

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS

AGENDA OF:	September 18, 2018	Items: CON A-K
DATE SUBMITTED:	September 11, 2018	DEPARTMENT: Planning and Development
PREPARED BY:	Sharon Valiante, Public Works Director, John Brown, Interim Building Official, Brant Gary, Executive Director of Planning and Development	PRESENTER: David Leyendecker, City Engineer
SUBJECT:	Plat Summaries for Planning and Zoning Commission	
ATTACHMENTS:	1. City Engineer’s Engineering Reviews: Preliminary Plats: Creek Cove at Cross Creek Ranch Section 12, Sunset Drive - Street Dedication, Skyline Drive – Street Dedication, Fulshear Trace – Third Extension, Shoppes at Creek Crossing, Marcel Town Center, Tamarron Section 12, Polo Ranch Section 11; Final Plats for: Fulbrook on Fulshear Creek Section 5, Fulbrook on Fulshear Creek Section 12 and Polo Ranch Section 3 (2nd Review)	

EXECUTIVE SUMMARY

The Planning and Zoning Commission had for its consideration the plats for:

- 1. Preliminary Plat - Creek Cove at Cross Creek Ranch Section 12**
- 2. Preliminary Plat - Sunset Drive- Street Dedication**
- 3. Preliminary Plat - Skyline Drive- Street Dedication**
- 4. Preliminary Plat - Fulshear Trace Third Extension**
- 5. Preliminary Plat - Shoppes at Creek Crossing**
- 6. Preliminary Plat - Marcel Town Center**
- 7. Preliminary Plat - Tamarron Section 12**
- 8. Preliminary Plat - Polo Ranch Section 11**
- 9. Final Plat - Fulbrook on Fulshear Creek Section 5**
- 10. Final Plat - Fulshear Creek Section 12**
- 11. Final Plat - Polo Ranch Section 3 (2nd review)**

At the time of the Planning and Zoning Commission meeting, plats listed in items 1 thru 10 above, as submitted for consideration, generally met the requirements set forth in the City’s Subdivision Ordinance No. 04-913 and/or 013-1091, which is in alignment with Chapter 21, Texas Local Government Code. Plat comments noted in the City Engineer’s report are provided in support of the rules and regulations governing plats and subdivisions of land within the City’s territorial limits and the extra territorial jurisdiction to promote safe, orderly, and healthful development of the City. All utility letters were submitted and reviewed by the City Engineer.

The Preliminary Plats submitted for consideration were reviewed by the City Engineer. Comments were sent to the applicants. The applicants were asked to address the comments noted in the Engineer's review. All comments were addressed prior to final plat review and approval.

The Final Plats submitted for consideration were reviewed by the City Engineer. Comments were sent to the applicants and were addressed prior to the September 7th Planning and Zoning Commission meeting.

Item 11, Polo Ranch Section 3 (2nd Review), received a review by the City Engineer. The comments were sent to the applicant and asked the applicant to address prior to the September 7th Planning and Zoning Commission. The applicant did not fully address the following items:

1. Including the word Cemetery within the Reserve A on the Plat – not only in the Reserve Table
2. Including a note on the plat pertaining to the ownership and maintenance of the Cemetery
3. Abandonment of the Crutcher/Taylor Easement (Roads within the platted lot areas)

Staff recommended, and Planning and Zoning provided a negative recommendation for approval.

Since the Planning and Zoning Commission meeting and the Chairman's summary report for City Council regarding this item, the applicant has addressed all items to the satisfaction of the City Engineer and City staff.

RECOMMENDATION

Staff recommends the City Council approve the following Plats:

1. Preliminary Plats: **Creek Cove at Cross Creek Ranch Section 12, Sunset Drive -Street Dedication, Skyline Drive – Street Dedication, Fulshear Trace – Third Extension, Shoppes at Creek Crossing, Marcel Town Center, Tamarron Section 12, Polo Ranch Section 11**

2. Final Plats: **Fulbrook on Fulshear Creek Section 5, Fulbrook on Fulshear Creek Section 12 and Polo Ranch Section 3 (2nd Review)**

September 11, 2018

Sharon Valiante, Public Works Director
City of Fulshear
P.O. Box 279
Fulshear, TX 77441

Re: City Planning Commission Meeting
September 7, 2018
City of Fulshear, Texas

Dear Ms.Valiante:

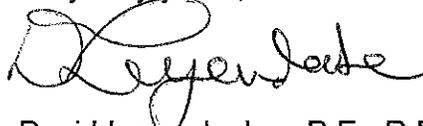
The City Planning Commission met on September 7, 2018 to consider plat approval for twelve (12) projects. Listed below are the plats that were considered and the action taken by the Planning Commission:

- 1) Cross Creek Ranch – General Plan
This plat was presented with revisions. No action was necessary.
- 2) Preliminary Plat – Creek Cove at Cross Creek Ranch Section 12
This plat was approved with revisions.
- 3) Preliminary Plat – Sunset Drive – Street Dedication
This plat was approved with revisions.
- 4) Preliminary Plat – Skyline Drive – Street Dedication
This plat was approved with revisions.
- 5) Preliminary Plat – Fulshear Trace Third Extension
This plat was approved as submitted.
- 6) Preliminary Plat – Shoppes at Creek Crossing
This plat was approved with revisions.
- 7) Preliminary Plat – Marcel Town Center
This plat was approved with revisions.

- 8) Preliminary Plat – Tamarron Section 12
This plat was approved with revisions.
- 9) Preliminary Plat – Polo Ranch Section 11
This plat was approved with revisions.
- 10) Final Plat – Fulbrook on Fulshear Creek Section 5
This plat was approved with a variance for 50-foot street right-of-way for Streamside Trace and Creekside Court.
- 11) Final Plat – Creek Falls at Cross Creek Ranch Section 12
This plat was approved with revisions.
- 12) Final Plat – Polo Ranch Section 3 (2nd review)
This plat was denied approval.

If you need additional information or if you have any questions please feel free to contact me. The original Engineer Reviews are included with this letter.

Very truly yours,



David Leyendecker, P.E., R.P.L.S.

DL/pe

CITY OF FULSHEAR
Registration & Permit Department
Ph: (281) 346- 1796 fax: (281) 346-2556
30603 FM 1093 P.O. Box 279 Fulshear, TX 77441

PLATTING AND SUBDIVISION REVIEW

Plan or Plat Creek Cove at Cross Creek Ranch Section 12 / Preliminary Plat

City Engineer Review

Reviewed
 See Attached Letter

BY: David Leyendecker DATE: 8-31-18

City Secretary

Processed
 Returned for additional data

BY: [Signature] DATE: 8-22-2018

Planning Commission Review

Approved
 Returned for additional data

CORRECTIONS HAVE BEEN MADE PER ENGINEER'S COMMENTS .

BY: [Signature] DATE: 7 SEPT 2018

City Council Review

Approved
 Returned for additional data

BY: _____ DATE: _____



CITY OF FULSHEAR
 PO Box 279 / 30603 FM 1093
 Fulshear, Texas 77441
 Phone: 281-346-1796 ~ Fax: 281-346-2556
 www.fulsheartexas.gov

Subdivision/Development Platting Application

Date: 08-24-2018 Date Received by the City of Fulshear: _____
 Subdivision: Creek Cove at Cross Creek Ranch Sec 12 Development: Cross Creek Ranch

SUBMITTAL OF PLAT: (Check Appropriate Selection)

Preliminary _____ Final _____ Short Form Final
 _____ Replat _____ Vacation Plat _____ Admin. (Minor) Plat
 _____ Amending Plat

TYPE OF PLAT: (Check Appropriate Selection)

Single-Family Residential _____ Zero Lot Line/ Patio Home _____ Multi-Family Residential
 _____ Planned Development _____ Commercial _____ Industrial

Plat Location: City _____ ETJ (Extraterritorial Jurisdiction)

Legal Description: Being 21.80 Acres out of the J.W. Scott Survey, A-321

Variance: _____ Yes (Attach a Copy of Approval Letter) No

Total Acreage: 21.80
 Number of Streets: 4
 Number of Lots: 45
 Number and Types of Reserves: 6 - Landscape/Unres.
 Total Acres In Reserve: 2.16

Owner: CCR Texas Holdings LP
 Address: 6450 Cross Creek Bend Lane
 City/State: Fulshear, Texas 77441
 Telephone: 281-341-8320
 Email Address: robb@johnsondev.com

Engineer/Planner: BGE | Kerry Gilbert & Assoc.
 Contact Person: Kathryn Edwards
 Telephone: 281-579-0340
 Fax Number: _____
 Email Address: kedwards@krga.com

Platting Fees	
Preliminary Plat - \$500.00 plus 3.50 per lot, plus \$12.50 per acre	
Final Plat - \$500.00 plus \$5.00 per lot plus \$25.00 per acre	
Replat - \$500.00 plus 5.00 per lot plus \$25.00 per acre	
Amending or Minor Plat - \$200.00	
Plat Vacation - \$500.00	
2 nd Review of plats - \$100.00 (each additional review)	
TOTAL PLATTING FEE	<u>\$684.75 930.00</u>
Park Fees (due at Final Plat Application)	<u>n/a</u>

This is to certify that the information on this form is complete, true and correct and the undersigned is authorized to make this application. I understand that if all necessary information, required documents, and plat fees are required at time of submittal or the City of Fulshear will not complete the review needed in order to submit to the P&Z board.

Kathryn Edwards Kathryn Edwards/ Planner August 24, 2018
 SIGNATURE TYPED OR PRINTED NAME/TITLE DATE

August 31, 2018

Engineering Review

Preliminary Plat
Creek Cove at Cross Creek Ranch Section 12
City of Fulshear, Texas

For Information only:

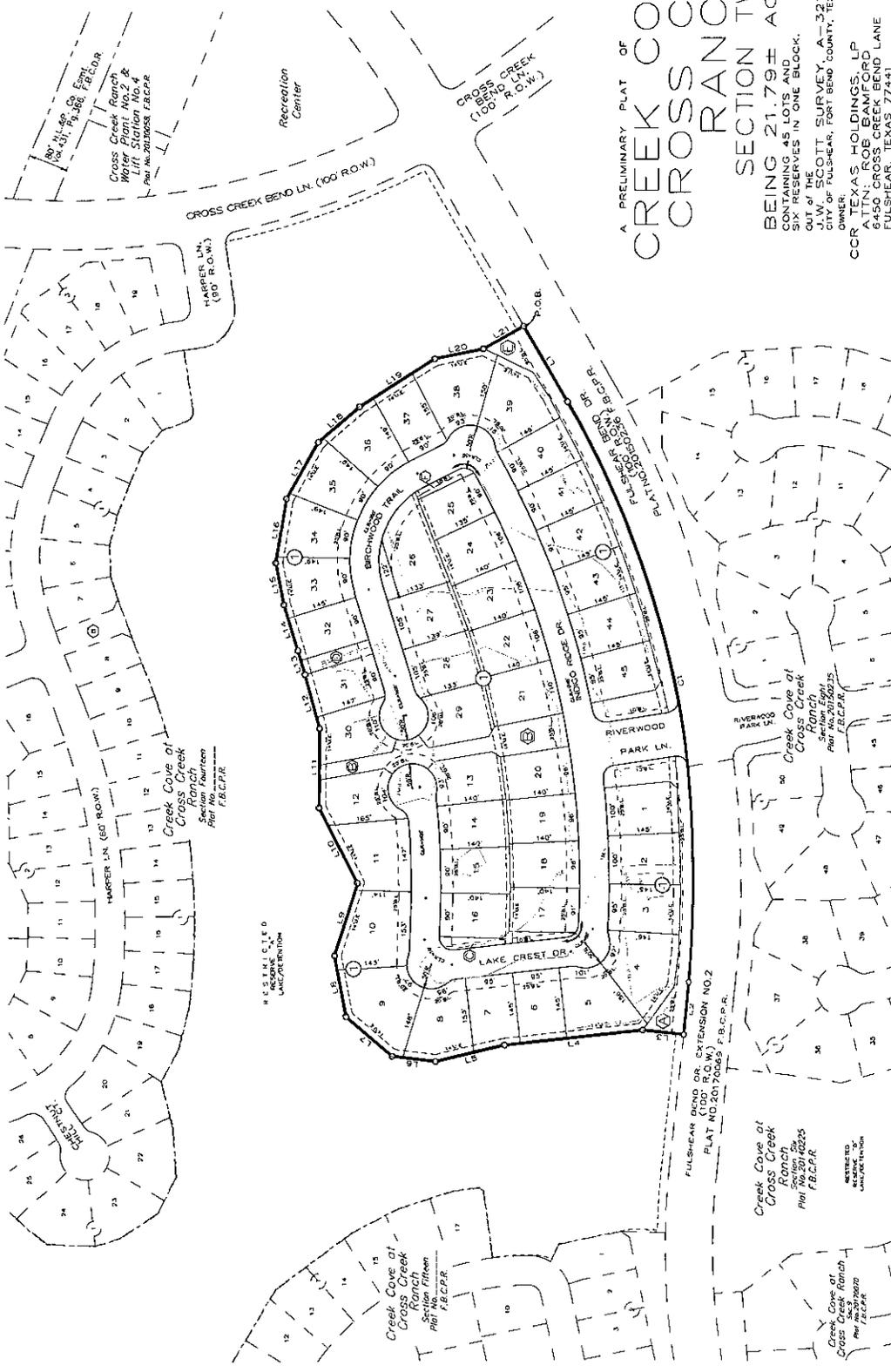
1. This will create 45 Lots in one (1) Block with six (6) Reserves that covers a total acreage of 21.80 acres.
2. Access to the section will be from an extension of Riverwood Park Lane from Fulshear Bend Drive.
3. The typical lot in this section appears to be 95-foot by 140-foot with a 25' foot Front Building Line.

Recommendations:

I recommend that this Preliminary Plat of Creek Cove at Cross Creek Ranch Section Twelve be approved with the following additions/corrections:

- A) Lots 4, 5, 8, 9, 38 & 39 need a 25-foot Front Building Line as they are not on a true cul-de-sac.
- B) A Note needs to be added to the plat calling out that this section lies in the City Limits of the City of Fulshear.





CITY OF FULSHEAR
Registration & Permit Department
Ph: (281) 346- 1796 fax: (281) 346-2556
30603 FM 1093 P.O. Box 279 Fulshear, TX 77441

PLATTING AND SUBDIVISION REVIEW

Plan or Plat Sunset Drive - Street Dedication / Preliminary Plat

City Engineer Review

Reviewed
 See Attached Letter

BY: David Leyendecker DATE: 8-31-18

City Secretary

Processed
 Returned for additional data

BY: *H. Key* DATE: 8-22-2018

Planning Commission Review

Approved
 Returned for additional data

BY: *ALM* DATE: 7 SEPT 2018

City Council Review

Approved
 Returned for additional data

BY: _____ DATE: _____



CITY OF FULSHEAR
 PO Box 279 / 30603 FM 1093
 Fulshear, Texas 77441
 Phone: 281-346-1796 ~ Fax: 281-346-2556
 www.fulsheartexas.gov

Subdivision/Development Platting Application

Date: 08-24-2018 Date Received by the City of Fulshear: _____
 Subdivision: Sunset Drive St Dedication Development: Cross Creek Ranch

SUBMITTAL OF PLAT: (Check Appropriate Selection)

Preliminary _____ Final _____ Short Form Final
 _____ Replat _____ Vacation Plat _____ Admin. (Minor) Plat
 _____ Amending Plat

TYPE OF PLAT: (Check Appropriate Selection)

Single-Family Residential _____ Zero Lot Line/ Patio Home _____ Multi-Family Residential
 _____ Planned Development _____ Commercial _____ Industrial

Plat Location: City _____ ETJ (Extraterritorial Jurisdiction)

Legal Description: Being 1.44 Acres out of the E. Latham Jr. Survey, A-50

Variance: _____ Yes (Attach a Copy of Approval Letter) No

Total Acreage: ~~21.80~~ 1.44
 Number of Streets: 1
 Number of Lots: 0
 Number and Types of Reserves: n/a
 Total Acres in Reserve: 1.44

Owner: CCR Texas Holdings LP
 Address: 6450 Cross Creek Bend Lane
 City/State: Fulshear, Texas 77441
 Telephone: 281-341-8320
 Email Address: robb@johnsondev.com

Engineer/Planner: BGE | Kerry Gilbert & Assoc.
 Contact Person: Kathryn Edwards
 Telephone: 281-579-0340
 Fax Number: _____
 Email Address: kedwards@krga.com

Platting Fees	
Preliminary Plat - \$500.00 plus 3.50 per lot, plus \$12.50 per acre	
Final Plat - \$500.00 plus \$5.00 per lot plus \$25.00 per acre	
Replat - \$500.00 plus 5.00 per lot plus \$25.00 per acre	
Amending or Minor Plat - \$200.00	
Plat Vacation - \$500.00	
2 nd Review of plats - \$100.00 (each additional review)	
TOTAL PLATTING FEE	<u>\$500.00 518.00</u>
Park Fees (due at Final Plat Application)	<u>n/a</u>

This is to certify that the information on this form is complete, true and correct and the undersigned is authorized to make this application. I understand that if all necessary information, required documents, and plat fees are required at time of submittal or the City of Fulshear will not complete the review needed in order to submit to the P&Z board.

Kathryn Edwards Kathryn Edwards/ Planner August 24, 2018
 SIGNATURE TYPED OR PRINTED NAME/TITLE DATE

August 31, 2018

Engineering Review

Preliminary Plat
Sunset Drive - Street Dedication
City of Fulshear, Texas

For Information only:

1. This plat will create approximately 1050 Linear Foot of Right-of-Way (mostly 60-foot in width) for Sunset Drive.
2. The new street will begin on the South where it intersects F.M. 1093 and extends North to West Cross Creek Bend Lane.
3. From the General Plan of Cross Creek Ranch it appears that the East side of the street will be commercial and the West side will be Commercial and Multi-Family residential.

Recommendations:

I recommend that this Preliminary Plat of Sunset Drive Street Dedication be approved with a note being added to the plan showing the area that is located within the City Limits of the City of Fulshear.

A handwritten signature in black ink, consisting of a large, stylized initial 'C' followed by a series of loops and a long horizontal stroke extending to the right.

CITY OF FULSHEAR
Registration & Permit Department
Ph: (281) 346- 1796 fax: (281) 346-2556
30603 FM 1093 P.O. Box 279 Fulshear, TX 77441

PLATTING AND SUBDIVISION REVIEW

Plan or Plat Skyline Drive - Street Dedication / Preliminary Plat

City Engineer Review

Reviewed
 See Attached Letter

BY: David Leyendecker DATE: 8-31-18

City Secretary

Processed
 Returned for additional data

BY: [Signature] DATE: 8-22-2018

Planning Commission Review

Approved
 Returned for additional data

*NOTE THAT "PLYMOUTH LANE" DEAD-ENDS AT GAS PIPELINE EASEMENT WITH NO PLAN FOR FUTURE EXTENSION. MAY REQUIRE CURB DE-SAC OR EXTRA WIDTH FOR TURNAROUNDS.

BY: [Signature] DATE: 7 SEPT 2018

City Council Review

Approved
 Returned for additional data

BY: _____ DATE: _____



CITY OF FULSHEAR
 PO Box 279 / 30603 FM 1093
 Fulshear, Texas 77441
 Phone: 281-346-1796 ~ Fax: 281-346-2556
 www.fulsheartexas.gov

Subdivision/Development Platting Application

Date: 08-24-2018 Date Received by the City of Fulshear: _____
 Subdivision: Skyline Drive St Dedication Development: Cross Creek Ranch

SUBMITTAL OF PLAT: (Check Appropriate Selection)

Preliminary
 Replat
 Amending Plat
 Final
 Vacation Plat
 Short Form Final
 Admin. (Minor) Plat

TYPE OF PLAT: (Check Appropriate Selection)

Single-Family Residential
 Planned Development
 Zero Lot Line/ Patio Home
 Commercial
 Multi-Family Residential
 Industrial

Plat Location: City ETJ (Extraterritorial Jurisdiction)

Legal Description: Being 2.4 Acres out of the Morris Cummings Survey, A-294

Variance: Yes (Attach a Copy of Approval Letter) No

Total Acreage: 2.4
 Number of Streets: 2
 Number of Lots: 00
 Number and Types of Reserves: n/a
 Total Acres in Reserve: 2.4

Owner: CCR Texas Holdings LP
 Address: 6450 Cross Creek Bend Lane
 City/State: Fulshear, Texas 77441
 Telephone: 281-341-8320
 Email Address: robb@johnsondev.com

Engineer/Planner: BGE | Kerry Gilbert & Assoc.
 Contact Person: Kathryn Edwards
 Telephone: 281-579-0340
 Fax Number: _____
 Email Address: kedwards@krga.com

Platting Fees	
Preliminary Plat - \$500.00 plus 3.50 per lot, plus \$12.50 per acre	
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Replat - \$500.00 plus 5.00 per lot plus \$25.00 per acre	
Amending or Minor Plat - \$200.00	
Plat Vacation - \$500.00	
2 nd Review of plats - \$100.00 (each additional review)	
TOTAL PLATTING FEE	<u>\$500.00 530.00</u>
Park Fees (due at Final Plat Application)	<u>n/a</u>

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Kathryn Edwards
 SIGNATURE

Kathryn Edwards/ Planner
 TYPED OR PRINTED NAME/TITLE

August 24, 2018
 DATE

August 31, 2018

Engineering Review

Preliminary Plat
Skyline Drive - Street Dedication
City of Fulshear, Texas

For Information only:

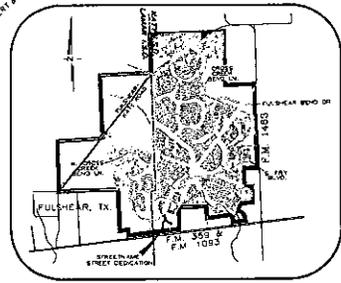
1. This plat will create approximately 850 Linear Foot of Right-of-Way (mostly 60-foot in width) for Skyline Drive and 900 Linear foot Right-of-Way for Plymouth Line (60-foot width).
2. The Skyline Drive will begin on the South where it intersects F.M. 1093 and extends North with Plymouth Lane to Cross Creek Bend Lane.

Recommendations:

I recommend that this Preliminary Plat of Skyline Drive - Street Dedication be approved with a note being added to the plan showing the area that is located within the City Limits of the City of Fulshear.

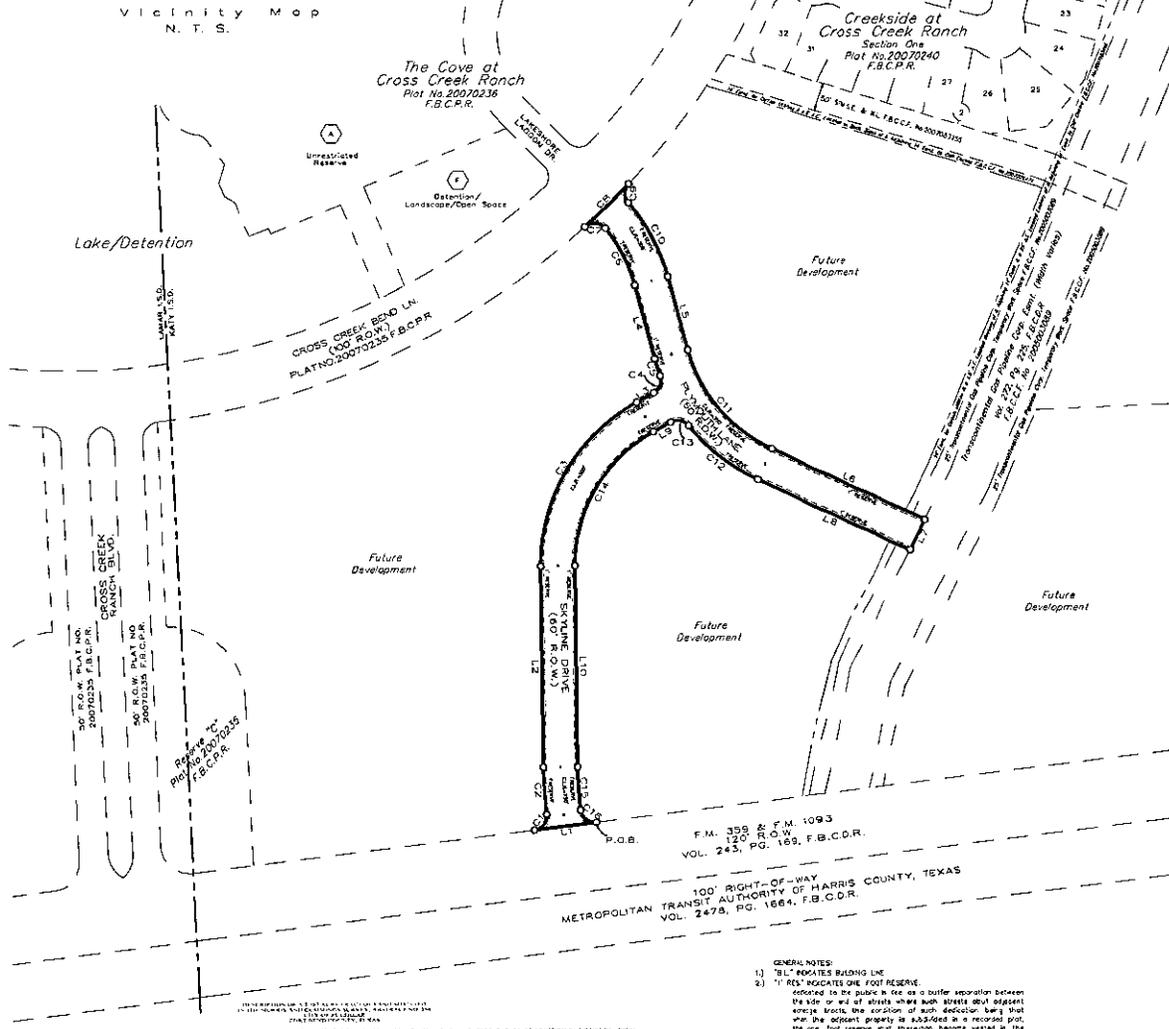


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CURVE	RADIUS	ARC	TANGENT	BEARING	CHORD
C1	25'	38'	25'	S 38°09'12" W	35'
C2	282'	24'	22'	S 03°28'28" E	85'
C3	332'	33.5'	15.5'	S 30°06'25" W	33'
C4	35'	35'	21'	N 20°11'52" E	33'
C5	332'	31'	16'	N 17°36'57" W	31'
C6	272'	11.4'	9.6'	N 27°01'46" E	11.4'
C7	25'	41'	26'	S 89°47'46" E	36'
C8	1350'	10.8'	8.4'	S 45°16'52" W	10.8'
C9	25'	37'	23'	N 01°02'36" E	37'
C10	332'	150'	7.6'	N 27°53'23" E	149'
C11	270'	238'	127'	S 40°08'52" E	235'
C12	332'	195'	80'	N 51°45'25" W	195'
C13	25'	35'	21'	N 78°42'54" W	33'
C14	270'	288'	182'	S 30°08'35" W	275'
C15	720'	77'	39'	N 03°38'01" W	77'
C16	25'	39'	25'	S 51°42'21" E	35'

LINE	DISTANCE	BEARING
L1	112'	S 82°00'00" W
L2	150'	N 03°31'14" E
L3	34'	S 60°44'28" W
L4	135'	N 14°53'09" W
L5	135'	S 14°53'09" E
L6	205'	S 69°20'34" E
L7	60'	N 26°38'57" E
L8	303'	N 63°03'31" W
L9	34'	S 60°44'28" W
L10	358'	S 03°31'14" E



GENERAL NOTES

- "11" INDICATES ELEVEN (11) FEET.
- "1" RES" INDICATES ONE FOOT RESERVE.
- "1" RES" INDICATES ONE FOOT RESERVE. REFER TO THE PLAT IN THE CITY OF FULSHEAR, TEXAS TO SEE THE LOCATION OF THE RESERVE. THE RESERVE IS TO BE MAINTAINED AS A BUFFER BETWEEN ADJACENT PROPERTIES. THE CORNER OF EACH RESERVE SHALL BE MARKED WITH AN IRON PIPE. THE ONE FOOT RESERVE SHALL BE MAINTAINED AS A BUFFER BETWEEN ADJACENT PROPERTIES. THE CORNER OF EACH RESERVE SHALL BE MARKED WITH AN IRON PIPE.
- "F.B.C.D.R." INDICATES FORT BEND COUNTY DEED RECORDS.
- "F.B.C.P." INDICATES FORT BEND COUNTY PLAT RECORDS.
- ALL PROPERTY LINE DIVISIONS ARE UNINCORPORATED.
- THE PROPERTY LIES IN THE UNINCORPORATED ZONE "A" (AREAS DETERMINED TO BE OUTSIDE THE 500 YEAR FLOODPLAIN) AS DETERMINED ON THE FLOOD INSURANCE RATE MAP FOR FORT BEND COUNTY, TEXAS AND INCORPORATED AREAS. MAP NUMBER 40157022L, REVISION APRIL 2, 2014.
- ALL OF THE PROPERTY SHOWN IN THE FOREGOING PLAT IS WITHIN THE INCORPORATED BOUNDARIES OF THE CITY OF FULSHEAR, TEXAS.

