



# CITY OF FULSHEAR DEVELOPMENT CORPORATION

A Type "A" Economic Development Sales Tax Corporation

PO Box 279 / 30603 FM 1093

Fulshear, Texas 77441

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## Meeting Minutes

July 8, 2019

6:00 PM

Board Members Present: Andrew Van Chau, Jason Maklary, Tommy Kuykendall  
Board Members Absent: Randy Etheridge, Rev. Jackie Gilmore  
Staff & City Council Liaison: Angela Fritz, Chandler Marks, Byron Brown, Councilmember John Kelly  
(arrived at 6:29 p.m.), Kevin Zieschang (security)  
Attendees: Kaye Kahlich

### 1. Call to Order

There being a quorum of the board present, Andrew Van Chau, President, called the meeting to order at 6:01 p.m.

### 2. Citizen's Comments

None

### 3. Consideration of and possible action on minutes of the Corporation for the June 10, 2019 Regular Meeting

**Motion to accept the minutes as presented – Kuykendall; Second – Maklary**

**Ayes: 3      Nays: 0      Abstentions: 0**

### 4. Consideration of and possible action on financials and payables for the Corporation for the period ending May 31, 2019

Ms. Fritz presented a summary of the EDC Sales Tax report, financials, and payables.

**Motion to approve the payables as presented for the reimbursement under the Administrative Services Agreement in the amount of \$11,706.32, and Southwestern Economics LLC's invoice in the amount of \$480.00 – Kuykendall; Second – Maklary**

**Ayes: 3      Nays: 0      Abstentions: 0**

**5. Consideration of and action on Fiscal Year 2019-2020 Administrative Services Agreement by and between the Corporation and the City of Fulshear**

Ms. Fritz presented a description of the agreement. Mr. Van Chau requested that everything within the agreement be described consistently regarding the fund reference (e.g., 100, 600, 601, etc.). Discussion ensued among the board.

**Motion to table this item until the budget has been considered – Maklary; Second – Kuykendall**

**Ayes: 3      Nays: 0      Abstentions: 0**

*\*This item was revisited after item #6 (budgets) was considered and voted upon.*

**Motion to approve the Administrative Service Agreement, as amended about language around the City's funds – Maklary; Second – Kuykendall**

**6. Consideration of and action on Fiscal Year 2019-2020 Corporation Budgets**

*\*This item was considered after item #5, to provide clarity of the budgets with regard to the Administrative Services Agreement. After voting on this item, the board revisited item #5.*

Ms. Fritz provided an overview of the budgets. Discussion ensued among the board.

**Motion to approve the budget for Fiscal Year 2019-2010 as presented, for City funds 600 and 601 – Kuykendall; Second – Maklary**

**Ayes: 3      Nays: 0      Abstentions: 0**

**7. Consideration of and possible action on Resolution CDC 19-01, a resolution of the CDC declaring projects of the Corporation for Fiscal Year 2019-2020, directing staff to publish notice of same, and setting a public hearing**

Ms. Fritz provided a brief overview of the resolution. She mentioned that the notice of upcoming public hearing was to be sent to a newspaper of record; Mr. Van Chau also mentioned that hearing would occur on Monday, August 12.

**Motion to approve Resolution CDC 19-01, with projects to be undertaken for Fiscal Year 2019-2010 in the amounts of \$37,500 for Community Events; \$25,000 for City of Fulshear CIP Project W18K; \$28,750 for City of Fulshear CIP Project ST20X2; and \$100,000 City of Fulshear CIP D20X1– Kuykendall; Second – Maklary**

**Ayes: 3      Nays: 0      Abstentions: 0**

**8. Economic Development update including:**

- a) City and Economic Development Projects
- b) Certificates of Occupancy
- c) Conferences and Meetings Attended
- d) Upcoming Meetings and Events
- e) Business Contacts and Announcements
- f) Legislative Updates
- g) Economic Indicators

*\*This item was presented after items #9 & #10 were presented*

Ms. Fritz provided a brief overview of ongoing projects and initiatives. Mr. Kelly provided an overview on the status of the Fulshear Section House discussion. Mr. Van Chau provided an overview of Freedom Fest, which occurred on July 4.

**Not an Action Item**

**9. Discuss potential assessment of non-City utilities to support Fulshear commercial and residential developments.**

*\*Items #9 & #10 were presented, in sequence, after item #7*

Mr. Van Chau ask that this item be included on the agenda with a formalized process and understanding of the assessment of utilities. Discussion ensued among the board, which came to an understanding that electric, 5G/broadband and natural gas are the utilities of greatest interest.

**Not an Action Item**

**10. Executive Session – Closed Session in accordance with the Government Code Sec. 551.087. DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS; CLOSED MEETING**

*\*Items 9 & 10 were presented, in sequence, after item #7*

This chapter does not require a governmental body to conduct an open meeting:

- a) To discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or
- b) To deliberate the offer of financial or other incentive to a business prospect described by subdivision (1).

**Motion to adjourn the meeting and enter into Executive Session – Kuykendall @ 7:06 p.m.; Second – Maklary**

**Adjournment of the Executive Session – 7:21 p.m.**

**Regular meeting reconvened - 7:21 p.m.**

**11. Announcements.**

*\*This item was presented after item #8*

Mr. Kuykendall announced the monthly meeting of the Fulshear-Katy Area Chamber of Commerce to be held on Wednesday morning, July 10, and the chamber luncheon on Thursday, July 11 at Spring Creek BBQ on FM 1093 that would also feature its first legislative update.

**12. Adjournment.**

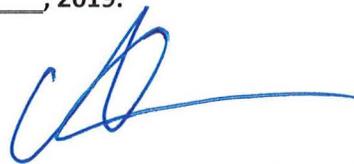
**Motion to adjourn – Maklary @ 7:35 p.m.; Second – Kuykendall**

**Ayes: 3      Nays: 0      Abstentions: 0**

Passed and approved this 12 day of August, 2019.



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Jason Maklary, Secretary  
City of Fulshear Development Corporation



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Andrew Van Chau, President  
City of Fulshear Development Corporation