

BUSINESS ITEMS

PROCLAMATION IN RECOGNITION OF MUNICIPAL COURT WEEK
November 7-11, 2016

A PROCLAMATION RECOGNIZING THE IMPORTANCE OF MUNICIPAL COURTS, THE RULE OF LAW, AND THE FAIR AND IMPARTIAL ADMINISTRATION OF JUSTICE

WHEREAS, municipal courts play a significant role in preserving public safety and promoting quality of life in Texas;

WHEREAS, more people come in contact with municipal courts than all other Texas courts combined and public impression of the Texas judicial system is largely dependent upon the public's experience in municipal court;

WHEREAS, state law authorizes a municipality to either appoint or elect a municipal judge for a term of office, the Fulshear Municipal Court is a state court and its judges are members of the state judiciary;

WHEREAS, the procedures for the Fulshear Municipal Court operations are set forth in the Texas Code of Criminal Procedure and other laws of the State of Texas;

WHEREAS, the City of Fulshear is committed to the notion that our legal system is based on the principle that an independent, fair, and competent judiciary will interpret and apply the laws that govern us and that judges and court personnel should comply with the law and act in a manner that promotes public confidence in the integrity and impartiality of the judiciary;

WHEREAS, Fulshear Municipal Judges are not policy makers for the City of Fulshear but are bound by the law and the Canons of Judicial Conduct and are required to make decisions independent of the governing body of the City Council, city officials, and employees;

WHEREAS, the City Council recognizes that the Constitution and laws of the State of Texas contain procedural safeguards in criminal cases for all defendants, including indigent defendants, and supports the Fulshear Municipal Court in complying with such legal requirements.

NOW, THEREFORE BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS THAT THE WEEK OF NOVEMBER 7 – 11, 2016 IS HEREBY RECOGNIZED AS MUNICIPAL COURT WEEK IN RECOGNITION OF THE FAIR AND IMPARTIAL JUSTICE OFFERED TO OUR CITIZENS BY THE MUNICIPAL COURT OF FULSHEAR.

PASSED AND APPROVED ON THIS THE _____ DAY OF _____, 2016.

MAYOR

ATTEST:

CITY SECRETARY

**AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS**

AGENDA OF:	October 18, 2016	AGENDA ITEM:	
DATE SUBMITTED:	October 13, 2016	DEPARTMENT:	Administration
PREPARED BY:	Michael Ross, Assistant City Manager	PRESENTER:	Michael Ross, Assistant City Manager
SUBJECT:	Interlocal Agreement for Cooperative Purchasing with the City of Sugar Land		
ATTACHMENTS:	Proposed Interlocal Agreement		
EXPENDITURE REQUIRED:			\$0
AMOUNT BUDGETED:			\$0
ACCOUNT:	Development Services		
ADDITIONAL APPROPRIATION REQUIRED:			\$0
ACCOUNT NO:			

EXECUTIVE SUMMARY

Chapter 791, Tex. Gov't Code and Chapter 271, Subchapter F, Tex. Local Gov't Code, allows cities to enter into Interlocal purchasing agreements to take advantage of potential cost savings resulting from cooperative purchasing efforts. In accordance with this statute the City Council must approve all Interlocal Agreements prior to the City Manager signing the contract.

Staff researched Sugar Land's latest competitive bids on concrete streets and sidewalks and determined that they met all of the requirements of the City of Fulshear. Subsequently Staff contacted the City of Sugar Land and asked if they would be interested in entering into an Interlocal Agreement with the City in order to take advantage of competitively bid contracts for goods and services like these and others as they become available. Sugar Land staff agreed.

As noted, an Interlocal Agreement will allow both cities to share and take advantage of various contracts for goods and services competitively bid currently and for as long as the agreement remains in place. This is an opportunity for cities, counties, and other entities to work together to provide time and cost savings to the public upon approval by the governing bodies. The agreement will be for a one year term, with automatic one-year renewals each year thereafter. Any party, upon thirty days written notice to the other entity, may terminate participation in this agreement.

RECOMMENDATION

Staff recommends the City Council approve the City of Sugar Land Interlocal Agreement authorizing participation in the cooperative purchasing program.

**INTERLOCAL COOPERATION AGREEMENT FOR JOINT PURCHASING
BETWEEN
THE CITY OF SUGAR LAND
AND
THE CITY OF FULSHEAR**

This Interlocal Agreement (“Agreement”) is made and entered into under the authority and pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, as amended, by and between the City of Sugar Land, Texas (“Sugar Land”), acting by and through its City Council, and the City of Fulshear, Texas (“Fulshear”), acting by and through its City Council. The City of Sugar Land and the City of Fulshear hereinafter collectively referred to as “parties”.

WHEREAS, Section 791.011 of the Texas Government Code authorizes a local government to enter into an interlocal agreement with another local government to perform governmental functions and services in accordance with Chapter 791 of the Texas Government Code; and

WHEREAS, Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a cooperative purchasing program and sign an agreement with another local government; and

WHEREAS, a local government that purchases goods and services pursuant to a Cooperative Purchasing Program under Subchapter F, Chapter 271 of the Texas Local Government Code, satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods and services; and

WHEREAS, the parties have the legal authority to perform and to provide the governmental function and service which is the subject matter of this Agreement; and

WHEREAS, the parties’ governing bodies find that the subject of this Agreement is necessary for the benefit of the public; and

WHEREAS, the governing bodies find that the performance of this Agreement is in the common interest of both parties and that the division of cost fairly compensates the performing party for the services under this Agreement; and

WHEREAS, the parties, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from their current revenues legally available to them.

NOW THEREFORE, the parties, for mutual consideration hereinafter stated, agree as follows:

**ARTICLE I
PURPOSE**

The purpose of this Agreement is to establish a cooperative purchasing program between parties, which will allow each party to purchase goods and services under the each other's competitively bid contracts pursuant to Subchapter F, Chapter 271, Texas Local Government Code and Chapter 791, Texas Government Code.

**ARTICLE II
TERM**

The term of this Agreement is for one (1) year commencing on the last date of execution of this Agreement ("Effective Date"). Thereafter, this Agreement will automatically renew for successive terms of one (1) year each under the terms and conditions stated herein, unless terminated sooner as provided below.

**ARTICLE III
TERMINATION**

Either party may terminate this Agreement by providing a thirty (30) days prior written notice to the other party. Termination of this Agreement does not terminate a party's obligation to pay any outstanding balance not paid to vendor(s) on order(s) placed on behalf of the party under this Agreement. If this Agreement extends beyond the City's fiscal year in which it becomes effective or provides for the City to make any payment during any of the City's fiscal years following the City's fiscal year in which this Agreement becomes effective and the City fails to appropriate funds to make any required Agreement payment for that successive fiscal year and there are no funds from the City's sale of debt instruments to make the required payment, then this Agreement automatically terminates at the beginning of the first day of the City's successive fiscal year of the Agreement for which the City has not appropriated funds or otherwise provided for funds to make a required payment under the contract. (Section 5, Article XI, Texas Constitution)

**ARTICLE IV
PURCHASING**

1. Sugar Land hereby makes, authorizes and appoints Fulshear, through its City Manager or designee, as its true and lawful purchasing agent for the purchase of various goods and services. Sugar Land agrees that Fulshear will serve as the purchasing agent for the selected items, and agrees that bidding will be conducted by Fulshear in accordance to its usual bidding procedures and the applicable state law. Sugar Land agrees that all specifications for the selected items will be determined by Fulshear unless specifically requested by Sugar Land prior to the bid. Fulshear will maintain a list of all contracts and provide the list to Sugar Land for its use. Fulshear will forward a copy of the contract and any related bidding information to Sugar Land upon its request. Sugar Land agrees to pay the vendor for all goods and services purchased pursuant to this Agreement. The successful bidder(s) will bill Sugar Land directly for all items purchased, and Sugar Land will be responsible for vendor's compliance with all terms and conditions of delivery and the quality of the purchased items.

2. Fulshear hereby makes, authorizes and appoints Sugar Land, through its City Manager or designee, as its true and lawful purchasing agent for the purchase of various goods and services. Fulshear agrees that Sugar Land will serve as the purchasing agent for the selected items, and agrees that bidding will be conducted by Sugar Land in accordance to its usual bidding procedures and the applicable state law. Fulshear agrees that all specifications for the selected items will be determined by Sugar Land unless specifically requested by Fulshear prior to the bid. Sugar Land will maintain a list of all contracts and provide the list to Fulshear for its use. Sugar Land will forward a copy of the contract and any related bidding information to Fulshear upon its request. Fulshear agrees to pay the vendor for all goods and services purchased pursuant to this Agreement. The successful bidder(s) will bill Fulshear directly for all items purchased, and Fulshear will be responsible for vendor's compliance with all terms and conditions of delivery and the quality of the purchased items.

**ARTICLE V
LIABILITY AND IMMUNITY**

Each party to this Agreement agrees that it will have no liability whatsoever for the actions or omissions of the other party or the vendor under the contract. Each party is solely responsible for the actions or omissions of its employees and officers. Both parties expressly retain all immunities to which they are entitled under the law and do not waive any immunity. By entering into this Agreement, the parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement does not create any rights in parties who are not signatories to this Agreement.

**ARTICLE VI
MISCELLANEOUS**

1. This Agreement is not intended to create, nor should it be construed as creating, a partnership, association, joint venture, or trust between the parties.

2. All notices required under this Agreement are to be in writing and delivered in person or sent by certified mail, return receipt requested, to the following addresses:

City of Sugar Land:	City of Sugar Land P.O. Box 110 Sugar Land, Texas 77479 Attn: City Manager
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City of Fulshear:	City of Fulshear 30603 FM 1093 Road West Fulshear, Texas 77441 Attn: City Manager
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3. This Agreement may be amended by the mutual written agreement of both parties.

4. If any provision of this Agreement is deemed to be illegal, invalid, or unenforceable under present or future laws, such illegality, invalidity and enforceability will not affect the remaining provisions of the Agreement, and this Agreement will be construed as if the invalid provision had never been contained in this Agreement.

5. This Agreement is governed by the laws of the state of Texas. The parties agree that this Agreement will be enforceable in Fort Bend County, Texas, and if legal and necessary, exclusive venue will lie in Fort Bend County, Texas.

6. This Agreement represents the entire agreement between the parties.

7. The recitals to this Agreement are incorporated herein.

8. This Agreement may be executed in any number of counterparts, each of whom shall be deemed an original and constitute one and the same instrument.

CITY OF SUGAR LAND

CITY OF FULSHEAR

Joe R. Zimmerman
Mayor

Jeff Roberts
Mayor

Executed this ____ day of _____, 2016.

Executed this ____ day of _____, 2016.

Attest:

Attest:

Glenda Gundermann
City Secretary

Diana Gordon Offord
City Secretary

APPROVED AS TO FORM:

APPROVED AS TO FORM:

**AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS**

AGENDA OF:	October 18, 2016	AGENDA ITEM:	
DATE SUBMITTED:	October 13, 2016	DEPARTMENT:	Administration
PREPARED BY:	Michael Ross, Assistant City Manager	PRESENTER:	Michael Ross, Assistant City Manager
SUBJECT:	Donation of City property to Fort Bend County for Right-of-Way for the Phase II Westpark Project		
ATTACHMENTS:	Donation Deed		
EXPENDITURE REQUIRED:			\$0
AMOUNT BUDGETED:			\$0
ACCOUNT:			
ADDITIONAL APPROPRIATION REQUIRED:			\$0
ACCOUNT NO:			

EXECUTIVE SUMMARY

Fort Bend County has requested the donation of a sliver of property owned by the City that is part of the existing wastewater treatment facility property for right-of-way for their Westpark Phase II extension. The attached exhibit depicts the requested property.

RECOMMENDATION

Staff recommends the City Council approve the donation of the right-of-way to Fort Bend County and authorize the City Manager execute the donation deed.

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

DONATION DEED

STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS
COUNTY OF FORT BEND §

THAT THE, **CITY OF FULSHEAR, TEXAS** ("Grantor"), for and in consideration of the sum of ONE DOLLAR (\$1.00) and other valuable consideration to the undersigned in hand paid by the Grantee herein named, the receipt and sufficiency of which are hereby acknowledged, has DONATED, and by these presents does GRANT, GIVE AND CONVEY unto **FORT BEND COUNTY, TEXAS** ("Grantee"), a body corporate and politic under the laws of the State of Texas and unto its successors, and assigns, forever, a certain tract of land, containing 0.427 acre, as more particularly described in Exhibit "A", attached hereto and incorporated herein and made a part hereof for all purposes, together with all rights, titles, and interests appurtenant thereto and improvements situated thereon (collectively, the "Property").