GENERAL NOTES (continued):

1. THE PROPERTY IS SUBJECT TO THE FLOOD INSURANCE RATE MAP FOR FORT BEND COUNTY, TEXAS AND INCORPORATED AREAS. MAP NUMBER 40157022L, REVISION APRIL 2, 2014.

2. THE PROPERTY IS SUBJECT TO THE FLOOD INSURANCE RATE MAP FOR FORT BEND COUNTY, TEXAS AND INCORPORATED AREAS. MAP NUMBER 40157022L, REVISION APRIL 2, 2014.

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19. THE PROPERTY IS SUBJECT TO THE FLOOD INSURANCE RATE MAP FOR FORT BEND COUNTY, TEXAS AND INCORPORATED AREAS. MAP NUMBER 40157022L, REVISION APRIL 2, 2014.

20. THE PROPERTY IS SUBJECT TO THE FLOOD INSURANCE RATE MAP FOR FORT BEND COUNTY, TEXAS AND INCORPORATED AREAS. MAP NUMBER 40157022L, REVISION APRIL 2, 2014.

A PRELIMINARY PLAT OF
SKYLINE DRIVE
 STREET DEDICATION
 BEING 2.4± ACRES OF LAND
 OUT OF THE MORRIS CUMMINGS SURVEY, A-294
 CITY OF FULSHEAR, FORT BEND COUNTY, TEXAS
 OWNER:
 CCR TEXAS HOLDINGS, LP
 ATTN: ROB BAMFORD
 6450 CROSS CREEK BEND LANE
 FULSHEAR, TEXAS 77441
 PLANNER:

BGEI KERRY R. GILBERT & ASSOCIATES
 Land Planning Consultants
 23501 CreechRanch Blvd. Suite A-202
 Katy, Texas 77454
 Tel: 281-579-0340

SCALE 1" = 100'
 0 50 100 200
 SEPTEMBER 5, 2018
 KGAR 1353A

CITY OF FULSHEAR
Registration & Permit Department
Ph: (281) 346- 1796 fax: (281) 346-2556
30603 FM 1093 P.O. Box 279 Fulshear, TX 77441

PLATTING AND SUBDIVISION REVIEW

Plan or Plat Fulshear Trace Third Extension / Preliminary Plat

City Engineer Review

Reviewed
 See Attached Letter

BY: David Leyendecker DATE: 8-31-18

City Secretary

Processed
 Returned for additional data

BY: [Signature] DATE: 8-22-2018

Planning Commission Review

Approved
 Returned for additional data

BY: [Signature] DATE: 7 SEPT 2018

City Council Review

Approved
 Returned for additional data

BY: _____ DATE: _____



CITY OF FULSHEAR
 PO Box 279 / 30603 FM 1093
 Fulshear, Texas 77441
 Phone: 281-346-1796 ~ Fax: 281-346-2556
 www.fulsheartexas.gov

Subdivision/Development Platting Application

Date: 8-22-2018 Date Received by the City of Fulshear: _____
 Subdivision: FULSHEAR TRACE THIRD EXTENSION Development: FULBROOK ON FULSHEAR CREEK

SUBMITTAL OF PLAT: (Check Appropriate Selection)

Preliminary Final Short Form Final
 Replat Vacation Plat Admin. (Minor) Plat
 Amending Plat

TYPE OF PLAT: (Check Appropriate Selection)

Single-Family Residential Zero Lot Line/ Patio Home Multi-Family Residential
 Planned Development Commercial Industrial

Plat Location: City ETJ (Extraterritorial Jurisdiction)

Legal Description: FULSHEAR TRACE THIRD EXTENSION, 4.071 AC.

Variance: Yes (Attach a Copy of Approval Letter) No

Total Acreage: 4.071 AC.
 Number of Streets: 2
 Number of Lots: NONE
 Number and Types of Reserves: 1-LANDSCAPE/DRILL SITE
 Total Acres in Reserve: 2.0087 AC.

Owner: FULSHEAR LAND INV. PARTNERS, LTD
 Address: 1600 WEST LOOP SOUTH # 2600
 City/State: HOUSTON, TEXAS 77027
 Telephone: 713-623-2466
 Email Address: DCANNON@TRENDEVELOPMENT.COM

Engineer/Planner: COSTELLO, INC.
 Contact Person: ALEX KHOSHAKLAGH, P.E.
 Telephone: 713-783-7788
 Fax Number: 713-783-3580
 Email Address: AKHOSHAKLAGH@COSTELLOINC.COM

Platting Fees	
Preliminary Plat - \$500.00 plus 3.50 per lot, plus \$12.50 per acre	
Final Plat - \$500.00 plus \$5.00 per lot plus \$25.00 per acre	
Replat - \$500.00 plus 5.00 per lot plus \$25.00 per acre	
Amending or Minor Plat - \$200.00	
Plat Vacation - \$500.00	
2 nd Review of plats - \$100.00 (each additional review)	
TOTAL PLATTING FEE	\$ 550.89
Park Fees (due at Final Plat Application)	

This is to certify that the information on this form is complete, true and correct and the undersigned is authorized to make this application. I understand that if all necessary information, required documents, and plat fees are required at time of submittal or the City of Fulshear will not complete the review needed in order to submit to the P&Z board.

 JORGE L. DELA ROSA / PLAT COORDINATOR 8/22/18
 SIGNATURE TYPED OR PRINTED NAME/TITLE DATE

August 31, 2018

Engineering Review

Preliminary Plat
Fulshear Trace Third Extension
Street Dedication Plat
City of Fulshear, Texas

For Information only:

1. This plat will create approximately 480-foot of Right-of-Way for Fulshear Trace with a width of 100-foot along with 500-foot of Right-of-Way for Thicket Trail.
2. The plat will create one (1) Reserve that has an area of 2.0087 acres (a drill site).

Recommendations:

I recommend that this Preliminary Plat of the Fulshear Trace Third Extension Street Dedication Plat be approved as submitted.



CITY OF FULSHEAR
Registration & Permit Department
Ph: (281) 346- 1796 fax: (281) 346-2556
30603 FM 1093 P.O. Box 279 Fulshear, TX 77441

PLATTING AND SUBDIVISION REVIEW

Plan or Plat Shoppes at Creek Crossing / Preliminary Plat

City Engineer Review

Reviewed
 See Attached Letter

BY: David Leyendecker DATE: 8-31-18

City Secretary

Processed
 Returned for additional data

BY: K. Kopf DATE: 8-24-2018

Planning Commission Review

Approved
 Returned for additional data

CORRECTIONS HAVE BEEN MADE TO WATERLINE EASEMENT

BY: APCM DATE: 7 SEPT 2018

City Council Review

Approved
 Returned for additional data

BY: _____ DATE: _____



CITY OF FULSHEAR
 PO Box 279 / 30603 FM 1093
 Fulshear, Texas 77441
 Phone: 281-346-1796 ~ Fax: 281-346-2556
 www.fulsheartexas.gov

Subdivision/Development Platting Application

Date: 8/24/2018 Date Received by the City of Fulshear: _____

Subdivision: SHOPPES AT CREEK CROSSING Development: CROSS CREEK RANCH

SUBMITTAL OF PLAT: (Check Appropriate Selection)

Preliminary Final Short Form Final
 Replat Vacation Plat Admin. (Minor) Plat
 Amending Plat

TYPE OF PLAT: (Check Appropriate Selection)

Other: Water Plant/MUD Facility
 Single-Family Residential Zero Lot Line/ Patio Home Multi-Family Residential
 Planned Development Commercial Industrial

Plat Location: City ETJ (Extraterritorial Jurisdiction)

Legal Description: 5.219 ACRES OF LAND IN THE T.W. SOUTHERLAND SURVEY A-421

Variance: Yes (Attach a Copy of Approval Letter) No

Total Acreage: 5.219
 Number of Streets: 0
 Number of Lots: 0
 Number and Types of Reserves: 1
 Total Acres in Reserve: 5.219

Owner: LANDMARK INDUSTRIES DEVELOPMENT, LTD.
 Address: 11111 WILCREST GREEN DRIVE, SUITE 100
 City/State: HOUSTON, TX 77042
 Telephone: 713-789-0310
 Email Address: _____

Engineer/Planner: BGE, INC.
 Contact Person: TREY DEVILLIER
 Telephone: 713-488-8204
 Fax Number: 281-558-9701
 Email Address: tdevillier@bgeinc.com

Platting Fees	
Preliminary Plat - \$500.00 plus 3.50 per lot, plus \$12.50 per acre	
Final Plat - \$500.00 plus \$5.00 per lot plus \$25.00 per acre	
Replat - \$500.00 plus 5.00 per lot plus \$25.00 per acre	
Amending or Minor Plat - \$200.00	
Plat Vacation - \$500.00	
2 nd Review of plats - \$100.00 (each additional review)	
TOTAL PLATTING FEE	<u>\$565.24</u>
Park Fees (due at Final Plat Application)	_____

This is to certify that the information on this form is complete, true and correct and the undersigned is authorized to make this application. I understand that if all necessary information, required documents, and plat fees are required at time of submittal or the City of Fulshear will not complete the review needed in order to submit to the P&Z board.

Trey DeVillier

8/23/2018

SIGNATURE

TYPED OR PRINTED NAME/TITLE

DATE

August 31, 2018

Engineering Review

Preliminary Plat
Shoppes at Creek Crossing
City of Fulshear, Texas

For Information only:

1. This will create one (1) Unrestricted Reserve that is 5.219 acres in size.
2. The new Reserve will have access to F.M. 1463 along its East boundary line thru the Texas Department of Transportation Permit Process.

Recommendations:

I recommend that this Preliminary Plat of Shoppes at Creek Crossing be approved with the following additions/corrections:

- A) The existing waterline easement that adjoins the West side of F.M. 1463 needs to have the width shown.



CITY OF FULSHEAR
Registration & Permit Department
Ph: (281) 346- 1796 fax: (281) 346-2556
30603 FM 1093 P.O. Box 279 Fulshear, TX 77441

PLATTING AND SUBDIVISION REVIEW

Plan or Plat Marcel Town Center / Preliminary Plat

City Engineer Review

Reviewed
 See Attached Letter

BY: David Leyendecker DATE: 8-31-18

City Secretary

Processed
 Returned for additional data

BY: [Signature] DATE: 8-24-2018

Planning Commission Review

Approved
 Returned for additional data

WITH ADDITION OF 25' BUILDING LINE

BY: [Signature] DATE: 7 SEPT 2018

City Council Review

Approved
 Returned for additional data

BY: _____ DATE: _____



CITY OF FULSHEAR
 PO Box 279 / 30603 FM 1093
 Fulshear, Texas 77441
 Phone: 281-346-1796 ~ Fax: 281-346-2556
 www.fulsheartexas.gov

Subdivision/Development Platting Application

Date: 8/23/2018 Date Received by the City of Fulshear: _____
 Subdivision: MARCEL TOWN CENTER Development: CROSS CREEK RANCH

SUBMITTAL OF PLAT: (Check Appropriate Selection)

Preliminary Final Short Form Final
 Replat Vacation Plat Admin. (Minor) Plat
 Amending Plat

TYPE OF PLAT: (Check Appropriate Selection)

_____ Other: Water Plant/MUD Facility
 _____ Single-Family Residential _____ Zero Lot Line/ Patio Home _____ Multi-Family Residential
 _____ Planned Development Commercial _____ Industrial

Plat Location: City _____ ETJ (Extraterritorial Jurisdiction)

Legal Description: 10.47 ACRES OF LAND IN THE ENOCH LATHAM JR. SURVEY A-50

Variance: _____ Yes (Attach a Copy of Approval Letter) No

Total Acreage: 10.47
 Number of Streets: 0
 Number of Lots: 0
 Number and Types of Reserves: 1
 Total Acres in Reserve: 10.47

Owner: CCR TEXAS HOLDINGS LP
 Address: 5005 RIVERWAY, SUITE 500
 City/State: HOUTSON, TEXAS 77056
 Telephone: 713-960-9977
 Email Address: _____
 Engineer/Planner: BGE, INC.
 Contact Person: TREY DEVILLIER
 Telephone: 713-488-8204
 Fax Number: 281-558-9701
 Email Address: tdevillier@bgeinc.com

Platting Fees	
Preliminary Plat - \$500.00 plus 3.50 per lot, plus \$12.50 per acre	
Final Plat - \$500.00 plus \$5.00 per lot plus \$25.00 per acre	
Replat - \$500.00 plus 5.00 per lot plus \$25.00 per acre	
Amending or Minor Plat - \$200.00	
Plat Vacation - \$500.00	
2 nd Review of plats - \$100.00 (each additional review)	
TOTAL PLATTING FEE	<u>\$630.88</u>
Park Fees (due at Final Plat Application)	_____

This is to certify that the information on this form is complete, true and correct and the undersigned is authorized to make this application. I understand that if all necessary information, required documents, and plat fees are required at time of submittal or the City of Fulshear will not complete the review needed in order to submit to the P&Z board.

Trey DeVillier Trey DeVillier 8/23/2018
 SIGNATURE TYPED OR PRINTED NAME/TITLE DATE

August 31, 20187

Engineering Review

Preliminary Plat
Marcel Town Center
City of Fulshear, Texas

For Information only:

1. This will create one (1) Unrestricted Reserve that covers a total area of 10.47 acres.
2. The new Reserve will have access to F.M. 1093 on the South, Sunset Drive on the West and West Cross Creek Bend Lane on the North.

Recommendations:

I recommend that this Preliminary Plat of Marcel Town Center be approved with the addition of a 25-foot Front Building line along Sunset Drive.



CITY OF FULSHEAR
Registration & Permit Department
Ph: (281) 346- 1796 fax: (281) 346-2556
30603 FM 1093 P.O. Box 279 Fulshear, TX 77441

PLATTING AND SUBDIVISION REVIEW

Plan or Plat Tamarron Section 12 / Preliminary Plat

City Engineer Review

Reviewed
 See Attached Letter

BY: David Leyendecker DATE: 8-31-18

City Secretary

Processed
 Returned for additional data

BY: KE Keyf DATE: 8-24-2018

Planning Commission Review

Approved
 Returned for additional data

STREET NAME (ELLA LARCHMONT) HAS BEEN CORRECTED

BY: Adam DATE: 7 SEPT 2018

City Council Review

Approved
 Returned for additional data

BY: _____ DATE: _____



CITY OF FULSHEAR
 PO Box 279 / 30603 FM 1093
 Fulshear, Texas 77441
 Phone: 281-346-1796 ~ Fax: 281-346-2556
 www.fulsheartexas.gov

Subdivision/Development Platting Application

Date: 2018-08-24 Date Received by the City of Fulshear: 2018-08-240
 Subdivision: TAMARRON SECTION 12 Development: TAMARRON

SUBMITTAL OF PLAT: (Check Appropriate Selection)

- Preliminary
- Replat
- Amending Plat
- Final
- Vacation Plat
- Short Form Final
- Admin. (Minor) Plat

TYPE OF PLAT: (Check Appropriate Selection)

- Single-Family Residential
 - Planned Development
 - Zero Lot Line/ Patio Home
 - Commercial
 - Multi-Family Residential
 - Industrial
- Plat Location: City ETJ (Extraterritorial Jurisdiction)

Legal Description: 23.134 ACRES IN THE J.D. VERMILLION SURVEY, A-339

Variance: _____ Yes (Attach a Copy of Approval Letter) No

Total Acreage: 23.134
 Number of Streets: 6
 Number of Lots: 85
 Number and Types of Reserves: 5 - Landscape / Open Space/Rec Center
 Total Acres In Reserve: 3.898

Owner: D.R. HORTON-TEXAS, LTD.
 Address: 14100 SOUTHWEST FREEWAY, SUITE 500
 City/State: SUGAR LAND, TEXAS 77478
 Telephone: 281-566-2100
 Email Address: _____
 Engineer/Planner: LJA ENGINEERING, INC.
 Contact Person: VANESSA PIEDRA
 Telephone: 713-953-5044
 Fax Number: _____
 Email Address: vpedra@lja.com

Platting Fees	
Preliminary Plat - \$500.00 plus 3.50 per lot, plus \$12.50 per acre	
Final Plat - \$500.00 plus \$5.00 per lot plus \$25.00 per acre	
Replat - \$500.00 plus 5.00 per lot plus \$25.00 per acre	
Amending or Minor Plat - \$200.00	
Plat Vacation - \$500.00	
2 nd Review of plats - \$100.00 (each additional review)	
TOTAL PLATTING FEE <u>\$1,086.68</u>	
Park Fees (due at Final Plat Application)	_____

This is to certify that the information on this form is complete, true and correct and the undersigned is authorized to make this application. I understand that if all necessary information, required documents, and plat fees are required at time of submittal or the City of Fulshear will not complete the review needed in order to submit to the P&Z board.

Vanessa Piedra

Vanessa Piedra / Platting Coordinator

2018-08-24

SIGNATURE

TYPED OR PRINTED NAME/TITLE

DATE

August 31, 2018

Engineering Review

Preliminary Plat -- Tamarron Section 12
Fort Bend County, Texas

For Information only:

1. This plat will create 85 Lots and 6 Reserves that cover an area of 23.134 acres.
2. The average lot in this section is approximately 50-foot by 120-foot.
3. Access to this section will be from an extension of Coles Canyon (60 & 80-foot width).
4. Since this tract is located in the ETJ of the City of Fulshear, approval will be required from both the City and Fort Bend County.

Recommendations:

I recommend that this Preliminary Plat of Tamarron Section 12 be approved with the following additions or corrections:

- A) It would be much easier for the emergency service group if Ella Larchmont (street) continued North and Ell Larchmont was dropped.



LINE TABLE

Table with 2 columns: LINE NO., DISTANCE. Contains 10 rows of data.

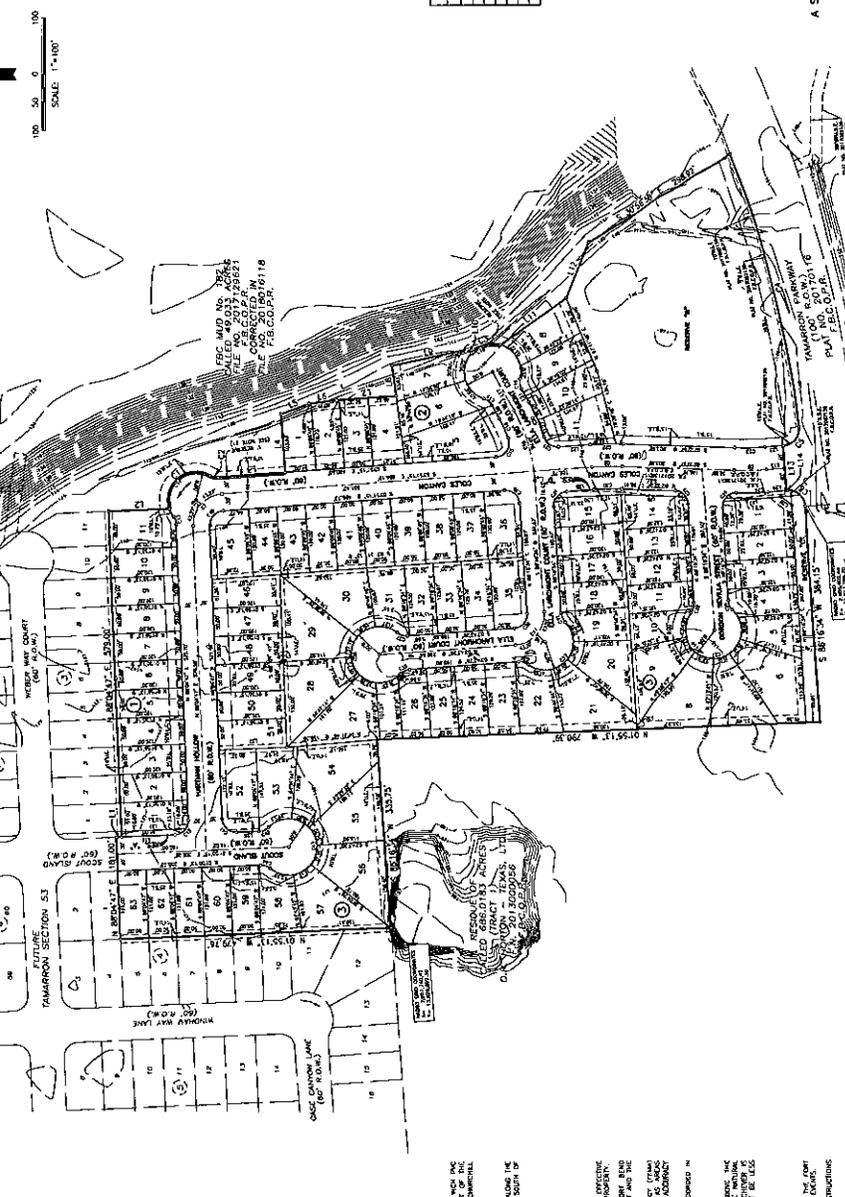
CHISEL TABLE

Table with 2 columns: CHISEL NO., AREA. Contains 10 rows of data.



LEGEND
B.L. INDICATES BOUNDARY LINE
U.L. INDICATES UTILITY LOCATION
W.L. INDICATES WATER LINE LOCATION
E.L. INDICATES ELECTRIC LINE LOCATION
F.L. INDICATES FLOOD LINE LOCATION
T.L. INDICATES TOWER LOCATION
S.L. INDICATES SURVEY LINE LOCATION
P.L. INDICATES PUBLIC ROAD LOCATION
R.L. INDICATES RIGHT-OF-WAY LOCATION
C.L. INDICATES CENTERLINE LOCATION
D.L. INDICATES DRAINAGE LOCATION
M.L. INDICATES MOUND LOCATION
H.L. INDICATES HOLE LOCATION
V.L. INDICATES VALLEY LOCATION
G.L. INDICATES GULLY LOCATION
S.L. INDICATES SLOPE LOCATION
E.L. INDICATES ELEVATION LOCATION
F.L. INDICATES FLOOD LOCATION
T.L. INDICATES TOWER LOCATION
S.L. INDICATES SURVEY LINE LOCATION
P.L. INDICATES PUBLIC ROAD LOCATION
R.L. INDICATES RIGHT-OF-WAY LOCATION
C.L. INDICATES CENTERLINE LOCATION
D.L. INDICATES DRAINAGE LOCATION
M.L. INDICATES MOUND LOCATION
H.L. INDICATES HOLE LOCATION
V.L. INDICATES VALLEY LOCATION
G.L. INDICATES GULLY LOCATION
S.L. INDICATES SLOPE LOCATION
E.L. INDICATES ELEVATION LOCATION

RESERVE TABLE
RESERVE NO. RESERVE AREA (AC) TYPE
1. 1.000 1.000 RESTRICTED TO LANDSCAPE/OPEN SPACE
2. 1.000 1.000 RESTRICTED TO LANDSCAPE/OPEN SPACE
3. 1.000 1.000 RESTRICTED TO LANDSCAPE/OPEN SPACE
4. 1.000 1.000 RESTRICTED TO LANDSCAPE/OPEN SPACE
5. 1.000 1.000 RESTRICTED TO LANDSCAPE/OPEN SPACE
6. 1.000 1.000 RESTRICTED TO LANDSCAPE/OPEN SPACE
7. 1.000 1.000 RESTRICTED TO LANDSCAPE/OPEN SPACE
8. 1.000 1.000 RESTRICTED TO LANDSCAPE/OPEN SPACE
9. 1.000 1.000 RESTRICTED TO LANDSCAPE/OPEN SPACE
10. 1.000 1.000 RESTRICTED TO LANDSCAPE/OPEN SPACE
TOTAL 10.000 10.000



TAMARRON SECTION 12
A SUBDIVISION OF 23.134 ACRES OF LAND SITUATED IN THE
J.D. VERMILION SURVEY, ABSTRACT 339,
PORT BEND COUNTY, TEXAS.
85 LOTS 6 RESERVES (3,998 ACRES) 5 BLOCKS
AUGUST 21, 2018 JOB NO. 1931-6012
D.R. HORTON - TEXAS, LTD.
A TEXAS LIMITED PARTNERSHIP
CHRIS LAMHORST, PRESIDENT
14100 SOUTHWEST FREWAY, SUITE 500, SUGAR LAND, TEXAS 77479
PH. (281) 346-2100

SURVEYOR: L.A. Surveying, Inc.
ENGINEER: L.A. Engineering, Inc.
L.A. Surveying, Inc.
2500 West Loop West, Suite 100
Houston, Texas 77027
Phone 713.851.5555
Fax 713.851.5555
L.A. Engineering, Inc.
18145 West Loop West, Suite 100
Houston, Texas 77058
Phone 281.358.1111
Fax 281.358.1111

- 1. THE SURVEYOR HAS CONDUCTED A VISUAL INSPECTION OF THE PROPERTY...
2. THE SURVEYOR HAS CONDUCTED A VISUAL INSPECTION OF THE PROPERTY...
3. THE SURVEYOR HAS CONDUCTED A VISUAL INSPECTION OF THE PROPERTY...
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10. THE SURVEYOR HAS CONDUCTED A VISUAL INSPECTION OF THE PROPERTY...

CITY OF FULSHEAR
Registration & Permit Department
Ph: (281) 346- 1796 fax: (281) 346-2556
30603 FM 1093 P.O. Box 279 Fulshear, TX 77441

PLATTING AND SUBDIVISION REVIEW

Plan or Plat Polo Ranch Section 11 / Preliminary Plat

City Engineer Review

Reviewed
 See Attached Letter

BY: David Leyendecker DATE: 8-31-18

City Secretary

Processed
 Returned for additional data

BY: K. Koff DATE: 8-24-2018

Planning Commission Review

Approved
 Returned for additional data

PER ENGINEER'S COMMENTS, INCLUDING NEW STREET NAME FOR "CHURCHILL

BY: APM DATE: 7 SEPT 2018

City Council Review

Approved
 Returned for additional data

BY: _____ DATE: _____



CITY OF FULSHEAR
 PO Box 279 / 30603 FM 1093
 Fulshear, Texas 77441
 Phone: 281-346-1796 ~ Fax: 281-346-2556
 www.fulsheartexas.gov

Subdivision/Development Platting Application

Date: 8/23/2018 Date Received by the City of Fulshear: _____
 Subdivision: POLO RANCH SEC 11 Development: _____

SUBMITTAL OF PLAT: (Check Appropriate Selection)

Preliminary Final Short Form Final
 Replat Vacation Plat Admin. (Minor) Plat
 Amending Plat

TYPE OF PLAT: (Check Appropriate Selection)

Single-Family Residential Zero Lot Line/ Patio Home Multi-Family Residential
 Planned Development Commercial Industrial

Plat Location: City ETJ (Extraterritorial Jurisdiction)

Legal Description: 15.509 ACRES IN THE CHURCHILL FULSHEAR, A-29

Variance: Yes (Attach a Copy of Approval Letter) No

Total Acreage: 15.509
 Number of Streets: 5
 Number of Lots: 65
 Number and Types of Reserves: 1 - LANDSCAPE / OPEN SPACE
 Total Acres in Reserve: 1.843

Owner: CENTURY LAND HOLDINGS OF TEXAS, LLC
 Address: 525 N. SAM HOUSTON PKWY E., STE #600
 City/State: HOUSTON, TX.
 Telephone: 832-698-1831
 Email Address: _____

Engineer/Planner: LJA ENGINEERING
 Contact Person: JASON PRICE
 Telephone: 832-315-0877
 Fax Number: 713-953-5026
 Email Address: JPRICE@LJA.COM

Platting Fees	
Preliminary Plat - \$500.00 plus 3.50 per lot, plus \$12.50 per acre	
Final Plat - \$500.00 plus \$5.00 per lot plus \$25.00 per acre	
Replat - \$500.00 plus 5.00 per lot plus \$25.00 per acre	
Amending or Minor Plat - \$200.00	
Plat Vacation - \$500.00	
2 nd Review of plats - \$100.00 (each additional review)	
TOTAL PLATTING FEE	<u>\$921.36</u>
Park Fees (due at Final Plat Application)	_____

This is to certify that the information on this form is complete, true and correct and the undersigned is authorized to make this application. I understand that if all necessary information, required documents, and plat fees are required at time of submittal or the City of Fulshear will not complete the review needed in order to submit to the P&Z board.

[Signature] JASON A. PRICE 8/23/2018
 SIGNATURE TYPED OR PRINTED NAME/TITLE DATE

August 31, 2018

Engineering Review

Preliminary Plat
Polo Ranch Section 11
City of Fulshear, Texas

For Information only:

1. This plat will create 65 Lots in one (1) Block with one (1) Reserve that cover a total acreage of 15.509 acres.
2. The typical lot in this section is has a width of 45-foot and a depth of 120-foot and a 20-foot Front Building Line.
3. Access to this section will be from FM 359 on the North side of this Section.

