



**CITY OF FULSHEAR**  
**DEVELOPMENT CORPORATION**  
A Type "A" Economic Development Sales Tax Corporation

PO Box 279 / 30603 FM 1093  
Fulshear, Texas 77441  
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**Regular Meeting Minutes**  
**May 7, 2018**  
**6:30 PM**

Board Members Present: Rev. Jackie Gilmore, Randy Hutchison, Andrew Van Chau, Bill Archer  
Board Members Absent: Kent Pool  
Staff: Angela Fritz  
Attendees: Kaye Kahlich, Kevin White, Jason Maklary, Viola Randle

**Call to Order.**

There being a quorum of the board present, Rev. Jackie Gilmore, President, called the meeting to order at 6:38 p.m.

**Public Comments.**

There were no comments from the general public.

**1. Introduction of Fulshear City Manager, Jack Harper.**

Ms. Fritz extended Mr. Harper's regrets for being unable to attend due to a previous commitment to present a high school commencement speech. The item will be rescheduled for the next meeting of the board.

**2. Consideration of and possible action on minutes of the Corporation for the April 2, 2018 regular meeting.**

Mr. Van Chau requested a rewording of the item pertaining to his presentation at the previous meeting to better reflect the content presented. Staff will make the corrections as requested before recording the adopted minutes.

**Motion to adopt as amended – Van Chau; Second – Archer**

**Ayes: 4      Nays: 0      Abstentions: 0**

**3. Consideration of and possible action on financials and payables for the Corporation:**

Staff presented an overview of the financials and payables.

**Motion to approve payables as presented in amounts of \$480.00 to Southwestern Economics LLC, and \$8,338.42 to the City of Fulshear– Archer; Second –Van Chau**

**Ayes: 4      Nays: 0      Abstentions: 0**

**4. Consideration of and possible action on approving upcoming economic development advertising expenses.**

Staff presented an overview of the advertising expense for the 2018 Texas State Economic Development Guide. The board requested staff inquire with the publisher about the availability of analytics/metrics related to the digital portion of the ad such click-throughs generated, etc. moving forward.

**Motion to approve expenditure of up to \$3,000 as presented with caveat regarding digital metrics – Van Chau; Second –Hutchison**

**Ayes: 4      Nays: 0      Abstentions: 0**

**5. Consideration of and possible action on approval of a statement to be filed with the Secretary of State to change the registered office, agent, or both, of the Corporation.**

Staff presented an overview of the item which was necessitated by the change in City Secretary for the City of Fulshear, noting that Mr. Harper (City Manager) had completed the necessary consent to serve form, should the Board agree to do so.

**Motion to appoint Jack Harper in his role as City Manager as the registered agent of the City of Fulshear Development Corporation - Archer; Second –Van Chau**

**Ayes: 4      Nays: 0      Abstentions: 0**

**6. Hear report from Economic Development Director including updates on:**

- a. **Economic Indicators**
- b. **City and Economic Development Projects**
- c. **Permits and New Construction**
- d. **Conferences and Meetings Attended**
- e. **Upcoming Meetings and Events**
- f. **Board Appointments**

Ms. Fritz provided an overview of ongoing projects, development, and economic indicators.

**7. Review and discuss FY18 mid-year budget actuals and proposed Corporation projects and priorities for FY19.**

Ms. Fritz noted that budgets are tracking fine for the fiscal year, and that there were no mid-year adjustments recommended by staff at this point. She provided a broad overview of the FY19 budgeting context provided by the City's Finance department during City staff budget kick-off.

In addition to specific projects listed in the packet, the board also generally expressed their interest in participating in the following initiatives in the upcoming fiscal year:

- parks investments while still able to do so as an A Corp. acting as a B Corp
- some sort of historical site "resource" to aid in the preservation and enjoyment of our local culture and history
- a study related to the availability of key infrastructure (electricity, fiber) for development, including a plan to mitigate identified deficiencies.

**8. Future agenda items.**

Mr. Archer requested an item be included on the next meeting agenda to discuss the board's contract with Southwestern Economics LLC. Ms. Fritz noted that this was already in the works as part of budget preparation.

Mr. Van Chau requested an item be included regarding the availability of key infrastructure for development. Please see notes on previous item for potential FY19 project.

**9. Announcements**

Mr. Van Chau noted the outcome of the City's election. Ms. Kahlich announced to the group the upcoming planned joint meeting of the Park & Recreation Commission and Historical Preservation Commission Friday, May 11, at 9 a.m.

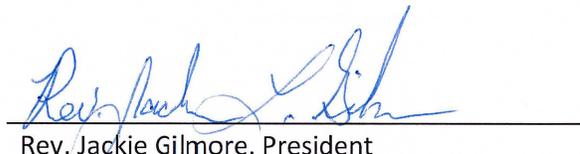
**10. Adjournment**

**Motion to Adjourn – Van Chau @ 7:55 p.m. Second – Archer**

**Ayes: 4      Nays: 0      Abstentions: 0**

Passed and approved this <sup>4<sup>th</sup></sup> day of June, 2018.

  
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Kent Pool, Secretary  
City of Fulshear Development Corporation

  
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Rev. Jackie Gilmore, President  
City of Fulshear Development Corporation