This Donation Deed and the conveyance hereinabove set forth are executed by Grantor and accepted by Grantee subject to the terms, conditions and provisions:

1. The Property will be used by Grantee in carrying out a purpose that benefits the public interest of Grantor, to wit: enhanced mobility of the region through use of the Property as additional right-of-way to accommodate improvements to the FM 1093/Westpark facility; and
2. Grantee shall at all times use the Property to effect and maintain the public purpose for which this conveyance is being made; and
3. In the event Grantee ceases to use the Property in carrying out the public purpose benefitting the public interest of Grantor for a period of time greater than twelve (12) consecutive months, and after at least thirty (30) days' written notice from Grantor to Grantee's violations of this conditions, then all of Grantee's rights, title, and interest in the Property shall revert to Grantor upon Grantor's filing of a copy of such notice and reversion in the Official Public Records of Fort Bend County, Texas.

TO HAVE AND TO HOLD the Property, together with all and singular the rights and appurtenances thereunto in anywise belonging, unto Grantee, its successors and assigns, forever, and Grantor does hereby bind itself, its successors and assigns, to WARRANT AND FOREVER DEFEND, all singular the title to the Property unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, subject only to the Permitted Encumbrances.

If current ad valorem taxes on said Property have not been prorated at the time of closing, Grantor and Grantee shall be responsible for payment of its respective share thereof based on period of ownership.

Grantee's address is 301 Jackson Street, Richmond, Texas 77469.

EXECUTED on this the _____ day of _____, 2016.

GRANTOR:

City of Fulshear, Texas

By: _____
C. J. Snipes, City Manager

THE STATE OF TEXAS §
 §
COUNTY OF FORT BEND §

This instrument was acknowledged before me on the ____ day of _____, 2016 by C.J. Snipes, City Manager, on behalf of the City of Fulshear, Texas.

(SEAL)

Notary Public in and for the State of Texas

AGREED to and ACCEPTED on this the _____ day of _____, 2016.

GRANTEE:

FORT BEND COUNTY, TEXAS, a body corporate
and politic under the laws of the State of Texas.

By: _____

Robert E. Hebert, County Judge

THE STATE OF TEXAS §
 §
COUNTY OF FORT BEND §

This instrument was acknowledged before me on the ____ day of _____,
2016 by Robert E. Hebert, County Judge of Fort Bend County, Texas, a body corporate and
politic under the laws of the State of Texas, on behalf of said body corporate and politic.

(SEAL)

Notary Public in and for the State of Texas

Attachments:
Exhibit A -- Legal Description of the Property

After Recording Return to:
Fort Bend County Engineering
Attn: Bryan Norton
301 Jackson Street
Richmond, Texas 77469

EXHIBIT A

EXHIBIT A

County: Fort Bend
Highway: F.M. 1093
Project Limits: James Lane to FM 1463 / FM 359
RCSJ: 1258-02-038

Property Description for Parcel 301

Being a 0.0427 acre (1,858 square feet) parcel of land, out of the C. Fulshear Survey A-29, Fort Bend County, Texas, and being part of and out of a calculated 1.660 acre tract of land, consisting of that certain called 1.247 acre tract of land, described in a Deed dated October 27, 1987 from the Estate of Lula Louise Field Lloyd, Deceased Et Al to the City of Fulshear, Texas, filed in the Official Public Records of Fort Bend County, Texas (O.P.R.F.B.C.), under Clerk's File No. 8768377 and being part of and out of that certain called 0.413 acre tract of land, described in a Deed dated May 1, 2003 from Metropolitan Transit Authority of Harris County, Texas to the City of Fulshear, Texas, filed in the O.P.R.F.B.C., under Clerk's File No. 2003059725, said 0.0427 of an acre parcel being more particularly described as follows:

COMMENCING at a 5/8-inch iron rod found for a northeast corner of said called 0.413 acre tract and in the west right-of-way line of the Fort Bend County Tollroad Authority Corridor as described in the O.P.R.F.B.C. under Clerk's File No(s). 2015058468, 2015058447, and 2015058441, thence as follows:

South 07°00'42" East, a distance of 127.63 feet, along the east line of said 0.413 acre tract and along the west line of said Fort Bend County Tollroad Authority Corridor, to a 5/8 inch iron rod with TxDOT aluminum cap set in the proposed north right-of-way line of FM 1093 (width varies) for the northeast corner and POINT OF BEGINNING of the herein described parcel, said point having Coordinates of N=13,812,867.13 and E=2,952,448.26;**

- 1) THENCE, South 07°00'42" East, a distance of 23.57 feet, along the existing west right-of-way line of said Fort Bend County Tollroad Authority Corridor, and along the east line of said 0.413 acre tract to the existing north right-of-way line of F.M. 1093 (width varies) as described in Volume 285, Page 305, filed in the Deed Records of Fort Bend County, (F.B.C.D.R.), Fort Bend County, Texas, to a point found for the southeast corner of the herein described parcel;
- 2) THENCE, South 74°43'19" West, a distance of 17.35 feet, along the existing north right-of-way line of said F.M. 1093 (width varies) and along the south line of said 0.413 acre tract, to a point for the beginning of a curve to the right;

EXHIBIT A

- 3) THENCE, in a westerly direction along the south line of said called 0.413 acres, said called 1.247 acre, and with said curve to the right having a radius of 1,390.10 feet, a central angle of $06^{\circ}25'15''$ and chord which bears South $77^{\circ}55'57''$ West, 155.70 feet, for an arc length of 155.78 feet, to a 5/8-inch iron rod with TxDOT aluminum cap set for the west corner in the herein described parcel and the beginning of a curve to the left;**
- 4) THENCE, in a easterly direction over and across said called 1.247 acres, said called 0.413 acre, and with said curve to the left having a radius of 971.50 feet, a central angle of $10^{\circ}13'12''$ and chord which bears North $70^{\circ}05'29''$ East, 173.06 feet, for an arc length of 173.29 feet, to a 5/8-inch iron rod with TxDOT aluminum cap set for a point in the herein described parcel;**
- 5) THENCE, North $69^{\circ}29'39''$ East, a distance of 12.41 feet, along the proposed north right-of-way line of said F.M. 1093, to the POINT OF BEGINNING and containing 0.0427 acre (1,858 square feet) parcel of land.

NOTE: All bearings are based on the Texas coordinate system, NAD 83 (1993 Adj.), South Central Zone. All coordinates shown are surface and may be converted to grid by Dividing by TxDOT conversion factor of 1.00013.

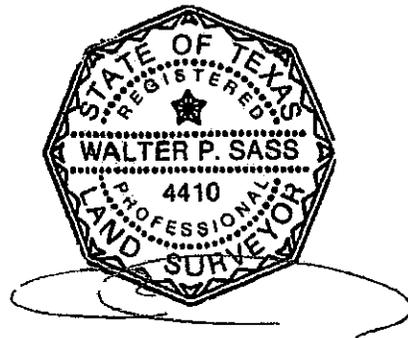
All coordinates shown hereon are established from TxDOT Control Monuments, H-3, H-4, H-5, and H-13 prepared by Costello, Inc. dated February 23, 2000 and TxDOT Control Monuments H-5A and H-5B prepared by Weisser Engineering Company dated October 2006.

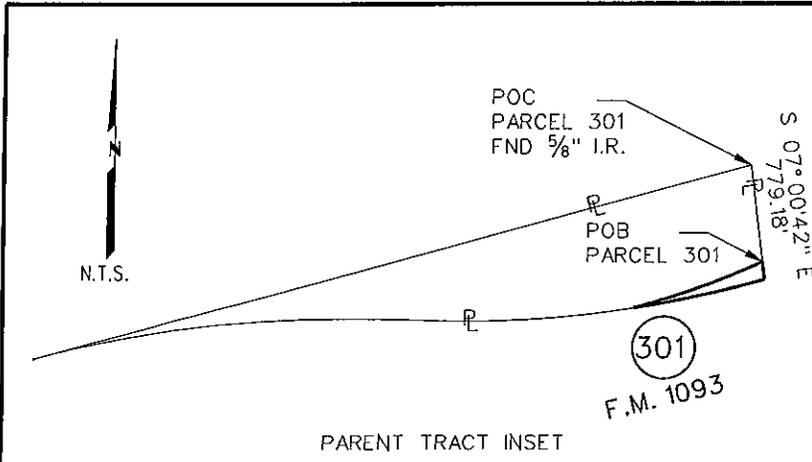
** The monument described and set in this call may be replaced with a TxDOT Type II Right of Way marker upon completion of the highway construction project under the supervision of a Registered Professional Land Surveyor, either employed or retained by TxDOT.

Access will be permitted to the remainder property abutting the highway facility.

NOTE: A parcel plat of even date was prepared in conjunction with this property description.

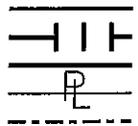
Compiled by:
Weisser Engineering Company
TBPLS Firm Reg. No. 100518-00
19500 Park Row, Suite 100
Houston, Texas 77084
(281) 579-7300
July, 2015





CONVENTIONAL SIGNS:

- EXISTING RIGHT-OF-WAY LINE
- ACCESS DENIAL LINE
- PROPOSED RIGHT-OF-WAY LINE
- PROPERTY LINE
- SURVEY LINE



DENOTES PARCEL No.



DENOTES BEARING AND DISTANCE NOTE No.



- SET 5/8" I.R. W/TxDOT ALUM. CAP (SEE NOTE 2)
- SET 3/8" I.R. W/TxDOT ALUM. CAP (STAMPED "ADL")
- FOUND 5/8" I.R. W/TxDOT ALUM. CAP
- SET (AS INDICATED)
- FOUND (AS INDICATED)

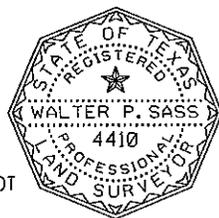


LEGEND:

- C.F. NO. - CLERK'S FILE NUMBER
- F.C. NO. - FILM CODE NUMBER
- O.P.R.F.B.C. - OFFICIAL PUBLIC RECORDS OF FORT BEND COUNTY
- F.B.C.P.R. - FORT BEND COUNTY PLAT RECORDS
- F.B.C.D.R. - FORT BEND COUNTY DEED RECORDS
- F.B.C.C.R. - FORT BEND COUNTY COURT RECORDS
- F.B.C.D.C.R. - FORT BEND COUNTY DISTRICT COURT RECORDS

NOTES:

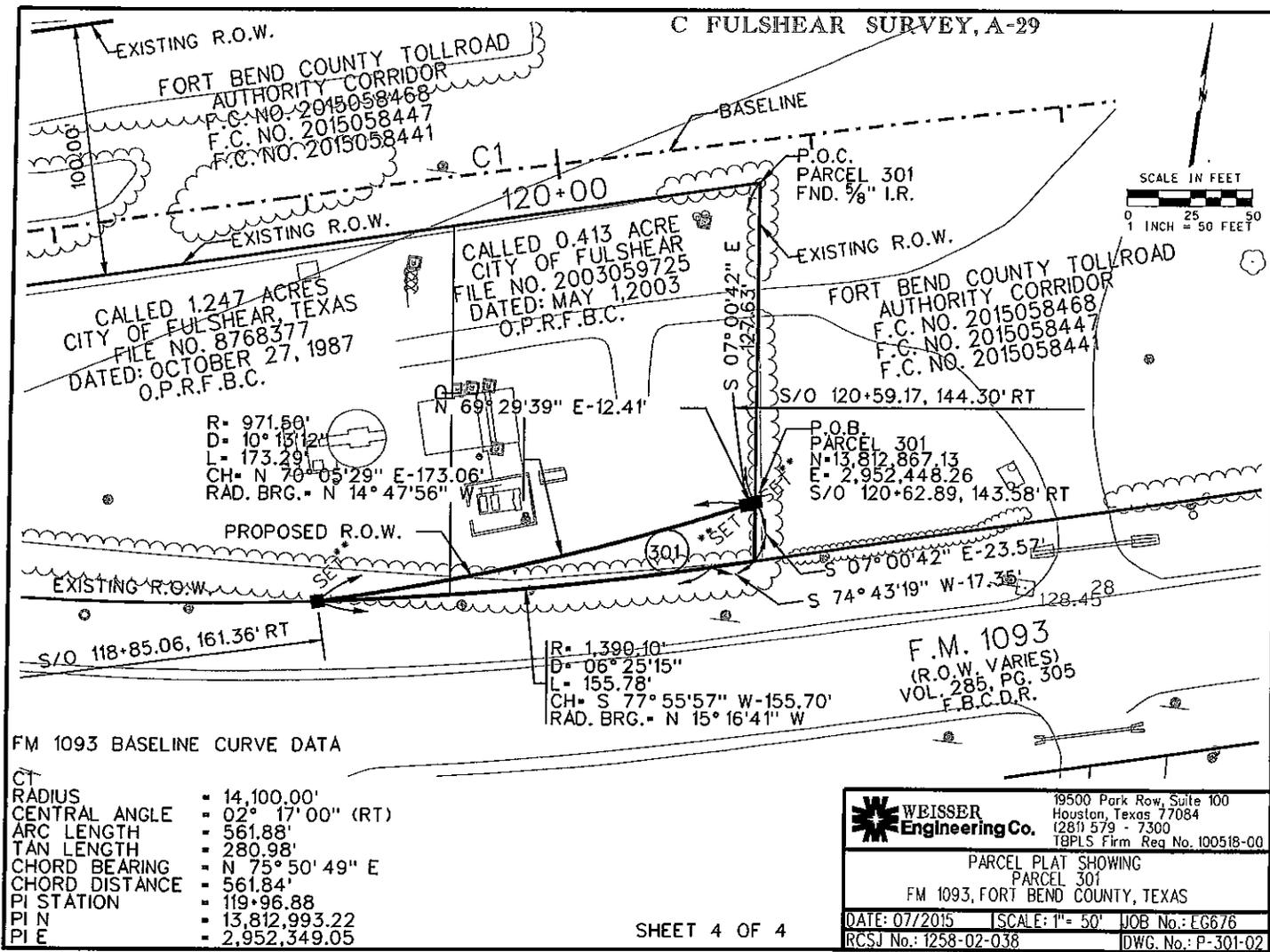
1. A PROPERTY DESCRIPTION OF EVEN DATE WAS PREPARED IN CONJUNCTION WITH THIS PARCEL PLAT.
2. ** THE MONUMENT DESCRIBED AND SET MAY BE REPLACED WITH A TxDOT TYPE II RIGHT-OF-WAY MARKER UPON COMPLETION OF THE HIGHWAY CONSTRUCTION PROJECT UNDER THE SUPERVISION OF A REGISTERED PROFESSIONAL LAND SURVEYOR, EITHER EMPLOYED OR RETAINED BY TxDOT.
3. ALL BEARINGS AND COORDINATES ARE BASED ON THE TEXAS COORDINATE SYSTEM, SOUTH CENTRAL ZONE, NAD 83 (1993 ADJ.). ALL DISTANCES AND COORDINATES SHOWN ARE SURFACE AND MAY BE CONVERTED TO GRID BY DIVIDING BY A COMBINED ADJUSTMENT FACTOR OF 1.00013.
4. ALL COORDINATES AND ELEVATIONS SHOWN HEREON ARE ESTABLISHED FROM TxDOT CONTROL MONUMENTS H-3, H-4, H-5, AND H-13 PREPARED BY COSTELLO, INC. DATED FEBRUARY 23, 2000 AND TxDOT CONTROL MONUMENTS H-5A AND H-5B PREPARED BY WEISSER ENGINEERING COMPANY DATED OCTOBER 2006.
5. ABSTRACTING PERFORMED BY: POSTLE PROPERTY SERVICES 12/2013 TO 01/2014 AND UPDATED ON 07/2015.
6. GROUND SURVEY PERFORMED 03/2012, 09/2014 & 07/2015.



SHEET 3 OF 4

EXISTING	TAKING AC/SF	REMAINING
1.6604	0.0427 AC 1,858 SF	1.6177 LT.
Weisser Engineering Co. 19500 Park Row, Suite 100 Houston, Texas 77084 (281) 579 - 7300 TBPLS Firm Reg No. 100518-00		
PARCEL PLAT SHOWING PARCEL 300 FM 1093, FORT BEND COUNTY, TEXAS		
DATE: 07/2015	SCALE: N.T.S.	JOB No.: EC676
RCSJ No.: 1258-02-038		DWG. No.: P-301-01

C FULSHEAR SURVEY, A-29



SCALE IN FEET
 0 25 50
 1 INCH = 50 FEET

CALLED 1.247 ACRES
 CITY OF FULSHEAR, TEXAS
 FILE NO. 8768377
 DATED: OCTOBER 27, 1987
 O.P.R.F.B.C.

CALLED 0.413 ACRE
 CITY OF FULSHEAR
 FILE NO. 2003059725
 DATED: MAY 12, 2003
 O.P.R.F.B.C.

FORT BEND COUNTY TOLLROAD
 AUTHORITY CORRIDOR
 F.C. NO. 2015058468
 F.C. NO. 2015058447
 F.C. NO. 2015058441

R = 971.50'
 D = 10° 15' 12"
 L = 173.291'
 CH = N 70° 05' 29" E - 173.06'
 RAD. BRG. = N 14° 47' 56" W

P.O.B. PARCEL 301
 N = 13,812,867.13
 E = 2,952,448.26
 S/O 120+62.89, 143.58' RT

R = 1,390.10'
 D = 06° 25' 15"
 L = 155.78'
 CH = S 77° 55' 57" W - 155.70'
 RAD. BRG. = N 15° 16' 41" W

F.M. 1093
 (R.O.W. VARIES)
 VOL. 285, PG. 305
 F.B.C.D.R.

FM 1093 BASELINE CURVE DATA

CT	
RADIUS	= 14,100.00'
CENTRAL ANGLE	= 02° 17' 00" (RT)
ARC LENGTH	= 561.88'
TAN LENGTH	= 280.98'
CHORD BEARING	= N 75° 50' 49" E
CHORD DISTANCE	= 561.84'
PI STATION	= 119+96.88
PI N	= 13,812,993.22
PI E	= 2,952,349.05

SHEET 4 OF 4

<p>WEISSER Engineering Co.</p>	19500 Park Row, Suite 100 Houston, Texas 77084 (281) 579 - 7300 TBPLS Firm Reg No. 100518-00	
	PARCEL PLAT SHOWING PARCEL 301 FM 1093, FORT BEND COUNTY, TEXAS	
DATE: 07/2015	SCALE: 1" = 50'	JOB No.: EG676
RCSJ No.: 1258-02-038		DWG. No.: P-301-02

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS

AGENDA OF:	October 18, 2016	AGENDA ITEMS:	D & H
DATE SUBMITTED:	October 12, 2016	DEPARTMENT	Economic Development
PREPARED BY:	Angela Fritz, Economic Development Director	PRESENTER:	Same
SUBJECTS:	City of Fulshear Development Corporation (A) FY 2017 Projects Approval		
ATTACHMENTS:	<ol style="list-style-type: none"> 1. Resolution No. 2016-326 2. CDC Public Notice of Projects 		
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:			
FUNDING ACCOUNT:			
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
FUNDING ACCOUNT:			

EXECUTIVE SUMMARY

On October 3, the City of Fulshear Development Corporation (CDC) took acted to declare projects for FY2017, finding that budgeted expenditures will promote or develop new or expanded business enterprises. The CDC adopted Resolution CDC 16-03 at the same meeting, declaring the projects, directing staff to publish notice of the same, and setting a public hearing date. A copy of Resolution CDC 16-03 is included as Exhibit A to City Council Resolution No. 2016-326.

The project notice was run in the legal section of the City's paper of record, the West Fort Bend Buzz, on Saturday, October 8, beginning a 60 day period for public petition regarding the expenditures. A public hearing on the projects is scheduled for the Board's October 24 regular meeting.

In addition to the public notice and hearing requirements, the Texas Local Government Code requires the authorizing entity (City Council) to adopt a resolution authorizing the projects after giving the resolution at least two separate readings before the EDC may spend funds related to specific projects. This is due to the City's population (under 20,000) and the proposed specific project expenditure amount (\$37,500).

RECOMMENDATION

Staff recommends City Council adopt Resolution No. 2016-326 authorizing the City of Fulshear Development Corporation's projects and expenditures declared by Resolution CDC 16-03.

RESOLUTION NO. 2016-326

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS
AUTHORIZING PROJECTS OF THE
CITY OF FULSHEAR DEVELOPMENT CORPORATION (CDC),
A TYPE "A" ECONOMIC DEVELOPMENT SALES TAX CORPORATION**

WHEREAS, the CITY OF FULSHEAR DEVELOPMENT CORPORATION (the "Corporation") was created by the City pursuant to Chapter 504 of the Development Corporation Act, Texas Local Government Code, as amended (the "Act"); and

WHEREAS, the City adopted Ordinance No. 2011-1046 on October 1, 2011, approving the participation of the Corporation in projects previously approved only for 4B development corporations under the auspices of HB 3302; and

WHEREAS, the Corporation adopted Resolution CDC 16-03 on October 3, 2016, attached hereto as Exhibit A, proposing a project of the Corporation, being expenditures for community events found by the Board of Directors to promote new or expanded business development; and

WHEREAS, the estimated amount of expenditures for such project in fiscal year 2016-2017, is \$37,500; and

WHEREAS, the Corporation may not undertake such project until the City adopts this Resolution after at least two separate readings;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS THAT:

Section 1. The City hereby authorizes the project proposed by Resolution CDC 16-03 and the associated expenditure of funds, being expenditures for community events found by the Board of Directors to promote new or expanded business development.

PASSED AND APPROVED this ____ DAY OF _____, 201__.

Jeff W. Roberts, Mayor
City of Fulshear, Texas

ATTEST:

Diana Gordon Offord, City Secretary
City of Fulshear, Texas

EXHIBIT "A"

RESOLUTION NO. CDC 16-03

A RESOLUTION OF THE CITY OF FULSHEAR DEVELOPMENT CORPORATION (CDC), A "TYPE A" ECONOMIC DEVELOPMENT SALES TAX CORPORATION, DECLARING THE PROJECTS TO BE UNDERTAKEN BY THE CORPORATION FOR FISCAL YEAR 2016-2017, DIRECTING STAFF TO PUBLISH NOTICE OF SAME, AND SETTING A PUBLIC HEARING.

WHEREAS, the CITY OF FULSHEAR DEVELOPMENT CORPORATION (the "Corporation") was created by the City of FULSHEAR, Texas (the "City") pursuant to Chapter 504 of the Development Corporation Act, Texas local Government Code, as amended (the "Act");

WHEREAS, the City of Fulshear adopted Ordinance No. 2011-1046 on October 1, 2011, in accordance with Section 504.171 of the Texas Local Government Code approving the participation of the Corporation in projects previously authorized only for "Type B" development corporations;

WHEREAS, the Corporation wishes to participate in a general type of projects during Fiscal Year 2016-2017, being land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements found by the Board of Directors to promote new or expanded business development;

WHEREAS, the estimated total amount of expenditures for such types of general projects in fiscal year 2016-2017 is \$288,909; and

WHEREAS, the Corporation wishes to participate in specific projects during Fiscal Year 2016-2017, being expenditures for community events found by the Board of Directors to promote new or expanded business development;

WHEREAS, the estimated total amount of expenditures for such projects in fiscal year 2016-2017 is \$37,500;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CORPORATION THAT:

Section 1. The Board hereby proposes to undertake a general type of project during Fiscal Year 2016-2017, being land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements found by the Board of Directors to promote new or expanded business development.

Section 2. The Board hereby proposes to undertake a specific projects during Fiscal Year 2016-2017 being expenditures for community events found by the Board of Directors to promote new or expanded business development.

Section 3. The Board hereby finds that the funds expended will be used for eligible "costs" of "projects" as defined in the Act.

Section 4. The Board hereby directs staff to publish public notice as required by the Act.

Section 5. The Board hereby sets a public hearing for one or more of such projects on Monday, October 24, 2016, at 6:30 p.m. at Fulshear City Hall, 39603 FM 1093, Fulshear, Texas 77441.

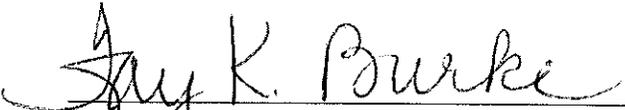
EXHIBIT "A"

PASSED AND APPROVED this 3rd DAY OF October, 2016.



Ewelina Forker, President
City of Fulshear Development Corporation

ATTEST:



Jay Burke, Secretary
City of Fulshear Development Corporation

Publisher's Affidavit

County of Fort Bend §
State of Texas §

BEFORE ME, the undersigned authority, on this day personally appeared Shannon Purcell, publisher of the *West Fort Bend Buzz* newspaper, who, being by me duly sworn, upon oath deposes and said the *West Fort Bend Buzz* meets Section 2051.044 of the Texas Government code, to wit:

1. Devotes not less than 25 percent of its total column lineage to general interest items and news;
2. Is published at least once a week;
3. Is entered as second-class postal matter in the county where it is published;
4. Has been published regularly and continuously since 2014; and
5. Is generally circulated within Fort Bend County

That the attached legal notice of

**City of Fulshear Development Corporation
(CDC) Public Notice of General Projects,**

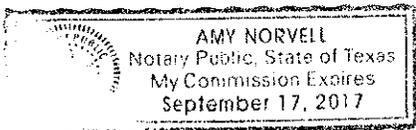
was published in the *West Fort Bend Buzz*, a newspaper published in English language in the following issue:
Volume: 3 Issue: 10; Date: October 8, 2016.