Recommendations:

I recommend that this Preliminary Plat of Polo Ranch Section 11 be approved with the following additions/corrections:

- A) The Vicinity Map needs to be updated to show Polo Ranch Blvd. The City Limits Line needs to be corrected and identified.
- B) A table needs to be included on the plat showing the total number of 45-foot lots, 50-foot lots, etc. that have been platted.
- C) The street name "Churchill" already exist in the City. A new street name will be required.



CITY OF FULSHEAR
Registration & Permit Department
Ph: (281) 346- 1796 fax: (281) 346-2556
30603 FM 1093 P.O. Box 279 Fulshear, TX 77441

PLATTING AND SUBDIVISION REVIEW

Plan or Plat Fulbrook on Fulshear Creek Section 5 / Final Plat

City Engineer Review

Reviewed
 See Attached Letter

BY: David Leyendecker DATE: 8-31-18

City Secretary

Processed
 Returned for additional data

BY: KL Koyf DATE: 8-22-2018

Planning Commission Review

Approved
 Returned for additional data

INCLUDING VARIANCE FOR 50' R.O.W. FOR STREAMSIDE TRACE AND CREEKSIDE CT.

BY: SPM DATE: 7 SEPT 2018

City Council Review

Approved
 Returned for additional data

BY: _____ DATE: _____



CITY OF FULSHEAR
 PO Box 279 / 30603 FM 1093
 Fulshear, Texas 77441
 Phone: 281-346-1796 ~ Fax: 281-346-2556
 www.fulsheartexas.gov

Subdivision/Development Platting Application

Date: 8-22-18 Date Received by the City of Fulshear: _____
 Subdivision: FULBROOK ON FULSHEAR CREEK SECTION FIVE Development: FULBROOK ON FULSHEAR CREEK

SUBMITTAL OF PLAT: (Check Appropriate Selection)

Preliminary Final Short Form Final
 Replat Vacation Plat Admin. (Minor) Plat
 Amending Plat

TYPE OF PLAT: (Check Appropriate Selection)

Single-Family Residential Zero Lot Line/ Patio Home Multi-Family Residential
 Planned Development Commercial Industrial

Plat Location: City ETJ (Extraterritorial Jurisdiction)

Legal Description: FULBROOK ON FULSHEAR CREEK SECTION FIVE 33.69 AC.

Variance: Yes (Attach a Copy of Approval Letter) No

Total Acreage: 33.69 AC.
Number of Streets: 9
Number of Lots: 97
Number and Types of Reserves: 3-LANDSCAPE/OPEN SPACE
Total Acres In Reserve: 2.07 AC.

Platting Fees	
Preliminary Plat - \$500.00 plus 3.50 per lot, plus \$12.50 per acre	
Final Plat - \$500.00 plus \$5.00 per lot plus \$25.00 per acre	
Replat - \$500.00 plus 5.00 per lot plus \$25.00 per acre	
Amending or Minor Plat - \$200.00	
Plat Vacation - \$500.00	
2 nd Review of plats - \$100.00 (each additional review)	
TOTAL PLATTING FEE <u>\$1,827.25</u>	
Park Fees (due at Final Plat Application)	_____

Owner: FULSHEAR LAND INV. PARTNERS, LTD
Address: 1600 WEST LOOP SOUTH #2600
City/State: HOUSTON, TEXAS 77027
Telephone: 713-623-2466
Email Address: DCANNON@TRENDDVELOPMENT
Engineer/Planner: COSTELLO, INC.
Contact Person: ALEX KHOSHAKHLAGH, P.E.
Telephone: 713-783-7786
Fax Number: 713-783-3580
Email Address: AKHOSHAKHLAGH@COSTELLOINC.COM

This is to certify that the information on this form is complete, true and correct and the undersigned is authorized to make this application. I understand that if all necessary information, required documents, and plat fees are required at time of submittal or the City of Fulshear will not complete the review needed in order to submit to the P&Z board.

J. Dela Rosa JORGEL DELA ROSA / PLAT COORDINATOR 8-22-18
 SIGNATURE TYPED OR PRINTED NAME/TITLE DATE

August 31, 2018

Engineering Review

Final Plat
Fulbrook on Fulshear Creek Section 5
City of Fulshear, Texas

For Information Only:

1. This plat will create 97 Lots in 4 Blocks with 3 Restricted Reserves that cover a total acreage of 33.69 acres.
2. Access to this section will be from Fulshear Trace on the Southeast corner and the extension of South Creek Way thru Section 12 which extends to James Lane.
3. The typical lot sizes in this section are 70-foot by 120-foot along with 80-foot by 130 foot.

Recommendations:

I recommend that this Final Plat of Fulbrook on Fulshear Creek Section 5 be approved with the following additions/ corrections:

- A) A variance is required to allow a 50-foot street right-of-way for both Streamside Trace and Creekside Court.



CITY OF FULSHEAR
Registration & Permit Department
Ph: (281) 346- 1796 fax: (281) 346-2556
30603 FM 1093 P.O. Box 279 Fulshear, TX 77441

PLATTING AND SUBDIVISION REVIEW

Plan or Plat Creek Falls at Cross Creek Ranch Section 12/ Final Plat

City Engineer Review

Reviewed
 See Attached Letter

BY: David Leyendecker DATE: 8-31-18

City Secretary

Processed
 Returned for additional data

BY: K. Kays DATE: 8-24-2018

Planning Commission Review

Approved
 Returned for additional data

WILL CHANGE ONE OF THE "WINDWARD CANYON" (EITHER CT OR LN) TO A NEW NAME TO AVOID CONFUSION.

BY: APenn DATE: 7 SEPT 2018

City Council Review

Approved
 Returned for additional data

BY: _____ DATE: _____



CITY OF FULSHEAR
 PO Box 279 / 30603 FM 1093
 Fulshear, Texas 77441
 Phone: 281-346-1796 ~ Fax: 281-346-2556
 www.fulsheartexas.gov

Subdivision/Development Platting Application

Date: 8/23/2018 Date Received by the City of Fulshear: _____

Subdivision: CREEK FALLS AT CROSS CREEK RANCH SECTION TWELVE Development: CROSS CREEK RANCH

SUBMITTAL OF PLAT: (Check Appropriate Selection)

Preliminary Final Short Form Final
 Replat Vacation Plat Admin. (Minor) Plat
 Amending Plat

TYPE OF PLAT: (Check Appropriate Selection)

Single-Family Residential Zero Lot Line/ Patio Home Multi-Family Residential
 Planned Development Commercial Industrial

Plat Location: City ETJ (Extraterritorial Jurisdiction)

Legal Description: 12.66 ACRES OF LAND IN THE A.G. SHARPLESS SURVEY A-322

Variance: Yes (Attach a Copy of Approval Letter) No

Total Acreage: 12.66
 Number of Streets: 4
 Number of Lots: 54
 Number and Types of Reserves: 2
 Total Acres in Reserve: 1.046

Owner: CCR LOAN SUBSIDIARY 1, LP & CCR TEXAS HOLDINGS, LP & FBC MUD 169
 Address: 5005 RIVERWAY, SUITE 500
 City/State: HOUSTON, TX 77056
 Telephone: 713-960-9977
 Email Address: _____

Engineer/Planner: BGE, INC.
 Contact Person: TREY DEVILLIER
 Telephone: 713-488-8204
 Fax Number: 281-558-9701
 Email Address: tdvillier@bgeinc.com

Platting Fees	
Preliminary Plat - \$500.00 plus 3.50 per lot, plus \$12.50 per acre	
Final Plat - \$500.00 plus \$5.00 per lot plus \$25.00 per acre	
Replat - \$500.00 plus 5.00 per lot plus \$25.00 per acre	
Amending or Minor Plat - \$200.00	
Plat Vacation - \$500.00	
2 nd Review of plats - \$100.00 (each additional review)	
TOTAL PLATTING FEE	\$1,086.50
Park Fees (due at Final Plat Application)	_____

This is to certify that the information on this form is complete, true and correct and the undersigned is authorized to make this application. I understand that if all necessary information, required documents, and plat fees are required at time of submittal or the City of Fulshear will not complete the review needed in order to submit to the P&Z board.

Trey DeVillier **Trey DeVillier** 8/23/2018
 SIGNATURE TYPED OR PRINTED NAME/TITLE DATE

August 31, 2018

Engineering Review

Final Plat
Creek Falls at Cross Creek Ranch Section 12
City of Fulshear, Texas

For Information only:

1. This plat will create 54 lots in one (1) Block with two (2) Reserves that covers a total area of 12.66 acres of land.
2. Access to these lots will be from Crescent Vista Drive as it extends out of Creek Falls at Cross Creek Ranch Section 11.
3. The typical lot in this section is 50-foot by 125-foot and a 25-foot Front Building Line.
4. This Section appears to adjoin a KISD tract along its South boundary.

Recommendations:

I recommend that this Final Plat of Creek Falls at Cross Creek Ranch Section 12 be approved with the following considerations:

- A) The Planning Commission Certification along with the one for the City needs to be updated to reflect Section 12 not Section 11.



CITY OF FULSHEAR
Registration & Permit Department
Ph: (281) 346- 1796 fax: (281) 346-2556
30603 FM 1093 P.O. Box 279 Fulshear, TX 77441

PLATTING AND SUBDIVISION REVIEW

Plan or Plat Polo Ranch Section 3 (2nd Review) / Final Plat

City Engineer Review

Reviewed
 See Attached Letter

BY: David Leyendecker DATE: 8-31-18

City Secretary

Processed
 Returned for additional data

BY: K. Keyf DATE: 8-24-2018

Planning Commission Review

Approved
 Returned for additional data

- 1 - EASEMENTS MUST BE RECORDED / LIENS SETTLED
- 2 - DESIGNATION OF "CEMETERY RESERVE" NOTED ON THE PLAT, NOT JUST IN THE NOTES
- 3 - NOTE ON PLAT NEEDED REGARDING MAINTENANCE OF CEMETERY RESERVE.

DENIED FOR 3 REASONS TO BE CORRECTED BEFORE COUNCIL MTG.

BY: APM DATE: 7 SEPT 2018

City Council Review

Approved
 Returned for additional data

BY: _____ DATE: _____



CITY OF FULSHEAR
 PO Box 279 / 30603 FM 1093
 Fulshear, Texas 77441
 Phone: 281-346-1796 ~ Fax: 281-346-2556
 www.fulsheartexas.gov

Subdivision/Development Platting Application

Date: 07/13/2018 Date Received by the City of Fulshear: 07/13/2018
 Subdivision: POLO RANCH SECTION 3 Development: _____

SUBMITTAL OF PLAT: (Check Appropriate Selection)

___ Preliminary Final ___ Short Form Final
 ___ Replat ___ Vacation Plat ___ Admin. (Minor) Plat
 ___ Amending Plat

TYPE OF PLAT: (Check Appropriate Selection)

Single-Family Residential ___ Zero Lot Line/ Patio Home ___ Multi-Family Residential
 ___ Planned Development ___ Commercial ___ Industrial

Plat Location: City ___ ETJ (Extraterritorial Jurisdiction)

Legal Description: 19.039 ACRES IN THE CHURCHILL FULSHEAR A-29

Variance: ___ Yes (Attach a Copy of Approval Letter) No

Total Acreage: 19.039
 Number of Streets: 5
 Number of Lots: 71
 Number and Types of Reserves: 1 -LANDSCAPE/OPENSACE
 Total Acres In Reserve: 3.882

Owner: CENTURY LAND HOLDINGS OF TEXAS
 Address: 525 N . SAM HOUSTON PKWY SUITE 600
 City/State: HOUSTON, TEXAS
 Telephone: 832.898.1831
 Email Address: _____

Engineer/Planner: LJA ENGINEERING
 Contact Person: Jason Price
 Telephone: 713-380-4446
 Fax Number: _____
 Email Address: jprice@lja.com

Platting Fees	
Preliminary Plat - \$500.00 plus 3.50 per lot, plus \$12.50 per acre	
Final Plat - \$500.00 plus \$5.00 per lot plus \$25.00 per acre	
Replat - \$500.00 plus 5.00 per lot plus \$25.00 per acre	
Amending or Minor Plat - \$200.00	
Plat Vacation - \$500.00	
2 nd Review of plats - \$100.00 (each additional review)	
TOTAL PLATTING FEE	<u>\$1330.98</u>
Park Fees (due at Final Plat Application)	_____

This is to certify that the information on this form is complete, true and correct and the undersigned is authorized to make this application. I understand that if all necessary information, required documents, and plat fees are required at time of submittal or the City of Fulshear will not complete the review needed in order to submit to the P&Z board.

[Signature] Jason Price 07/13/2018
 SIGNATURE TYPED OR PRINTED NAME/TITLE DATE

August 31, 2018

Engineering Review

Final Plat
Polo Ranch Section 3
City of Fulshear, Texas

For Information only:

1. This plat will create 71 Lots in three (3) Blocks with one (1) Reserve that cover a total acreage of 19.042 acres.
2. The typical lot in this section is 45-foot in width along with a depth of at least 120-foot and a 20-foot Front Building Line.
3. This section is crossed by three (3) Houston Light & Power Company Easements that will need to be rerouted to make several of the lots buildable.
4. Access to this section is provided by an extension of Brown Fern Drive from Section 2 of Polo Ranch which adjoins this section to the East.

Recommendations:

I recommend that this Final Plat of Polo Ranch Section 3 be approved once the following additions/corrections are made:

- A) The City Planning Letter shows numerous liens which need to be shown on the plat as Lien Holder's Subordination.
- B) The graves need to be identified as being represented by the "X" shown on the plat.
- C) The City Planning Letter shows two 50-foot Access Easements located on the tract. These need to be shown or the City Planning Letter revised.
- D) The Cemetery in Reserve "A" needs to identify as the Rice Cemetery.
- E) In the Reserve table the word cemetery needs to be added to the Title for Reserve A

STATE OF TEXAS
COUNTY OF FORT BEND

WE, CENTURY LAND HOLDINGS OF TEXAS, LLC, A COLORADO LIMITED LIABILITY COMPANY, D.B.A. GRAND VIEW BUILDERS, ACTING BY AND THROUGH CHRIS CHEW, DIVISION PRESIDENT, AND MARC TINDALL, VICE PRESIDENT OF LAND, BEING OFFICERS OF CENTURY LAND HOLDINGS OF TEXAS, LLC, A COLORADO LIMITED LIABILITY COMPANY, D.B.A. GRAND VIEW BUILDERS; SHELLY KING, PAULA RUCKY, ANGELA HITZMAN, MELISSA KAPSEN, AND VIVIAN R. POOL, OWNERS OF THE 19.042 ACRE TRACT DESCRIBED IN THE ABOVE AND FOREGOING PLAT OF POLO RANCH SECTION 3, DO HEREBY MAKE AND ESTABLISH SAID SUBDIVISION PLAT OF SAID PROPERTY ACCORDING TO ALL LINES, DEDICATIONS, RESTRICTIONS AND NOTATIONS ON SAID PLAT AND HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER, ALL STREETS (EXCEPT THOSE STREETS DESIGNATED AS PRIVATE STREETS, IF APPLICABLE), ALLEYS, PARKS, WATER COURSES, DRAINS, EASEMENTS AND PUBLIC PLACES SHOWN THEREON FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED; AND DO HEREBY BIND OURSELVES, OUR HEIRS AND ASSIGNS TO WARRANT AND FOREVER DEFEND THE TITLE TO THE LAND SO DEDICATED.

FURTHER, OWNERS HAVE DEDICATED AND BY THESE PRESENTS DO DEDICATE TO THE USE OF THE PUBLIC FOR PUBLIC UTILITY PURPOSE FOREVER UNOBSTRUCTED AERIAL EASEMENTS, THE AERIAL EASEMENTS SHALL EXTEND HORIZONTALLY AN ADDITIONAL ELEVEN FEET, SIX INCHES (11' 6") FOR TEN FEET (10' 0") PERIMETER GROUND EASEMENTS OR SEVEN FEET, SIX INCHES (7' 6") FOR FOURTEEN FEET (14' 0") PERIMETER GROUND EASEMENTS OR FIVE FEET, SIX INCHES (5' 6") FOR SIXTEEN FEET (16' 0") PERIMETER GROUND EASEMENTS, FROM A PLANE SIXTEEN FEET (16' 0") ABOVE THE GROUND LEVEL UPWARD, LOCATED ADJACENT TO AND ADJOINING SAID PUBLIC UTILITY EASEMENTS THAT ARE DESIGNATED WITH AERIAL EASEMENTS (U.E. AND A.E.) AS INDICATED AND DEPICTED, HEREON, WHEREBY THE AERIAL EASEMENT TOTALS TWENTY ONE FEET, SIX INCHES (21' 6") IN WIDTH.

FURTHER, OWNERS HAVE DEDICATED AND BY THESE PRESENTS DO DEDICATE TO THE USE OF THE PUBLIC FOR PUBLIC UTILITY PURPOSE FOREVER UNOBSTRUCTED AERIAL EASEMENTS, THE AERIAL EASEMENTS SHALL EXTEND HORIZONTALLY AN ADDITIONAL TEN FEET (10' 0") FOR TEN FEET (10' 0") BACK-TO-BACK GROUND EASEMENTS, OR EIGHT FEET (8' 0") FOR FOURTEEN FEET (14' 0") BACK-TO-BACK GROUND EASEMENTS OR SEVEN FEET (7' 0") FOR SIXTEEN FEET (16' 0") BACK-TO-BACK GROUND EASEMENTS, FROM A PLANE SIXTEEN FEET (16' 0") ABOVE GROUND LEVEL UPWARD, LOCATED ADJACENT TO BOTH SIDES AND ADJOINING SAID PUBLIC UTILITY EASEMENTS THAT ARE DESIGNATED WITH AERIAL EASEMENTS (U.E. AND A.E.) AS INDICATED AND DEPICTED HEREON, WHEREBY THE AERIAL EASEMENT TOTALS THIRTY FEET (30' 0") IN WIDTH.

FURTHER, OWNERS DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF ALL PROPERTY IMMEDIATELY ADJACENT TO THE BOUNDARIES OF THE ABOVE AND FOREGOING SUBDIVISION OF POLO RANCH SECTION 3 WHERE BUILDING SETBACK LINES OR PUBLIC UTILITY EASEMENTS ARE TO BE ESTABLISHED OUTSIDE THE BOUNDARIES OF THE ABOVE AND FOREGOING SUBDIVISION AND DO HEREBY MAKE AND ESTABLISH ALL BUILDING SETBACK LINES TO THE USE OF THE PUBLIC, ALL PUBLIC UTILITY EASEMENTS SHOWN IN SAID ADJACENT ACREAGE.

IN TESTIMONY WHEREOF, CENTURY LAND HOLDINGS OF TEXAS, LLC, A COLORADO LIMITED LIABILITY COMPANY, D.B.A. GRAND VIEW BUILDERS, HAS CAUSED THESE PRESENTS TO BE SIGNED BY CHRIS CHEW, ITS DIVISION PRESIDENT, THEREUNTO AUTHORIZED, BY ITS VICE PRESIDENT OF LAND, MARC TINDALL, THIS _____ DAY OF _____, 2018.

CENTURY LAND HOLDINGS OF TEXAS, LLC
A COLORADO LIMITED LIABILITY COMPANY
D.B.A. GRAND VIEW BUILDERS

BY: _____
CHRIS CHEW, DIVISION PRESIDENT

ATTEST: _____
MARC TINDALL, VICE PRESIDENT OF LAND

STATE OF TEXAS
COUNTY OF HARRIS

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED CHRIS CHEW, DIVISION PRESIDENT, OF CENTURY LAND HOLDINGS OF TEXAS, LLC, A COLORADO LIMITED LIABILITY COMPANY, D.B.A. GRAND VIEW BUILDERS, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF _____, 2018.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS
COUNTY OF HARRIS

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED MARC TINDALL, VICE PRESIDENT OF LAND, OF CENTURY LAND HOLDINGS OF TEXAS, LLC, A COLORADO LIMITED LIABILITY COMPANY, D.B.A. GRAND VIEW BUILDERS, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF _____, 2018.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

I, AARON FERGUSON, A REGISTERED PROFESSIONAL LAND SURVEYOR, AM REGISTERED UNDER THE LAWS OF THE STATE OF TEXAS TO PRACTICE THE PROFESSION OF SURVEYING AND HEREBY CERTIFY THAT THE ABOVE SUBDIVISION IS TRUE AND CORRECT; WAS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND; THAT ALL BOUNDARY CORNERS, ANGLE POINTS, POINTS OF CURVATURE AND OTHER POINTS OF REFERENCE HAVE BEEN MARKED WITH IRON (OR OTHER SUITABLE PERMANENT METAL) PIPES OR RODS HAVE AN OUTSIDE DIAMETER OF NOT LESS THAN FIVE EIGHTS (5/8) INCH AND A LENGTH OF NOT LESS THAN THREE (3) FEET WITH PLASTIC CAP MARKED "LJA ENG" UNLESS OTHERWISE NOTED.

AARON FERGUSON, R.P.L.S.
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 6601

I, LAURA RICHARD, COUNTY CLERK IN AND FOR FORT BEND COUNTY, HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT WITH ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORDATION IN MY OFFICE ON _____, 2018, AT _____ O'CLOCK _____ M. IN PLAT NUMBER _____ OF THE PLAT RECORDS OF FORT BEND COUNTY, TEXAS.

WITNESS MY HAND AND SEAL OF OFFICE, AT RICHMOND, TEXAS. THE DAY AND DATE LAST ABOVE WRITTEN.

LAURA RICHARD, COUNTY CLERK
FORT BEND COUNTY, TEXAS

BY: _____
DEPUTY

WITNESS MY HAND IN THE CITY OF FULSHEAR, TEXAS, THIS _____ DAY OF _____, 2018.

BY: _____
SHELLY KING

STATE OF TEXAS
COUNTY OF FORT BEND

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED SHELLY KING, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT SHE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF _____, 2018.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

WITNESS MY HAND IN THE CITY OF FULSHEAR, TEXAS, THIS _____ DAY OF _____, 2018.

BY: _____
PAULA RUCKY

STATE OF TEXAS
COUNTY OF FORT BEND

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED PAULA RUCKY, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT SHE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF _____, 2018.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

WITNESS MY HAND IN THE CITY OF FULSHEAR, TEXAS, THIS _____ DAY OF _____, 2018.

BY: _____
ANGELA HITZMAN

STATE OF TEXAS
COUNTY OF FORT BEND

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED ANGELA HITZMAN, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT SHE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF _____, 2018.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

WITNESS MY HAND IN THE CITY OF FULSHEAR, TEXAS, THIS _____ DAY OF _____, 2018.

BY: _____
MELISSA KAPSEN

STATE OF TEXAS
COUNTY OF FORT BEND

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED MELISSA KAPSEN, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT SHE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF _____, 2018.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

WITNESS MY HAND IN THE CITY OF FULSHEAR, TEXAS, THIS _____ DAY OF _____, 2018.

BY: _____
VIVIAN R. POOL

STATE OF TEXAS
COUNTY OF FORT BEND

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED VIVIAN R. POOL, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT SHE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF _____, 2018.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

THIS PLAT OF POLO RANCH SECTION 3 IS APPROVED BY THE CITY PLANNING COMMISSION OF THE CITY OF FULSHEAR, TEXAS

THIS _____ DAY OF _____, 2018.

AMY PEARCE, CHAIR

AUSTIN WEANT, VICE-CHAIR

THIS PLAT OF POLO RANCH SECTION 3 WAS APPROVED ON _____, 2018 BY THE CITY OF FULSHEAR CITY COUNCIL AND SIGNED ON THIS _____ DAY OF _____, 2018, PROVIDED, HOWEVER, THIS APPROVAL SHALL BE INVALID AND NULL AND VOID UNLESS THE PLAT IS FILED WITH THE COUNTY CLERK OF FORT BEND COUNTY, TEXAS WITHIN SIX (6) MONTHS HEREAFTER.

AARON GROFF, MAYOR

KIMBERLY KOPECKY, CITY SECRETARY

WE, FULSHEAR INVESTMENTS, INC., OWNER AND HOLDER OF A LIEN AGAINST THE PROPERTY DESCRIBED IN THE PLAT KNOWN AS POLO RANCH SECTION 3, SAID LIEN BEING EVIDENCED BY INSTRUMENT OF RECORD IN THE CLERK'S FILE NO(S), 201601169, 201601170, 201601171, 201601172 AND 201601173 OF THE O.P.R.O.R.P. OF FORT BEND COUNTY, TEXAS, DO HEREBY IN ALL THINGS SUBORDINATE OUR INTEREST IN SAID PROPERTY TO THE PURPOSES AND EFFECTS OF SAID PLAT AND THE DEDICATIONS AND RESTRICTIONS SHOWN HEREIN TO SAID SUBDIVISION PLAT AND WE HEREBY CONFIRM THAT WE ARE THE PRESENT OWNERS OF SAID LIEN AND HAVE NOT ASSIGNED THE SAME NOR ANY PART THEREOF.

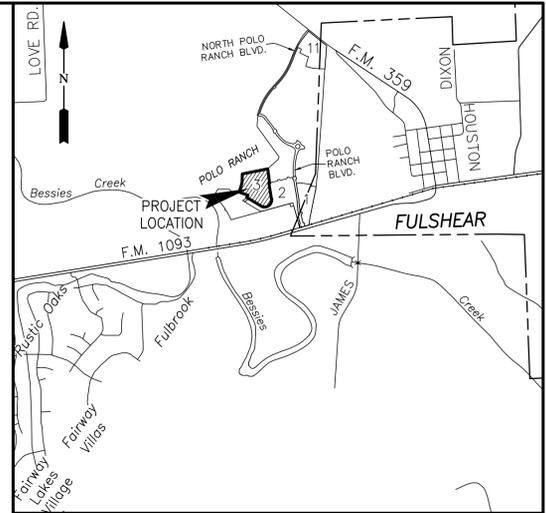
BY: _____

STATE OF TEXAS
COUNTY OF HARRIS

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED _____ KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS _____ DAY OF _____, 2018.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS



VICINITY MAP
SCALE: 1" = 1/2 MILE

KEY MAP NO. 522L

BEING 19.042 ACRES OF LAND LOCATED IN THE C. FULCHER LEAGUE, ABSTRACT NUMBER 29, FORT BEND COUNTY, TEXAS, OUT OF THAT CERTAIN CALLED 219.527 ACRE TRACT DESCRIBED IN THE DEED TO CENTURY LAND HOLDINGS OF TEXAS, LLC BY AN INSTRUMENT OF RECORD IN FILE NUMBER 2018074664 OF THE OFFICIAL PUBLIC RECORDS OF SAID FORT BEND COUNTY, TEXAS (O.P.R.F.B.C.), THAT CERTAIN CALLED 0.1448 ACRE TRACT DESCRIBED AS DIRECTOR'S LOT 1 IN DEED TO SHELLY KING BY AN INSTRUMENT OF RECORD IN FILE NUMBER 2016010910, O.P.R.F.B.C., THAT CERTAIN CALLED 0.1448 ACRE TRACT DESCRIBED AS DIRECTOR'S LOT 2 IN DEED TO PAULA RUCKEY BY AN INSTRUMENT OF RECORD IN FILE NUMBER 2016010911, O.P.R.F.B.C., THAT CERTAIN CALLED 0.1448 ACRE TRACT DESCRIBED AS DIRECTOR'S LOT 3 IN DEED TO ANGELA HITZMAN BY AN INSTRUMENT OF RECORD IN FILE NUMBER 2016010912, O.P.R.F.B.C., THAT CERTAIN CALLED 0.1448 ACRE TRACT DESCRIBED AS DIRECTOR'S LOT 4 IN DEED TO MELISSA KAPSEN BY AN INSTRUMENT OF RECORD IN FILE NUMBER 2016010913, O.P.R.F.B.C., AND THAT CERTAIN CALLED 0.1448 ACRE TRACT DESCRIBED AS DIRECTOR'S LOT 5 IN DEED TO VIVIAN R. POOL BY AN INSTRUMENT OF RECORD IN FILE NUMBER 2016010914, O.P.R.F.B.C., SAID 19.042 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS (ALL BEARINGS REFERENCED TO THE TEXAS COORDINATE SYSTEM, SOUTH CENTRAL ZONE, NAD 83, 2001 ADJUSTMENT);

COMMENCING FOR REFERENCE AT A 5/8-INCH IRON ROD WITH CAP STAMPED "1535-4035" FOUND MARKING A WESTERLY RE-ENTRANT CORNER OF SAID 219.527 ACRE TRACT;

THENCE, NORTH 17° 26' 44" EAST, ALONG A WESTERLY LINE OF SAID 219.527 ACRE TRACT, 21.14 FEET TO THE POINT OF BEGINNING AND MOST WESTERLY SOUTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE, NORTH 17° 26' 44" EAST, CONTINUING ALONG SAID WESTERLY LINE, 302.43 FEET TO A 5/8-INCH IRON ROD WITH CAP STAMPED "LJA ENG" SET FOR CORNER;

THENCE, NORTH 01° 29' 25" EAST, ALONG A WESTERLY LINE OF SAID 219.527 ACRE TRACT, 272.33 FEET TO A 5/8-INCH IRON ROD WITH CAP STAMPED "LJA ENG" SET FOR CORNER;

THENCE, NORTH 78° 29' 17" EAST, ALONG A WESTERLY LINE OF SAID 219.527 ACRE TRACT, PASSING AT 85.57 FEET, A 5/8-INCH IRON ROD WITH CAP STAMPED "1535-4035" FOUND IN SAID WESTERLY LINE, CONTINUING FOR A TOTAL DISTANCE OF 807.18 FEET TO A 5/8-INCH IRON ROD WITH CAP STAMPED "LJA ENG" SET FOR CORNER, FROM WHICH A 5/8-INCH IRON ROD WITH CAP STAMPED "1535-4035" FOUND FOR A WESTERLY CORNER OF SAID 219.527 ACRE TRACT BEARS, NORTH 78° 29' 17" EAST, 3.87 FEET;

THENCE, SOUTH 07° 39' 53" EAST, DEPARTING SAID WESTERLY LINE, 441.81 FEET TO A 5/8-INCH IRON ROD WITH CAP STAMPED "LJA ENG" SET FOR CORNER, THE BEGINNING OF A NON-TANGENT CURVE;

THENCE, 22.07 FEET ALONG THE ARC OF A NON-TANGENT CURVE TO THE RIGHT, HAVING A RADIUS OF 2,970.00 FEET, A CENTRAL ANGLE OF 00° 25' 33", AND A CHORD WHICH BEARS SOUTH 77° 30' 38" WEST, 22.07 FEET TO A 5/8-INCH IRON ROD WITH CAP STAMPED "LJA ENG" SET FOR CORNER;

THENCE, SOUTH 09° 11' 07" EAST, 491.12 FEET TO A 5/8-INCH IRON ROD WITH CAP STAMPED "LJA ENG" SET FOR CORNER, THE BEGINNING OF A TANGENT CURVE;

THENCE, 500.83 FEET ALONG THE ARC OF A TANGENT CURVE TO THE RIGHT, HAVING A RADIUS OF 220.00 FEET, A CENTRAL ANGLE OF 130° 25' 59", AND A CHORD WHICH BEARS SOUTH 56° 01' 53" WEST, 399.48 FEET TO A 5/8-INCH IRON ROD WITH CAP STAMPED "LJA ENG" SET FOR CORNER;

THENCE, NORTH 58° 45' 08" WEST, 512.42 FEET TO A 5/8-INCH IRON ROD WITH CAP STAMPED "LJA ENG" SET FOR CORNER, THE BEGINNING OF A NON-TANGENT CURVE;

THENCE, 75.72 FEET ALONG THE ARC OF A NON-TANGENT CURVE TO THE LEFT, HAVING A RADIUS OF 270.00 FEET, A CENTRAL ANGLE OF 16° 04' 03", AND A CHORD WHICH BEARS NORTH 27° 37' 41" EAST, 75.47 FEET TO A 5/8-INCH IRON ROD WITH CAP STAMPED "LJA ENG" SET FOR CORNER;

THENCE, NORTH 70° 24' 21" WEST, 286.69 FEET TO THE POINT OF BEGINNING AND CONTAINING 19.042 ACRES OF LAND.

