



FULSHEAR
DEVELOPMENT CORPORATION
A Type "B" Economic Development Sales Tax Corporation

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Annual Meeting Minutes

June 28, 2017

6:30 PM

Board Members Present: Wes Wauson, Stacy Mangum, Carol Riggs, Tommy Kuykendall, Recie Medlock, Don McCoy
Board Members Absent: Aaron Groff
Attendees: Jim Fatheree, Kaye Kahlich, Andrew Van Chau, Nicole Saenz

Call to Order.

There being a quorum of the Board present, Wes Wauson, President, called the meeting to order at 6:31 P.M.

Public Comments.

None

1. Consideration of and possible action on election of officers of the Corporation in accordance with the Corporation Bylaws, to include the positions of:
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. Treasurer

Mr. Wauson noted the resignation of member Jon Tristan and welcomed new members Tommy Kuykendall, Recie Medlock and ex-Officio Don McCoy. He offered an officer slate of Wauson – President; Groff – Vice President; Riggs – Secretary; and Kuykendall – Treasurer.

Motion to Approve board officer slate - Mangum; Second – Kuykendall

Ayes: 5 Nays: 0 Abstentions: 0

2. Consideration of and possible action on minutes of the Corporation for the May 22, 2017 Regular Meeting.

Motion to approve minutes as presented – Mangum; Second – Riggs

Ayes: 5 Nays: 0 Abstentions: 0

3. Consideration of and possible action on financials and payables for the Corporation.

Ms. Fritz noted the Corporation is on track and one payable for legal work was approved.

Motion to approve payable to Randle Law in amount of \$487.50 –Medlock; Second –Kuykendall

Ayes: 5 Nays: 0 Abstentions: 0

4. Consideration of and possible action on request for funding from Miss Fulshear pageant.

Ms. Saenz presented a request for \$2,000 for the 2018 Miss Fulshear pageant. The pageant was originally part of the Freedom Fest but has since become an event of its own. The winners represent the community in a number of festivals.

Motion to approve funding request -Kuykendall; Second – Riggs

Ayes: 5 Nays: 0 Abstentions: 0

5. Consideration of and possible action on GIS demographics and site availability listings services.

Staff presented an overview of a website tools that will be used to support economic development and requested approval of funding up to \$6,650 in FY17.

Motion to approve as presented and authorize staff to look further into cost savings through potential multi-year service contracts –Riggs; Second –Kuykendall

Ayes: 5 Nays: 0 Abstentions: 0

6. Consideration of and possible action on Greater Houston Partnership membership.

Ms. Fritz noted this was a way to continue to leverage Fulshear’s marketing dollars and added that the membership fee had dropped to \$500 total since request was made to A Corporation.

Motion to approve \$250 for City GHP Associate membership - Mangum; Second –Medlock

Ayes: 5 Nays: 0 Abstentions: 0

7. Discuss retail recruitment services selection process and take action as necessary to direct staff.

This was a broad discussion on the need to have a unified vision on what type of retail the City should be recruiting. The Board agreed to a joint meeting with the City Council and the A corporation.

Not an Action Item

8. Discuss status of FY17 plan of work and projects.

Ms. Fritz presented an update of the corporation’s FY17 plan of work.

Not an Action Item

9. Review and discuss draft fiscal Year 2018 Administrative Services Agreement and take action as necessary to direct staff.

Ms. Fritz explained that the ASA is the document that provides the funding mechanism between the Board and the City as well as delineating functions. This was a preliminary discussion on changes.

Not an Action Item

10. Review and discuss draft fiscal year 2018 budgets and take action as necessary to direct staff.

A general discussion of the budget was held.

Not an Action Item

11. Report from Economic Development Director

Ms. Fritz reminded new members they needed to complete training on the Public Information Act and the Open Meetings Act. She added that the written report would be distributed via email and would include the City Manager's report.

Not an Action Item

12. Requests for future agenda items

Corporation Finance Committee creation (Wauson)
City of Fulshear comprehensive plan overview (Van Chau)
Capital purchases for events (McCoy)

13. Announcements

There were no announcements.

14. Adjournment

Motion to adjourn—Mangum @ 9:03 p.m. Second –Riggs

Ayes: 5 Nays: 0 Abstentions: 0

Passed and approved this 17th day of July, 2017.



Carol Riggs, Secretary
Fulshear Development Corporation



Wes Wauson, President
Fulshear Development Corporation