May 28 at Irene Stern, the Fulshear Freedom Fest July 1 downtown, and the Cross Creek Ranch Scarecrow Festival in the fall (beneficiary is Texana).

**6. Review and discuss FY18 mid-year budget actuals and proposed Corporation projects and priorities for FY19.**

Ms. Fritz noted that budgets are tracking fine for the fiscal year, and that there were no mid-year adjustments recommended by staff at this point. She provided a broad overview of the FY19 budgeting context provided by the City's Finance department during City staff budget kick-off.

In addition to specific projects listed in the packet, the board also generally expressed their interest in participating in the following initiatives in the upcoming fiscal year:

- Downtown projects that prioritize pedestrian safety and regionalized detention/retention solution

Additionally, Mr. Kuykendall handed out a list of project ideas he compiled, which included the following:

- FM 1093 Corridor Plan and Enhancements
- Texas Heritage Parkway Corridor Plan and Enhancements
- Refresh to Welcome Signs (City shield and background façade) – *Mr. Harper noted that this has been brought to the City's attention and the City intends to address based on construction schedule for work in the area.*
- Refresh Wayfinding signs
- Christmas Decorations
- Funding for abatement of substandard housing
- Extend water and sewer lines north along FM 359
- Develop regional drainage detention approach for achieving quality, sustainable development

- Downtown Master Plan
- Develop implementation plan and allocate public funds for incentive grants
- ICSC (Texas) booth and supporting materials
- Planning for downtown street upgrades

**7. Requests for future agenda items.**

Ms. Riggs requested an item be included to discuss the Economic Development Corporations’ board involvement in the City’s development process. Mr. Harper suggested perhaps trying to set up a joint workshop with City Council on same.

Mr. Wauson requested scheduling an “ED 101” training/workshop similar to the one held previously.

Ms. Riggs requested a combined plan/strategy for proceeding with agenda topics and future projects for the Corporations based on themes and patterns.

**8. Announcements**

Mr. Kuykendall announced to the board that the Fulshear Area Chamber board has formed a “government advocacy” committee, the Chair of which is Andrew Van Chau.

Mr. McCoy announced the upcoming Fort Bend Infrastructure Conference in June at Safari Texas, and Fort Bend County Days, which is being organized by the Chambers of Commerce in Fort Bend County to travel to Austin and meet with local and state legislators as they prepare for the upcoming legislative session.

**Not an Action Item**

**9. Adjournment**

**Motion to adjourn – Mangum @ 8:05 p.m.; Second – Kuykendall**

**Ayes: 5                      Nays: 0                      Abstentions: 0**

Passed and approved this 18<sup>th</sup> day of June, 2018.

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Carol Riggs, Secretary  
Fulshear Development Corporation

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John W. Wauson, President  
Fulshear Development Corporation