Signed: Shannon Purcell
Shannon Purcell
Publisher, West Fort Bend Buzz

SWORN TO AND SUBSCRIBED BEFORE ME by
Shannon Purcell who

- a. is personally known to me or
 b. provided the following ID _____

this the 12 day of October 2016



(SEAL)

Notary signature Amy Norvell
Notary Public in and for Shannon County, Texas

PUBLIC NOTICE OF THE GENERAL TYPE OF PROJECTS PROPOSED TO BE UNDERTAKEN BY THE CITY OF FULSHEAR DEVELOPMENT CORPORATION (CDC), A "TYPE A" ECONOMIC DEVELOPMENT SALES TAX CORPORATION. The CDC, a Type A Economic Development Sales Tax Corporation, hereby gives notice that the Corporation has proposed to undertake the following general type of project, as authorized under Section 504.171 of the Texas Local Government Code: As a general type of project: Land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements found by the Board of Directors to promote new or expanded business development. The City of Fulshear Development Corporation will conduct a public hearing to solicit citizen input regarding the proposed general type of projects identified and described above. The public hearing will be held at the Fulshear City Hall, 39603 FM 1093, Fulshear, Texas, on Monday, October 24, 2016, at 6:30 p.m. Interested citizens are encouraged to attend and offer their comments. For more information, please contact: Angela Fritz, Economic Development Director City of Fulshear, Telephone: (281) 346-1796

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS

AGENDA OF:	October 18, 2016	AGENDA ITEMS:	E & I
DATE SUBMITTED:	October 12, 2016	DEPARTMENT	Economic Development
PREPARED BY:	Angela Fritz, Economic Development Director	PRESENTER:	Same
SUBJECTS:	Fulshear Development Corporation (B) FY 2017 Projects Approval		
ATTACHMENTS:	<ol style="list-style-type: none"> 1. Resolution No. 2016-327 2. FDC Public Notice of Projects 		
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:			
FUNDING ACCOUNT:			
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
FUNDING ACCOUNT:			

EXECUTIVE SUMMARY

On October 3, the Fulshear Development Corporation (FDC) took acted to declare projects for FY2017, finding that budgeted expenditures will promote or develop new or expanded business enterprises. The FDC adopted Resolution FDC 16-03 at the same meeting, declaring the projects, directing staff to publish notice of the same, and setting a public hearing date. A copy of Resolution FDC 16-03 is included as Exhibit A to City Council Resolution No. 2016-327.

The project notice was run in the legal section of the City's paper of record, the West Fort Bend Buzz, on Saturday, October 8, beginning a 60 day period for public petition regarding the expenditures. A public hearing on the projects is scheduled for the Board's October 17 regular meeting.

In addition to the public notice and hearing requirements, the Texas Local Government Code requires the authorizing entity (City Council) to adopt a resolution authorizing the projects after giving the resolution at least two separate readings before the EDC may spend funds related to specific projects. This is due to the City's population (under 20,000) and the proposed specific project expenditure amount (\$37,500).

RECOMMENDATION

Staff recommends City Council adopt Resolution No. 2016-327 authorizing the Fulshear Development Corporation's projects and expenditures declared by Resolution FDC 16-03.

RESOLUTION NO. 2016-327

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS
AUTHORIZING PROJECTS OF THE
FULSHEAR DEVELOPMENT CORPORATION (FDC),
A TYPE "B" ECONOMIC DEVELOPMENT SALES TAX CORPORATION

WHEREAS, the FULSHEAR DEVELOPMENT CORPORATION (the "Corporation") was created by the City pursuant to Chapter 505 of the Development Corporation Act, Texas Local Government Code, as amended (the "Act"); and

WHEREAS, the Corporation adopted Resolution FDC 16-03 on October 3, 2016, attached hereto as Exhibit A, proposing a project of the Corporation, being expenditures for community events found by the Board of Directors to promote new or expanded business development ; and

WHEREAS, the estimated amount of expenditures for such project in fiscal year 2016-2017, is \$37,500; and

WHEREAS, the Corporation may not undertake such project until the City adopts this Resolution after at least two separate readings;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS THAT:

Section 1. The City hereby authorizes the project proposed by Resolution FDC 16-03 and the associated expenditure of funds, being expenditures for community events found by the Board of Directors to promote new or expanded business development.

PASSED AND APPROVED this ____ DAY OF _____, 201__.

Jeff W. Roberts, Mayor
City of Fulshear, Texas

ATTEST:

Diana Gordon Offord, City Secretary
City of Fulshear, Texas

EXHIBIT "A"

RESOLUTION NO. FDC 16-03

A RESOLUTION OF THE FULSHEAR DEVELOPMENT CORPORATION (FDC), A "TYPE B" ECONOMIC DEVELOPMENT SALES TAX CORPORATION, DECLARING THE PROJECTS TO BE UNDERTAKEN BY THE CORPORATION FOR FISCAL YEAR 2016-2017, DIRECTING STAFF TO PUBLISH NOTICE OF SAME, AND SETTING A PUBLIC HEARING.

WHEREAS, the FULSHEAR DEVELOPMENT CORPORATION (the "Corporation") was created by the City of FULSHEAR, Texas (the "City") pursuant to Chapter 505 of the Development Corporation Act, Texas local Government Code, as amended (the "Act");

WHEREAS, the Corporation wishes to participate in a general type of projects during Fiscal Year 2016-2017, being land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements found by the Board of Directors to promote new or expanded business development;

WHEREAS, the estimated total amount of expenditures for such projects in fiscal year 2016-2017 is \$287,609; and

WHEREAS, the Corporation wishes to participate in specific projects during Fiscal Year 2016-2017, being expenditures for community events found by the Board of Directors to promote new or expanded business development;

WHEREAS, the estimated total amount of expenditures for such projects in fiscal year 2016-2017 is \$37,500;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CORPORATION THAT:

Section 1. The Board hereby proposes to undertake a general type of project during Fiscal Year 2016-2017, being land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements found by the Board of Directors to promote new or expanded business development.

Section 2. Section 2. The Board hereby proposes to undertake a specific projects during Fiscal Year 2016-2017 being expenditures for community events found by the Board of Directors to promote new or expanded business development.

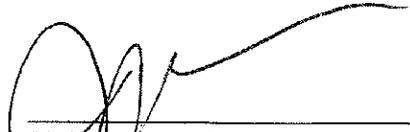
Section 3. The Board hereby finds that the funds expended will be used for eligible "costs" of "projects" as defined in the Act.

Section 4. The Board hereby directs staff to publish public notice as required by the Act.

Section 5. The Board hereby sets a public hearing for one or more of such projects on Monday, October 17, 2016, at 6:30 p.m. at Fulshear City Hall, 39603 FM 1093, Fulshear, Texas 77441.

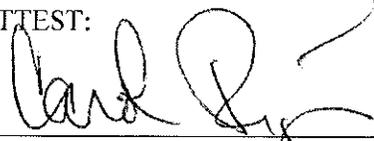
EXHIBIT "A"

PASSED AND APPROVED this 3rd DAY OF October, 2016.



J.W. Watson, President
Fulshear Development Corporation

ATTEST:



Carol Riggs, Secretary
Fulshear Development Corporation

Publisher's Affidavit

County of Fort Bend §
State of Texas §

BEFORE ME, the undersigned authority, on this day personally appeared Shannon Purcell, publisher of the *West Fort Bend Buzz* newspaper, who, being by me duly sworn, upon oath deposes and said the *West Fort Bend Buzz* meets Section 2051.044 of the Texas Government code, to wit:

1. Devotes not less than 25 percent of its total column linage to general interest items and news;
2. Is published at least once a week;
3. Is entered as second-class postal matter in the county where it is published;
4. Has been published regularly and continuously since 2014; and
5. Is generally circulated within Fort Bend County

That the attached legal notice of

Fulshear Development Corporation
(FDC) Public Notice of General Projects,

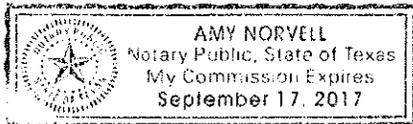
was published in the *West Fort Bend Buzz*, a newspaper published in English language in the following issue:
Volume: 3 Issue: 10; Date: October 8, 2016.

Signed: Shannon Purcell
Shannon Purcell
Publisher, West Fort Bend Buzz

SWORN TO AND SUBSCRIBED BEFORE ME by
Shannon Purcell who

- a. is personally known to me or
 b. provided the following ID _____

this the 12 day of October 2016



Notary signature Amy Norvell
Notary Public in and for Harris County, Texas

(SEAL)

**PUBLIC NOTICE
OF THE GENERAL
TYPE OF PROJECTS
PROPOSED TO BE
UNDERTAKEN BY
THE FULSHEAR DE-
VELOPMENT CORPO-
RATION (FDC),
A "TYPE B" ECONOM-
IC DEVELOPMENT
SALES TAX CORPO-
RATION**

The FDC, A Type B Economic Development Sales Tax Corporation, hereby gives notice, pursuant to the Texas Local Government Code, Sec. 505.160 that the Corporation has proposed to undertake the following general type of project: As a general type of project: Land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements found by the Board of Directors to promote new or expanded business development. The Fulshear Development Corporation will conduct a public hearing to solicit citizen input regarding the proposed general type of projects identified and described above. The public hearing will be held at the Fulshear City Hall, 39603 FM 1093, Fulshear, Texas, on Monday, October 17, 2016, at 6:30 p.m. Interested citizens are encouraged to attend and offer their comments. For more information, please contact: Angela Fritz, Economic Development Director, City of Fulshear, Telephone: (281) 346-1796

RESOLUTION No. 2016-328

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS AMENDING
THE CITY CREDIT CARD POLICY FOR EMPLOYEES ADOPTED UNDER RESOLUTION 2012-
208**

WHEREAS, the City Council of the City of Fulshear, previously recognized the need and convenience for the use of credit cards in its business operations through its approval of Resolution No. 2012-208, and;

WHEREAS, the City Council of the City of Fulshear, Texas also recognizes the need to control those cards through prudent management and policy;

WHEREAS, the City Council of the City of Fulshear, Texas also recognizes the need to update those policies from time to time;

NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS that the City hereby approves and adopts the Amended Credit Card Use Policy attached as Exhibit A to this document.

This resolution duly passed this 18th day of October, 2016.

Jeff W. Roberts, Mayor

ATTEST:

D. Gordon Offord, City Secretary



CITY OF FULSHEAR CREDIT CARD POLICY

Introduction

The City of Fulshear (the City) credit card is a purchase card system benefiting the City and the City's authorized user of the credit card by allowing purchases to be made from vendors for certain types of goods and/or services that are not available through other procurement means or from other vendors.

Policy

Usage of the City's credit card is allowed at the discretion of the City Manager to current employees who have been assigned a credit card and given purchasing authority. Delegation of City purchasing authority governs the use of the credit card as a tool for purchasing materials and services not to exceed the monthly card allowances. Use of this card is restricted to the purchasing of those goods or services that cannot be procured through normal procedures. All goods and services purchase by the City should be acquired through credit extended by the City's vendors to the City whenever possible and paid by approved invoice within the agreed credit terms of the vendor. The use of the credit card does not justify the payment of any sales tax for which the City is exempt. As in all purchases, the merchant shall be given a copy of the state tax exemption letter issued by the City and accordingly, state sales tax should not be charged. This is also applicable to all telephone and internet orders.

The card user agrees to comply with all applicable City policies and procedures and this agreement.

Compliance

Purchases made under this credit card policy and agreement shall comply with the City's Purchasing Policy.

Card user violations of this policy will be investigated and may result in disciplinary action, termination and/or criminal prosecution. The totality of the circumstances shall be taken into consideration when investigating any violation of this policy.

The City Manager, or his designee(s) have the authority to investigate and to determine whether a violation of purchasing or credit card policy has occurred and to determine action deemed most appropriate pursuant to applicable law and/or City policy.

Violations of credit card usage include but are not limited to:

- Purchase of items for personal use
- Purchase of items in violation of the City's travel policy
- Use of the credit card for cash advances
- Exceeding the monthly credit limit
- Failure to return the credit card when card user is reassigned, terminated or upon request
- Failure to turn in receipts, packing slips or other back up documentation to the City Finance Department within five (5) days of statement end date

- Sharing the credit card or card account number with unauthorized users

Credit Cards shall **not** be used for:

- Unbudgeted goods
- Gift Certificates
- Entertainment
- Personal Goods or Services
- Services where a potential liability may exist and requires insurance and/or Bonds
- Products or services which require the purchase approval of the City Manager
- Fuel (The City has a separate purchasing card for fuel)

Ownership and Cancellation of the Credit Card

The credit card remains the property of the issuer. It may not be transferred to, assigned to, or used by anyone other than an authorized user of the City. Users of the credit card are accountable for the activity on the card. The issuer or the city may suspend or cancel user privileges at any time for any reason. If the user is in possession of a card, the user will surrender the credit card upon request of the City or any authorized agent of the issuer.