FINAL PLAT OF POLO RANCH SECTION 3

A SUBDIVISION OF 19.042 ACRES OF LAND SITUATED IN
THE CHURCHILL FULCHER LEAGUE, ABSTRACT 29
FORT BEND COUNTY, TEXAS.

71 LOTS 1 RESERVE (3.882 ACRES) 3 BLOCKS

SEPTEMBER 13, 2018 JOB NO. 2457-1030-310

OWNERS:

CENTURY LAND HOLDINGS OF TEXAS, LLC
A COLORADO LIMITED LIABILITY COMPANY

D.B.A. GRAND VIEW BUILDERS

CHRIS CHEW, DIVISION PRESIDENT

525 N. SAM HOUSTON PARKWAY E., SUITE 600, HOUSTON, TEXAS 77060

PH: (832) 698-1831

SURVEYOR:

LJA Surveying, Inc.

2929 Briarpark Drive
Suite 175
Houston, Texas 77042

Phone 713.953.5200
Fax 713.953.5026
T.B.P.L.S. Firm No. 10194382

ENGINEER:

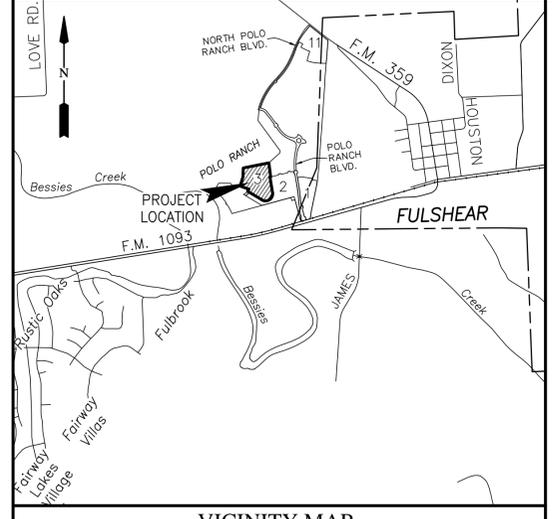
LJA Engineering, Inc.

2929 Briarpark Drive
Suite 600
Houston, Texas 77042

Phone 713.953.5200
Fax 713.953.5026
FRN - F-1386

SHEET 1 OF 2

CON 53



VICINITY MAP
SCALE: 1" = 1/2 MILE
KEY MAP NO. 522L

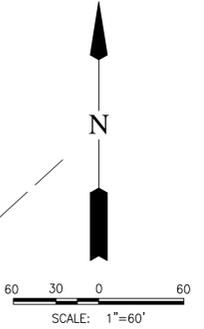
LEGEND

- B.L. INDICATES BUILDING LINE
- U.E. INDICATES UTILITY EASEMENT
- D.E. INDICATES DRAINAGE EASEMENT
- W.L.E. INDICATES WATER LINE EASEMENT
- S.S.E. INDICATES SANITARY SEWER EASEMENT
- S.T.M.S.E. INDICATES STORM SEWER EASEMENT
- F.B.C.P.R. INDICATES FORT BEND COUNTY PLAT RECORDS
- F.B.C.O.R. INDICATES FORT BEND COUNTY OFFICIAL RECORDS
- F.B.C.O.P.R. INDICATES FORT BEND COUNTY OFFICIAL PUBLIC RECORDS
- F.B.C.D.R. INDICATES FORT BEND COUNTY DEED RECORDS
- INDICATES STREET NAME CHANGE
- R.O.W. INDICATES RIGHT-OF-WAY
- A.E. INDICATES AERIAL EASEMENT
- P.O.B. INDICATES POINT OF BEGINNING
- F.N. INDICATES FILE NUMBER
- RES. INDICATES RESERVE
- "X" INDICATES GRAVE SITE (SEE NOTE 13)

RESERVE TABLE

RESERVE	ACREAGE	SQ.FT.	TYPE
A	3.882	169,099	RESTRICTED TO OPEN SPACE (CEMETERY)
TOTAL	3.882	169,099	

FULSHEAR INVESTMENTS, INC.
CALLED 125.380 ACRES
VOL. 2519, PG. 212
F.B.C.D.R.



CALLLED 219.527 ACRES
CENTURY LAND HOLDINGS OF TEXAS, L.L.C.
F.N. 2018074664
F.B.C.O.P.R.

P.O.B.
NAD83 GRID COORDINATES
X = 2,947,967.71
Y = 13,812,116.80

10' EASEMENT
HOUSTON LIGHTING
& POWER COMPANY
VOL. 720, PG. 607, 611
VOL. 728, PG. 413
F.B.C.D.R.
(TO BE ABANDONED)

10' EASEMENT
HOUSTON LIGHTING
& POWER COMPANY
VOL. 720, PG. 607, 611
VOL. 728, PG. 413
F.B.C.D.R.
(TO BE ABANDONED)

- NOTES:
- BENCHMARK: NGS HOCSD 66: A STAINLESS STEEL ROD IN SLEEVE ACCESSED THROUGH A LOGO CAP STAMPED HOCSD 66 1986. THE POINT IS LOCATED AT THE EAST SIDE OF FM 1463 +/- 625 FEET SOUTHEAST OF THE INTERSECTION OF FM 1463 AND CORBITT ROAD AND +/- 55 FEET EAST OF THE EASTERN EDGE OF PAVEMENT LINE OF FM 1463.
ELEVATION = 136.60 FEET NAVD88 (2001) FBC LIDAR DATUM
SURFACE COORDINATES: N 13829189.587 E 2969677.555
 - T.B.M. INDICATES TEMPORARY BENCHMARK: TBM-114: TOP OF A 5/8" IRON ROD WITH PLASTIC CAP STAMPED "LJA CONTROL" LOCATED +/- 5 FEET EAST OF THE EASTERLY EDGE OF PAVEMENT OF SPRIGG STREET. THE POINT IS LOCATED +/- 0.21 MILES SOUTH OF THE INTERSECTION OF N. FULSHEAR DRIVE AND SPRIGG STREET.
ELEVATION = 143.56 FEET NAVD88 (2001) FBC LIDAR DATUM
SURFACE COORDINATES: N 13819484.557 E 2950993.430
 - ELEVATIONS FOR DELINEATING CONTOUR LINES ARE BASED UPON NAVD-88.
 - THE FOLLOWING COORDINATES ARE LJA PROJECT SURFACE COORDINATES BASED ON THE TEXAS COORDINATE SYSTEM NAD83 SOUTH CENTRAL ZONE (4204) AND MAY BE BROUGHT TO GRID COORDINATES BY APPLYING THE SCALE FACTOR OF 0.999877178.
 - THIS PLAT WAS PREPARED TO MEET THE CITY OF FULSHEAR AND FORT BEND COUNTY REQUIREMENTS.
 - THIS PLAT WAS PREPARED FROM INFORMATION FURNISHED BY CHARTER TITLE COMPANY, ORDER NO. 2018-0113, DATED SEPTEMBER 6, 2018. THE SURVEYOR HAS NOT ABSTRACTED THE ABOVE PROPERTY.
 - THIS PLAT LIES WHOLLY WITHIN FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 174, FORT BEND SUBSIDENCE DISTRICT, FORT BEND COUNTY DRAINAGE DISTRICT, LAMAR CONSOLIDATED INDEPENDENT SCHOOL DISTRICT, THE CITY OF FULSHEAR AND FORT BEND COUNTY.
 - THIS SUBDIVISION LIES WITHIN ZONE X AS PER FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FLOOD INSURANCE RATE MAP (FIRM), MAP NO. 48157C 0085L AND 48157C 0095L, REVISED APRIL 2, 2014, DEFINED AS AREAS OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN; LJA DOES NOT WARRANT NOR SUBSCRIBE TO THE ACCURACY OR SCALE OF SAID MAPS.
 - APPROVAL OF THIS PLAT WILL EXPIRE ONE YEAR FROM PLANNING AND ZONING APPROVAL IF NOT RECORDED IN THE REAL PROPERTY RECORDS OF THE COUNTY OF FORT BEND.
 - ALL LOTS SHOWN ON THIS PLAT ARE SUBJECT TO A 5 FOOT SIDE YARD BUILDING LINE.
 - THERE ARE NO PIPELINES NOR PIPELINE EASEMENTS WITHIN THE LIMITS OF THE SUBDIVISION.
 - FIVE-EIGHTS (5/8") INCH IRON RODS THREE (3') FEET IN LENGTH WITH PLASTIC CAP MARKED "LJA ENG" ARE SET ON ALL PERIMETER BOUNDARY CORNERS, UNLESS OTHERWISE NOTED.
 - EXISTING GRAVE SITES WERE TIED IN BY AMATERRA ENVIRONMENTAL, A REGISTERED ENVIRONMENTAL CONSULTING FIRM WITH THE STATE OF TEXAS WHOM SPECIALIZE IN ARCHAEOLOGY.
 - THE CEMETERY RESERVE IS SUBJECT TO A SEPARATE AGREEMENT REGARDING MAINTENANCE AND TRANSFER BETWEEN THE CITY, FORT BEND COUNTY MUD NO. 174 AND THE LANDOWNER.

LINE TABLE

LINE	BEARING	DISTANCE
L1	S 35°50'31" W	23.80'
L2	S 54°18'55" E	18.15'
L3	S 78°29'18" W	58.07'
L4	S 07°07'09" E	39.44'
L5	N 07°07'09" W	16.27'
L6	N 78°29'18" E	50.68'

CURVE TABLE

CURVE	RADIUS	DELTA	ARC	CHORD	CHORD BEARING
C1	2970.00'	0°25'33"	22.07'	22.07'	S 77°30'38" W
C2	2200.00'	130°25'59"	500.83'	399.48'	S 56°01'53" W
C3	2700.00'	16°04'03"	75.72'	75.47'	N 27°37'41" E
C4	3000.00'	0°44'03"	38.44'	38.44'	N 78°07'17" E
C5	5000.00'	2°14'34"	211.56'	209.98'	N 04°27'24" E
C6	50.00'	9°50'48"	81.90'	73.04'	N 54°35'18" W
C7	50.00'	85°36'27"	74.71'	67.95'	S 35°41'05" W
C8	300.00'	4°22'01"	221.69'	216.68'	N 14°03'01" E
C9	3030.00'	0°42'14"	37.22'	37.22'	S 78°08'12" W
C10	25.00'	86°09'12"	37.59'	34.15'	S 39°24'42" W
C11	5300.00'	18°41'14"	172.93'	172.16'	S 01°40'57" W
C12	25.00'	40°07'54"	17.51'	17.16'	S 09°02'09" E
C13	50.00'	26°30'19"	231.70'	73.43'	N 78°20'57" W
C14	25.00'	46°01'19"	20.08'	19.55'	N 33°23'33" E
C15	470.00'	18°02'46"	148.03'	147.42'	N 01°21'30" E
C16	25.00'	9°50'48"	40.95'	36.52'	N 54°35'18" W
C17	25.00'	85°36'27"	37.35'	33.97'	S 35°41'05" W

CURVE TABLE

CURVE	RADIUS	DELTA	ARC	CHORD	CHORD BEARING
C18	3300.00'	41°58'38"	241.77'	236.40'	S 13°52'10" W
C19	2700.00'	42°46'51"	201.60'	196.95'	N 14°16'17" E
C20	2500.00'	11°05'45"	50.66'	42.42'	N 65°10'01" W
C21	50.00'	23°11'29"	202.63'	89.81'	N 07°07'09" E
C22	2500.00'	11°05'45"	50.66'	42.42'	N 52°55'43" E
C23	25.00'	42°50'00"	18.69'	18.26'	N 28°32'09" W
C24	50.00'	17°11'28"	149.47'	99.71'	N 35°41'05" E
C25	2500.00'	42°50'00"	18.69'	18.26'	S 80°05'41" E
C26	25.00'	42°50'00"	18.69'	18.26'	N 54°08'14" E
C27	50.00'	180°24'57"	157.44'	100.00'	S 54°08'14" E
C28	25.00'	43°44'08"	19.08'	18.62'	S 14°12'11" W
C29	2500.00'	9°50'48"	40.95'	36.52'	S 54°35'18" E
C30	2970.00'	0°45'54"	39.66'	39.66'	N 78°06'21" E
C31	25.00'	85°36'27"	37.35'	33.97'	N 35°41'05" E
C32	2500.00'	9°50'48"	40.95'	36.52'	S 54°35'18" E
C33	25.00'	86°09'12"	37.59'	34.15'	S 39°24'42" W
C34	25.00'	94°23'33"	41.19'	36.68'	N 54°18'55" W

**FINAL PLAT OF
POLO RANCH
SECTION 3**

A SUBDIVISION OF 19.042 ACRES OF LAND SITUATED IN THE CHURCHILL FULSHEAR LEAGUE, ABSTRACT 29 FORT BEND COUNTY, TEXAS.

71 LOTS 1 RESERVE (3.882 ACRES) 3 BLOCKS
SEPTEMBER 13, 2018 JOB NO. 2457-1030-310

OWNERS:
CENTURY LAND HOLDINGS OF TEXAS, LLC
A COLORADO LIMITED LIABILITY COMPANY
D.B.A. GRAND VIEW BUILDERS
CHRIS CHEW, DIVISION PRESIDENT
525 N. SAM HOUSTON PARKWAY E., SUITE 600, HOUSTON, TEXAS 77060
PH: (832) 698-1831

SURVEYOR:
LJA Surveying, Inc.
2929 Briarpark Drive
Suite 175
Houston, Texas 77042
Phone 713.953.5200
Fax 713.953.5026
T.B.P.L.S. Firm No. 10194382

ENGINEER:
LJA Engineering, Inc.
2929 Briarpark Drive
Suite 600
Houston, Texas 77042
Phone 713.953.5200
Fax 713.953.5026
FRN - F-1386

**AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS**

AGENDA OF:	September 18, 2018	AGENDA ITEM:	CON- L
DATE SUBMITTED:	August 30, 2018	DEPARTMENT:	Administration
PREPARED BY:	Kimberly Kopecky	PRESENTER:	Kimberly Kopecky
SUBJECT: Consent and approval of City Council Minutes from City Council Meetings held on August 9, August 14, August 21 (Workshop), August 21, and August 28, 2018			
ATTACHMENTS: Draft minutes from August 9, August 14, August 21 (workshop), August 21, and August 28, 2018			
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:	N/A		
ACCOUNT NO.:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
ACCOUNT NO.:	N/A		

EXECUTIVE SUMMARY

The City Secretary has prepared the attached Minutes from the August 9, 2018, August 14, 2018, August 21, 2018 (workshop), August 21, 2018 and August 28, 2018 meetings. City Staff will be present to answer any questions regarding the attached meeting minutes.

RECOMMENDATION

Staff recommends the City Council approve the Minutes as presented.



CITY OF FULSHEAR

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WWW.FULSHEARTEXAS.GOV

CITY COUNCIL:

MAYOR: Aaron Groff

MAYOR PRO-TEM: Kaye Kahlich

COUNCIL MEMBER: Kent Pool

COUNCIL MEMBER: Dana Hollingsworth

COUNCIL MEMBER: Debra Cates

COUNCIL MEMBER: Lisa Martin

COUNCIL MEMBER: Joel Patterson

COUNCIL MEMBER: John Kelly

STAFF:

CITY MANAGER: Jack Harper

CITY SECRETARY: Kimberly Kopecky

CITY ATTORNEY: J. Grady Randle

SPECIAL CITY COUNCIL MEETING MINUTES AUGUST 9, 2018

I. CALL TO ORDER

A SPECIAL CITY COUNCIL MEETING WAS CALLED TO ORDER BY MAYOR AARON GROFF AT IRENE STERN COMMUNITY CENTER, 6920 KATY FULSHEAR ROAD, FULSHEAR, TEXAS AT 6:31 P.M. A QUORUM WAS PRESENT.

II. QUORUM & ROLL CALL

COUNCIL MEMBERS PRESENT:

AARON GROFF, MAYOR

KAYE KAHLICH, MAYOR PRO-TEM

JOEL PATTERSON

LISA MARTIN

JOHN KELLY

DANA HOLLINGSWORTH

KENT POOL

COUNCIL MEMBERS ABSENT

DEBRA CATES

CITY STAFF PRESENT

JACK HARPER, CITY MANAGER

ANGELA FRITZ, ECONOMIC DEVELOPMENT DIRECTOR

BRANT GARY, ASSISTANT CITY MANAGER

KIMBERLY KOPECKY, CITY SECRETARY

DAVID LEYENDECKER, CITY ENGINEER

BYRON BROWN, CITY ATTORNEY

KENNY SEYMOUR, CHIEF OF POLICE

OTHERS PRESENT

NICOLE RATHE

JEFF MARTIN

RAMONA RIDGE

MARK JANIK

JULIE DOWDALL

NIGIL PATTERSON

LINDA WOOTEN

DYWANE GORDON

RAY KERLICK

MARK VOGLER

MIKE SHELTON

CHRISTY RAUSBECK

HUGH DURLAN

BOB BARDUL

III. PUBLIC HEARING- ZONING CHANGE

In compliance with the City of Fulshear Zoning Ordinance Number 2010-1028, the City will hold two Public Hearings; the first Public Hearing will be held by the Planning and Zoning Commission on August 9, 2018 at 6:00 p.m., the hearing will be held at the Irene Stern Center located at 6920 Katy Fulshear Road. The second hearing will be held by the City Council on August 9, 2018 at 6:15 p.m. the hearing will be held at the Irene Stern Center located at 6920 Katy Fulshear Road. Both hearings will allow all interested persons an opportunity to be heard.

The location of the premises in question is in the Downtown District, C Fulshear League, Abstract 29, Acres 4.99, specifically the location is at the northeast corner of FM 1093 and Syms Rd, Fulshear, Texas 77441.

The applicant's agent, Anderson Smith, of Capital Retail Properties, is seeking a Zoning Change pursuant to the Zoning Ordinance, Section 1-279, to take the current zoning from Downtown District to Commercial Use for commercial, retail, restaurant, office and/or medical space.

The applicant reserves the right to supplement this application and/or seek at the time of the hearing, such other approvals, interpretations, and/or waivers as may be requested or required by the applicant or the Board/Council.

A copy of said application and documents is on file at the City of Fulshear City Hall located at 30603 FM 1093 Fulshear, Texas 77441 on Monday through Thursdays from 8:00 a.m. to 5 p.m. and Fridays from 8:00 a.m. to 3 p.m. in the City Secretary's office for all interested parties prior to said hearing.

If you have any questions regarding this request please call the City Secretary's office at 281-346-1796.

Posted: July 24, 2018

MAYOR GROFF OPENED THE PUBLIC HEARING AT 6:32 P.M.

KAREN MARESH SPOKE REGARDING THE ZONING CHANGE.
TAJANA MESIC SPOKE REGARDING THE ZONING CHANGE.
(FOR FULL COMMENTARY, REQUEST AUDIO)

MAYOR GROFF CLOSED THE PUBLIC HEARING AT 6:39 P.M.

IV. ACTION REGARDING PUBLIC HEARING

A. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 2018-1280, A ZONING CHANGE FOR THE NORTHEAST CORNER OF FM 1093 AND SYMS ROAD (CAPITAL RETAIL PROPERTIES)

DISCUSSION OCCURS ON THIS AGENDA ITEM FOR SEVERAL MINUTES.

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO APPROVE ORDINANCE NO. 2018-1280 (A ZONING CHANGE FOR THE NORTHEAST CORNER OF FM 1093 AND SYMS ROAD) WITH CONDITIONS. IT WAS SECONDED BY COUNCIL MEMBER HOLLINGSWORTH. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS POOL, HOLLINGSWORTH, KAHLICH, AND PATTERSON

NAYS: COUNCIL MEMBERS MARTIN AND KELLY

MOTION PASSES

V. JOINT DISCUSSION AND PRESENTATION WITH THE PLANNING & ZONING COMMISSION

A. DRAINAGE PRESENTATION BY FORT BEND COUNTY AND CENTURY DEVELOPMENT (POLO RANCH DEVELOPMENT)

MAYOR INVITED THE PLANNING AND ZONING COMMISSION TO JOIN THEM FOR THE JOINT DISCUSSION AND PRESENTATION ON DRAINAGE BY FORT BEND COUNTY AND CENTURY DEVELOPMENT.

BRANT GARY ADDRESSES COUNCIL, PLANNING AND ZONING, AND THE AUDIENCE. HE INTRODUCES MARK VOGLER FROM FORT BEND COUNTY DRAINAGE. MR. VOGLER GIVES A POWER POINT PRESENTATION ON THE DRAINAGE FOR POLO RANCH. MR. VOGLER ANSWERED QUESTIONS FROM CITY COUNCIL AND PLANNING AND ZONING. MR. VOGLER EXPLAINED THAT THE POLO RANCH DEVELOPMENT MET FORT BEND COUNTY REQUIREMENTS FOR DRAINAGE. (FOR FULL PRESENTATION, REQUEST AUDIO)

MARK TINDLE, VICE PRESIDENT OF LAND FOR CENTURY COMMUNITIES, ADDRESSED COUNCIL AND PLANNING AND ZONING MEMBERS. HE GAVE A BRIEF EXPLANATION OF THE POLO RANCH DEVELOPMENT.

JAMES ROSS WITH LJA ENGINEERING STEPPED UP TO EXPLAIN THE PROCESS AND ANSWER ANY QUESTIONS. (FOR FULL COMMENTARY, REQUEST AUDIO)

VI. BRIEF RECESS

PLANNING AND ZONING ADJOURNED THEIR MEETING AT 7:36 P.M.

A MOTION WAS MADE BY COUNCIL MEMBER MARTIN TO TAKE A BRIEF RECESS. IT WAS SECONDED BY COUNCIL MEMBER KELLY. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL

NAYS: NONE

MAYOR GROFF ANNOUNCED A BRIEF RECESS AT 7:36 P.M.

MAYOR GROFF CALLED THE MEETING BACK TO ORDER AT 7:48 P.M. A QUORUM WAS PRESENT.

***MAYOR MADE A NOTE THAT THIS MEETING WAS NOT STREAMING LIVE BUT IT WOULD BE MADE AVAILABLE TOMORROW OR MONDAY.*

VII. BUSINESS

A. CONSIDERATION AND POSSIBLE ACTION TO ADOPT A WATER AND WASTEWATER MASTER PLAN

BRANT GARY GAVE A BRIEF INTRO TO THIS ITEM (IT WAS DISCUSSED AT A PREVIOUS WORKSHOP) STAFF RECOMMENDS ADOPTION OF THIS ITEM.

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO ADOPT THE PROPOSED WATER AND WASTEWATER MASTER PLAN. IT WAS SECONDED BY COUNCIL MEMBER PATTERSON. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL

NAYS: NONE

MOTION PASSES

B. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A WATER AND WASTEWATER OPERATIONS CONTRACT WITH INFRAMARK, INC.

THIS ITEM WAS PRESENTED TO COUNCIL IN A PREVIOUS WORKSHOP. THIS IS A 1 YEAR CONTRACT THAT BEGINS UPON EXECUTION.

A MOTION WAS MADE BY COUNCIL MEMBER HOLLINGSWORTH TO APPROVE THE WATER AND WASTEWATER OPERATIONS CONTRACT WITH INFRAMARK. IT WAS SECONDED BY MAYOR PRO-TEM KAHLICH. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL

NAYS: NONE

MOTION PASSES

C. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 2018-1281 APPROVING A PETITION FOR CONSENT TO THE CREATION OF FORT BEND COUNTY MUD NO. 175

A MOTION WAS MADE BY COUNCIL MEMBER PATTERSON TO APPROVE ORDINANCE NO. 2018-1281 APPROVING A PETITION FOR CONSENT TO THE CREATION OF FORT BEND COUNTY MUD NO. 175. IT WAS SECONDED BY COUNCIL MEMBER HOLLINGSWORTH. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL

NAYS: NONE

MOTION PASSES

D. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE WORK ORDER FOR SERVICES RELATED TO PHASE 1 OF THE COORDINATED DEVELOPMENT ORDINANCE REVIEW PROJECT

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO APPROVE THE WORK ORDER FOR SERVICES RELATED TO PHASE 1 OF THE COORDINATED DEVELOPMENT ORDINANCE REVIEW PROJECT. IT WAS SECONDED BY COUNCIL MEMBER MARTIN. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL

NAYS: NONE

MOTION PASSES

E. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT FOR IT SERVICES

A MOTION WAS MADE BY COUNCIL MEMBER MARTIN TO APPROVE A CONTRACT FOR IT SERVICES WITH CAP5 TECHNOLOGY SOLUTIONS. IT WAS SECONDED BY COUNCIL MEMBER KELLY. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL

NAYS: NONE

MOTION PASSES

VIII. EXECUTIVE SESSION – CLOSED SESSION IN ACCORDANCE WITH THE GOVERNMENT CODE SEC. 551.071. CONSULTATION WITH ATTORNEY; CLOSED MEETING.

A GOVERNMENTAL BODY MAY NOT CONDUCT A PRIVATE CONSULTATION WITH ITS ATTORNEY EXCEPT:

1) WHEN THE GOVERNMENTAL BODY SEEKS THE ADVICE OF ITS ATTORNEY ABOUT:

(A) PENDING OR CONTEMPLATED LITIGATION; OR

(B) A SETTLEMENT OFFER; OR

2) ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER.

UPDATE ON THREATENED LITIGATION

REQUEST FOR ATTORNEY GENERAL OPINION

THERE WAS NO NEED TO ENTER INTO EXECUTIVE SESSION.

