

Fulshear Parks Commission: Minutes November 20, 2015

Members present: Ramona Ridge, Pat Mollere, Matthew Banister, Tajana Mesic, CJ McDaniel,

Others in attendance: C. J. Snipes, Kristi Brashear, Bill Archer, George Lane, Warren Johnson, David Barnes, Lance Lucher

The meeting was called to order at 9:10 AM by Vice-Chairman Ramona Ridge

There was a quorum present.

A. Motion was made to approve the minutes not previously approved for August 21 and October 16 by Ramona Ridge with second by CJ McDaniel. Motion carried.

B. Mayor Tommy Kuykendall addressed the council to advise of a recent donation of park property by Sig and Patricia Cornelius. The City Council unanimously approved accepting this donation at the regularly scheduled meeting on Tuesday this week. The donation consists of approximately 10 acres located at the northwest corner of Huggins and Houston Streets. The park is to be named Primrose Park. Mr. and Mrs. Cornelius will be actively involved in helping determine the final plat and use for the property which might include several athletic facilities. In addition, there is an adjacent five acre parcel that the Parks Commission will lease until the final determination of use for that property by the Cornelius family. CJ recommended that the Commission send a letter of thanks to Mr. and Mrs. Cornelius and will connect with Dave about getting this in process.

C. Kristi Brashear reviewed the balance sheet and current payables. The balance sheet reflects a balance of approximately \$1.4 MM. There are some invoices that are scheduled to go out in the next few weeks for lot development that will generate additional income during this quarter. The checks paid were reviewed and it was noted that the \$2,983.50 paid to Randle Law Firm is to cover the legal cost for the donation of the Cornelius property. There were no payables.

D. George Lane made a lengthy presentation for his concept of how it might be possible to roll the Francis Smart Park into Fulshear Real Estate Partners' Fulshear Village concept. Warren Johnson advised about the conceptual plans and how the possible elements might be relocated depending on the determination of the final plat for the park within the Village. Tajana Mesic asked for assurances that is the commission cedes .82 acres that at least one acre be included within the development as part of the new Francis Smart Park. This would be handled by a letter of intent. CJ Snipes reported that it is a legal requirement that any sale or transfer of this park property be presented to the citizens of Fulshear for a vote. This could be an item for the May election, should the Commission and the City Council elect to take this to a vote.

George and Warren also presented a conceptual for the 20 acre parcel owned by FREP property located across from Dekkers on 1093. At this point it is purely conceptual, but he wanted the council to see and understand what some of his vision is for protecting the integrity of keeping the small town feel in Fulshear. CJ McDaniel indicated that this is the lake property previously discussed as part of the TPWD grant program that we may consider pursuing in the future to obtain funding to improve the lake. Tajana wanted additional details on how the funding will be shared and to insure it does not cost the city any additional funds.

E. David Barnes, principal in Heartland Parks and Recreation, made a presentation on his company and how they can help small cities in park and recreation development projects. Heartland is a design build

company which relieves much of the engineering burden and cost to the city as Heartland has their own engineers who work for them and therefore this element is not an expense item to the city. Mr. Barnes presented a number of projects his company has completed for other cities here in Texas. They are a turnkey company and relieve some of the normal blocks to this kind of development for parks departments. He reported on a grant program they have particular expertise in with relation to trail development. They have been successful in working with TPWD on writing and receiving grants for parks commissions using grant funds that allocate an 80/20 split on cost with the parks or city having responsibility for only 20%.

F. There was a review by CJ on which category of membership is applicable for the National Parks and Recreation Association and has prepared the necessary information and will send to Kristi for payment and filing. Tajana Mesic made a motion to approve and second by Pat Mollere. Motion carried.

G. There was additional discussion on what category of membership Dave Bundrick had recommended for the Commission. Tajana contacted Dave and he confirmed that his recommendation was for the Agency membership level. This item was previously approved.

H. Ramona reported about the Keep Texas Beautiful event on November 14. There were approximately 100 + volunteers. The weather was great and there were seven groups who cleaned along the sides of 1093. The hazardous stepping stones were removed from the front of the city hall building and replaced by decomposed granite. There were several kindergarteners who helped replace the vegetables in the vegetable garden. The city collected two pallets of hazardous waste material. In addition, a xeriscape was completed for the City Hall sign area. There were approximately 70 volunteers who had lunch following the event. The next Keep Texas Beautiful event is scheduled for April 9, 2016.

I. CJ McDaniel reported that the wildflower seed packets have been printed and mailed to Wildseed Farms. Per our request, the initial 1,000 packets have been filled and are ready to be shipped to us at our request. There was some discussion about whether to distribute at the Christmas activities, however, it appears that this was not of importance at this time.

J. Kristi reported about her meeting with B Corporation and their interest in partnering with the Parks Commission on retaining an outside entity to maintain the park areas as well as all the city entry areas. Kristi had previously asked individuals to send recommendations on what items need to be included in any RFQ. It was discussed that not only do we need items to be maintained, but also a schedule and specific requirements as to the nature of the maintenance, i.e. Environmentally sensitive versus regular type maintenance. The commission members are to submit ideas to Kristi and this will be an agenda item for the next meeting to finalize the details of the RFQ.

There was a motion to adjourn by CJ McDaniel with a second by Matthew Banister. Motion carried and meeting was adjourned at 11:22 AM.

The next regular scheduled meeting will be on December 18, 2015 at 9 AM

Submitted by CJ McDaniel

Dave Bundrick, Chairman