Receipts

It is the responsibility of each credit card user to obtain transaction receipts for the merchant each time the credit card is used, including telephone and internet charges. The receipts are to be reconciled monthly using the City Monthly Credit Card Log and submitted to the Finance Department for review and processing along with the monthly statement no later than five (5) business days after the closing statement is received. Failure to provide the required documentation for payment processing may subject the user to loss of credit card privileges and may cause the amount charged to be classified as a personal purchase by the card user. The City shall keep statement data and proof of reconciliation, including receipts and packing slips, on file for a period consistent with the record retention requirements of the law.

Failure to provide receipts and allow for timely payment of the credit card purchase may also subject the City to finance charges and penalty fees.

Disputed Items

It is each user's responsibility to follow-up on any erroneous charges, returns or adjustments to ensure proper credit is given on subsequent statements.

Safeguarding an Issued Credit Card

An issued credit card or card account number should always be treated with the utmost care and should be kept in a secure location and protected from misuse by unauthorized users. When using the credit card for internet purchases, users should ensure that the site utilizes industry recognized encryption transmission tools.

Lost or Stolen Credit Cards

If a credit card is lost or stolen, contact the City Finance Department immediately, who will make contact with the issuer and take the appropriate steps to protect the account from unauthorized purchases.

Authorization

City employees must receive approval from the City Manager or his designee to have permission to use the City's credit cards. Each department is responsible for notifying the City Finance Department of their authorized users of the City's

credit card. Each authorized employee shall sign an "Employee Credit Card Use Agreement" that will remain on file in the Finance Department. It is the responsibility of the Department Head to notify the Finance Department of any additions or deletions.

The credit card may be used only by City authorized users who have authority to buy goods and services on behalf of the City of Fulshear. Each user is responsible for safeguarding the credit card information.

The Finance Director shall ensure the proper use of City credit cards by overseeing the City Credit Card Policy implementation and use of the card and/or account number.

Responsibility of Credit Card Users

Authorized employees must use the card responsibly and in accordance with this policy.

Credit card user responsibilities include, but are not limited to:

- Purchasing only acceptable items for the City of Fulshear
- Never lending or sharing the credit card or card account number with unauthorized users
- Purchasing only goods and services that have received prior authorization through following of the City's Purchasing and Travel Policies.
- Knowing the credit card limitations and restrictions as provided by the City Finance Department
- Returning the credit card to the Finance Department, as appropriate, and/or upon request
- Timely reconciliation of credit card statements.

Finance Department

The Finance Director and/or designee is responsible for:

- Implementation of this policy
- Appropriate record keeping
- Timely processing of payment to credit accounts

Limits

Visa/MasterCard credit cards described in this policy will each carry a **\$5,000** per month limit. The total combined authorized credit limit of all credit cards issued by the City of Fulshear shall not exceed 1% of the total budget of the City for the current fiscal year.



**EMPLOYEE USE OF
CREDIT CARD AGREEMENT
ISSUED BY THE CITY OF FULSHEAR, TEXAS**

The City of Fulshear, Texas is pleased to present you with this credit card. It represents the City's trust in you and your empowerment as a responsible agent to safeguard and protect our assets.

I, _____, hereby acknowledge receipt of a City of Fulshear, Credit Card, number _____. As a Cardholder, I agree to comply with the terms and conditions of this Agreement, including the "City of Fulshear, Texas Credit Card Program Policies".

I acknowledge receipt of said Agreement and Policy and confirm that I have read and understand the terms and conditions. I understand that the City is liable for all City charges.

I agree to use this card for City approved purchases **only** and agree **not** to charge personal purchases. I understand that the City **will** audit the use of this card and report any discrepancies.

I further understand that improper use of this card may result in disciplinary action, up to and including **termination** of employment. Should I fail to use this card properly, I authorize the City to deduct from my salary the amount equal to the total of the discrepancy. I also agree to allow the City to collect such amounts even if I am no longer employed by the City.

I understand that the City may terminate my right to use this card at any time for any reason. I agree to return the card to the City immediately upon request or upon termination of employment.

Employee:

Signature: _____

Witness Name: _____

Date: _____

Signature: _____

Department: _____

DRAFT

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS

AGENDA OF:	October 18, 2016	AGENDA ITEM:	
DATE SUBMITTED:	October 13, 2016	DEPARTMENT:	Administration
PREPARED BY:	Maureen Murray Executive Assistant	PRESENTER:	Michael Ross, Assistant City Manager
SUBJECT:	Surplus Items for Auction		
ATTACHMENTS:			
EXPENDITURE REQUIRED:			\$0
AMOUNT BUDGETED:			\$0
ACCOUNT NO:			
ADDITIONAL APPROPRIATION REQUIRED:			\$0
ACCOUNT NO:			

EXECUTIVE SUMMARY

The Texas Local Government Code requires a City to dispose of "salvage property" and "surplus property" under Section 263.152 of the Texas Local Government Code by competitive bid or auction. The City of Fulshear has various surplus items for available for auction. The Code defines "surplus property" as personal property that (1) is not salvage property or items routinely discarded as waste; (2) is not currently needed by its owner; (3) is not required for the owner's foreseeable needs; and (4) possesses some usefulness for the purpose for which it was intended.

Staff has compiled a list of surplus items for auction which is attached for reference.

RECOMMENDATION

Staff recommends the following:

1. Declare the used meters, that have been removed as part of the Automatic Metering System replacement program, and the dilapidated white portable trailer behind City Hall as surplus and allow for their auction by GovDeals.com.
2. Declare items that do not receive a bid as worthless and approve the elimination of those remaining items by any means necessary.

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS

AGENDA OF:	October 18, 2016	AGENDA ITEM:	J
DATE SUBMITTED:	October 13, 2016	DEPARTMENT:	Administration
PREPARED BY:	CJ Snipes, City Manager	PRESENTER:	CJ Snipes/ Grady Randle
SUBJECTS:	Hotel/ Motel Moratorium Public Hearings		
ATTACHMENTS:	Ordinance 2016-1228		
EXPENDITURE REQUIRED:			
AMOUNT BUDGETED:			
FUNDING ACCOUNT:			
ADDITIONAL APPROPRIATION REQUIRED:			
FUNDING ACCOUNT:			

EXECUTIVE SUMMARY

The Ordinance adopted last month called for a joint Public Hearing with Council and P&Z and the dates selected would have required another Special City Council Meeting to vote on the proposed Moratorium in a timely manner under Chapter 212 of the Local Government Code, so we have redrafted and laid out a new calendar that should enable Council action without setting another Special Meeting that's not already on scheduled. This means that Council would hold the 1st Public Hearing on 11/3 at 6:30 coincident to its Special Meeting on the Certificates of Obligation meeting and then the 2nd Public Hearing with Planning and Zoning at their Regular Meeting the following day, this would allow for a vote to be held within the prescribed twelve day window required by Chapter 212.

RECOMMENDATION

Staff recommends that Council take action to approve this Ordinance.

ORDINANCE NO. 2016-1228

AN ORDINANCE CALLING A PUBLIC HEARING BEFORE THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS TO BE HELD ON THE 3rd DAY OF NOVEMBER 2016, AT 6:30 P.M. AT THE CITY OF FULSHEAR CITY HALL, 30603 FM 1093 West, FULSHEAR, TEXAS TO HEAR ANY AND ALL PERSONS DESIRING TO BE HEARD ON OR IN CONNECTION WITH ANY MATTER OR QUESTION INVOLVING THE PROPOSED IMPOSITION OF A MORATORIUM ON ISSUANCE OF PERMITS OR PLATS FOR THE DEVELOPMENT OF HOTELS OR MOTELS WITHIN THE JURISDICTION OF THE CITY OF FULSHEAR, TEXAS; AND DIRECTING THAT SAID NOTICE BE PUBLISHED IN THE OFFICIAL NEWSPAPER OF THE CITY OF FULSHEAR AND POSTING ON THE CITY'S WEB SITE, AND CALLING A SECOND PUBLIC HEARING BEFORE THE PLANNING AND ZONING COMMISSION OF THE CITY OF FULSHEAR, TEXAS, TO BE HELD ON THE 4th DAY OF NOVEMBER 2016, AT 8:30 A.M. AT THE CITY OF FULSHEAR CITY HALL, 30603 FM 1093 West, FULSHEAR, TEXAS ON THE SUBJECT REFERENCED ABOVE AND NOTICES BE PUBLISHED AND POSTED AS REFERENCE ABOVE.

WHEREAS, the City desires to declare a moratorium and begin the proceedings as mandated by the Texas Local Government Code; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL
OF THE CITY OF FULSHEAR, TEXAS:**

1. That the City Council of the City of Fulshear, Texas does hereby call a public hearing to be held before the City Council of the City of Fulshear on the 3rd day of November 2016 at 6:30 p.m. at the City of Fulshear City Hall, 30603 FM 1093 West, Fulshear, Texas at which time and place all persons desiring to be heard will be heard on in connection with any matter or question involving the proposed imposition of a moratorium on issuance of plats or permits for the development of hotel or motels within the jurisdiction of the City of Fulshear, Texas.

2. That the City Council of the City of Fulshear, Texas, does hereby call a second public hearing to be held before the Planning and Zoning Commission of the City of

Fulshear on the 4th day of November 2016 at 8:30 a.m. at the City of Fulshear City Hall, 30603 FM 1093 West Fulshear, Texas, at which time and place all persons desiring to be heard will be heard on in connection with any matter or question involving the proposed imposition of a moratorium on issuance of plats or permits for the development of hotels or motels within the jurisdiction of the City of Fulshear, Texas.

3. The City Council directs the city secretary to publish and post the notice of hearings pursuant to the requirement of Chapter 212 of the Local Government Code.

PASSED and **APPROVED** on this, the 18th day of October, 2016.

Jeff W. Roberts, Mayor

ATTEST:

D. Gordon Offord, City Secretary

**AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS**

AGENDA OF:	October 18, 2016	AGENDA ITEM:	K
DATE SUBMITTED:	October 13, 2016	DEPARTMENT:	Administration
PREPARED BY:	CJ Snipes, City Manager	PRESENTER:	CJ Snipes/ Grady Randle
SUBJECTS:	LPA for Waller County RID No. 1		
ATTACHMENTS:	Ordinance 2016-1229		
EXPENDITURE REQUIRED:			
AMOUNT BUDGETED:			
FUNDING ACCOUNT:			
ADDITIONAL APPROPRIATION REQUIRED:			
FUNDING ACCOUNT:			

EXECUTIVE SUMMARY

The Ordinance attached concludes the City's Limited Purpose Annexation for all but a small segment of Waller County RID No. 1 and is the final step necessary to initiate the collection of Sales Tax from that area.

RECOMMENDATION

Staff recommends that Council take action to approve this Ordinance.

ORDINANCE NO. 2016-1229

AN ORDINANCE OF THE CITY OF FULSHEAR, TEXAS, PROVIDING FOR THE LIMITED PURPOSE ANNEXATION OF PART OF WALLER COUNTY ROAD IMPROVEMENT DISTRICT NO. 1 PURSUANT TO STRATEGIC PARTNERSHIP AGREEMENTS WITH SAID DISTRICT AND SECTION 43.0751 OF THE TEXAS LOCAL GOVERNMENT CODE; IMPOSING A SALES AND USE TAX IN SAID PART OF SAID DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING FOR AN EFFECTIVE DATE.

* * * * *

WHEREAS, the City of Fulshear, Texas ("City") and Waller County Road Improvement District No. 1 ("District") have entered into that certain Strategic Partnership Agreement recorded in the real property records of Waller County, Texas, under county clerk file number 1403946, which provides for the limited-purpose annexation of 924.6157 acres of land within the District, the same being more particularly described by Exhibit A attached hereto and incorporated herein by this reference ("LPA Area"); and

WHEREAS, the City and the District have entered into that certain Strategic Partnership Agreement recorded in the real property records of Waller County, Texas, under county clerk file number 1405598, which provides for the limited-purpose annexation of 58.53 acres of land within the District, the same being more particularly described by Exhibit B attached hereto and incorporated herein by this reference ("LPA Phase II Area"); and

WHEREAS, the City and the District have entered into that certain Strategic Partnership Agreement recorded in the real property records of Waller County, Texas, under county clerk file number 1603405, which provides for the limited-purpose annexation of 118.468 acres of land within the District, being more particularly described by Exhibit C attached hereto and incorporated herein by this reference ("LPA Phase III Area"); and

WHEREAS, the City Council desires to annex for limited purposes the LPA Area, the LPA Phase II Area, and the LPA Phase III Area pursuant to the above referenced strategic partnership agreements and Section 43.0751 of the Texas Local Government Code; and

WHEREAS, all procedural requirements imposed by state law have been met for the limited purpose annexation of the LPA Area, the LPA Phase II Area, and the LPA Phase III Area;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS:

Section 1. That all of the facts recited in the preamble to this Ordinance are hereby found by the City Council to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied herein verbatim.