IX. ADJOURNMENT

A MOTION TO ADJOURN WAS MADE BY MAYOR PRO-TEM KAHLICH. IT WAS SECONDED BY COUNCIL MEMBER MARTIN. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL

NAYS: NONE

MAYOR GROFF ADJOURNS THE MEETING AT 8:28 P.M.

AARON GROFF, MAYOR

ATTEST:

KIMBERLY KOPECKY, CITY SECRETARY



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COUNCIL MEMBER: Dana Hollingsworth

COUNCIL MEMBER: Debra Cates

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COUNCIL MEMBER: Joel Patterson

COUNCIL MEMBER: John Kelly

STAFF:

CITY MANAGER: Jack Harper

CITY SECRETARY: Kimberly Kopecky

CITY ATTORNEY: J. Grady Randle

CITY COUNCIL SPECIAL BUDGET MEETING MINUTES AUGUST 14, 2018

I. CALL TO ORDER

A SPECIAL CITY COUNCIL BUDGET MEETING WAS CALLED TO ORDER BY MAYOR AARON GROFF AT IRENE STERN COMMUNITY CENTER, 6920 KATY FULSHEAR ROAD, FULSHEAR, TEXAS AT 6:04 P.M. A QUORUM WAS PRESENT.

II. QUORUM & ROLL CALL

COUNCIL MEMBERS PRESENT:

AARON GROFF, MAYOR

KAYE KAHLICH, MAYOR PRO-TEM

KENT POOL

LISA MARTIN

DANA HOLLINGSWORTH

JOEL PATTERSON

JOHN KELLY

COUNCIL MEMBERS ABSENT:

DEBRA CATES

CITY STAFF PRESENT:

JACK HARPER, CITY MANAGER

KIMBERLY KOPECKY, CITY SECRETARY

VALERIE BRYANT, COURT ADMINISTRATOR

SHARON VALIANTE, PUBLIC WORKS DIRECTOR
WES VELA, CHIEF FINANCIAL OFFICER
ANGELA FRITZ, ECONOMIC DEVELOPMENT DIRECTOR
KENNY SEYMOUR, CHIEF OF POLICE

OTHERS PRESENT:

MIKE HOPFE
DON MCCOY

III. BUDGET

A. REVIEW OF AND DISCUSSION ON THE PROPOSED FY 2019 ANNUAL BUDGET

JACK HARPER EXPLAINS THE SET UP OF THE BUDGET. WES VELA GIVES A BUDGET PRESENTATION TO THE COUNCIL. HE GOES THROUGH THE BUDGET, ESTIMATED POPULATION, PROPOSED ROLLBACK TAX RATE, AND POSSIBLE DATES FOR PUBLIC HEARINGS. (FOR FULL COMMENTARY, REQUEST AUDIO)

IV. TAX RECORD VOTE

A. DISCUSSION OF CITY OF FULSHEAR PROPOSED 2018 TAX RATE, CONSIDERATION AND POSSIBLE ACTION ON SETTING PUBLIC HEARING DATES, AND DIRECTING STAFF TO PUBLISH A NOTICE OF PROPOSED 2018 TAX RATE

*THE PROPOSED RATE IS 0.16251
PUBLIC HEARING DATES: AUGUST 28, 2018 @ 7 PM AND SEPTEMBER 11, 2018 @ 7 PM*

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO MOVE FORWARD WITH PUBLISHING THE TAX RATE AT 0.16251 / \$100 VALUATION AND SET PUBLIC HEARING DATES FOR AUGUST 28, 2018 AND SEPTEMBER 11, 2018 AT 7 PM AT THE IRENE STERN COMMUNITY CENTER AND DIRECT STAFF TO PUBLISH A NOTICE IN THE LEGAL PAPER OF RECORD. IT WAS SECONDED BY COUNCIL MEMBER POOL. IT WAS FOLLOWED BY THE RECORD VOTE OF:

*COUNCIL MEMBER POOL- AYE
COUNCIL MEMBER HOLLINGSWORTH- AYE
MAYOR PRO-TEM KAHLICH- AYE
COUNCIL MEMBER MARTIN- AYE
COUNCIL MEMBER PATTERSON- AYE
COUNCIL MEMBER KELLY- AYE*

*NAYS- NONE
ABSENT- COUNCIL MEMBER CATES*

V. ADJOURNMENT

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO ADJOURN. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL

NAYS: NONE

ABSENT: COUNCIL MEMBER CATES

MAYOR ADJOURNED THE MEETING AT 9:06 P.M.

AARON GROFF, MAYOR

ATTEST:

KIMBERLY KOPECKY, CITY SECRETARY



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COUNCIL MEMBER: Lisa Martin

COUNCIL MEMBER: Joel Patterson

COUNCIL MEMBER: John Kelly

STAFF:

CITY MANAGER: Jack Harper

CITY SECRETARY: Kimberly Kopecky

CITY ATTORNEY: J. Grady Randle

CITY COUNCIL WORKSHOP MINUTES AUGUST 21, 2018

I. CALL TO ORDER

A CITY COUNCIL WORKSHOP WAS CALLED TO ORDER BY MAYOR AARON GROFF AT IRENE STERN COMMUNITY CENTER, 6920 KATY FULSHEAR ROAD, FULSHEAR, TEXAS AT 6:00 P.M. A QUORUM WAS PRESENT.

II. QUORUM & ROLL CALL

COUNCIL MEMBERS PRESENT:

*AARON GROFF, MAYOR
KAYE KAHLICH, MAYOR PRO-TEM
LISA MARTIN
DANA HOLLINGSWORTH
JOEL PATTERSON
JOHN KELLY
KENT POOL*

COUNCIL MEMBERS ABSENT:

DEBRA CATES

CITY STAFF PRESENT:

*BRANT GARY, ASSISTANT CITY MANAGER
KIMBERLY KOPECKY, CITY SECRETARY
SHARON VALIANTE, PUBLIC WORKS DIRECTOR
WES VELA, CHIEF FINANCIAL OFFICER*

KRISTINA BRASHEAR, FINANCE MANAGER
ANGELA FRITZ, ECONOMIC DEVELOPMENT DIRECTOR
LYNN RAYMER, EXECUTIVE ASSISTANT
KENNY SEYMOUR, CHIEF OF POLICE
GRADY RANDLE, CITY ATTORNEY (ARRIVED @ 6:06 P.M.)
MIKE MCCOY, POLICE CAPTAIN

OTHERS PRESENT:
DON MCCOY

III. WORKSHOP ITEM

A. REVIEW OF AND DISCUSSION ON PROPOSED FY 2019 ANNUAL BUDGET (NO ACTION WILL BE TAKEN)

MAYOR GROFF INTRODUCES WES VELA TO GIVE UPDATES ON THE PROPOSED FY 2019 ANNUAL BUDGET.

MAYOR PRO-TEM KAHLICH WOULD LIKE THE CUSTOMER SERVICE RECEPTIONIST IN THIS BUDGET

CHIEF SEYMOUR GIVES A PRESENTATION ON POLICE STAFFING

DISCUSSION OCCURRED FOR APPROXIMATELY 1 HOUR (FOR FULL DISCUSSION, REQUEST AUDIO)

IV. ADJOURNMENT

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO ADJOURN. IT WAS SECONDED BY COUNCIL MEMBER HOLLINGSWORTH. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL

NAYS: NONE

ABSENT: COUNCIL MEMBER CATES

MAYOR GROFF ADJOURNED THE MEETING AT 7:01 P.M.

AARON GROFF, MAYOR

ATTEST:

KIMBERLY KOPECKY, CITY SECRETARY



CITY OF FULSHEAR

"FIND YOUR FUTURE IN FULSHEAR"

30603 FM 1093 WEST/ PO Box 279 ~ FULSHEAR, TEXAS 77441

PHONE: 281-346-1796 ~ FAX: 281-346-2556

WWW.FULSHEARTEXAS.GOV

CITY COUNCIL:

MAYOR: Aaron Groff

MAYOR PRO-TEM: Kaye Kahlich

COUNCIL MEMBER: Kent Pool

COUNCIL MEMBER: Dana Hollingsworth

COUNCIL MEMBER: Debra Cates

COUNCIL MEMBER: Lisa Martin

COUNCIL MEMBER: Joel Patterson

COUNCIL MEMBER: John Kelly

STAFF:

CITY MANAGER: Jack Harper

CITY SECRETARY: Kimberly Kopecky

CITY ATTORNEY: J. Grady Randle

CITY COUNCIL MEETING MINUTES AUGUST 21, 2018

I. CALL TO ORDER

A REGULAR CITY COUNCIL MEETING WAS CALLED TO ORDER BY MAYOR AARON GROFF AT IRENE STERN COMMUNITY CENTER, 6920 KATY FULSHEAR ROAD, FULSHEAR, TEXAS AT 7:12 P.M. A QUORUM WAS PRESENT.

II. QUORUM & ROLL CALL

COUNCIL MEMBERS PRESENT:

AARON GROFF, MAYOR

KAYE KAHLICH, MAYOR PRO-TEM

DANA HOLLINGSWORTH

LISA MARTIN

JOEL PATTERSON

JOHN KELLY

KENT POOL

COUNCIL MEMBERS ABSENT:

DEBRA CATES

CITY STAFF PRESENT:

BRANT GARY, ASSISTANT CITY MANAGER

KIMBERLY KOPECKY, CITY SECRETARY

SHARON VALIANTE, PUBLIC WORKS DIRECTOR

ANGELA FRITZ, ECONOMIC DEVELOPMENT DIRECTOR
KENNY SEYMOUR, CHIEF OF POLICE
GRADY RANDLE, CITY ATTORNEY
MIKE MCCOY, POLICE CAPTAIN
DAVID LEYENDECKER, CITY ENGINEER

OTHERS PRESENT:

DON MCCOY
JEFF MARTIN
VIOLA RANDLE
RUSS COSBEY
MIKE HALDE
JAMES EITMAN
CJ MCDANIEL
(UNKNOWN NAME)
KAYLEEN NELSON
JOHN LEBOURHIS
MARC TINDELL
MATTHEW DEROUN
AND APPROXIMATELY 11 OTHERS WHO DID NOT SIGN IN

III. INVOCATION- DR. DALE OLSON- FAMILY HOPE

DALE OLSON GAVE THE INVOCATION.

IV. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG-I PLEDGE ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA AND TO THE REPUBLIC FOR WHICH IT STANDS, ONE NATION UNDER GOD, INDIVISIBLE, WITH LIBERTY AND JUSTICE FOR ALL.

V. PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG –HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE

MAYOR GROFF LED THE PLEDGE OF ALLEGIANCE TO THE U.S AND TEXAS FLAG.

VI. CITIZEN'S COMMENTS-THIS IS AN OPPORTUNITY FOR CITIZENS TO SPEAK TO COUNCIL RELATING TO AGENDA AND NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO REGISTER IN ADVANCE AND MUST LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

JIM EITMAN- SPOKE REGARDING POLO RANCH. HE ASKED SEVERAL QUESTIONS OF COUNCIL MEMBERS. (FOR FULL COMMENTARY, REQUEST AUDIO)

VII. CITY'S MANAGER'S REPORT – BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES.

- A. **DISCUSS UPCOMING CITY COUNCIL SCHEDULE THROUGH SEPTEMBER**
- B. **INFORMATION ON LIVE STREAMING ALL CITY COUNCIL MEETINGS**

BRANT GARY GAVE THE CITY MANAGER REPORT TO COUNCIL. (FOR FULL COMMENTARY, REQUEST AUDIO)

VIII. CONSENT ITEMS-ITEMS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND ARE GENERALLY ENACTED IN ONE MOTION, THE EXCEPTION TO THIS RULE IS THAT A COUNCIL MEMBER(S) MAY REQUEST ONE OR MORE ITEMS TO BE REMOVED FROM THE CONSENT AGENDA FOR A SEPARATE DISCUSSION AND ACTION.

- A. **CONSENT AND APPROVAL OF POLO RANCH BOULEVARD STREET DEDICATION (SECTION 1)/FINAL PLAT**
- B. **CONSENT AND APPROVAL OF POLO RANCH SECTION 1/FINAL PLAT**
- C. **CONSENT AND APPROVAL OF POLO RANCH SECTION 2/FINAL PLAT**
- D. **CONSENT AND APPROVAL OF TAMARRON SECTION 29 PARTIAL REPLAT NO. 1/FINAL PLAT**
- E. **CONSENT AND APPROVAL OF TAMARRON SECTION 43/FINAL PLAT**
- F. **CONSENT AND APPROVAL OF TAMARRON SECTION 53/FINAL PLAT**
- G. **CONSENT AND APPROVAL OF CITY COUNCIL MINUTES FROM CITY COUNCIL MEETINGS HELD ON JULY 12, 2018, JULY 16, 2018, JULY 17, 2018 (JOINT MEETING) AND JULY 17, 2018 (REGULAR MEETING)**
- H. **CONSENT AND APPROVAL OF GENERAL FUND REPORT FOR JULY 2018**

COUNCIL MEMBER POOL ASKED TO TAKE ITEMS A, B, AND C SEPARATELY.

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO APPROVE ITEMS D-H. IT WAS SECONDED BY COUNCIL MEMBER MARTIN. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL

NAYS: NONE

ABSENT: COUNCIL MEMBER CATES

ITEM A

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO APPROVE ITEM A (POLO RANCH BOULEVARD STREET DEDICATION (SECTION 1)/FINAL PLAT). IT WAS SECONDED BY COUNCIL MEMBER HOLLINGSWORTH. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL

NAYS: NONE
ABSENT: COUNCIL MEMBER CATES

ITEM B & C

A MOTION WAS MADE BY COUNCIL MEMBER POOL TO APPROVE ITEMS B AND C (POLO RANCH SECTION 1/FINAL PLAT AND POLO RANCH SECTION 2/FINAL PLAT). IT WAS SECONDED BY MAYOR PRO-TEM KAHLICH. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL
NAYS: NONE
ABSENT: COUNCIL MEMBER CATES

IX. BUSINESS

- A. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2018-400, A RESOLUTION OF THE CITY OF FULSHEAR CONSENTING TO THE ADDITION OF CERTAIN LAND INTO FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 182 AND IMPOSING CONDITIONS ON SAME**

A MOTION WAS MADE BY COUNCIL MEMBER HOLLINGSWORTH TO APPROVE RESOLUTION NO. 2018-400. IT WAS SECONDED BY COUNCIL MEMBER PATTERSON. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL
NAYS: NONE
ABSENT: COUNCIL MEMBER CATES

- B. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2018-396, A RESOLUTION OF THE CITY OF FULSHEAR APPROVING AN ADMINISTRATIVE SERVICES AGREEMENT BETWEEN THE CITY AND THE CITY OF FULSHEAR DEVELOPMENT CORPORATION (TYPE A)**

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO APPROVE RESOLUTION NO. 2018-396. IT WAS SECONDED BY COUNCIL MEMBER MARTIN. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL
NAYS: NONE
ABSENT: COUNCIL MEMBER CATES

- C. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2018-397, A RESOLUTION OF THE CITY OF FULSHEAR APPROVING AN ADMINISTRATIVE SERVICES**

AGREEMENT BETWEEN THE CITY AND THE FULSHEAR DEVELOPMENT CORPORATION (TYPE B)

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO APPROVE RESOLUTION NO. 2018-397. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL

NAYS: NONE

ABSENT: COUNCIL MEMBER CATES

- D. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2018-398, A RESOLUTION OF THE CITY OF FULSHEAR APPROVING THE PROPOSED PROJECTS FOR THE CITY OF FULSHEAR DEVELOPMENT CORPORATION (TYPE A OPERATING AS TYPE B) TO BE UNDERTAKEN DURING FISCAL YEAR 2018-2019 (1ST READING)**

(THIS ITEM WILL BE VOTED ON DURING THE 2ND READING (ITEM E))

(A MOTION, A 2ND AND A VOTE WAS MADE ON THIS ITEM BUT IT WAS DETERMINED THAT IT COULD NOT BE VOTED ON UNTIL AFTER THE 2ND READING. THE ACTION WAS RESCINDED)

- E. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2018-398, A RESOLUTION OF THE CITY OF FULSHEAR APPROVING THE PROPOSED PROJECTS FOR THE CITY OF FULSHEAR DEVELOPMENT CORPORATION (TYPE A OPERATING AS TYPE B) TO BE UNDERTAKEN DURING FISCAL YEAR 2018-2019 (2ND READING)**

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO APPROVE RESOLUTION NO. 2018-398. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL

NAYS: NONE

ABSENT: COUNCIL MEMBER CATES

- F. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2018-399, A RESOLUTION OF THE CITY OF FULSHEAR APPROVING THE PROPOSED PROJECTS FOR THE FULSHEAR DEVELOPMENT CORPORATION (TYPE B) TO BE UNDERTAKEN DURING FISCAL YEAR 2018-2019 (1ST READING)**

(THIS ITEM WILL BE VOTED ON DURING THE 2ND READING (ITEM G))

- G. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2018-399, A RESOLUTION OF THE CITY OF FULSHEAR APPROVING THE PROPOSED PROJECTS FOR THE FULSHEAR DEVELOPMENT CORPORATION (TYPE B) TO BE UNDERTAKEN DURING FISCAL YEAR 2018-2019 (2ND READING)**

A MOTION WAS MADE BY COUNCIL MEMBER MARTIN TO APPROVE RESOLUTION NO. 2018-399. IT WAS SECONDED BY MAYOR PRO-TEM KAHLICH. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL
NAYS: NONE
ABSENT: COUNCIL MEMBER CATES

H. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 2018-1283 AN ORDINANCE ESTABLISHING OR ALTERING A REGULATORY SPEED ZONE ON VARIOUS STREETS OR PORTIONS OF STREETS WITHIN THE CITY OF FULSHEAR

A MOTION WAS MADE BY COUNCIL MEMBER PATTERSON TO APPROVE ORDINANCE NO. 2018-1283. IT WAS SECONDED BY COUNCIL MEMBER HOLLINGSWORTH. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL
NAYS: NONE
ABSENT: COUNCIL MEMBER CATES

(THERE WAS SOME DISCUSSION TO BRING THIS ITEM BACK FOR DISCUSSION AT THE NEXT MEETING)

X. EXECUTIVE SESSION – CLOSED SESSION IN ACCORDANCE WITH THE GOVERNMENT CODE SEC. 551.071. CONSULTATION WITH ATTORNEY; CLOSED MEETING.

A GOVERNMENTAL BODY MAY NOT CONDUCT A PRIVATE CONSULTATION WITH ITS ATTORNEY EXCEPT:

1) WHEN THE GOVERNMENTAL BODY SEEKS THE ADVICE OF ITS ATTORNEY ABOUT:

- (A) PENDING OR CONTEMPLATED LITIGATION; OR
- (B) A SETTLEMENT OFFER; OR

2) ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THIS CHAPTER.

- UPDATE ON THREATENED LITIGATION
- REQUEST FOR ATTORNEY GENERAL OPINION

THERE WAS NO NEED FOR EXECUTIVE SESSION.

XI. ACTION FROM EXECUTIVE SESSION

THERE WAS NO NEED FOR EXECUTIVE SESSION.

XII. ADJOURNMENT

A MOTION TO ADJOURN WAS MADE BY MAYOR PRO-TEM KAHLICH. IT WAS SECONDED BY COUNCIL MEMBER HOLLINGSWORTH. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS HOLLINGSWORTH, KAHLICH, KELLY, MARTIN, PATTERSON, AND POOL

NAYS: NONE

ABSENT: COUNCIL MEMBER CATES

MAYOR GROFF ADJOURNED THE MEETING AT 8:33 P.M.

AARON GROFF, MAYOR

ATTEST:

KIMBERLY KOPECKY, CITY SECRETARY



CITY OF FULSHEAR

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CITY COUNCIL:

MAYOR: Aaron Groff

MAYOR PRO-TEM: Kaye Kahlich

COUNCIL MEMBER: Kent Pool

COUNCIL MEMBER: Dana Hollingsworth

COUNCIL MEMBER: Debra Cates

COUNCIL MEMBER: Lisa Martin

COUNCIL MEMBER: Joel Patterson

COUNCIL MEMBER: John Kelly

STAFF:

CITY MANAGER: Jack Harper

CITY SECRETARY: Kimberly Kopecky

CITY ATTORNEY: J. Grady Randle

SPECIAL CITY COUNCIL MEETING & WORKSHOP MINUTES AUGUST 28, 2018

I. CALL TO ORDER

A SPECIAL CITY COUNCIL MEETING & WORKSHOP WAS CALLED TO ORDER BY MAYOR GROFF AT IRENE STERN COMMUNITY CENTER, 6920 KATY FULSHEAR ROAD, FULSHEAR, TEXAS AT 7:00 P.M. THERE IS A QUORUM PRESENT.

II. QUORUM & ROLL CALL

COUNCIL MEMBERS PRESENT:

AARON GROFF, MAYOR

KAYE KAHLICH, MAYOR PRO-TEM

KENT POOL

LISA MARTIN

JOEL PATTERSON

DEBRA CATES

COUNCIL MEMBERS ABSENT:

DANA HOLLINGSWORTH

JOHN KELLY

CITY STAFF PRESENT:

JACK HARPER, CITY MANAGER

BRANT GARY, ASSISTANT CITY MANAGER

KIMBERLY KOPECKY, CITY SECRETARY

WES VELA, CHIEF FINANCIAL OFFICER

BYRON BROWN, CITY ATTORNEY
KENNY SEYMOUR, CHIEF OF POLICE

OTHERS PRESENT:

BRYAN THOMAS
VIOLA RANDLE
1 OTHER THAT DID NOT SIGN IN

III. BUSINESS

A. CONSIDERATION AND POSSIBLE ACTION TO RECORD RECEIPT OF 2018 CERTIFIED APPRAISAL ROLL FROM FORT BEND COUNTY TAX ASSESSOR/COLLECTOR PATSY SCHULTZ

(FOR FULL DISCUSSION, REQUEST AUDIO)

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO RECORD RECEIPT OF 2018 CERTIFIED APPRAISAL ROLL FROM FBC TAX ASSESSOR/COLLECTOR PATSY SCHULTZ. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS CATES, KAHLICH, MARTIN, PATTERSON, AND POOL

NAYS: NONE

ABSENT: COUNCIL MEMBERS HOLLINGSWORTH AND KELLY

B. CONSIDERATION AND POSSIBLE ACTION TO RECORD RECEIPT OF 2018 CERTIFIED ANTICIPATED TAX COLLECTION RATE OF 100% FROM FORT BEND COUNTY TAX ASSESSOR/COLLECTOR PATSY SCHULTZ

(FOR FULL DISCUSSION, REQUEST AUDIO)

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO RECORD RECEIPT OF 2018 CERTIFIED ANTICIPATED TAX COLLECTION RATE OF 100% FROM FBC TAX ASSESSOR/COLLECTOR PATSY SCHULTZ. IT WAS SECONDED BY COUNCIL MEMBER CATES. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: COUNCIL MEMBERS CATES, KAHLICH, MARTIN, PATTERSON, AND POOL

NAYS: NONE

ABSENT: COUNCIL MEMBERS HOLLINGSWORTH AND KELLY

C. CONSIDERATION AND POSSIBLE ACTION TO AMEND ORDINANCE NO. 2018-1283 AN ORDINANCE ESTABLISHING OR ALTERING A REGULATORY SPEED ZONE ON VARIOUS STREETS OR PORTIONS OF STREETS WITHIN THE CITY OF FULSHEAR

(FOR FULL DISCUSSION, REQUEST AUDIO)

COUNCIL MEMBERS ASKED LEGAL TO DRAW UP THE ORDINANCE WITH SPECIFIC TIMES FOR ALL SCHOOLS TO TAKE ACTION ON AT THE NEXT MEETING. (NO ACTION NECESSARY FOR THIS ITEM)

IV. PUBLIC HEARING- 1ST PUBLIC HEARING ON TAX RATE
PROPOSED TAX RATE FOR THE TAX YEAR 2018 IS \$0.16251

PRECEDING YEAR'S TAX RATE	\$0.158691
EFFECTIVE TAX RATE	\$0.150473
ROLLBACK TAX RATE	\$0.16251

FIRST HEARING: AUGUST 28, 2018 AT 7:00 PM AT IRENE STERN COMMUNITY CENTER
SECOND HEARING: SEPTEMBER 11, 2018 AT 7:00 PM AT IRENE STERN COMMUNITY CENTER

MAYOR GROFF OPENED THE PUBLIC HEARING AT 7:52 P.M.

NO CITIZENS REQUESTED TO SPEAK.

MAYOR GROFF CLOSED THE PUBLIC HEARING AT 7:53 P.M.

V. WORKSHOP ITEM
A. REVIEW OF AND DISCUSSION ON PROPOSED FY 2019 ANNUAL BUDGET

*WES VELA REPORTED THAT THERE WAS NOTHING NEW TO PRESENT TO COUNCIL.
BRANT GARY GAVE AN OVERVIEW OF THE LATEST VERSION OF THE CIP. HE ALSO WENT
OVER A BRIEF PRESENTATION FOR PRIMROSE PARK (AT THE REQUEST OF COUNCIL MEMBER
POOL) (FOR FULL DISCUSSION/PRESENTATION, REQUEST AUDIO)*

VI. ADJOURNMENT

*A MOTION TO ADJOURN WAS MADE BY COUNCIL MEMBER PATTERSON. IT WAS SECONDED BY
COUNCIL MEMBER CATES. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:*

AYES: COUNCIL MEMBERS CATES, KAHLICH, MARTIN, PATTERSON, AND POOL

NAYS: NONE

ABSENT: COUNCIL MEMBERS HOLLINGSWORTH AND KELLY

MAYOR GROFF ADJOURNED THE MEETING AT 9:03 P.M.

AARON GROFF, MAYOR

ATTEST:

KIMBERLY KOPECKY, CITY SECRETARY

**AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS**

AGENDA OF:	September 18, 2018	AGENDA ITEM:	CON- M
DATE SUBMITTED:	September 7, 2018	DEPARTMENT:	Finance
PREPARED BY:	Wes Vela, Chief Financial Officer	PRESENTER:	Wes Vela, Chief Financial Officer
SUBJECT:	Monthly Financial Report		
ATTACHMENTS:	Cover Memo and Monthly Financial Report – August 2018		
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:	N/A		
ACCOUNT NO. :			
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
ACCOUNT NO. :			

EXECUTIVE SUMMARY

The Monthly Financial Report for the General Fund is presented for the month ended August, 2018.

RECOMMENDATION

Staff recommends the City Council accept the Monthly Financial Report as presented.



CITY OF FULSHEAR

Finance Department

PO Box 279 / 29378 McKinnon, Suite A
Fulshear, Texas 77441
www.fulsheartexas.gov

MEMORANDUM

To: Mayor and City Councilmembers
From: Wes Vela, Chief Financial Officer
Date: August 14, 2018
Subject: Monthly Financial Report

Attached you will find the General Fund monthly financial report for the period ended August 31, 2018. This report represents the activity for eleven (11) months or 91.66% of the fiscal year for which the total revenues are reported at 104.82% of budget and total expenditures are reported at 78.66%. All of which are tracking as expected.

	Aug-17	Aug-18
Revenues:		
Tax	101.37%	103.18%
License-Permit Revenue	104.07%	141.68%
Grant Revenue	2.08%	17.01%
Service Revenue	111.22%	121.97%
Fines-Forfeitures Revenue	76.52%	162.17%
Interest Earned	542.09%	163.51%
Other Revenue	383.38%	69.02%
Transfers	67.00%	60.97%
Total	95.42%	104.82%
Expenditures:		
Administration	47.54%	80.80%
Municipal Court	67.72%	82.69%
Finance	94.02%	68.62%
Utility Services	106.53%	79.23%
Economic Development	41.37%	57.96%
Communications	0.00%	51.11%
Police	84.40%	91.81%
Emergency Management	27.86%	57.77%
Code Enforcement	5.91%	74.40%
Planning & Development	48.16%	62.55%
Builder Services	60.74%	70.58%
General Facilities	77.30%	67.29%
Public Works & Maint	105.90%	102.20%
Street Department	89.52%	88.54%
Total	69.11%	78.66%

If you have any questions, please don't hesitate to call me at 281.346.8805.

CITY OF FULSHEAR
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2018

100-General Fund
 FINANCIAL SUMMARY

91.67% OF YEAR COMP.

