CITY OF FULSHEAR

"FIND YOUR FUTURE IN FULSHEAR"

30603 FM 1093 WEST/ PO BOX 279 ~ FULSHEAR, TEXAS 77441
PHONE: 281-346-1796 ~ FAX: 281-346-2556
WWW.FULSHEARTEXAS.GOV

CITY COUNCIL:

MAYOR: Jeff Roberts
MAYOR PRO-TEM: Erin Tristan
COUNCIL MEMBER: Stephen Gill
COUNCIL MEMBER: Tricia Krenek
COUNCIL MEMBER: James Murdoch
COUNCIL MEMBER: Ramona Ridge

STAFF:

CITY MANAGER: C.J. Snipes
CITY SECRETARY: D. Gordon Offord
CITY ATTORNEY: J. Grady Randle

SPECIAL CITY COUNCIL MEETING AND WORKSHOP MINUTES SEPTEMBER 6, 2016

I. OPENING

A. CALL TO ORDER

A SPECIAL CITY COUNCIL MEETING AND WORKSHOP WAS CALLED TO ORDER BY MAYOR JEFF W. ROBERTS ON SEPTEMBER 6, 2016 AT 7:30 P.M. AT THE FULSHEAR CITY HALL LOCATED AT 30603 FM 1093 RD., FULSHEAR, TEXAS 77441 AND ALL CITIZENS WERE WELCOMED.

B. QUORUM & ROLL CALL

MAYOR ROBERTS ANNOUNCED THAT ALL CITY COUNCIL MEMBERS WERE PRESENT.

COUNCIL MEMBERS PRESENT:
JEFF W. ROBERTS, MAYOR
ERIN TRISTAN, MAYOR PRO TEM
STEPHEN GILL
TRICIA KRENEK
JAMES MURDOCH
RAMONA RIDGE

CITY STAFF PRESENT:
D. (DIANA) GORDON OFFORD, CITY SECRETARY
TONI VELIE, UTILITY BILLING CLERK
VALERIE BRYANT, MUNICIPAL COURT CLERK
KRISTINA BRASHEAR, FINANCE DIRECTOR
KENNY SEYMOUR, CHIEF OF POLICE
ANGELA FRITZ, ECONOMIC DEVELOPMENT DIRECTOR
MICHAEL ROSS, ASSISTANT CITY MANAGER
C. J. SNIPES, CITY MANAGER

CONTINUE-STAFF PRESENT:
J. GRADY RANDLE- CITY ATTORNEY

OTHERS PRESENT:
SHANNON PURCELL
AND TWO OTHERS WHO FAILED TO SIGN IN

II. WORKSHOP ITEMS

A. DISCUSSION AND CONSIDERATION OF FISCAL YEAR 2016-2017 GENERAL FUND AND CAPITAL PROJECTS BUDGETS

C. J. SNIPES, CITY ADMINISTRATOR, STATED HE WAS ASKED TO TRIM THE NET BUDGET BY $100,000. MR. SNIPES PROVIDED THE COUNCIL WITH A HAND OUT. MR. SNIPES PRESENTED AN OVERVIEW OF THE REVISED CHANGES TO THE COUNCIL. HE DISCUSSED THE FOLLOWING 2016-2017 PROPOSED BUDGETS INDIVIDUALLY: OPERATING BUDGET, CAPITAL PROJECTS FUND BUDGET, AND ENTERPRISE FUND BUDGET, AND THE GENERAL FUND BUDGET. HE STATED THAT IT APPEARS WE WILL NEED TO INCORPORATE A NEW SYSTEM (INTER-GULF) TO INTEGRATE WITH OUR CURRENT INCODE SYSTEM. KRISTINA BRASHEAR, FINANCE DIRECTOR, STATED IT WOULD BE COSTLY DUE TO HAVING SOMEONE WITH TRAINED KNOWLEDGE TO IMPLEMENT THE NEW SYSTEM OR WE CAN CONTINUE WITH THE CURRENT SYSTEM AND GET AN UPGRADE WHICH CANNOT OCCUR UNTIL SUMMER OF NEXT YEAR. COUNCIL SPENT APPROXIMATELY AN HOUR AND HALF DISCUSSING THE PROPOSED FOR 2016-2017 BUDGET.