Section 2. That the LPA Area, being more particularly described by Exhibit A attached hereto and incorporated herein by this reference, is hereby annexed for limited purposes pursuant to Section 43.0751 of the Texas Local Government Code.

Section 3. That the LPA Phase II Area, being more particularly described by Exhibit B attached hereto and incorporated herein by this reference, is hereby annexed for limited purposes pursuant to Section 43.0751 of the Texas Local Government Code.

Section 4. That the LPA Phase III Area, being more particularly described by Exhibit C attached hereto and incorporated herein by this reference, is hereby annexed for limited purposes pursuant to Section 43.0751 of the Texas Local Government Code.

Section 5. That the City of Fulshear, Texas, hereby imposes a sales and use tax within the boundaries of the part of Waller County Road Improvement District No. 1 annexed for limited purposes herein, pursuant to Section 43.0751 of the Texas Local Government Code.

Section 6. That to the extent any territory within the LPA Area, the LPA Phase II Area, the LPA Phase III Area, or any or all of these, is not within the jurisdiction, power, or authority of the City of Fulshear to annex such territory for limited purposes, such territory is hereby excluded and excepted from the territory annexed for limited purposes by this Ordinance.

Section 7. Severability. That in the event any clause, phrase, provision, sentence or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Fulshear, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 8. Repeal. That all other ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 9. Effective date. That this Ordinance shall be effective and in full force immediately upon its adoption.

PASSED, APPROVED, and ADOPTED this, the ____ day of _____, 2016.

Jeff W. Roberts, Mayor

ATTEST:

D. Gordon Offord, City Secretary

DRAFT

WALLER COUNTY ROAD IMPROVEMENT DISTRICT NO. 1

METES AND BOUNDS DESCRIPTION
OF 924.6157 ACRES OF LAND
IN THE H. & T. C. R.R. CO. SURVEY, SECTION 101, A-168
THE H. & T. C. R.R. CO. SURVEY, SECTION 103, A-169,
THE J.G. BENNETT SURVEY, SECTION 104, A-292
AND THE H.H PENNINGTON SURVEY, SECTION 76, A-322
WALLER COUNTY, TEXAS

TRACT 1

FIELD NOTES FOR A 11.8975 ACRE TRACT OF LAND BEING PART OF A 31.6118 ACRE TRACT OF LAND IN THE H&TC RAILROAD COMPANY SURVEY, SECTION 103, ABSTRACT 169, WALLER COUNTY, TEXAS, SAID 31.6118 ACRE TRACT BEING THAT CERTAIN CALLED 31.6120 ACRE TRACT IN DEED TO K-B MANAGEMENT PARTNERS, LTD., RECORDED IN VOLUME 305, PAGE 361, DEED RECORDS, WALLER COUNTY, TEXAS, AND FURTHER DESCRIBED IN VOLUME 236, PAGE 630, DEED RECORDS, WALLER COUNTY, TEXAS, BEARINGS FOR THE HEREIN DESCRIBED TRACT ARE GRID BASED UPON G.P.S. OBSERVATIONS OF TRIANGULATIONS STATION "BROOKSHIRE", DISTANCES ARE GEODETIC, SALE FACTOR USED IS 0.99988896, COORDINATES ARE TEXAS STATE PLANE, SOUTH CENTRAL ZONE, NAD 1983;

COMMENCING at a 3/4 inch iron pipe found in the east line of Igloo Road (80-feet wide) at the southwest corner of the K-B Management Partners, LTD., called 39.581 acre tract (Tract 2), recorded in Volume 305, Page 361, Deed Records, Waller County, Texas, and further described in Volume 235, Page 43, Deed Records, Waller County, Texas, surveyed this date as 39.3537 acres, same being the northwest corner of the K-B Management Partners, LTD. called 161.383 acre tract (Tract 2), surveyed this date as 161.8245 acres, recorded in Volume 305, Page 361, Deed Records, Waller County, Texas, said point bears North 87 degrees 55 minutes 48 seconds East, 11.5 feet from the southwest corner of the H&TC Railroad Company Survey, Section 103, Abstract 169, same being the northwest corner of the J. G. Bennett Survey, Abstract 292 (Section 104);

THENCE North 87 degrees 55 minutes 48 seconds East, along the common line of the H&TC Railroad Company Survey, Section 103, Abstract 169, and the J.G. Bennett Survey, Abstract 292 (Section 104), and the south line of said adjoining called 39.581 acre K-B Management Partners, LTD tract, 3.135.06 feet to a 1-1/4 inch iron pipe found on said line for the southwest corner of and; Place of Beginning of the herein described 11.8975 acre tract of land, same being the southeast corner of said adjoining K-B Management Partners, LTD. called 39.581 acre tract, surveyed this date as 39.3537 acres, and being in the north line of a certain adjoining Pennzoil Exploration and Production Company called 142 acre tract, recorded in Volume 464, Page 271, Deed Records, Waller County, Texas;

THENCE North 02 degrees 00 minutes 55 seconds West along the common line of the herein described 11.8975 acre tract and the aforementioned adjoining called 39.581 acre K-B Management Partners, LTD tract, surveyed this date as 39.3537 acres (called North 02 degrees 01 minute West, 540.4 feet) for a distance of 541.97 feet to a 1/2 inch iron pipe found on the south right-of-way line of Interstate Highway 10 for the northwest corner of the herein described 11.8975 acre tract, same being the northeast corner of said adjoining 39.581 acre K-B Management Partners, LTD tract, said point having coordinates of Y13,844,652.304, X 2,954,875,326;

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THENCE North 88 degrees 15 minutes 42 seconds East, along the north line of the herein described 11.8975 acre tract, being the south line of Interstate Highway 10 (called North 87 degrees 58 minutes 56 seconds East, for a distance of 956.25 feet; being the northeast-most corner of the herein described 11.8975 acre tract of land,

THENCE South 02 degrees 33 minutes 46 seconds East (called South 02 degrees 15 minutes East, along the east line of the herein described tract, on said common line for the southeast-most corner of the herein described 11.8975 acre tract of land;

THENCE South 87 degrees 53 minutes 32 seconds West along the south line of the herein described tract, being the common line between the H&TC Railroad Company Survey, Section 103, Abstract 169, and the J.G. Bennett Survey, Abstract 292 (Section 104), same being the north line of the aforementioned adjoining Pennzoil Exploration and Production Company called 142 acre tract (called South 87 degrees 43 minutes 39 seconds West, 956.25 feet) for a distance of 956.25 feet to the Place of Beginning containing 11.897 acres of land, more or less.

TRACT 2

FIELD NOTES FOR 39.3537 ACRE TRACT OF LAND IN THE H&TC RAILROAD COMPANY SURVEY, SECTION 103, ABSTRACT 169, WALLER COUNTY, TEXAS, SAID 39.3537 ACRE TRACT BEING THAT CERTAIN CALLED 39.581 ACRE TRACT (TRACT 2) IN DEED TO K-B MANAGEMENT PARTNERS, LTD., RECORDED IN VOLUME 305, PAGE 361, DEED RECORDS, WALLER COUNTY, TEXAS, FURTHER DESCRIBED IN VOLUME 235, PAGE 43, DEED RECORDS, WALLER COUNTY, TEXAS, BEARINGS FOR THE HEREIN DESCRIBED TRACT ARE GRID BASED UPON G.P.S. OBSERVATIONS FROM TRANGULATION STATION "BROOKSHIRE", DISTANCES ARE GEODETIC, SCALE FACTOR USED IS 0.99988896, COORDINATES ARE TEXAS STATE PLANE, SOUTH CENTRAL ZONE, NAD 1983;

BEGINNING at a 3/4 inch iron pipe found on the east line of Igloo Road (80 feet right-of-way) for the southwest corner and Place of Beginning of the herein described 39.3537 acre tract of land, said point being North 87 degrees 55 minutes 48 seconds East, 11.5 feet from the southwest corner of the aforementioned H&TC Railroad Company Survey, Section 103, Abstract 169, same being the northwest corner of the J.G. Bennett Survey, Abstract 292 (Section 104), said beginning point also being the

northwest corner of an adjoining 161.8245 acre tract (called 161.383 acres), surveyed by the undersigned this date, being in deed to KB Management Partners, LTD., recorded in Volume 305, Page 361, Deed Records, Waller County, Texas, said point having coordinates Y1 3,843,997.417, X=2,951,761.369;

THENCE North 01 degrees 50 minutes 00 seconds West along the east line of Igloo Road being the west line of the herein described tract (called North 00 degrees 14 minutes 57 seconds West, 125.66 feet) for a distance of 125.66 feet to a 1/2 inch iron pipe with cap marked "Kalkomey Surveying" set on said line for an angle point;

THENCE North 06 degrees 04 minutes 27 seconds East continuing along the west line of the herein

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described tract (called North 07 degrees 39 minutes 20 seconds East, 438.71 feet) for a distance of 438.71 feet to a 1/2 inch iron pipe with cap marked "Kalkomey Surveying" set at the point of intersection of said line with the south right-of-way line of Interstate Highway 10 for the northwest corner of the herein described 39.3537 acre tract of land;

THENCE North 88 degrees 15 minutes 54 seconds East along the south right-of-way line of Interstate Highway 10, being the north line of the herein described tract (called North 89 degrees 44 minutes 20 seconds East, 3,073.79 feet) for a distance of 3,072.96 feet to a 1/2 inch iron pipe found on said line for the northeast corner of the herein described 39.3537 acre tract of land, same being the northwest corner of an adjoining K-B Management Partners, LTD., called 31.6120 acre tract, surveyed this date as 31.6118 acres, recorded in Volume 305, Page 361 (Deed Description in Volume 236, Page 630), Deed Records, Waller County, Texas, said point having coordinates of Y =13,844,652.304, X=2,954,875.326;

THENCE South 02 degrees 00 minutes 55 seconds East along the common line of the herein described 39.3537 acre tract and the aforementioned adjoining 31.6118 acre tract surveyed this date (called South 00 degrees 34 minutes 45 seconds East, 547.87 feet) for a distance of 541.97 feet to a 1-1/4 inch iron pipe found at the point of intersection of said line with the common line of the aforementioned H&TC Railroad Company Survey, Section 103, Abstract 169, and the J.G. Bennett Survey, Abstract 292 (Section 104), the southeast corner of the herein described 39.3537 acre tract, same being the southwest corner of the aforementioned adjoining 31.6118 acre tract surveyed this date, said point also being in the north line of an adjoining Pennzoil Exploration and Production Company called 142 acre tract, recorded in Volume 464, Page 271, Deed Records, Waller County, Texas, said point having coordinates of Y= 13,844,110.665 0, X2,954,894.3 85;

THENCE South 87 degrees 55 minutes 48 seconds West along the common line of the B&TC Railroad Company Survey, Section 103, Abstract 169, and the J.G. Bennett Survey, Abstract 292 (Section 104), being the north line of the aforementioned Pennzoil Exploration and Production Company called 142 acre tract, at 244.24 feet pass the northwest corner of said adjoining called 142 acre Pennzoil Exploration and Production Company tract, same being the upper northeast corner of a certain adjoining called 261.7841 acre tract conveyed to Margene West Lloyd and W.R. Lloyd, Jr., recorded in Volume 303, Page 584, Deed Records, Waller County, Texas, at 324.24 feet pass a 1/2 inch iron pipe with cap marked "Kalkomey Surveying" set on said line being the upper northwest corner of said adjoining called 261.7841 acre Lloyd tract, same being the northeast corner of the aforementioned adjoining K-B Management Partners, LTD. called 161.383 acre tract (Tract 3), and continue along said line (called North 89 degrees 30 minutes 50 seconds West, 3,137.31 feet) for a distance of 3,135.06 feet to the Place of Beginning, containing 39.3537 acres of land, more or less.