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAX & FRANCHISE FEES	3,647,013.00	317,732.65	3,762,858.60	103.18 (115,845.60)
LICENSE-PERMIT REVENUE	1,807,900.00	237,319.73	2,561,400.49	141.68 (753,500.49)
GRANT REVENUE	183,000.00	2,863.44	31,137.22	17.01	151,862.78
SERVICE REVENUE	1,516,975.00	184,776.81	1,850,201.82	121.97 (333,226.82)
FINES-FORFIETURES REVENUE	150,700.00	21,612.53	244,392.19	162.17 (93,692.19)
INTEREST EARNED	40,002.00	10,170.00	65,406.05	163.51 (25,404.05)
OTHER REVENUE	52,400.00	3,065.48	36,165.97	69.02	16,234.03
TRANSFERS	<u>1,818,061.00</u>	<u>4,476.82</u>	<u>1,108,381.96</u>	<u>60.97</u>	<u>709,679.04</u>
TOTAL REVENUES	9,216,051.00	782,017.46	9,659,944.30	104.82 (443,893.30)
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
Administration	1,443,031.00	75,521.19	1,165,998.48	80.80	277,032.52
Municipal Court	192,379.00	12,324.13	159,068.68	82.69	33,310.32
Finance	1,445,435.00	31,469.22	991,899.09	68.62	453,535.91
Utility Services	936,180.00	13,820.48	741,708.68	79.23	194,471.32
Economic Development	302,508.00	11,175.20	175,326.68	57.96	127,181.32
Communications	70,100.00	17,935.00	35,829.00	51.11	34,271.00
Police Dept	2,156,607.00	167,325.83	1,980,046.49	91.81	176,560.51
Emergency Management	147,520.00	57,596.91	85,215.73	57.77	62,304.27
Code Enforcement	88,100.00	4,733.93	65,547.77	74.40	22,552.23
Planning & Development	536,670.00	60,591.44	335,689.20	62.55	200,980.80
Builder Services	691,690.00	39,052.86	488,163.47	70.58	203,526.53
General Facilities	459,130.00	30,401.10	308,933.76	67.29	150,196.24
Public Works & Maint	401,573.00	32,987.66	410,416.76	102.20 (8,843.76)
Streets	<u>345,000.00</u>	<u>33,036.85</u>	<u>305,447.55</u>	<u>88.54</u>	<u>39,552.45</u>
TOTAL EXPENDITURES	9,215,923.00	587,971.80	7,249,291.34	78.66	1,966,631.66
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	128.00	194,045.66	2,410,652.96		(2,410,524.96)

100-General Fund

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TAX & FRANCHISE FEES</u>					
100-41101 Property Tax - Current Year	2,226,613.00	0.00	2,079,926.19	93.41	146,686.81
100-41102 Property Tax - Delinquent	25,000.00	3,680.16	44,783.74	179.13 (19,783.74)
100-41103 Property Tax - Penlty & Intrst	10,000.00	561.93	10,835.93	108.36 (835.93)
100-41301 Sales & Use Tax Revenue	806,400.00	197,085.19	985,297.10	122.18 (178,897.10)
100-41302 Mixed Beverage Tax	20,000.00	0.00	12,257.34	61.29	7,742.66
100-41501 Franchise Revenue - Electrical	350,000.00	75,264.50	379,396.24	108.40 (29,396.24)
100-41503 Franchise Revenue - Telecomm	18,000.00	5,112.41	20,361.72	113.12 (2,361.72)
100-41504 Franchise Revenue - Cable TV	108,000.00	10,720.46	77,365.46	71.63	30,634.54
100-41506 Franchise Revenue - Gas	14,000.00	12,911.57	61,694.35	440.67 (47,694.35)
100-41507 Credit Card Fees	43,000.00	5,854.20	60,006.29	139.55 (17,006.29)
100-41508 Franchise Revenue -Solid Waste	<u>26,000.00</u>	<u>6,542.23</u>	<u>30,934.24</u>	<u>118.98</u> (<u>4,934.24</u>)
TOTAL TAX & FRANCHISE FEES	3,647,013.00	317,732.65	3,762,858.60	103.18 (115,845.60)

<u>LICENSE-PERMIT REVENUE</u>					
100-42002 Registration - HVAC	8,000.00	200.00	8,000.00	100.00	0.00
100-42003 Registration - Bldg Contractor	35,000.00	2,400.00	41,000.00	117.14 (6,000.00)
100-42004 Registration - Irrigation	1,200.00	0.00	3,238.59	269.88 (2,038.59)
100-42201 Permit - Electrical	0.00	0.00	220.00	0.00 (220.00)
100-42202 Permit - HVAC	43,000.00	5,855.00	51,100.00	118.84 (8,100.00)
100-42203 Permit - Bldg Contractor	980,000.00	134,069.73	1,558,845.90	159.07 (578,845.90)
100-42204 Permit - Plumbing	65,000.00	5,930.00	71,740.00	110.37 (6,740.00)
100-42205 Permit - Solicitation	100.00	85.00	85.00	85.00	15.00
100-42207 Permit - Moving & Demolition	100.00	100.00	835.00	835.00 (735.00)
100-42208 Permit - Sign	3,000.00	350.00	6,548.00	218.27 (3,548.00)
100-42209 Permit - Banner	1,500.00	350.00	2,180.00	145.33 (680.00)
100-42210 Permit - Alarm	40,000.00	3,750.00	34,590.00	86.48	5,410.00
100-42300 Liquor License	1,000.00	30.00	1,075.00	107.50 (75.00)
100-42700 Inspection Fees	<u>630,000.00</u>	<u>84,200.00</u>	<u>781,943.00</u>	<u>124.12</u> (<u>151,943.00</u>)
TOTAL LICENSE-PERMIT REVENUE	1,807,900.00	237,319.73	2,561,400.49	141.68 (753,500.49)

<u>GRANT REVENUE</u>					
100-43100 Grant Rev - Capital Projects	149,000.00	0.00	0.00	0.00	149,000.00
100-43101 GRANTS - POLICE	19,000.00	0.00	22,494.34	118.39 (3,494.34)
100-43102 DEA Overtime Reimbursement	<u>15,000.00</u>	<u>2,863.44</u>	<u>8,642.88</u>	<u>57.62</u>	<u>6,357.12</u>
TOTAL GRANT REVENUE	183,000.00	2,863.44	31,137.22	17.01	151,862.78

<u>SERVICE REVENUE</u>					
100-44000 Refund Revenue	175.00	0.00	0.00	0.00	175.00
100-44001 NSF Fees	100.00	175.00	700.00	700.00 (600.00)
100-44010 Plat Review Fees	500.00	0.00	100.00	20.00	400.00
100-44011 Plan Review Fees	410,000.00	55,740.01	747,079.47	182.21 (337,079.47)
100-44100 Subdivision - Plat Fees	60,000.00	7,095.06	59,242.66	98.74	757.34
100-44101 Subdiv. Infrustructure 1% Fee	220,000.00	40,033.00	294,621.65	133.92 (74,621.65)
100-44103 Commercial Plat Fees	6,500.00	1,651.74	6,951.77	106.95 (451.77)
100-44250 Open Records Fees	500.00	84.97	641.79	128.36 (141.79)
100-44251 Fingerprinting Fees	0.00	150.00	280.00	0.00 (280.00)
100-44500 Penalties	1,200.00	839.29	7,457.97	621.50 (6,257.97)

CITY OF FULSHEAR
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2018

100-General Fund

91.67% OF YEAR COMP.

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-44503 Sanitation Revenue	702,000.00	62,544.76	583,397.97	83.11	118,602.03
100-44504 Recycle Revenue	<u>116,000.00</u>	<u>16,462.98</u>	<u>149,728.54</u>	<u>129.08</u>	(<u>33,728.54</u>)
TOTAL SERVICE REVENUE	1,516,975.00	184,776.81	1,850,201.82	121.97	(333,226.82)
<u>FINES-FORFIETURES REVENUE</u>					
100-45001 Court Fines & Forfeitures	50,000.00	6,041.35	77,319.75	154.64	(27,319.75)
100-45002 Court Fees	60,000.00	7,246.51	85,677.23	142.80	(25,677.23)
100-45003 Court Deferred Dispositions	40,000.00	8,416.40	75,877.81	189.69	(35,877.81)
100-45004 Court Building Security Fund	0.00	(142.91)	1,583.42	0.00	(1,583.42)
100-45005 Court Technology Fund	0.00	(191.78)	2,109.97	0.00	(2,109.97)
100-45007 Court Time Payment Fees Local	0.00	122.56	662.73	0.00	(662.73)
100-45011 Court-City Justice Fee	<u>700.00</u>	<u>120.40</u>	<u>1,161.28</u>	<u>165.90</u>	(<u>461.28</u>)
TOTAL FINES-FORFIETURES REVENUE	150,700.00	21,612.53	244,392.19	162.17	(93,692.19)
<u>INTEREST EARNED</u>					
100-46000 Interest Revenue	40,000.00	10,169.03	65,397.40	163.49	(25,397.40)
100-46001 PEG ACCT. INTEREST	<u>2.00</u>	<u>0.97</u>	<u>8.65</u>	<u>432.50</u>	(<u>6.65</u>)
TOTAL INTEREST EARNED	40,002.00	10,170.00	65,406.05	163.51	(25,404.05)
<u>OTHER REVENUE</u>					
100-47100 Candidate Filing Fee	200.00	0.00	275.00	137.50	(75.00)
100-47101 Legal Devlpmnt Reimbursement	40,000.00	0.00	0.00	0.00	40,000.00
100-47103 Suspense - Bank Corrections	0.00	907.36	1,396.00	0.00	(1,396.00)
100-47150 Sale of Assets	500.00	0.00	0.00	0.00	500.00
100-47200 Miscellaneous Revenue	0.00	0.00	5,946.77	0.00	(5,946.77)
100-47201 Insurance Claims	0.00	0.00	1,802.04	0.00	(1,802.04)
100-47215 Cash Long-Short	0.00	0.90	(15.08)	0.00	15.08
100-47700 Comm Center -FTB Seniors	0.00	194.72	883.34	0.00	(883.34)
100-47701 Community Center - Rental	11,350.00	1,962.50	25,877.90	228.00	(14,527.90)
100-47702 Community Center - Security	<u>350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>
TOTAL OTHER REVENUE	52,400.00	3,065.48	36,165.97	69.02	16,234.03
<u>TRANSFERS</u>					
100-49530 XFER IN - C/P FUND - 300	195,000.00	0.00	195,000.00	100.00	0.00
100-49550 XFER IN - COF UTLTY FUND 500	193,254.00	0.00	128,836.00	66.67	64,418.00
100-49555 XFER IN - CCR UTLTY FUND 550	895,321.00	0.00	596,881.00	66.67	298,440.00
100-49560 XFER IN - 4/A EDC FUND 600	151,648.00	4,476.82	69,277.48	45.68	82,370.52
100-49561 XFER IN - 4/A PROJECT FUND 601	91,175.00	0.00	0.00	0.00	91,175.00
100-49562 Xfer In - 4/A Comm Events	24,420.00	0.00	24,420.00	100.00	0.00
100-49570 XFER IN - 4/B EDC FUND 700	151,648.00	0.00	69,547.48	45.86	82,100.52
100-49571 XFER IN - 4/B PROJECT FUND 701	91,175.00	0.00	0.00	0.00	91,175.00
100-49572 Xfer In - 4/B Comm Events	<u>24,420.00</u>	<u>0.00</u>	<u>24,420.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL TRANSFERS	1,818,061.00	4,476.82	1,108,381.96	60.97	709,679.04
TOTAL REVENUE	9,216,051.00	782,017.46	9,659,944.30	104.82	(443,893.30)

100-General Fund

91.67% OF YEAR COMP.

Administration

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL COSTS					
100-5-120-5210-00 Salaries	309,429.00	13,076.94	259,473.06	83.86	49,955.94
100-5-120-5210-01 Wages	118,346.00	10,262.22	98,203.82	82.98	20,142.18
100-5-120-5210-02 Overtime	2,000.00	0.00	77.91	3.90	1,922.09
100-5-120-5210-03 Auto Allowance	4,800.00	461.54	4,102.03	85.46	697.97
100-5-120-5216-01 Mayor Compensation	9,600.00	0.00	5,987.09	62.37	3,612.91
100-5-120-5216-02 Elected Officials Pay	18,000.00	2,900.00	23,260.22	129.22 (5,260.22)
100-5-120-5230-00 Payroll Tax Expense	32,263.00	2,018.90	30,332.28	94.02	1,930.72
100-5-120-5235-00 Employee Health Benefits	43,656.00	1,461.63	22,620.68	51.82	21,035.32
100-5-120-5238-00 Retirement Contribution	31,028.00	1,957.23	24,079.73	77.61	6,948.27
100-5-120-5239-00 Worker's Compensation	1,017.00	0.00	4,795.82	471.57 (3,778.82)
100-5-120-5240-00 Unemployment	<u>950.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>950.00</u>
TOTAL PERSONNEL COSTS	571,089.00	32,138.46	472,932.64	82.81	98,156.36

SUPPLIES

100-5-120-5311-00 Supplies	15,825.00	286.04	10,853.13	68.58	4,971.87
100-5-120-5314-00 Publications/Ref Material	2,500.00	0.00	95.50	3.82	2,404.50
100-5-120-5315-00 Postage	5,500.00	192.97	9,153.20	166.42 (3,653.20)
100-5-120-5316-00 Minor Tools & Equipment	7,500.00	0.00	409.90	5.47	7,090.10
100-5-120-5317-00 Commemoratives	2,500.00	0.00	317.76	12.71	2,182.24
100-5-120-5326-00 Uniforms/Shirts	2,500.00	0.00	835.50	33.42	1,664.50
100-5-120-5363-00 Fuel/Oil Expense	2,500.00	0.00	58.34	2.33	2,441.66
100-5-120-5363-01 Auto Repair/Maintenance	2,500.00	0.00	126.00	5.04	2,374.00
100-5-120-5381-00 Meeting Expenses	5,000.00	160.52	2,034.43	40.69	2,965.57
100-5-120-5381-05 Staff Relations	5,500.00	0.00	4,212.60	76.59	1,287.40
100-5-120-5382-00 Grants - Economic Development	50,000.00	0.00	6,770.02	13.54	43,229.98
100-5-120-5382-01 Grants - HGAC Livable Centers	<u>38,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>38,500.00</u>
TOTAL SUPPLIES	140,325.00	639.53	34,866.38	24.85	105,458.62

CONTRACTUAL SERVICES

100-5-120-5411-00 Prof. Services - Legal	400,000.00	37,204.83	520,210.16	130.05 (120,210.16)
100-5-120-5411-02 Prof. Services-Legal-LCISD	1,000.00	0.00	0.00	0.00	1,000.00
100-5-120-5411-10 Prof. Services - Consulting	100,000.00	0.00	28,603.87	28.60	71,396.13
100-5-120-5414-02 Keep Fulshear Beautiful	5,500.00	0.00	5,496.62	99.94	3.38
100-5-120-5414-03 Community Events	48,840.00	0.00	47,555.88	97.37	1,284.12
100-5-120-5424-00 Elections	5,000.00	0.00	4,237.65	84.75	762.35
100-5-120-5434-00 Telecommunications	7,000.00	464.09	5,312.16	75.89	1,687.84
100-5-120-5461-04 Codification	6,500.00	1,343.45	11,905.62	183.16 (5,405.62)
100-5-120-5467-00 Drug Screenings/Evaluations	1,200.00	57.34	209.24	17.44	990.76
100-5-120-5468-01 Railroad Pipeline Rental	600.00	0.00	520.41	86.74	79.59
100-5-120-5469-01 Equipment Rental	<u>6,500.00</u>	<u>765.46</u>	<u>6,401.18</u>	<u>98.48</u>	<u>98.82</u>
TOTAL CONTRACTUAL SERVICES	582,140.00	39,835.17	630,452.79	108.30 (48,312.79)

OTHER CHARGES

100-5-120-5515-00 Advertising	1,500.00	0.00	0.00	0.00	1,500.00
100-5-120-5520-00 Printing	650.00	0.00	510.44	78.53	139.56
100-5-120-5526-00 Public Notices	5,000.00	819.28	5,258.66	105.17 (258.66)
100-5-120-5526-01 County Recording Fees	3,500.00	0.00	119.31	3.41	3,380.69

CITY OF FULSHEAR
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2018

100-General Fund

91.67% OF YEAR COMP.

Administration

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
100-5-120-5526-05 Open Records Expenses	4,250.00	0.00	0.00	0.00	4,250.00
100-5-120-5527-00 Dues & Memberships	8,500.00	0.00	7,041.97	82.85	1,458.03
100-5-120-5528-00 Travel & Training	22,000.00	2,088.75	11,238.29	51.08	10,761.71
100-5-120-5529-00 Miscellaneous Expenses	0.00	0.00	441.99	0.00 (441.99)
100-5-120-5530-00 Contingency - Merit Adjustment	5,952.00	0.00	0.00	0.00	5,952.00
100-5-120-5540-02 Software Maintenance	0.00	0.00	1,573.51	0.00 (1,573.51)
100-5-120-5599-00 Vehicle Replacement Fee	<u>3,125.00</u>	<u>0.00</u>	<u>1,562.50</u>	<u>50.00</u>	<u>1,562.50</u>
TOTAL OTHER CHARGES	54,477.00	2,908.03	27,746.67	50.93	26,730.33
<u>CAPITAL OUTLAY</u>					
<u>TRANSFERS</u>					
100-5-120-5900-51 XFER OUT - COF CP Fund 501	<u>95,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>95,000.00</u>
TOTAL TRANSFERS	95,000.00	0.00	0.00	0.00	95,000.00
TOTAL Administration	1,443,031.00	75,521.19	1,165,998.48	80.80	277,032.52

CITY OF FULSHEAR
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2018

100-General Fund

91.67% OF YEAR COMP.

Municipal Court

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL COSTS					
100-5-140-5210-00 Salaries	56,608.00	4,433.34	50,983.41	90.06	5,624.59
100-5-140-5210-01 Wages	39,301.00	2,883.20	32,490.06	82.67	6,810.94
100-5-140-5210-02 Overtime	1,000.00	0.00	27.03	2.70	972.97
100-5-140-5230-00 Payroll Tax Expense	7,169.00	460.72	5,478.09	76.41	1,690.91
100-5-140-5235-00 Employee Health Benefits	17,463.00	1,454.50	15,272.25	87.45	2,190.75
100-5-140-5238-00 Retirement Contribution	7,237.00	565.58	5,993.46	82.82	1,243.54
100-5-140-5239-00 Workers Compensation	750.00	0.00	0.00	0.00	750.00
100-5-140-5240-00 Unemployment	<u>226.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>226.00</u>
TOTAL PERSONNEL COSTS	129,754.00	9,797.34	110,244.30	84.96	19,509.70
SUPPLIES					
100-5-140-5311-00 Supplies	2,000.00	209.06	1,450.60	72.53	549.40
100-5-140-5314-00 Publications/Ref Material	400.00	0.00	0.00	0.00	400.00
100-5-140-5316-00 Minor Tools & Equipment	3,000.00	0.00	779.48	25.98	2,220.52
100-5-140-5326-00 Uniforms/Shirts	<u>325.00</u>	<u>168.00</u>	<u>291.00</u>	<u>89.54</u>	<u>34.00</u>
TOTAL SUPPLIES	5,725.00	377.06	2,521.08	44.04	3,203.92
CONTRACTUAL SERVICES					
100-5-140-5411-00 Prof. Services - Legal	16,500.00	0.00	15,139.00	91.75	1,361.00
100-5-140-5411-03 Prof. Services - Judge	20,000.00	0.00	17,050.00	85.25	2,950.00
100-5-140-5411-06 Building Security - Bailiff	1,000.00	0.00	0.00	0.00	1,000.00
100-5-140-5411-07 Prof. Services - Juror Fees	500.00	0.00	0.00	0.00	500.00
100-5-140-5411-08 Prof. Services - Interpreter	2,000.00	0.00	1,170.00	58.50	830.00
100-5-140-5434-00 Telecommunications	<u>900.00</u>	<u>49.34</u>	<u>532.16</u>	<u>59.13</u>	<u>367.84</u>
TOTAL CONTRACTUAL SERVICES	40,900.00	49.34	33,891.16	82.86	7,008.84
OTHER CHARGES					
100-5-140-5520-00 Printing	400.00	0.00	113.86	28.47	286.14
100-5-140-5527-00 Dues & Memberships	600.00	0.00	120.00	20.00	480.00
100-5-140-5528-00 Travel & Training	4,000.00	0.00	3,112.62	77.82	887.38
100-5-140-5529-00 Miscellaneous Expense	500.00	0.00	0.00	0.00	500.00
100-5-140-5540-02 Software Maintenance	<u>10,500.00</u>	<u>2,100.39</u>	<u>9,065.66</u>	<u>86.34</u>	<u>1,434.34</u>
TOTAL OTHER CHARGES	16,000.00	2,100.39	12,412.14	77.58	3,587.86
CAPITAL OUTLAY					
TOTAL Municipal Court	192,379.00	12,324.13	159,068.68	82.69	33,310.32

100-General Fund

91.67% OF YEAR COMP.

Finance

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL COSTS</u>					
100-5-160-5210-00 Salaries	164,906.00	12,690.32	146,493.42	88.83	18,412.58
100-5-160-5210-01 Wages	30,047.00	1,350.05	15,814.21	52.63	14,232.79
100-5-160-5210-02 Overtime	1,000.00	0.00	0.00	0.00	1,000.00
100-5-160-5210-03 Auto Allowance	4,800.00	369.24	4,246.26	88.46	553.74
100-5-160-5230-00 Payroll Tax Expense	14,414.00	977.95	11,471.92	79.59	2,942.08
100-5-160-5235-00 Employee Health Benefits	17,463.00	1,454.50	15,999.50	91.62	1,463.50
100-5-160-5238-00 Retirement Contribution	14,550.00	1,113.86	12,000.81	82.48	2,549.19
100-5-160-5239-00 Worker's Compensation	454.00	0.00	454.00	100.00	0.00
100-5-160-5240-00 Unemployment	761.00	0.00	0.00	0.00	761.00
100-5-160-5250-00 Vacation Pay Out	<u>3,790.00</u>	<u>0.00</u>	<u>6,147.78</u>	<u>162.21</u>	<u>(2,357.78)</u>
TOTAL PERSONNEL COSTS	252,185.00	17,955.92	212,627.90	84.31	39,557.10
<u>SUPPLIES</u>					
100-5-160-5311-00 Supplies	2,875.00	224.45	2,194.04	76.31	680.96
100-5-160-5314-00 Publications/Ref Materials	625.00	0.00	0.00	0.00	625.00
100-5-160-5316-00 Minor Tools & Equipment	2,800.00	0.00	88.74	3.17	2,711.26
100-5-160-5326-00 Uniforms/Shirts	<u>300.00</u>	<u>0.00</u>	<u>198.00</u>	<u>66.00</u>	<u>102.00</u>
TOTAL SUPPLIES	6,600.00	224.45	2,480.78	37.59	4,119.22
<u>CONTRACTUAL SERVICES</u>					
100-5-160-5411-09 Prof. Services - Audit	35,000.00	0.00	39,750.00	113.57	(4,750.00)
100-5-160-5421-01 Insurance - General Liability	3,500.00	0.00	3,803.62	108.67	(303.62)
100-5-160-5421-02 Insurance - Auto Liability	9,000.00	0.00	7,837.98	87.09	1,162.02
100-5-160-5421-03 Insurance W/C Contribution	2,500.00	0.00	0.00	0.00	2,500.00
100-5-160-5421-04 Errors & Omissions	7,000.00	1,000.00	6,902.54	98.61	97.46
100-5-160-5421-05 Insurance - Bonding	2,000.00	158.00	991.00	49.55	1,009.00
100-5-160-5425-00 Merchant Service Fees	30,000.00	5,676.54	48,582.39	161.94	(18,582.39)
100-5-160-5426-00 Tax Assessor/Collector Fees	12,500.00	3,781.07	19,684.86	157.48	(7,184.86)
100-5-160-5434-00 Telecommunications	4,500.00	0.00	0.00	0.00	4,500.00
100-5-160-5475-00 Bank Charges	500.00	1,713.24	5,040.94	1,008.19	(4,540.94)
100-5-160-5475-01 Credit Card Fees	600.00	0.00	75.04	12.51	524.96
100-5-160-5475-03 Tax Penalties	1,200.00	0.00	0.00	0.00	1,200.00
100-5-160-5481-97 MUD 1 Property Tax Rebate	49,844.00	0.00	48,445.79	97.19	1,398.21
100-5-160-5481-98 CCR MUDs Prop Tax Rebate	<u>637,830.00</u>	<u>0.00</u>	<u>584,642.30</u>	<u>91.66</u>	<u>53,187.70</u>
TOTAL CONTRACTUAL SERVICES	795,974.00	12,328.85	765,756.46	96.20	30,217.54
<u>OTHER CHARGES</u>					
100-5-160-5527-00 Dues & Memberships	2,500.00	0.00	480.00	19.20	2,020.00
100-5-160-5528-00 Travel & Training	7,500.00	0.00	4,198.21	55.98	3,301.79
100-5-160-5530-00 THP Commitment	364,476.00	0.00	0.00	0.00	364,476.00
100-5-160-5531-01 Tuition Assistance Program	0.00	960.00	1,972.50	0.00	(1,972.50)
100-5-160-5540-02 Software Maintenance	<u>16,200.00</u>	<u>0.00</u>	<u>4,383.24</u>	<u>27.06</u>	<u>11,816.76</u>
TOTAL OTHER CHARGES	390,676.00	960.00	11,033.95	2.82	379,642.05
TOTAL Finance	1,445,435.00	31,469.22	991,899.09	68.62	453,535.91

CITY OF FULSHEAR
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2018

100-General Fund

91.67% OF YEAR COMP.

Utility Services

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL COSTS</u>					
100-5-170-5210-00 Salaries	54,866.00	4,325.96	49,748.54	90.67	5,117.46
100-5-170-5210-01 Wages	53,149.00	4,050.77	47,410.57	89.20	5,738.43
100-5-170-5210-02 Overtime	1,800.00	41.36	360.01	20.00	1,439.99
100-5-170-5230-00 Payroll Tax Expense	8,247.00	592.48	7,195.21	87.25	1,051.79
100-5-170-5235-00 Employee Health Benefits	17,463.00	1,454.50	13,817.75	79.13	3,645.25
100-5-170-5238-00 Retirement Contribution	8,325.00	650.71	6,974.41	83.78	1,350.59
100-5-170-5239-00 Workers Compensation	260.00	0.00	174.00	66.92	86.00
100-5-170-5240-00 Unemployment	<u>570.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>570.00</u>
TOTAL PERSONNEL COSTS	144,680.00	11,115.78	125,680.49	86.87	18,999.51
<u>SUPPLIES</u>					
100-5-170-5311-00 Supplies	2,500.00	369.82	2,205.88	88.24	294.12
100-5-170-5314-00 Publications/Ref Material	500.00	0.00	0.00	0.00	500.00
100-5-170-5315-00 Postage	20,000.00	1,541.00	16,638.57	83.19	3,361.43
100-5-170-5316-00 Minor Tools & Equipment	4,500.00	0.00	564.60	12.55	3,935.40
100-5-170-5326-00 Uniforms/Shirts	450.00	0.00	423.00	94.00	27.00
100-5-170-5380-00 Public Relations	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>
TOTAL SUPPLIES	30,450.00	1,910.82	19,832.05	65.13	10,617.95
<u>CONTRACTUAL SERVICES</u>					
100-5-170-5411-10 Prof. Services - Consulting	5,000.00	0.00	0.00	0.00	5,000.00
100-5-170-5434-00 Telecommunications	1,000.00	49.34	532.16	53.22	467.84
100-5-170-5461-02 Contract - Sanitation Services	720,000.00	0.00	560,128.91	77.80	159,871.09
100-5-170-5469-01 Equipment Rental	<u>3,300.00</u>	<u>352.16</u>	<u>3,464.02</u>	<u>104.97</u>	<u>(164.02)</u>
TOTAL CONTRACTUAL SERVICES	729,300.00	401.50	564,125.09	77.35	165,174.91
<u>OTHER CHARGES</u>					
100-5-170-5515-00 Advertising	500.00	0.00	0.00	0.00	500.00
100-5-170-5520-00 Printing	3,000.00	0.00	0.00	0.00	3,000.00
100-5-170-5527-00 Dues & Memberships	450.00	0.00	0.00	0.00	450.00
100-5-170-5528-00 Travel & Training	2,000.00	10.90	319.16	15.96	1,680.84
100-5-170-5529-00 Contingency	1,000.00	0.00	0.00	0.00	1,000.00
100-5-170-5540-02 Software Maintenance	<u>24,800.00</u>	<u>381.48</u>	<u>31,751.89</u>	<u>128.03</u>	<u>(6,951.89)</u>
TOTAL OTHER CHARGES	31,750.00	392.38	32,071.05	101.01	(321.05)
TOTAL Utility Services	936,180.00	13,820.48	741,708.68	79.23	194,471.32

CITY OF FULSHEAR
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2018

100-General Fund

91.67% OF YEAR COMP.