MR. SNIPES PROVIDED AN EXAMPLE TO THE COUNCIL REGARDING THE CURRENT WEBSITE SYSTEM. THE CITY SECRETARY HAS BEEN GIVEN PERMISSIONS TO MAKE ADJUSTMENT TO THE WEBSITE BUT STILL CERTAIN AREAS SHE IS NOT ABLE TO ACCESS EVEN THOUGH IT SHOWS SHE HAS PERMISSION. REVIVE STAFF, (WEBSITE STAFF), HAS BEEN UNABLE TO FIGURE OUT WHAT THE PROBLEM IS. THE DEBATE CONTINUED.

MICHAEL ROSS, ASSISTANT CITY MANAGER, PROVIDED AN OVERVIEW OF POTENTIAL CHANGES FOR THE WATER AND WASTEWATER SYSTEM TO THE 2016-2017 BUDGET. HE ALSO PROVIDED PROS FOR INVESTING INTO THE GIS SYSTEM.

FOR ALL THE COMMENTS, REQUEST A COPY OF THE TAPE RECORDING.

COUNCIL MEMBER GILL REQUESTED THAT CITY MANAGER LOOK TO PROVIDE ALL STAFF WITH A 2% COST OF LIVING INCREASE AND SEE IF THIS CAN BE FUNDED THROUGH ADJUSTMENTS AND TO REVIEW INDIVIDUAL DEPARTMENT BUDGETS TO SEE WHAT COULD BE TRIMMED FROM NEXT YEAR'S BUDGET.

NO ACTION WAS TAKEN.

B. DISCUSSION AND CONSIDERATION OF CAPITAL PROJECT FINANCING ALTERNATIVES

III. EXECUTIVE SESSION – CLOSED SESSION IN ACCORDANCE WITH THE GOVERNMENT CODE

551.072. DELIBERATION REGARDING REAL PROPERTY; CLOSED MEETING

A GOVERNMENTAL BODY MAY CONDUCT A CLOSED MEETING TO DELIBERATE THE PURCHASE, EXCHANGE, LEASE, OR VALUE OF REAL PROPERTY IF DELIBERATION IN AN OPEN MEETING WOULD HAVE A DETRIMENTAL EFFECT ON THE POSITION OF THE GOVERNMENTAL BODY IN NEGOTIATIONS WITH A THIRD PERSON.

551.074. PERSONNEL MATTERS; CLOSED MEETING

1) TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE; OR
2) TO HEAR A COMPLAINT OR CHARGE AGAINST AN OFFICER OR EMPLOYEE.

CONTRACT FOR CITY MANAGER

MAYOR ROBERTS ANNOUNCED THAT COUNCIL WOULD ENTER INTO EXECUTIVE SESSION AT 8:22 P.M. AND A QUORUM WAS PRESENT.

IV. RECONVENE AND TAKE ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION IF DEEMED APPROPRIATE

MAYOR ROBERTS ANNOUNCED THAT COUNCIL WOULD RECONVENE BACK INTO REGULAR SESSION AT 8:53 P.M. AND A QUORUM WAS PRESENT.

MAYOR ROBERTS ASKED IF ANY ACTION NEEDED TO BE TAKEN. COUNCIL MEMBER KRENEK STATED NO ACTION TO BE TAKEN FROM EXECUTIVE SESSION.

V. ADJOURNMENT

A MOTION WAS MADE BY COUNCIL MEMBER KRENEK TO ADJOURN. IT WAS SECONDED BY MAYOR PRO TEM TRISTAN. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBER GILL, KRENEK, MURDOCH, RIDGE AND TRISTAN
NAYS: NONE

MAYOR ROBERTS ANNOUNCED THAT WE ARE NOW ADJOURNED.

JEFF W. ROBERTS - MAYOR

ATTEST:

D. (DIANA) GORDON OFFORD, CITY SECRETARY