TRACT 3

FIELD NOTES FOR A 161.8245 ACRE TRACT OF LAND IN THE J.G. BENNETT SURVEY, ABSTRACT 292 (SECTION 104), WALLER COUNTY, TEXAS, SAID 161.8245 ACRE TRACT BEING THAT CERTAIN CALLED 161.383 ACRE TRACT (TRACT 3) IN DEED TO K-B MANAGEMENT PARTNERS LTD. RECORDED IN VOLUME 305, PAGE 361, DEED RECORDS, WALLER COUNTY, TEXAS, FURTHER DESCRIBED IN VOLUME 236, PAGE 223, DEED RECORDS, WALLER COUNTY, TEXAS. BEARINGS FOR THE HEREIN DESCRIBED TRACT ARE GRID BASED UPON G.P.S. OBSERVATIONS OF TRIANGULATION STATION "BROOKSHIRE" DISTANCES ARE GEODETIC, SCALE FACTOR USED IS 0.99988896, COORDINATES ARE TEXAS STATE PLANE, SOUTH CENTRAL ZONE, NAD 1983;

BEGINNING at a 3/4 inch iron pipe found on the east line of Igloo Road (80 feet wide) for the north west corner and Place of Beginning of the herein described 161.8245 acre tract of land, same being a southwest corner of an adjoining called 39.581 acre tract (surveyed by the undersigned this date as 39.3537 acres) conveyed to K-B Management Partners, LTD. recorded in Volume 305, Page 361, and further described in Volume 235, Page 43,

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Deed Records, Waller County, Texas, said beginning point having coordinates of Y=13,843,997.417, X=2,951,761.369, said point being North 87 degrees 55 minutes 48 seconds East, 11.5 feet from the southwest corner of the H&TC Railroad Company Survey, Section 103, Abstract 169, same being the northwest corner of the J.G. Bennett Survey, Abstract 292 (Section 104);

THENCE North 87 degrees 55 minutes 48 seconds East, along the common line of the aforementioned H&TC Railroad Company Survey, Section 103, and the J.G. Bennett Survey, Abstract 292 (Section 104), being the common line between the herein described 161.8245 acre tract and said adjoining called 39.581 acre K-B Management Partners tract, (called North 89 degrees 30 minutes 50 seconds East, 2,813.08 feet) for a distance of 2,810.83 feet to a 1/2 inch iron pipe with cap marked "Kalkomey Surveying" set on said line for the northeast corner of the herein described 161.8245 acre tract of land, same being the most northerly northwest corner of the adjoining Margene West Lloyd and W. R. Lloyd, Jr. called 261.7841 acre tract, recorded in Volume 303, Page 584, Deed Records, Waller County, Texas;

THENCE South 02 degrees 36 minutes 59 seconds East along the east line of the herein described tract, same being the upper west line of the aforementioned adjoining called 261.7841 acre Lloyd tract (called South 00 degrees 37 minutes 04 seconds East, 2,482.08 feet) for a distance of 2,493.17 feet to a 1/2 inch iron pipe with cap marked "Kalkomey Surveying" set for the southeast corner of the herein described 161.8245 acre tract of land, same being a re-entry corner to the aforementioned adjoining called 261.7841 acre Lloyd tract, said point having coordinates Y=13,841,608.37995, X=2,954,684.177568;

THENCE South 88 degrees 02 minutes 01 second West along the south line of the herein described tract, being the lower north line of the aforementioned adjoining called 261.7841 acre Lloyd tract (called South 89 degrees 30 minutes West, 2,850.65 feet), for a distance of 2,850.00 feet to a 1/2 inch iron pipe found on the east line of Igloo Road (80 feet) for the southwest corner of the herein described 161.8245 acre tract, same being the lower northwest corner of the aforementioned adjoining called 261.7841 acre Lloyd tract;

THENCE North 01 degree 42 minutes 56 seconds West, along the east line of Igloo Road and the west line of the herein described tract (called North 00 degrees 14 minutes 57 seconds West, 2,482.97 feet) for a distance of 2,487.95 feet to the Place of Beginning, containing 161.8245 acres of land, more or less.

TRACT 4

All that certain 168.7 acres of land, which is the 168.665 acre tract described in the deed from Shasta Minerals, Inc. et alio WALLER XYZ, L.P. recorded under Volume 1079, Page 500, in the Deed Records of Waller County, Texas, in the H. & T.C. R.R. Co. Survey Section 101, A-168, Waller County, Texas and more particularly described by metes and bounds as follows: (All bearings based on the Texas State Plane Coordinate System, South Central Zone NAD 83)

BEGINNING at a 3/4" iron rod found for the northeast corner of the LOIS BROOKSHIRE ADDITION, according to the plat thereof, recorded under Volume 1180, Page 584, in the Official Public Records of Waller County, Texas, common to the most northerly northwest corner of said 168.665 acre tract, and the northwest corner of the herein described tract, in the south right-of-way line of Interstate Highway No. 10 (320' R.O.W.);

THENCE North 88° 17' 10" East - 873.37', along said south right-of-way line, to an angle corner of said 168.665 acre tract, common to an angle corner of the herein described tract;

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THENCE South $85^{\circ} 10' 15''$ East - 85.88' to the Point of Curvature of a curve to the right, having a central angle of $43^{\circ} 37' 17''$, a radius of 660.00', and a chord bearing and distance of South $63^{\circ} 21' 37''$ East - 490.43';

THENCE along said curve to the right, an arc distance of 502.48' to the end of curve;

THENCE South $41^{\circ} 32' 58''$ East - 175.00' to the Point of Curvature of a curve to the left, having a central angle of $46^{\circ} 09' 30''$, a radius of 550.00', and a chord bearing and distance of South $64^{\circ} 37' 43''$ East - 431.20';

THENCE along said curve to the left, an arc distance of 443.09' to the end of curve, in the west right-of-way line of Igloo Road (80' R.O.W.);

THENCE South $01^{\circ} 42' 50''$ East— 2622.78' along said west right-of-way line, to the southeast corner of aforesaid 168.665 acre tract, common to the southeast corner of the herein described tract;

THENCE South $88^{\circ} 03' 13''$ West - 3980.18' to the southwest corner of said 168.665 acre tract, common to the southwest corner of the herein described tract;

THENCE North $01^{\circ} 59' 15''$ West - 424.90' to a $3/4''$ iron rod found for the southwest corner of aforesaid LOIS BROOKSHIRE ADDITION, common to the most westerly northwest corner of the herein described tract;

THENCE North $64^{\circ} 30' 09''$ East - 2604.41' to a $3/4''$ iron rod found for the southeast corner of said LOIS BROOKSHIRE ADDITION, common to an angle corner of the herein described tract;

THENCE North $11^{\circ} 06' 25''$ West - 1760.74' to the POINT OF BEGINNING of the herein described tract and containing 168.7 acres of land,

TRACT 5

All that certain 79.24 acres of land, out of the 279.2420 acre tract described in the deed from Shasta Minerals, Inc. to Waller XYZ LP recorded under Volume 1079, Page 510, in the Deed Records of Waller County, Texas, in the H.H. Pennington Survey, Section 76, A-322, Waller County, Texas and more particularly described by metes and bounds as follows: (All bearings based on the Texas State Plane Coordinate System, South Central Zone NAD 83)

BEGINNING at a $3/4''$ iron pipe found for the southeast corner of said 279.2420 acre tract, common to the southeast corner of the herein described tract;

THENCE South $88^{\circ} 05' 50''$ West - 1939.70', along the north line of the 280.3406 acre tract described in the deed from K-B Management Partners, Ltd. to Dixie Farm Partners, LLP, recorded under Volume 817, Page 027 of the Deed Records of Waller County, Texas, common to the south line of said 279.2420 acre tract, to the southwest corner of the herein described tract, from which a $1/2''$ iron pipe found for the southwest corner of said 279.2420 acre tract bears South $88^{\circ} 05' 50''$ West - 4101.12';

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THENCE North $01^{\circ} 54' 20''$ West - 1778.78' to the northwest corner of the herein described tract, in the north line of said 279.2420 acre tract;

THENCE North $88^{\circ} 03' 13''$ East - 1939.76', along said north line, to the northeast corner of the herein described tract, common to the northeast corner of said 279.2420 acre tract;

THENCE South $01^{\circ} 54' 14''$ East - 1780.26, along the east line of said 279.2420 acre tract, to the POINT OF BEGINNING of the herein described tract and containing 79.24 acres of land.

TRACT 6

All that certain 263.6 acres of land, out of the 280.3406 acre tract described in the deed from K-B Management Partners, Ltd. to Dixie Farm Partners, LLP. recorded under Volume 817, Page 027 of the Deed Records of Waller County, Texas, in the H.H. Pennington Survey, Section 76, A-322, Waller County, Texas and more particularly described by metes and bounds as follows: (All bearings based on the Texas State Plane Coordinate System, South Central Zone NAD 83)

BEGINNING at a $5/8''$ iron rod with "Kalkomey" cap found for the southwest corner of said 280.3406 acre tract, in the east right-of-way line of Woods Road (80' R.O.W.);

THENCE North $02^{\circ} 34' 24''$ West - 2028.33', along the west line of said 280.3406 acre tract, common to said east right-of-way line, to a $1/2''$ iron pipe found for the northwest corner said 280.3406 acre tract, common to the southwest corner of the 279.2420 acre tract described in the deed from Shasta Minerals, Inc. to Waller XYZ LP recorded under Volume 107, Page 510, in the Deed Records of Waller County, Texas, and the northwest corner of the herein described tract;

THENCE North $88^{\circ} 05' 50''$ East - 6040.82', along the north line of said 280.3406 acre tract, common to the south line of said 279.2420 acre tract, to a $3/4''$ iron pipe found for the northeast corner of the herein described tract;

THENCE South $01^{\circ} 54' 14''$ East - 1226.56', along the east line of said 280.3406 acre tract, to the most easterly southeast corner of the herein described tract, in the approximate Waller county line;

THENCE South $64^{\circ} 32' 15''$ West - 1996.05', along said approximate county line, to the most southerly southeast corner of the herein described tract, from which a $3/4''$ iron pipe found for the southeast corner of said 280.3406 acre tract bears North $88^{\circ} 02' 43''$ East - 1829.68';

THENCE South $88^{\circ} 02' 43''$ West - 4187.43', along the south line of aforesaid 280.3406 acre tract, common to the north right-of-way line of Jordan Road (60' R.O.W.), to the POINT OF BEGINNING of the herein described tract and containing 263.6 acres of land.

TRACT 7

ALL THAT CERTAIN TRACT OR PARCEL OF LAND CONTAINING 200.033 ACRES (8,713,438 SQUARE FEET) SITUATED IN THE H.H. PENNINGTON SURVEY (SECTION 76), ABSTRACT 322, WALLER COUNTY, TEXAS, OUT OF AND A PART OF A CALLED 279.2420 ACRE TRACT OF LAND, BEING THAT SAME TRACT OF LAND IN DEED TO K-B MANAGEMENT PARTNERS, LTD., (CALLED 279.0613 ACRES) RECORDED IN VOLUME 331, PAGE 205, DEED RECORDS, WALLER COUNTY, TEXAS, (BEARINGS FOR THE HEREIN DESCRIBED TRACT ARE GRID BASED UPON GPS. OBSERVATIONS OF TRIANGULATION STATION "BROOKSHIRE", DISTANCES ARE GEODETIC, SCALE FACTOR USED IS 0.99988896, COORDINATES ARE TEXAS STATE PLANE, SOUTH CENTRAL ZONE NAD 1983;

BEGINNING AT A 1/2 INCH IRON PIPE FOUND ON THE EAST RIGHT-OF-WAY LINE OF WOODS ROAD (80 FEET DE) FOR THE SOUTHWEST CORNER AND PLACE OF BEGINNING OF THE HEREIN DESCRIBED TRACT OF LAND, ALSO BEING THE NORTHWEST CORNER OF AN ADJOINING CALLED 280.3984 ACRE TRACT, BEING THE K-B MANAGEMENT PARTNERS, LTD., CALLED 280.3984 ACRE TRACT, RECORDED IN VOLUME 146, PAGE 864, DEED RECORDS, WALLER COUNTY, TEXAS;

THENCE NORTH 88 DEGREES 05 MINUTES 35 SECONDS EAST, ALONG THE COMMON LINE OF THE HEREIN DESCRIBED TRACT AND THE AFOREMENTIONED ADJOINING 280.3406 ACRE TRACT A DISTANCE OF 4101.73 FEET TO THE SOUTHEAST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE NORTH 01 DEGREES 54 MINUTES 20 SECONDS WEST, ACROSS SAID CALLED 279.2420 ACRE TRACT A DISTANCE OF 1778.63 FEET TO THE NORTHEAST CORNER OF THE HEREIN DESCRIBED TRACT OF LAND, IN THE SOUTH LINE OF THE H. & T.C. RAILROAD COMPANY SURVEY, SECTION 101, ABSTRACT 168, SAME BEING THE SOUTH LINE OF AN ADJOINING CALLED 293.00 ACRE TRACT, (CALLED 292.27 ACRES) IN DEED TO K-B MANAGEMENT PARTNERS, LTD, RECORDED IN VOLUME 0627, PAGE 835, OFFICIAL RECORDS, WALLER COUNTY, TEXAS;

THENCE SOUTH 88 DEGREES 03 MINUTES 07 SECONDS WEST, ALONG THE COMMON LINE OF THE H.H. PENNINGTON SURVEY (SECTION 76), ABSTRACT 322, AND THE H. & T.C. RAILROAD COMPANY SURVEY, SECTION 101, ABSTRACT 168, BEING THE SOUTH LINE OF THE AFOREMENTIONED ADJOINING 293.00 ACRE TRACT A DISTANCE OF 1946.94 FEET TO A 1/2 INCH IRON PIPE WITH CAP MARKED "KALKOMEY SURVEYING" FOUND FOR ARE-ENTRY CORNER TO THE HEREIN DESCRIBED TRACT, BEING THE SOUTHWEST CORNER OF THE AFOREMENTIONED ADJOINING 293.00 ACRE TRACT AND BEING AN "L" CORNER IN THE