Economic Development

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL COSTS</u>					
100-5-180-5210-00 Salaries	149,003.00	7,144.98	107,032.85	71.83	41,970.15
100-5-180-5210-03 Auto Allowance	4,800.00	369.24	4,246.26	88.46	553.74
100-5-180-5230-00 Payroll Tax Expense	13,111.00	534.58	8,386.69	63.97	4,724.31
100-5-180-5235-00 Employee Health Benefits	17,463.00	727.25	10,908.75	62.47	6,554.25
100-5-180-5238-00 Retirement Contribution	12,914.00	580.84	7,816.11	60.52	5,097.89
100-5-180-5239-00 Workers Compensation	367.00	0.00	0.00	0.00	367.00
100-5-180-5240-00 Unemployment	<u>380.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>380.00</u>
TOTAL PERSONNEL COSTS	198,038.00	9,356.89	138,390.66	69.88	59,647.34
<u>SUPPLIES</u>					
100-5-180-5311-00 Supplies	2,500.00	230.96	590.61	23.62	1,909.39
100-5-180-5314-00 Publications/Ref Material	730.00	0.00	439.40	60.19	290.60
100-5-180-5316-00 Minor Tools & Equipment	2,000.00	0.00	0.00	0.00	2,000.00
100-5-180-5326-00 Uniforms/Shirts	300.00	0.00	176.00	58.67	124.00
100-5-180-5381-00 Meeting Expenses	<u>1,000.00</u>	<u>0.00</u>	<u>310.46</u>	<u>31.05</u>	<u>689.54</u>
TOTAL SUPPLIES	6,530.00	230.96	1,516.47	23.22	5,013.53
<u>CONTRACTUAL SERVICES</u>					
100-5-180-5411-10 Prof. Services - Consulting	20,000.00	1,500.00	10,400.00	52.00	9,600.00
100-5-180-5434-00 Telecommunications	1,800.00	87.35	1,440.47	80.03	359.53
100-5-180-5472-00 Business Devlpmnt & Retention	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL CONTRACTUAL SERVICES	26,800.00	1,587.35	11,840.47	44.18	14,959.53
<u>OTHER CHARGES</u>					
100-5-180-5520-00 Printing	2,500.00	0.00	0.00	0.00	2,500.00
100-5-180-5527-00 Dues & Memberships	1,740.00	0.00	773.74	44.47	966.26
100-5-180-5527-01 Dues & Memberships - Org.	24,000.00	0.00	12,600.00	52.50	11,400.00
100-5-180-5528-00 Travel & Training	11,500.00	0.00	10,205.34	88.74	1,294.66
100-5-180-5530-00 Technology Maintenance	30,400.00	0.00	0.00	0.00	30,400.00
100-5-180-5531-00 Mileage	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL OTHER CHARGES	71,140.00	0.00	23,579.08	33.14	47,560.92
TOTAL Economic Development	302,508.00	11,175.20	175,326.68	57.96	127,181.32

CITY OF FULSHEAR
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2018

100-General Fund

91.67% OF YEAR COMP.

Communications

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SUPPLIES</u>					
100-5-185-5311-00 Supplies	500.00	0.00	199.00	39.80	301.00
100-5-185-5316-00 Minor Tools & Equipment	14,000.00	14,000.00	14,000.00	100.00	0.00
100-5-185-5380-00 Public Relations	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>
TOTAL SUPPLIES	17,000.00	14,000.00	14,199.00	83.52	2,801.00
<u>CONTRACTUAL SERVICES</u>					
100-5-185-5411-13 Prof. Services - I.T.	<u>30,000.00</u>	<u>2,135.00</u>	<u>18,630.00</u>	<u>62.10</u>	<u>11,370.00</u>
TOTAL CONTRACTUAL SERVICES	30,000.00	2,135.00	18,630.00	62.10	11,370.00
<u>OTHER CHARGES</u>					
100-5-185-5527-00 Dues & Memberships	500.00	0.00	0.00	0.00	500.00
100-5-185-5527-02 Annual Subscription Services	6,000.00	0.00	0.00	0.00	6,000.00
100-5-185-5528-00 Travel & Training	4,000.00	0.00	0.00	0.00	4,000.00
100-5-185-5530-00 Technology Maintenance	11,400.00	1,800.00	3,000.00	26.32	8,400.00
100-5-185-5540-02 Software Maintenance	<u>1,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>
TOTAL OTHER CHARGES	23,100.00	1,800.00	3,000.00	12.99	20,100.00
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TOTAL Communications	70,100.00	17,935.00	35,829.00	51.11	34,271.00

CITY OF FULSHEAR
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2018

100-General Fund

91.67% OF YEAR COMP.

Police Dept

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL COSTS</u>					
100-5-210-5210-00 Salaries	188,149.00	14,199.86	166,334.52	88.41	21,814.48
100-5-210-5210-01 Wages	1,031,192.00	90,381.18	1,018,961.40	98.81	12,230.60
100-5-210-5210-02 Overtime	11,650.00	2,948.66	8,974.21	77.03	2,675.79
100-5-210-5210-04 Overtime - DEA Funded	21,000.00	0.00	5,889.84	28.05	15,110.16
100-5-210-5210-05 Holiday Worked - Wage	36,000.00	0.00	30,689.49	85.25	5,310.51
100-5-210-5210-06 Overtime - Grant Funded	5,000.00	184.60	2,122.90	42.46	2,877.10
100-5-210-5230-00 Payroll Tax Expense	92,901.00	7,335.01	89,479.11	96.32	3,421.89
100-5-210-5235-00 Employee Health Benefits	174,625.00	14,545.00	158,819.73	90.95	15,805.27
100-5-210-5238-00 Retirement Contribution	92,061.00	8,109.88	87,374.76	94.91	4,686.24
100-5-210-5239-00 Workers Compensation	27,814.00	0.00	27,813.68	100.00	0.32
100-5-210-5240-00 Unemployment	<u>3,802.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,802.00</u>
TOTAL PERSONNEL COSTS	1,684,194.00	137,704.19	1,596,459.64	94.79	87,734.36
<u>SUPPLIES</u>					
100-5-210-5311-00 Supplies	3,000.00	247.04	2,515.56	83.85	484.44
100-5-210-5311-05 Supplies - Police Duty	28,978.00	1,184.55	24,471.03	84.45	4,506.97
100-5-210-5314-00 Publications/Ref Material	500.00	0.00	485.83	97.17	14.17
100-5-210-5316-00 Minor Tools & Equipment	85,498.00	11,017.70	70,338.53	82.27	15,159.47
100-5-210-5317-00 Commemoratives	500.00	0.00	0.00	0.00	500.00
100-5-210-5326-00 Uniforms/Shirts	16,300.00	3,661.04	17,529.10	107.54	(1,229.10)
100-5-210-5363-00 Fuel/Oil Expense	58,885.00	4,759.96	56,928.53	96.68	1,956.47
100-5-210-5363-01 Auto Repair/Maintenance	38,873.00	1,742.69	21,005.27	54.04	17,867.73
100-5-210-5364-00 Investigations	6,000.00	0.00	0.00	0.00	6,000.00
100-5-210-5380-00 Public Relations	<u>1,200.00</u>	<u>212.41</u>	<u>379.43</u>	<u>31.62</u>	<u>820.57</u>
TOTAL SUPPLIES	239,734.00	22,825.39	193,653.28	80.78	46,080.72
<u>CONTRACTUAL SERVICES</u>					
100-5-210-5411-10 Prof. Services - Consulting	12,500.00	0.00	0.00	0.00	12,500.00
100-5-210-5421-01 Insurance General Liability	14,000.00	0.00	13,268.22	94.77	731.78
100-5-210-5421-02 Insurance - Auto Liability	15,032.00	0.00	15,501.64	103.12	(469.64)
100-5-210-5421-04 Errors & Omissions	1,000.00	0.00	0.00	0.00	1,000.00
100-5-210-5430-00 Telecommunications-Web	3,688.00	0.00	0.00	0.00	3,688.00
100-5-210-5434-00 Telecommunications	16,726.00	751.17	12,508.53	74.78	4,217.47
100-5-210-5467-00 Testing & Support Services	8,100.00	25.00	790.00	9.75	7,310.00
100-5-210-5469-01 Equipment Rental	<u>11,700.00</u>	<u>397.89</u>	<u>9,640.93</u>	<u>82.40</u>	<u>2,059.07</u>
TOTAL CONTRACTUAL SERVICES	82,746.00	1,174.06	51,709.32	62.49	31,036.68
<u>OTHER CHARGES</u>					
100-5-210-5520-00 Printing	1,500.00	52.00	243.90	16.26	1,256.10
100-5-210-5527-00 Dues & Memberships	2,350.00	0.00	1,128.36	48.02	1,221.64
100-5-210-5528-00 Travel & Training	18,000.00	4,449.53	12,732.50	70.74	5,267.50
100-5-210-5529-00 Miscellaneous Expenses	8,500.00	1,120.66	6,905.42	81.24	1,594.58
100-5-210-5530-00 Technology Maintenance	12,783.00	0.00	13,790.57	107.88	(1,007.57)
100-5-210-5531-01 Tuition Assistance Program	6,000.00	0.00	2,623.50	43.73	3,376.50
100-5-210-5599-00 Vehicle Replacement Fee	<u>100,800.00</u>	<u>0.00</u>	<u>100,800.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL OTHER CHARGES	149,933.00	5,622.19	138,224.25	92.19	11,708.75

CITY OF FULSHEAR
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2018

100-General Fund

91.67% OF YEAR COMP.

Police Dept

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL OUTLAY</u>					
TOTAL Police Dept	2,156,607.00	167,325.83	1,980,046.49	91.81	176,560.51

CITY OF FULSHEAR
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2018

100-General Fund

91.67% OF YEAR COMP.

Emergency Management

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL COSTS</u>					
100-5-230-5210-02 Overtime	5,500.00	0.00	0.00	0.00	5,500.00
100-5-230-5230-00 Payroll Tax Expense	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>
TOTAL PERSONNEL COSTS	6,250.00	0.00	0.00	0.00	6,250.00
<u>SUPPLIES</u>					
100-5-230-5311-00 Supplies	4,500.00	0.00	807.29	17.94	3,692.71
100-5-230-5311-01 Occupation Supplies	3,500.00	488.52	488.52	13.96	3,011.48
100-5-230-5314-00 Publications/Ref Material	500.00	0.00	10.00	2.00	490.00
100-5-230-5316-00 Minor Tools & Equipment	9,700.00	6,238.30	8,967.51	92.45	732.49
100-5-230-5317-00 Commemoratives	1,200.00	0.00	0.00	0.00	1,200.00
100-5-230-5363-00 Fuel/Oil Expense	11,700.00	400.00	3,206.00	27.40	8,494.00
100-5-230-5381-00 Meeting Expenses	<u>2,700.00</u>	<u>0.00</u>	<u>74.10</u>	<u>2.74</u>	<u>2,625.90</u>
TOTAL SUPPLIES	33,800.00	7,126.82	13,553.42	40.10	20,246.58
<u>CONTRACTUAL SERVICES</u>					
100-5-230-5411-10 Prof. Services - Consulting	1,200.00	0.00	0.00	0.00	1,200.00
100-5-230-5411-13 Prof. Services I.T.	500.00	0.00	0.00	0.00	500.00
100-5-230-5434-00 Telecommunications	24,720.00	37.99	409.31	1.66	24,310.69
100-5-230-5469-01 Equipment Rental	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>
TOTAL CONTRACTUAL SERVICES	28,420.00	37.99	409.31	1.44	28,010.69
<u>OTHER CHARGES</u>					
100-5-230-5515-00 Advertising	150.00	0.00	0.00	0.00	150.00
100-5-230-5520-00 Printing	300.00	0.00	0.00	0.00	300.00
100-5-230-5527-00 Dues & Memberships	450.00	0.00	0.00	0.00	450.00
100-5-230-5528-00 Travel & Training	2,500.00	0.00	0.00	0.00	2,500.00
100-5-230-5529-00 Miscellaneous Expense	<u>650.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>650.00</u>
TOTAL OTHER CHARGES	4,050.00	0.00	0.00	0.00	4,050.00
<u>CAPITAL OUTLAY</u>					
100-5-230-5600-00 Capital Outlay - Equipment	<u>75,000.00</u>	<u>50,432.10</u>	<u>71,253.00</u>	<u>95.00</u>	<u>3,747.00</u>
TOTAL CAPITAL OUTLAY	75,000.00	50,432.10	71,253.00	95.00	3,747.00
TOTAL Emergency Management	147,520.00	57,596.91	85,215.73	57.77	62,304.27

CITY OF FULSHEAR
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2018

100-General Fund

91.67% OF YEAR COMP.

Code Enforcement

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL COSTS</u>					
100-5-250-5210-01 Wages	47,295.00	3,344.00	38,529.15	81.47	8,765.85
100-5-250-5210-02 Overtime	1,000.00	0.00	0.00	0.00	1,000.00
100-5-250-5230-00 Payroll Tax Expense	3,618.00	237.92	2,756.70	76.19	861.30
100-5-250-5235-00 Employee Health Benefits	8,731.00	727.25	7,999.75	91.62	731.25
100-5-250-5238-00 Retirement Contribution	1,512.00	258.50	2,759.08	182.48 (1,247.08)
100-5-250-5239-00 Workers' Compensation	259.00	0.00	0.00	0.00	259.00
100-5-250-5240-00 Unemployment	<u>190.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>190.00</u>
TOTAL PERSONNEL COSTS	62,605.00	4,567.67	52,044.68	83.13	10,560.32
<u>SUPPLIES</u>					
100-5-250-5311-00 Supplies	200.00	0.00	52.56	26.28	147.44
100-5-250-5314-00 Publications/Ref Material	300.00	0.00	0.00	0.00	300.00
100-5-250-5316-00 Minor Tools & Equipment	7,100.00	0.00	3,697.08	52.07	3,402.92
100-5-250-5326-00 Uniforms/Shirts	350.00	0.00	280.42	80.12	69.58
100-5-250-5363-00 Fuel/Oil Expense	3,400.00	166.26	2,239.21	65.86	1,160.79
100-5-250-5363-01 Auto Repair/Maintenance	<u>3,600.00</u>	<u>0.00</u>	<u>1,078.21</u>	<u>29.95</u>	<u>2,521.79</u>
TOTAL SUPPLIES	14,950.00	166.26	7,347.48	49.15	7,602.52
<u>CONTRACTUAL SERVICES</u>					
100-5-250-5434-00 Telecommunications	720.00	0.00	684.32	95.04	35.68
100-5-250-5461-00 Pro Serv.- Demo-/Prop Upkeep	<u>5,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,500.00</u>
TOTAL CONTRACTUAL SERVICES	6,220.00	0.00	684.32	11.00	5,535.68
<u>OTHER CHARGES</u>					
100-5-250-5527-00 Dues & Memberships	200.00	0.00	75.00	37.50	125.00
100-5-250-5528-00 Travel & Training	1,000.00	0.00	708.79	70.88	291.21
100-5-250-5599-00 Vehicle Replacement Fee	<u>3,125.00</u>	<u>0.00</u>	<u>4,687.50</u>	<u>150.00</u> (<u>1,562.50)</u>
TOTAL OTHER CHARGES	4,325.00	0.00	5,471.29	126.50 (1,146.29)
<hr/>					
TOTAL Code Enforcement	88,100.00	4,733.93	65,547.77	74.40	22,552.23

100-General Fund

91.67% OF YEAR COMP.

Planning & Development

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL COSTS</u>					
100-5-400-5210-00 Salaries	167,670.00	8,429.48	93,318.63	55.66	74,351.37
100-5-400-5210-03 Auto Allowance	8,400.00	369.24	4,246.26	50.55	4,153.74
100-5-400-5230-00 Payroll Tax Expense	12,827.00	626.00	7,255.94	56.57	5,571.06
100-5-400-5235-00 Employee Health Benefits	15,280.00	727.25	7,999.75	52.35	7,280.25
100-5-400-5238-00 Retirement Contribution	12,061.00	680.14	7,016.06	58.17	5,044.94
100-5-400-5239-00 Workers Compensation	242.00	0.00	0.00	0.00	242.00
100-5-400-5240-00 Unemployment	<u>190.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>190.00</u>
TOTAL PERSONNEL COSTS	216,670.00	10,832.11	119,836.64	55.31	96,833.36
<u>SUPPLIES</u>					
100-5-400-5311-00 Supplies	3,500.00	0.00	172.02	4.91	3,327.98
100-5-400-5314-00 Publications/Ref Material	1,200.00	0.00	160.00	13.33	1,040.00
100-5-400-5316-00 Minor Tools & Equipment	8,500.00	0.00	0.00	0.00	8,500.00
100-5-400-5326-00 Uniforms/Shirts	300.00	0.00	0.00	0.00	300.00
100-5-400-5363-00 Fuel/Oil Expense	2,500.00	0.00	0.00	0.00	2,500.00
100-5-400-5363-01 Auto Repair/Maintenance	<u>1,500.00</u>	<u>0.00</u>	<u>13.00</u>	<u>0.87</u>	<u>1,487.00</u>
TOTAL SUPPLIES	17,500.00	0.00	345.02	1.97	17,154.98
<u>CONTRACTUAL SERVICES</u>					
100-5-400-5411-10 Prof. Services - Consulting	100,000.00	48,232.00	114,031.99	114.03	(14,031.99)
100-5-400-5411-11 Prof. Services - Engineering	100,000.00	0.00	84,168.22	84.17	15,831.78
100-5-400-5434-00 Telecommunications	1,000.00	87.33	986.71	98.67	13.29
100-5-400-5469-01 Equipment Rental	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL CONTRACTUAL SERVICES	202,000.00	48,319.33	199,186.92	98.61	2,813.08
<u>OTHER CHARGES</u>					
100-5-400-5527-00 Dues & Memberships	1,500.00	0.00	45.00	3.00	1,455.00
100-5-400-5528-00 Travel & Training	10,000.00	0.00	793.25	7.93	9,206.75
100-5-400-5529-00 Miscellaneous Expense	1,000.00	0.00	182.41	18.24	817.59
100-5-400-5540-02 Software Maintenance	<u>88,000.00</u>	<u>1,440.00</u>	<u>15,299.96</u>	<u>17.39</u>	<u>72,700.04</u>
TOTAL OTHER CHARGES	100,500.00	1,440.00	16,320.62	16.24	84,179.38
TOTAL Planning & Development	536,670.00	60,591.44	335,689.20	62.55	200,980.80

100-General Fund

91.67% OF YEAR COMP.

Builder Services

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL COSTS</u>					
100-5-450-5210-00 Salaries	148,078.00	5,148.64	83,646.44	56.49	64,431.56
100-5-450-5210-01 Wages	234,121.00	15,175.14	202,516.46	86.50	31,604.54
100-5-450-5210-02 Overtime	5,500.00	761.92	2,021.59	36.76	3,478.41
100-5-450-5230-00 Payroll Tax Expense	28,766.00	1,458.99	20,597.95	71.61	8,168.05
100-5-450-5235-00 Employee Health Benefits	61,119.00	2,909.00	47,175.85	77.19	13,943.15
100-5-450-5238-00 Retirement Contribution	29,039.00	1,629.92	20,397.98	70.24	8,641.02
100-5-450-5239-00 Workers Compensation	2,237.00	0.00	2,237.00	100.00	0.00
100-5-450-5240-00 Unemployment	<u>1,330.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,330.00</u>
TOTAL PERSONNEL COSTS	510,190.00	27,083.61	378,593.27	74.21	131,596.73
<u>SUPPLIES</u>					
100-5-450-5311-00 Supplies	6,000.00	0.00	4,684.45	78.07	1,315.55
100-5-450-5314-00 Publications/Ref Material	1,500.00	0.00	643.46	42.90	856.54
100-5-450-5316-00 Minor Tools & Equipment	5,500.00	0.00	36.78	0.67	5,463.22
100-5-450-5326-00 Uniforms/Shirts	2,000.00	0.00	793.59	39.68	1,206.41
100-5-450-5363-00 Fuel/Oil Expense	6,500.00	517.99	4,176.74	64.26	2,323.26
100-5-450-5363-01 Auto Repair/Maintenance	5,000.00	0.00	730.31	14.61	4,269.69
100-5-450-5380-00 Public Relations	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>
TOTAL SUPPLIES	28,000.00	517.99	11,065.33	39.52	16,934.67
<u>CONTRACTUAL SERVICES</u>					
100-5-450-5411-10 Prof. Services - Consulting	10,500.00	9,850.00	62,753.69	597.65 (52,253.69)
100-5-450-5411-11 Prof. Services - Engineering	1,500.00	0.00	0.00	0.00	1,500.00
100-5-450-5434-00 Telecommunications	7,500.00	145.63	2,246.52	29.95	5,253.48
100-5-450-5469-01 Equipment Rental	<u>6,000.00</u>	<u>484.14</u>	<u>6,837.22</u>	<u>113.95</u> (<u>837.22)</u>
TOTAL CONTRACTUAL SERVICES	25,500.00	10,479.77	71,837.43	281.72 (46,337.43)
<u>OTHER CHARGES</u>					
100-5-450-5520-00 Printing	6,000.00	700.00	3,455.51	57.59	2,544.49
100-5-450-5527-00 Dues & Memberships	1,500.00	0.00	859.60	57.31	640.40
100-5-450-5528-00 Travel & Training	11,500.00	0.00	4,070.35	35.39	7,429.65
100-5-450-5529-00 Miscellaneous Expense	500.00	0.00	54.55	10.91	445.45
100-5-450-5540-02 Software Maintenance	10,000.00	271.49	2,227.43	22.27	7,772.57
100-5-450-5599-00 Vehicle Replacement Fee	<u>16,000.00</u>	<u>0.00</u>	<u>16,000.00</u>	<u>100.00</u>	<u>0.00</u>
TOTAL OTHER CHARGES	45,500.00	971.49	26,667.44	58.61	18,832.56
<u>CAPITAL OUTLAY</u>					
100-5-450-5600-01 Capital Outlay - Technology	<u>82,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>82,500.00</u>
TOTAL CAPITAL OUTLAY	82,500.00	0.00	0.00	0.00	82,500.00
TOTAL Builder Services	691,690.00	39,052.86	488,163.47	70.58	203,526.53

CITY OF FULSHEAR
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2018

100-General Fund

91.67% OF YEAR COMP.

General Facilities

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SUPPLIES</u>					
100-5-490-5311-00 Supplies	10,000.00	1,040.84	10,973.69	109.74 (973.69)
100-5-490-5316-00 Minor Tools & Equipment	20,000.00	0.00	15,834.83	79.17	4,165.17
100-5-490-5316-02 Minor Equipment - Technology	<u>15,000.00</u>	<u>0.00</u>	<u>5,017.19</u>	<u>33.45</u>	<u>9,982.81</u>
TOTAL SUPPLIES	45,000.00	1,040.84	31,825.71	70.72	13,174.29
<u>CONTRACTUAL SERVICES</u>					
100-5-490-5411-13 Prof. Services I.T.	50,000.00	7,770.75	53,764.50	107.53 (3,764.50)
100-5-490-5420-00 Comm Center Supervisor	5,000.00	0.00	0.00	0.00	5,000.00
100-5-490-5421-00 Insurance Real/Pers. Property	4,500.00	0.00	4,799.51	106.66 (299.51)
100-5-490-5422-00 Facilities Cleaning	45,000.00	330.68	27,261.60	60.58	17,738.40
100-5-490-5430-00 Telecommunications Web	7,500.00	0.00	2,196.82	29.29	5,303.18
100-5-490-5431-00 Electricity	25,000.00	2,116.12	20,199.11	80.80	4,800.89
100-5-490-5434-00 Telecommunications	45,000.00	2,420.58	18,831.66	41.85	26,168.34
100-5-490-5435-00 Pest Control Services	2,250.00	457.00	1,567.00	69.64	683.00
100-5-490-5451-00 Security Systems	9,500.00	413.05	4,393.76	46.25	5,106.24
100-5-490-5469-02 Facility Rental	100,380.00	8,365.00	92,015.00	91.67	8,365.00
100-5-490-5472-00 Contract Services	<u>25,000.00</u>	<u>0.00</u>	<u>15.17</u>	<u>0.06</u>	<u>24,984.83</u>
TOTAL CONTRACTUAL SERVICES	319,130.00	21,873.18	225,044.13	70.52	94,085.87
<u>OTHER CHARGES</u>					
100-5-490-5540-02 Software Maintenance	50,000.00	1,530.00	16,578.07	33.16	33,421.93
100-5-490-5570-01 Facilities Maintenance	25,000.00	5,957.08	19,804.44	79.22	5,195.56
100-5-490-5570-02 Facility Improvements	10,000.00	0.00	7,580.60	75.81	2,419.40
100-5-490-5571-00 Landscape Maintenance	<u>10,000.00</u>	<u>0.00</u>	<u>8,100.81</u>	<u>81.01</u>	<u>1,899.19</u>
TOTAL OTHER CHARGES	95,000.00	7,487.08	52,063.92	54.80	42,936.08
<u>CAPITAL OUTLAY</u>					
TOTAL General Facilities	459,130.00	30,401.10	308,933.76	67.29	150,196.24

CITY OF FULSHEAR
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2018

100-General Fund

91.67% OF YEAR COMP.

Public Works & Maint

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL COSTS</u>					
100-5-510-5210-00 Salaries	92,915.00	7,267.02	83,997.23	90.40	8,917.77
100-5-510-5210-01 Wages	107,655.00	12,874.93	147,763.21	137.26 (40,108.21)
100-5-510-5210-02 Overtime	5,500.00	281.58	3,549.21	64.53	1,950.79
100-5-510-5210-03 Auto Allowance	4,800.00	415.40	4,777.10	99.52	22.90
100-5-510-5230-00 Payroll Tax Expense	14,901.00	1,408.06	16,796.53	112.72 (1,895.53)
100-5-510-5235-00 Employee Health Benefits	43,656.00	3,636.25	39,998.75	91.62	3,657.25
100-5-510-5238-00 Retirement Contribution	15,042.00	1,610.85	17,210.97	114.42 (2,168.97)
100-5-510-5239-00 Workers Compensation	6,337.00	0.00	4,845.00	76.46	1,492.00
100-5-510-5240-00 Unemployment	<u>950.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>950.00</u>
TOTAL PERSONNEL COSTS	291,756.00	27,494.09	318,938.00	109.32 (27,182.00)
<u>SUPPLIES</u>					
100-5-510-5311-00 Supplies	2,000.00	383.08	2,558.70	127.94 (558.70)
100-5-510-5314-00 Publications/Ref Material	500.00	0.00	0.00	0.00	500.00
100-5-510-5316-00 Minor Tools & Equipment	5,000.00	1,305.58	2,898.07	57.96	2,101.93
100-5-510-5326-00 Uniforms/Shirts	1,200.00	691.00	980.66	81.72	219.34
100-5-510-5363-00 Fuel/Oil Expense	10,000.00	1,067.18	9,224.80	92.25	775.20
100-5-510-5363-01 Auto Repair/Maintenance	<u>12,000.00</u>	<u>1,809.15</u>	<u>18,317.42</u>	<u>152.65 (</u>	<u>6,317.42)</u>
TOTAL SUPPLIES	30,700.00	5,255.99	33,979.65	110.68 (3,279.65)
<u>CONTRACTUAL SERVICES</u>					
100-5-510-5411-10 Prof. Services - Consulting	20,000.00	0.00	4,200.00	21.00	15,800.00
100-5-510-5434-00 Telecommunications	4,200.00	237.58	2,522.54	60.06	1,677.46
100-5-510-5469-01 Equipment Rental	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>
TOTAL CONTRACTUAL SERVICES	29,200.00	237.58	6,722.54	23.02	22,477.46
<u>OTHER CHARGES</u>					
100-5-510-5527-00 Dues & Memberships	500.00	0.00	261.00	52.20	239.00
100-5-510-5528-00 Travel & Training	4,500.00	0.00	5,598.07	124.40 (1,098.07)
100-5-510-5599-00 Vehicle Replacement Fee	<u>44,917.00</u>	<u>0.00</u>	<u>44,917.50</u>	<u>100.00 (</u>	<u>0.50)</u>
TOTAL OTHER CHARGES	49,917.00	0.00	50,776.57	101.72 (859.57)
<u>CAPITAL OUTLAY</u>					
TOTAL Public Works & Maint	401,573.00	32,987.66	410,416.76	102.20 (8,843.76)

CITY OF FULSHEAR
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: AUGUST 31ST, 2018

100-General Fund

91.67% OF YEAR COMP.

Streets

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SUPPLIES</u>					
100-5-520-5311-00 Supplies	10,000.00	0.00	5,027.67	50.28	4,972.33
100-5-520-5311-02 Supplies - Signage	10,000.00	2,011.67	9,485.29	94.85	514.71
100-5-520-5350-00 Street Maintenance	<u>25,000.00</u>	<u>0.00</u>	<u>5,850.15</u>	<u>23.40</u>	<u>19,149.85</u>
TOTAL SUPPLIES	45,000.00	2,011.67	20,363.11	45.25	24,636.89
<u>CONTRACTUAL SERVICES</u>					
100-5-520-5411-10 Prof. Services - Consulting	5,000.00	0.00	184.95	3.70	4,815.05
100-5-520-5432-00 Electricity - Street Lights	260,000.00	31,025.18	284,899.49	109.58 (24,899.49)
100-5-520-5472-01 Contract Services - Streets	25,000.00	0.00	0.00	0.00	25,000.00
100-5-520-5472-02 Contract Services - Markings	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>
TOTAL CONTRACTUAL SERVICES	300,000.00	31,025.18	285,084.44	95.03	14,915.56
TOTAL Streets	345,000.00	33,036.85	305,447.55	88.54	39,552.45

CITY OF FULSHEAR
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2018

100-General Fund

91.67% OF YEAR COMP.

