



**CITY OF FULSHEAR**  
**DEVELOPMENT CORPORATION**  
A Type "A" Economic Development Sales Tax Corporation

PO Box 279 / 30603 FM 1093  
Fulshear, Texas 77441  
Phone: 281-346-1796 Fax: 281-346-2556  
www.fulsheartexas.gov

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**Regular Meeting Minutes**

**December 4, 2017**

**6:30 PM**

Board Members Present: Rev. Jackie Gilmore, Andrew Van Chau, Randy Hutchison, Kent Pool, Bill Archer  
Board Members Absent: None  
Staff: Angela Fritz; Angela Hahn  
Attendees: Rachelle Kanak

**Call to Order.**

The meeting was called to order at 6:30 p.m. by Rev. Jackie Gilmore

**Public Comments.**

Bill Archer, the newly-appointed board member to fill Mr. Knapp's unexpired term, was introduced and gave a short self-introduction.

**1. Consideration of and possible action on election of officers of the Corporation to fill the vacancy in accordance with the Corporation Bylaws, to include the position of Secretary.**

Kent Pool was nominated to the position.

**Motion to elect Kent Pool to position of Secretary – Gilmore; Second – Van Chau**

**Ayes: 5      Nays: 0      Abstentions: 0**

**2. Consideration of and possible action on minutes of the Corporation for the November 6, 2017 regular meeting.**

**Motion to adopt as presented – Van Chau; Second – Hutchison**

**Ayes: 5      Nays: 0      Abstentions: 0**

**3. Consideration of and possible action on financials and payables for the Corporation:**

Finance is closing out FY 2017; first quarter report will be available at the next meeting. No action taken as there were no payables for consideration.

**4. Consideration and possible action on encumbrance for economic development website redesign services:**

The website redesign project was discussed and the Board approved an encumbrance of \$10,765 to be contributed toward the collective redesign of the Economic Development and City websites.

**Motion to approve – Hutchison; Second – Pool**

**Ayes: 5      Nays: 0      Abstentions: 0**

**5. Consideration of and possible action on approving upcoming Economic Development advertising expenses.**

The Board discussed continuing to advertise in the GHP Economic Development Guide (\$1,990) and as part of the Fort Bend EDC collaborative marketing program (\$6,250) and approved both as presented.

**Motion to adopt as presented – Pool; Second – Van Chau**

**Ayes: 5      Nays: 0      Abstentions: 0**

**6. Review and discuss City of Fulshear Economic Development Plan of Work for Fiscal Year 2018.**

Ms. Fritz presented an overview of the work plan for FY 2018.

**7. Update on Texas Heritage Parkway funding agreement**

City Council is expected to approve the necessary project declarations and expenditures at the December 19, 2017 City Council meeting. The City’s Interlocal Agreement for the project has not been approved yet by Fort Bend County, so there is no need currently for the funding agreement between the Corporation and the City.

**8. Report on 2017 International Council of Shopping Centers (ICSC) Texas Conference and Deal Making Event.**

Ms. Fritz gave a update on the 2017 ICSC Texas Conference and Deal Making event including classes attended, an overview of the status of retail in today’s market, contacts made, and lessons learned.

**9. Requests for Future Agenda Items**

Nothing additional to add.

**10. Announcements**

Rev. Gilmore invited the Board members to the Greater Zachery Baptist Church Community Feast Friday, Dec. 15 from 6-9 p.m. at Irene Stern Center.

**11. Adjournment**

**Motion to Adjourn – Archer @ 8:09 p.m. Second – Van Chau**

**Ayes: 5      Nays: 0      Abstentions: 0**

Passed and approved this 5<sup>th</sup> day of February, 2018.

  
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Kent Pool, Secretary  
Fulshear Development Corporation

  
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Rev. Jackie Gilmore, President  
Fulshear Development Corporation