NORTH LINE OF THE H.H. PENNINGTON SURVEY (SECTION 76), ABSTRACT 322, AND THE SOUTHWEST CORNER OF THE H. & T.C. RAILROAD COMPANY SURVEY, SECTION 101, ABSTRACT 168;

THENCE NORTH 01 DEGREES 59 MINUTES 21 SECONDS WEST, ALONG THE COMMON LINE OF THE H. & T.C. RAILROAD COMPANY SURVEY, SECTION 101, AND THE H.H. PENNINGTON SURVEY (SECTION 76), ABSTRACT 322, A DISTANCE OF 653.43 FEET TO A 1/2 INCH IRON PIPE FOUND FOR THE MOST NORTHERLY NORTHEAST CORNER OF THE HEREIN DESCRIBED TRACT, BEING A SOUTHEAST CORNER OF THE WOODS FAMILY TRUST

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CALLED 87.25 ACRE TRACT, RECORDED IN VOLUME 0529, PAGE 745, OFFICIAL RECORDS, WALLER COUNTY, TEXAS, AND BEING A SOUTHEAST CORNER OF THE T.S. REESE SURVEY, ABSTRACT 330;

THENCE SOUTH 88 DEGREES 14 MINUTES 48 SECONDS WEST, ALONG THE COMMON LINE OF THE H.H. PENNINGTON SURVEY (SECTION 76), ABSTRACT 322, AND THE T.S. REESE SURVEY, ABSTRACT 330, BEING THE UPPER NORTH LINE OF THE HEREIN DESCRIBED TRACT AND THE SOUTH LINE OF THE WOODS FAMILY TRUST CALLED 87.25 ACRE TRACT A DISTANCE OF 2,053.29 FEET TO THE EAST LINE OF SAID WOODS ROAD FOR THE NORTHWEST CORNER OF THE HEREIN DESCRIBED TRACT, SAID POINT BEING IN A CURVE TO THE LEFT;

THENCE ALONG SAID CURVE TO THE LEFT WITH A CENTRAL ANGLE OF 00 DEGREES 34 MINUTES 25 SECONDS, A RADIUS OF 1,172.78 FEET, AN ARC LENGTH OF 11.74 FEET, HAVING A CHORD BEARING OF SOUTH 14 DEGREES 59 MINUTE 20 SECONDS WEST, 11.74 FEET TO A POINT OF TANGENCY OF SAID CURVE;

THENCE SOUTH 14 DEGREES 50 MINUTES 42 SECONDS WEST CONTINUING ALONG THE EAST LINE OF WOODS ROAD A DISTANCE OF 249.39 FEET TO THE BEGINNING OF A CURVE TO THE LEFT;

THENCE ALONG SAID CURVE TO THE LEFT WITH A CENTRAL ANGLE OF 17 DEGREES 29 MINUTES 23 SECONDS, A RADIUS OF 1,098.36 FEET, AN ARC LENGTH OF 335.28 FEET, HAVING A CHORD BEARING SOUTH 06 DEGREES 27 MINUTES 46 SECONDS WEST, 333.98 FEET TO THE END OF SAID CURVE;

THENCE SOUTH 02 DEGREES 37 MINUTES 34 SECONDS EAST ALONG THE EAST LINE OF WOODS ROAD A DISTANCE OF 1,855.85 FEET TO THE POINT OF BEGINNING AND CONTAINING 200.033 ACRES (8,713,438 SQUARE FEET) OF LAND, MORE OR LESS.

TRACTS 1,2,3,4,5,6 AND 7 FORMING AN AGGREGATE TOTAL OF 924.6157

TRACTS 1-7 WERE PREPARED UNDER 22TAC-663.21 AND DO NOT REFLECT THE RESULTS OF AN ON THE GROUND SURVEY, AND IS NOT TO BE USED TO CONVEY OR ESTABLISH INTERESTS IN REAL PROPERTY EXCEPT THOSE RIGHTS AND INTERESTS IMPLIED OR ESTABLISHED BY THE CREATION OR RECONFIGURATION OF THE BOUNDARY OF THE POLITICAL SUBDIVISION FOR WHICH IT WAS PREPARED.

EXHIBIT B
LPA Phase II Area

All that certain 58.53 acres of land, which is all of the 15.000 acre tract described as Tract 1, the residue of the 23.3693 acre tract described as Tract 2, all of the 12.3562 acre tract described as Tract 3 and all of the 14.0421 acre tract described as Tract 4 in the deed from Louis A. Tsakiris Family Partnership LTD. to I-10 NE Partners, L.P. recorded under Volume 968, Page 718, in the Deed Records of Waller County, Texas, in the H. & T.C. R.R. Co. Survey Section 103, A-169, Waller County, Texas and more particularly described by metes and bounds as follows: (All bearings based on the Texas State Plane Coordinate System, South Central Zone NAD 83). Being the same property as identified collectively under Volume 181, Page 292, in the Deed Records of Waller County, Texas.

BEGINNING at a 5/8" iron rod found for the northeast corner of said Tract 2, common to an angle corner of the herein described tract;

THENCE North 25° 47' 02" West – 295.63', along the west line of aforesaid Tract 4 and the southwesterly line of aforesaid Tract 1, to a 5/8" iron rod found for an angle corner of said Tract 1;

THENCE North 25° 27' 22" East – 365.53' to a 5/8" iron rod found for the northwest corner of said Tract 1, common to the most northerly northwest corner of the herein described tract;

THENCE North 88° 14' 37" East – 1628.47', along the north line of said Tract 1 and the north line of aforesaid Tract 3, to a 1" iron rod found at the northeast corner of said Tract 3, common to the northeast corner of the herein described tract;

THENCE South 01° 15' 16" East – 1096.88', along the east line of said Tract 3, to the southeast corner of the herein described tract, in the north line of Interstate Highway No. 10 (320' right of way);

THENCE South 88° 17' 10" West – 2419.01' along said north right of way line, common to the south line of said Tract 3, aforesaid Tract 4 and aforesaid Tract 2, to the east corner of the 6.263 acre tract described in the deed from Rancho Del Austin Partners, L.P. to Waller County, Texas recorded under Volume 975, Page 505 in the Deed Records of Waller County, Texas, common to the southwest corner of the herein described tract;

THENCE North 81° 11' 48" West – 343.32', along a northeasterly line of said 6.263 acre tract, to the Point of Curvature of a curve to the right, having a central angle of 41° 35' 11", a radius of 660.00', and a chord bearing and distance of North 60° 24' 13" West – 468.60';

THENCE along said curve to the right, an arc distance of 479.04' to the end of curve;

THENCE North 39° 36' 37" West – 109.79', continuing along a northeasterly line of said 6.263 acre tract, to the Point of Curvature of a curve to the left, having a central angle of 16° 02' 17", a radius of 550.00', and a chord bearing and distance of North 47° 37' 45" West – 153.45';

THENCE along said curve to the left, an arc distance of 153.95' to the end of curve, common to the most westerly northwest corner of the herein described tract;

THENCE 88° 15' 14" East – 1668.57', along the north line of aforesaid Tract 2, to the **POINT OF BEGINNING** of the herein described tract and containing 58.53 acres of land.

EXHIBIT C
LPA Phase III Area

Legal Description

ALL THAT CERTAIN TRACT OR PARCEL OF LAND CONTAINING 118.468 ACRES (5,160,452 SQUARE FEET) OF LAND SITUATED IN THE H. & T.C.R.R. CO. SURVEY, SECTION 101, ABSTRACT NO. 168, WALLER COUNTY, TEXAS, BEING OUT OF AND A PART OF THAT CERTAIN CALLED 292.27 ACRE TRACT CONVEYED TO J.T. TROTTER 97 TRUST (19.2116% INTEREST) RECORDED IN VOLUME 646, PAGE 115 OF THE DEED RECORDS OF WALLER COUNTY, TEXAS, AND CONVEYED TO SHASTA MINERALS, INC. (80.788833% INTEREST) RECORDED IN VOLUME 646, PAGE 120 OF THE DEED RECORDS OF WALLER COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT A 1/2 INCH IRON PIPE FOUND AT THE SOUTHWEST CORNER OF THE H. & T.R.R. CO. SURVEY, SECTION 101, BEING A REENTRY CORNER OF THE H.H. PENNINGTON SURVEY, ABSTRACT 322 (H. & T.R.R. SECTION 76);

THENCE NORTH 01 DEGREES 59 MINUTES 21 SECONDS WEST ALONG THE WEST LINE OF SAID THE H. & T.R.R. CO. SURVEY, SECTION 101, BEING AN INTERIOR LINE OF SAID H.H. PENNINGTON SURVEY, A DISTANCE OF 424.72 FEET TO A 5/8 INCH CAPPED IRON ROD SET FOR THE SOUTHWEST CORNER AND POINT OF BEGINNING OF THE HEREIN DESCRIBED TRACT IN THE NORTHERLY LINE OF A 30 FOOT WIDE SHELL OIL PIPELINE EASEMENT (VOL. 106, PG. 190 DEED RECORDS WALLER COUNTY, TEXAS);

THENCE NORTH 01 DEGREES 59 MINUTES 21 SECONDS WEST CONTINUING ALONG THE WEST LINE OF SAID THE H. & T.R.R. CO. SURVEY, SECTION 101, AT 191.07 FEET PAST A 1/2 INCH IRON PIPE FOUND MARKING THE NORTHERLY NORTHEAST CORNER OF SAID H.H. PENNINGTON SURVEY, THE SOUTHEAST CORNER OF THE T.S. REESE SURVEY, H. & T.C.R.R. SECTION 78, ABSTRACT 330, AND CONTINUING ALONG SAID LINE FOR A TOTAL DISTANCE ~~2749.17 FEET TO THE NORTHWEST~~ 2787.08 CORNER OF THE HEREIN DESCRIBED TRACT, IN THE SOUTH LINE OF INTERSTATE HIGHWAY 10, FROM WHICH A 1/2 INCH IRON PIPE FOUND BEARS NORTH 74 DEG. 12 MIN. 42 SEC. EAST, 0.81 FEET;

THENCE NORTH 88 DEGREES 16 MINUTES 44 SECONDS EAST ALONG THE SOUTH LINE OF INTERSTATE HIGHWAY 10 A DISTANCE OF 2110.16 FEET TO A 5/8 INCH CAPPED IRON ROD SET FOR THE NORTHEAST CORNER OF THE HEREIN DESCRIBED TRACT, IN THE WEST LINE OF A 50 FOOT WIDE PHILLIPS PETROLEUM PIPELINE EASEMENT (VOL. 130, PG. 600 DEED RECORDS WALLER COUNTY, TEXAS);

Exhibit A - 1

THENCE SOUTH 11 DEGREES 06 MINUTES 25 SECONDS EAST ALONG THE EAST LINE OF SAID 50 FOOT WIDE PHILLIPS PETROLEUM PIPELINE BASEMENT A DISTANCE OF 1759.34 FEET TO A 5/8 INCH CAPPED IRON ROD SET FOR A SOUTHEAST CORNER OF THE HEREIN DESCRIBED TRACT IN THE NORTHERLY LINE OF SAID 30 FOOT WIDE SHELL OIL PIPELINE BASEMENT;

THENCE SOUTH 64 DEGREES 30 MINUTES 09 SECONDS WEST WITH THE NORTHERLY LINE OF SAID A 30 FOOT WIDE SHELL OIL PIPELINE BASEMENT A DISTANCE OF 2605.52 FEET TO THE POINT OF BEGINNING AND CONTAINING 118.468 ACRES (5,160,452 SQUARE FEET) OF LAND.

Exhibit A - 2

**AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS**

AGENDA OF:	October 18, 2016	AGENDA ITEM:	TBD
DATE SUBMITTED:	October 14, 2016	DEPARTMENT:	Police Department
PREPARED BY:	Lynn Raymer Exec. Assistant	PRESENTER:	Kenny Seymour Chief of Police
SUBJECT:	Police Department Fleet Purchase		
ATTACHMENTS:	Purchase Order PD20161013-02		
EXPENDITURE REQUIRED:		\$86,938.70	
AMOUNT BUDGETED:		\$88,650.00	
FUNDING ACCOUNT:		5210-5650-00 / Capital Equipment	
ADDITIONAL APPROPRIATION REQUIRED:	No		
FUNDING ACCOUNT:	N/A		

EXECUTIVE SUMMARY

Fulshear Police Department wishes present this purchase order, PD20161013-02, for the purchase of (3) fleet vehicles approved in the 2016/2017 budget.

RECOMMENDATION

Staff recommends that City Council adopt this Policy.

