



CITY OF FULSHEAR
DEVELOPMENT CORPORATION
A Type "A" Economic Development Sales Tax Corporation

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Fulshear, Texas 77441
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Meeting Minutes
June 10, 2019
6:30 PM

Board Members Present: Andrew Van Chau, Jason Maklary, Rev. Jackie Gilmore, Bill Archer (departed at 6:49 p.m.), Randy Etheridge, Tommy Kuykendall
Board Members Absent: Troy Bozeman (holdover)
Staff & City Council Liaison: Angela Fritz, Chandler Marks, Brant Gary, Councilmember John Kelly, Michael Schoof (security)
Attendees: Aaron Groff, Kaye Kahlich, Kent Pool, C.J. McDaniel

1. Call to Order

There being a quorum of the board present, Andrew Van Chau, President, called the meeting to order at 6:30 p.m.

2. Citizen's Comments

Mr. Archer stated that the Texas Wildlife Rehabilitation Center has released rehabilitated herons on his property, and passed along contact information for the group to Mr. Van Chau, encouraging someone to reach out to the group regarding potentially relocating to Fulshear as they are looking for a new home.

3. Recognition of outgoing board director

Mayor Groff recognized Mr. Archer with a Proclamation declaring June 10, 2019 as *Bill Archer Appreciation Day* in the City in recognition of his years of service on the EDC board as well as numerous other roles in the City.

President Van Chau recessed the meeting at 6:36 p.m.; the meeting was resumed at 6:49 p.m. after a brief reception honoring Mr. Archer.

Not an Action Item

4. Welcome and introduction of new board directors

Ms. Fritz introduced the newly-appointed directors, Mr. Etheridge, and Mr. Kuykendall. The board then introduced themselves to one another.

Not an Action Item

5. Consideration of and possible action on election of officers of the Corporation in accordance with the Corporation Bylaws, to include the positions of: President, Vice-President, Secretary, Treasurer

Board directors submitted nominations for the positions.

Motion to appoint Mr. Van Chau as President – Maklary; Second - Kuykendall

Ayes: 5 Nays: 0 Abstentions: 0

Motion to appoint Mr. Kuykendall as Vice President – Maklary; Second - Etheridge

Ayes: 5 Nays: 0 Abstentions: 0

Motion to appoint Mr. Maklary as Secretary – Gilmore; Second - Kuykendall

Ayes: 5 Nays: 0 Abstentions: 0

Motion to appoint Mr. Etheridge as Treasurer – Gilmore; Second - Kuykendall

Ayes: 5 Nays: 0 Abstentions: 0

6. Consideration of and possible action on minutes of the Corporation for the May 6, 2019 Regular Meeting

Motion to accept the minutes as presented – Gilmore; Second – Maklary

Ayes: 5 Nays: 0 Abstentions: 0

7. Consideration of and possible action on financials and payables for the Corporation for the period ending April 30, 2019

Ms. Fritz presented a summary of the EDC Sales Tax report, financials, and payables.

Motion to approve the payables as presented for the reimbursement under the Administrative Services Agreement in the amount of \$13,747.27 – Maklary; Second – Kuykendall

Ayes: 5 Nays: 0 Abstentions: 0

8. Hear presentation on Wildflower Beautification Project*

**this item was considered after item 6*

Mr. Van Chau introduced C.J. McDaniel who shared a handout with the board and provided an overview of his proposed wildflower beautification project for Fulshear. The initial project proposed would run within the FM 1093 media from FM 1463 to the western edge of Cross Creek Ranch and is estimated to cost a total of approximately \$30,000. Mr. McDaniel stated that he would keep the board apprised of the progress, and that he was not requesting funding from the Corporation at this time. The board discussed the project.

Not an Action Item

9. Economic Development update including:

- a) **City and Economic Development Projects**
- b) **Certificates of Occupancy**
- c) **Conferences and Meetings Attended**
- d) **Upcoming Meetings and Events**
- e) **Business Contacts and Announcements**
- f) **Legislative Updates**
- g) **Economic Indicators**

Ms. Fritz provided a brief overview of ongoing projects and initiatives. Mr. Marks provided an update on Certificates of Occupancy issued for new businesses. Mr. Van Chau mentioned the First Financial rope cutting scheduled for 6/26, and also the Waller County Ross Distribution Center project.

Not an Action Item

10. Review and discuss items related to Fiscal Year 2019-2020 budget development and take action as necessary to direct staff:

- a) **Draft FY 2020 EDC Budgets – Operational and Projects Funds**
- b) **Administrative Services Agreement and associated Economic Development department budget**
- c) **City Capital Improvement Plan (CIP) projects**

Ms. Fritz provided an overview of budget development underway. Mr. Gary, the City's Assistant City Manager, provided an overview of capital improvement projects either proposed or underway, for which the EDC has provided or will be asked to provide funding. Mr. Gary noted that the FY20 CIP requests will include "reallocations" from previous years. Discussion ensued among the board. The board was amenable to staff proceeding with budget finalization based on the parameters presented in the drafts.

Not an Action Item

11. Review and discuss regular meeting day and time

The board reviewed its regular meeting date and time, with staff recommending moving the Corporation's meeting times from the first Monday of each month at 6:30pm, to the second Monday of each month at 6:00pm. The board agreed to the proposal.

Not an Action Item

12. Review and discuss upcoming regular meeting schedule

The board approved a calendar of future regular meeting dates through June 2020 in accordance with the discussion relative to item 11.

Not an Action Item

13. Announcements.

Mr. Kuykendall announced the monthly meeting of the Fulshear-Katy Area Chamber of Commerce to be held on Wednesday morning, June 12.

14. Adjournment.

Motion to adjourn – Maklary @ 8:51 p.m.; Second – Etheridge
Ayes: 5 Nays: 0 Abstentions: 0

Passed and approved this 8th day of July, 2019.



Jason Maklary, Secretary
City of Fulshear Development Corporation



Andrew Van Chau, President
City of Fulshear Development Corporation