Debt Service

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL EXPENDITURES	9,215,923.00	587,971.80	7,249,291.34	78.66	1,966,631.66
REVENUES OVER/(UNDER) EXPENDITURES	128.00	194,045.66	2,410,652.96		(2,410,524.96)

*** END OF REPORT ***

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS

AGENDA OF:	September 18, 2018	AGENDA ITEMS:	CON-N
DATE SUBMITTED:	September 5, 2018	DEPARTMENT	Public Works
PREPARED BY:	Sharon Valiante Director of Public Works	PRESENTER:	Sharon Valiante, Director of Public Works
SUBJECT:	Infrastructure Acceptance and Conveyances – MUD 173 (the “District”) –Water, Sanitary Sewer, & Storm and Street Dedications– Creek Falls Drive Extension No. 2 and Creek Falls at Cross Creek Ranch Section 5		
ATTACHMENTS:	<ol style="list-style-type: none"> 1. ABHR Letter of Request 2. Street Dedication – Creek Falls Drive Extension No. 2 & Creek Falls at Cross Creek Ranch Section 5 3. Utility Conveyance and Security Agreements- Creek Falls Drive Extension No. 2 and Creek Falls at Cross Creek Ranch Section 5 4. City Engineer’s Statements of Recommendation 		
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:	N/A		
FUNDING ACCOUNT:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
FUNDING ACCOUNT:			

EXECUTIVE SUMMARY

As each Phase of development are acquired and constructed, the Municipal Utility Districts (Districts) prepare documents that are submitted to the City with a request for consideration for transfer of ownership, which is considered and approved by City Council. The Districts, in accordance with the Development Agreement and Utility Agreements in place, have complied with Section 2.10 – As construction of each Phase is completed, the City shall inspect and if the City finds that the Phase has been completed in accordance with the final plans and specifications approved by the City, or any modifications approved by the City, the City will accept the Phase for ownership, operation and maintenance.

The District, MUD No. 173, is submitting for consideration Utility Conveyance and Security Agreements for Creek Falls Drive Extension No. 2 and Creek Falls at Cross Creek Ranch Section 5 and Street Dedications for Creek Falls Drive Extension No. 2 and Cross Creek Ranch Section 5.

The infrastructure for Creek Falls Drive Extension No. 2 is valued at:

- | | |
|---|---|
| 1. Paving – Total Costs: | \$251,461.32 |
| 2. Storm Sewer System – Total Costs: | \$224,803.55 |
| 3. Sanitary Sewer System – Total Costs: | \$53,483.10 (no LS or WWTP as part of this project) |
| 4. Water System – Total Costs: | \$75,401.00 (no plant facilities as part of this project) |

The infrastructure for Creek Falls at Cross Creek Ranch Section Five is valued at:

- | | |
|---|--|
| 1. Paving – Total Costs: | \$368,699.32 |
| 2. Storm Sewer System – Total Costs: | \$210,329.79 |
| 3. Sanitary Sewer System – Total Costs: | \$110,096.56 (no LS or WWTP as part of this project) |
| 4. Water System – Total Costs: | \$107,372.76 (no plant facilities as part of this project) |

RECOMMENDATION

Staff recommends that council accept the infrastructure constructed and completed for the District and authorize the Mayor to execute the Utility Conveyance and Security Agreements and Street Dedications for:

1. Creek Falls Drive Extension No. 2
2. Creek Falls at Cross Creek Ranch Section 5

ALLEN BOONE HUMPHRIES ROBINSON LLP

ATTORNEYS AT LAW

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abhr.com

Direct Line: (713) 860-6424
Direct Fax: (713) 860-6624

lsotirake@abhr.com

Linda Sotirake
Legal Assistant

August 15, 2018

VIA FEDERAL EXPRESS

Ms. Sharon Valiante
City of Fulshear
30603 FM 1093
Fulshear, TX 77441

Re: Fort Bend County Municipal Utility District No 169, 173 (the "District")

Dear Ms. Valiante:

It is respectfully requested that the following items be placed on the City of Fulshear's September, 2018, City Council agenda for consideration and approval:

1. Approve the Utility Conveyance and Security Agreement for Creek Falls Drive Extension No. 2;
2. Approve the Street Acceptance- Creek Falls Drive Extension No. 2;
3. Approve the Utility Conveyance and Security Agreement for Creek Falls at Cross Creek Ranch, Section Five; and
4. Approve the Street Acceptance-Creek Falls at Cross Creek Ranch, Section Five.

The above-described documents are enclosed for execution by the City.

Thank you for your attention to this matter.

Sincerely,



Linda F. Sotirake
Legal Assistant

Enclosures

cc: Mr. Grady Randle (w/enc.) Via Email

STREET ACCEPTANCE

THE STATE OF TEXAS §
 § KNOW ALL BY THESE PRESENTS:
COUNTY OF FORT BEND §

WHEREAS, a plat for Creek Falls at Cross Creek Ranch Section Five has been recorded under Plat No. 20170233 in the Plat Records of Fort Bend County, Texas, and street(s) (and culvert facilities, if any) have been constructed within the land shown on such plat (collectively, the "Streets"); and

WHEREAS, the City desires to accept the Streets for operation and maintenance.

Now, Therefore, the City hereby accepts the Streets for operation and maintenance by the City.

CITY OF FULSHEAR, TEXAS

Mayor

ATTEST:

City Secretary

THE STATE OF TEXAS §
 §
COUNTY OF FORT BEND §

This instrument was acknowledged before me on the _____ day of _____, 2018, by _____ as Mayor of the City of Fulshear, Texas, on behalf of said City.

Notary Public, State of Texas

(NOTARY SEAL)

STREET ACCEPTANCE

THE STATE OF TEXAS §
 § KNOW ALL BY THESE PRESENTS:
COUNTY OF FORT BEND §

WHEREAS, a plat for Creek Falls Drive Extension No. 2 has been recorded under Plat No. 20180052 in the Plat Records of Fort Bend County, Texas, and street(s) (and culvert facilities, if any) have been constructed within the land shown on such plat (collectively, the "Streets"); and

WHEREAS, the City desires to accept the Streets for operation and maintenance.

Now, Therefore, the City hereby accepts the Streets for operation and maintenance by the City.

CITY OF FULSHEAR, TEXAS

Mayor

ATTEST:

City Secretary

THE STATE OF TEXAS §
 §
COUNTY OF FORT BEND §

This instrument was acknowledged before me on the _____ day of _____, 2018, by _____ as Mayor of the City of Fulshear, Texas, on behalf of said City.

Notary Public, State of Texas

(NOTARY SEAL)

The District hereby reserves a security interest in the Facilities, more particularly described in Section 2.09 of the Utility Agreement, to secure the performance of the City's obligations under the Utility Agreement. The District reserves said security interest under Texas law and the Utility Agreement.

The District hereby reserves the full capacity of the Facilities.

The District hereby assigns to the City all rights (including, without limitation, all rights under the Construction Contract, to the extent the Construction Contract allows assignment of such rights), maintenance bonds, warranties and manufacturer's warranties, if any, owned or acquired by the District for the Facilities. Notwithstanding any provision hereof, this Utility Conveyance and Security Agreement shall not be construed to limit or modify any indemnity obligations, or any other obligations, that Contractor, or its surety, may otherwise have to the District or to any other party under the Construction Contract.

The City hereby agrees by its acceptance of this conveyance to operate and maintain the Facilities in accordance with the terms of the Utility Agreement.

This Utility Conveyance and Security Agreement is effective as of the later of: (i) the date that the District executes this instrument; or (ii) the date that the City executes this instrument.

FORT BEND COUNTY MUNICIPAL UTILITY
DISTRICT NO. 173

By: _____

Name: _____

Title: _____

Date: _____

ATTEST:

Secretary, Board of Directors

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This instrument was acknowledged before me on the ____ day of _____, 2018, by _____, as _____, of the Board of Directors of Fort Bend County Municipal Utility District No. 173, a political subdivision of the State of Texas, on behalf of said political subdivision.

Notary Public, State of Texas

(NOTARY SEAL)

In accordance with the Utility Agreement, as defined above, the City hereby accepts this Utility Conveyance and Security Agreement. Such City acceptance is effective as of the later of: (i) the date that the District executes this instrument; or (ii) the date that the City executes this instrument.

CITY OF FULSHEAR, TEXAS

By: _____
Name: _____
Title: Mayor
Date: _____

ATTEST:

By: _____
Name: _____
Title: City Secretary

THE STATE OF TEXAS §
 §
COUNTY OF FORT BEND §

This instrument was acknowledged before me on the _____ day of _____, 2018, by _____ as Mayor of the City of Fulshear, Texas, on behalf of said City.

Notary Public, State of Texas

(NOTARY SEAL)

AFTER RECORDING RETURN TO: Linda Sotirake, Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, TX 77027.

City's obligations under the Utility Agreement. The District reserves said security interest under Texas law and the Utility Agreement.

The District hereby reserves the full capacity of the Facilities.

The District hereby assigns to the City all rights (including, without limitation, all rights under the Construction Contract, to the extent the Construction Contract allows assignment of such rights), maintenance bonds, warranties and manufacturer's warranties, if any, owned or acquired by the District for the Facilities. Notwithstanding any provision hereof, this Utility Conveyance and Security Agreement shall not be construed to limit or modify any indemnity obligations, or any other obligations, that Contractor, or its surety, may otherwise have to the District or to any other party under the Construction Contract.

The City hereby agrees by its acceptance of this conveyance to operate and maintain the Facilities in accordance with the terms of the Utility Agreement.

This Utility Conveyance and Security Agreement is effective as of the later of: (i) the date that the District executes this instrument; or (ii) the date that the City executes this instrument.

FORT BEND COUNTY MUNICIPAL UTILITY
DISTRICT NO. 173

By: _____
Name: _____
Title: _____
Date: _____

ATTEST:

Secretary, Board of Directors

THE STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This instrument was acknowledged before me on the ____ day of _____, 2018, by _____, as President, of the Board of Directors of Fort Bend County Municipal Utility District No. 173, a political subdivision of the State of Texas, on behalf of said political subdivision.

Notary Public, State of Texas

(NOTARY SEAL)

In accordance with the Utility Agreement, as defined above, the City hereby accepts this Utility Conveyance and Security Agreement. Such City acceptance is effective as of the later of: (i) the date that the District executes this instrument; or (ii) the date that the City executes this instrument.

CITY OF FULSHEAR, TEXAS

By: _____
Name: _____
Title: Mayor
Date: _____

ATTEST:

By: _____
Name: _____
Title: City Secretary

THE STATE OF TEXAS §
 §
COUNTY OF FORT BEND §

This instrument was acknowledged before me on the _____ day of _____, 2018, by _____ as Mayor of the City of Fulshear, Texas, on behalf of said City.

Notary Public, State of Texas

(NOTARY SEAL)

AFTER RECORDING RETURN TO: Linda Sotirake, Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, TX 77027.

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS

AGENDA OF:	September 18 2018	Items: CON O
DATE SUBMITTED:	September 11, 2018	DEPARTMENT: Public Works/CIP
PREPARED BY:	Sharon Valiante, Public Works Director, Wes Vela Finance Director Brant Gary - ACM Executive Director of Planning and Development	PRESENTER: Sharon Valiante Public Works Director
SUBJECT:	Consideration of authorizing purchase of Concrete Pavement Raising Services	
ATTACHMENTS:	<ol style="list-style-type: none"> 1. Fort Bend County Interlocal Agreement 2. Capital Project Detail Sheet – Pavement Maintenance Program – Curb and Gutter Areas 3. Fort Bend County Contract - Pricing 	
Expenditure Required:	\$30,000	
Amount Budgeted:	\$30,000	
Funding Account:	300-5-000-5830-01	
Additional Appropriation Required:	N/A	
Funding Account:	N/A	

EXECUTIVE SUMMARY

In FY 2018, the CIP Budget, as adopted by City Council in September of 2017, provides for a Pavement Maintenance Program budget of \$250,000 which includes Curb and Gutter Repair estimated at \$30,000.

The City, thru an Interlocal Agreement with Fort Bend County (County), is able to purchase goods and services that have been completely bid. The County’s bid, 14-013, Term Contract for Hydro-Insensitive Polyurethane Foam Materials and Labor, was awarded in September of 2013 with yearly renewals each year until September 30, 2018. The County awarded the contract to Uretex USA as the lowest responsible bidder.

The vendor’s services are typically used to raise and/or level curb and gutter areas that tend to hold water (or better known to us as “birdbaths”), sinking or unlevel sidewalk panels, sinking or unlevel pavement panels, and other related issues. The City has areas within Cross Creek Ranch and Fulbrook on Fulshear Creek that have birdbaths and some isolated areas with some unlevel sidewalks.

Staff issued work orders to address the areas of concern with an estimated cost of about \$20,000. As the project progressed, the extent of the concerns grew, which required additional material and services. The total project cost is now at \$30,000, which exceeds the \$25,000 limit for staff approval.

Therefore, staff is seeking approval to authorize the expenditures for the project at \$30,000.

RECOMMENDATION

Staff recommends City Council authorize the purchases for the pavement raising services thru the Fort Bend County Term Contract for Hydro-Insensitive Polyurethane Foam Materials and Labor from Uretek USA in the amount of \$30,000.

THE STATE OF TEXAS
COUNTY OF FORT BEND

§
§
§

**INTERLOCAL AGREEMENT
BETWEEN FORT BEND COUNTY AND CITY OF FULSHEAR**

This Agreement is made and entered into pursuant to the Interlocal Cooperation Act, Chapter 791 of the TEXAS GOVERNMENT CODE by and between FORT BEND COUNTY, TEXAS, a body corporate and politic under the laws of the State of Texas, acting by and through its Commissioners Court and the CITY OF FULSHEAR, a municipal corporation of the State of Texas, acting herein by and through their City Council.

WHEREAS, CITY OF FULSHEAR desires FORT BEND COUNTY'S assistance in purchasing certain governmental administrative functions, goods or services; and,

WHEREAS, the governing bodies of CITY OF FULSHEAR and FORT BEND COUNTY have duly authorized this agreement; and

WHEREAS, the parties find that this Agreement serves a public purpose.

NOW, THEREFORE, in consideration of the foregoing and further consideration of the mutual promises, covenants and conditions herein, CITY OF FULSHEAR and FORT BEND COUNTY hereby agree as follows:

ARTICLE I.
PURCHASE OF CERTAIN MATERIALS AND SERVICES

- 1.01 CITY OF FULSHEAR appoints FORT BEND COUNTY its true and lawful purchasing agent for the purchase of certain materials and services through FORT BEND COUNTY'S purchasing program, as enumerated through the submission to FORT BEND COUNTY'S purchasing agent through a duly executed purchase order, order form or resolution. This Agreement shall apply only to those materials and services which FORT BEND COUNTY desires to purchase for its own needs and for which CITY OF FULSHEAR desires to purchase the same or similar materials and services under the same terms and conditions as would apply to FORT BEND COUNTY'S own purchases, and provided that the contracted vendor agrees to purchases in CITY OF FULSHEAR under the contract between the vendor and FORT BEND COUNTY. All materials and services purchased under the vendor and conditions hereunder shall be in accordance with specifications established by FORT BEND COUNTY.
- 1.02 The materials and services shall be procured in accordance with Texas State Law and procedures established by FORT BEND COUNTY and the costs for materials and services purchased by CITY OF FULSHEAR pursuant to this Agreement shall be the prices as reflected by contract executed by FORT BEND.

ARTICLE II.
TERMS AND CONDITIONS OF PURCHASE

- 2.01 In addition to the other terms and conditions contained in this Agreement, the amounts and kinds of goods and services will be purchased in accordance with the terms and conditions and in the quantities set forth in the contract used by FORT BEND COUNTY, FORT BEND COUNTY shall

be responsible for and shall incur all cost for the preparation of specifications, public advertisement and such other administrative duties as may be necessary to facilitate the materials and services hereunder. FORT BEND COUNTY shall also be responsible for receiving, opening and awarding contracts. Upon request, specifications, tabulations and all other documents relating thereto that pertain to the procurement of items in accordance with the terms of this Agreement shall be made available to CITY OF FULSHEAR at all reasonable times for inspection.

- 2.02 FORT BEND COUNTY agrees that it shall award contracts, for items which it had previously designated for purchase, in accordance with applicable Texas State Law.
- 2.03 Nothing herein shall obligate CITY OF FULSHEAR to purchase any materials or services from FORT BEND COUNTY nor shall FORT BEND COUNTY be obligated to include CITY OF FULSHEAR in any procurement effort.
- 2.04 CITY OF FULSHEAR shall not be obligated to compensate FORT BEND COUNTY for any of the costs or expenses of its procurement procedure.

ARTICLE III.
RESPONSIBILITY

FORT BEND COUNTY and CITY OF FULSHEAR agree that the ordering of supplies, services and materials purchased pursuant to this Agreement shall be their individual responsibility and that any dispute arising between contracted vendor and CITY OF FULSHEAR shall be handled between CITY OF FULSHEAR and the contracted vendor. Contracted vendors shall bill CITY OF FULSHEAR directly for the materials or services ordered by it.

ARTICLE IV.
LIABILITY

Both parties shall be responsible to the contracted vendor only for supplies, services or materials ordered by and received by it, and shall not by the execution of this Agreement assume any liability or waiver any rights under the applicable contract or as provided by law.

ARTICLE V.
PRICE AND PAYMENT OF GOODS AND SERVICES

- 5.01 The goods and services will be purchased for the price stated in the contract received and awarded by FORT BEND COUNTY to vendor. CITY OF FULSHEAR agrees to pay vendor directly for all goods and services delivered, requested or picked up by CITY OF FULSHEAR in accordance with the price specified in FORT BEND COUNTY'S contract with the vendor. CITY OF FULSHEAR agrees to pay in accordance with Chapter 2251, TEXAS GOVERNMENT CODE.
- 5.02 Ownership (title) of material purchased by CITY OF FULSHEAR shall transfer directly from the contracted vendor to CITY OF FULSHEAR.
- 5.03 All payments for purchases of goods and services by CITY OF FULSHEAR shall be made from revenue then currently available to it.

ARTICLE VI.
APPLICABLE LAWS

CITY OF FULSHEAR and FORT BEND COUNTY agree to conduct all activities under this Agreement in accordance with all applicable rules, regulations, ordinances and laws in effect or promulgated during

the term of this Agreement.

ARTICLE VII.
WHOLE AGREEMENT

This Interlocal Agreement, as provided herein, constitutes the complete agreement between the parties hereto, and supersedes any and all oral and written agreements between the parties relating to matters herein. Except as otherwise provided herein, this Agreement cannot be modified without written consent to the parties.

ARTICLE VIII.
DURATION

- 8.01 The period of this Interlocal Agreement shall commence upon approval of both entities, and shall automatically renew.
- 8.02 CITY OF FULSHEAR or FORT BEND COUNTY may cancel this Agreement at any time upon thirty (30) days written notice to the other party to this Agreement. The obligations of CITY OF FULSHEAR, to pay contracted vendor for all good and services purchased pursuant to this Agreement, if any, prior to such notice shall survive such cancellations, as well as any other obligation incurred under this applicable purchase contracts, until performed or discharged by CITY OF FULSHEAR.

ARTICLE IX.
CHANGES AND AMENDMENTS

Any alterations, additions, or deletions to the terms of this Agreement which are required by changes in federal and state law or regulations are automatically incorporated into this Agreement without written amendment thereto, and shall become effective on the date designated by such law or regulation.

ARTICLE X.
NOTIFICATION

Unless otherwise provided herein, any notice, tender or delivery to be given hereunder by either party to the other may be effected by personal delivery in writing or by registered or certified mail, postage prepaid, return receipt requested. Mailed notices shall be addressed as set forth below, but each party may change its address by written notice in accordance with this section.

To CITY OF FULSHEAR:
City of Fulshear
Attn: Mayor
P.O. Box 279
Fulshear, Texas 77441

To FORT BEND COUNTY:
County of Fort Bend
Attn: Gilbert Jalomo, Purchasing Agent
4520 Reading Road
Rosenberg, Texas 77471

Any such notice shall be effective upon receipt if delivered in person or upon actual deposit in an official receptacle of the United States Postal Service if mailed as aforesaid.

ARTICLE XI
SEVERABILITY

Both parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not effect any other term of this agreement, which shall continue in force and effect.

ARTICLE XII
FORCE MAJEURE

To the extent that either party to this agreement shall be wholly or partially prevented from the performance within the time specified of any obligation or duty placed on such party by reason of strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, judgment, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until disability to perform is removed.

ARTICLE XIII.
EXECUTION

This instrument, in duplicate originals, has been executed by the parties hereto as follows. This agreement shall not be effective until executed by all parties.

FORT BEND COUNTY, TEXAS

By: _____

Robert E. Hebert, County Judge

Date: _____

10-6-09

ATTEST: _____

Dianne Wilson, County Clerk

Approved: FORT BEND COUNTY PURCHASING AGENT

By: _____

Gilbert D. Jalomo, Jr., CPPB

Date: _____

10-6-09

CITY OF FULSHEAR, TEXAS

By: _____

Date: _____

09-17-09

ATTEST: _____

GDD/nm:Fulshear Purchasing : 1310- (08/12/09)

THE STATE OF TEXAS §
 §
COUNTY OF FORT BEND §

**ORDER AUTHORIZING THE COUNTY JUDGE TO
EXECUTE THE INTERLOCAL AGREEMENT BETWEEN
FORT BEND COUNTY AND CITY OF FULSHEAR**

On this the 6 day of Oct., 2009, the Commissioners Court of Fort Bend County, Texas, upon motion of Commissioner Meyers, seconded by Commissioner Patterson, duly put and carried;

IT IS ORDERED that the Fort Bend County Judge execute the Interlocal Agreement between Fort Bend County and City of Fulshear for assistance in purchasing certain governmental administrative functions, goods or services; said Agreement being incorporated herein by reference for all purposes as though fully set forth herein word for word.



**Capital Improvement Plan
Capital Project Detail Sheet**

Project Name: Lower Bois d'Arc Emergency Access **Project Number:** ST17A

Project Manager: Sharon Valiante, Director of Public Works (or designee) **Project Owner:** Sharon Valiante, Director of Public Works

Project Start Date: Q1-FY18 **Project Est. Completion Date:** Q4-FY18 (Yearly Program)

Project Details: This is a reallocation of funds for an existing project designed to facilitate emergency access to and from the Lower Bois d'Arc area during flooding conditions. The first year of the project will involve identification and possible acquisition for donated/straightforward ROW and easements. The next phase will address any remaining right-of-way acquisition issues as well as necessary construction and related improvements.

Project Status: While this project has been identified in prior years, the acquisition of right-of-way so far has been unsuccessful. However, prior identification of potential routes will be utilized.

Does this project replace/enhance an existing asset?
This project will bypass existing streets that are unpassable during major storm events.

Project Estimated Total Costs:

	Funding Source	Design/ Planning Phase	Construction Phase	Other Costs: Study ROW/Land/Equip	Project Contingency	Total Estimated Annual Costs	General Remarks
2018	CIP Fund Bal.	\$25,000		\$25,000		\$50,000	Phase 1
2019	Op Funds-GF	\$10,000	\$200,000	\$100,000		\$310,000	Phase 2
2020	Op Funds-GF					-	
2021	Op Funds-GF					-	
2022	Op Funds-GF					-	
Future Years						-	TBD
		\$35,000	\$200,000	\$125,000	-		
Total Estimated Project Cost:						\$360,000	



**Capital Improvement Plan
Capital Project Detail Sheet**

Project Name: Pavement Management Program **Project Number:** ST18A

Project Manager: Sharon Valiante Director of Public Works (or designee) **Project Owner:** Sharon Valiante, Director of Public Works

Project Start Date: Q1-FY18 **Project Est. Completion Date:** Q4-FY18 (Yearly Program)

Project Details: This project is the City's asset management program to maintain, repair, reconstruct, and/or rehabilitate various infrastructure items that the City owns, operates and maintains. Included in this program, but not limited to, the following types of infrastructure: concrete pavement, asphalt pavement, sidewalks, curbs, signs, sign poles, and pavement markings.

The estimated break out of tasks for FY18 is as follows:

\$30,000	Sidewalks & Curb Ramps
\$3,500	Sign Replacement/Maint.
\$11,500	Tree/Vegetative Clearing
\$135,000	Asphalt Street Maintenance
\$20,000	Concrete Street Maintenance
\$30,000	Curb & Gutter Areas
\$20,000	Pavement Markings

Project Status: The City of Fulshear performed an infrastructure condition assessment for concrete pavement, asphalt pavement, signs, sign poles, curb, and sidewalks in FY17.

Does this project replace/enhance an existing asset?
Yes, this project replaces and enhances existing infrastructure associated with the City's streets and sidewalks.

Project Estimated Total Costs:

	Funding Source	Design/ Planning Phase	Construction Phase	Other Costs: Study ROW/Land/Equip	Project Contingency	Total Estimated Annual Costs	General Remarks
2018	CIP Fund Bal.	\$25,000	\$225,000			\$250,000	Per identified needs
2019	Op Funds-GF	\$40,000	\$360,000			\$400,000	Per identified needs
2020	Op Funds-GF	\$40,000	\$360,000			\$400,000	Per identified needs
2021	Op Funds-GF	\$40,000	\$360,000			\$400,000	Per identified needs
2022	Op Funds-GF	\$40,000	\$360,000			\$400,000	Per identified needs
Future Years						-	TBD
		185,000	1,665,000				
Total Estimated Project Cost:						1,850,000	

**Fort Bend County Tabulation
 Bid 14-013
 Term Contract for Hydro-Insensitive Polyurethane Foam Materials and Labor**

Awarded 9/3/13: Uretek USA, Inc.

Term: 1 October 2013 through 30 September 2014

Renewal Term: 1 October 2014 through 30 September 2015

Renewal Term: 1 October 2015 through 30 September 2016

Renewal Term: 1 October 2016 through 30 September 2017

Renewal Term: 1 October 2017 through 30 September 2018

***Amended 7.28.15 Effective date 10/1/15**

Library	Lawson Number	Price Per Pound
Uretek USA, Inc. Tomball	7562	*\$4.95
Nortex Concrete Lift & Stabilization Fort Worth		\$5.95

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS

AGENDA OF:	September 18, 2018	AGENDA ITEM:	CON- P
DATE SUBMITTED:	August 30, 2018	DEPARTMENT:	Administration
PREPARED BY:	Kimberly Kopecky	PRESENTER:	Kimberly Kopecky
SUBJECT: Newspaper of Record			
ATTACHMENTS: Resolution No. 2018-401			
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:	N/A		
ACCOUNT NO.:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
ACCOUNT NO.:	N/A		

EXECUTIVE SUMMARY

State Law requires the City to name an official Newspaper of Record every year. The Fort Bend Herald Coaster has served in this role for the preceding year.

RECOMMENDATION

Staff recommends the City Council approve Resolution No. 2018-40, naming the Newspaper of Record as the Fort Bend Herald Coaster.

RESOLUTION NO. 2018-401

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS DESIGNATING THE FORT BEND HERALD COASTER AS THE OFFICIAL NEWSPAPER OF THE CITY OF FULSHEAR, TEXAS FOR THE FISCAL YEAR 2018-2019 AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 52.004 of the Local Government Code provides that the City Council shall, as soon as practical after the beginning of each municipal year, designate a public newspaper of record to be the official newspaper until another is selected through Resolution or Ordinance; and

WHEREAS, the City Council of the City of Fulshear desires to officially designate the official public newspaper of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS THAT:

Section 1: The City Council of the City of Fulshear hereby designates the Fort Bend Herald Coaster, a public newspaper serving the City of Fulshear, Ft. Bend County, Texas as the official newspaper of said City, the same to continue as such until another is selected and shall cause to be published therein all ordinances, notices and other matters required by law or by ordinance to be published.

Section 2: This Resolution shall become effective October 1, 2018.

This Resolution duly passed this 18th day of September, 2018.

Aaron Groff, Mayor

ATTEST:

Kimberly Kopecky, City Secretary

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS

AGENDA OF:	September 18, 2018	AGENDA ITEM:	CON- Q
DATE SUBMITTED:	August 30, 2018	DEPARTMENT:	Administration
PREPARED BY:	Kimberly Kopecky	PRESENTER:	Kimberly Kopecky
SUBJECT: Consider and possible action to approve Resolution No. 2018-402 Nominating members for election of the TML Intergovernmental Employee Benefits Pool Board of Trustees- TML Region 14			
ATTACHMENTS: 1) Resolution No. 2018-402 2) Official Ballot- TML Intergovernmental Employee Benefits- Pool Board of Trustees – TML Region 14			
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:	N/A		
ACCOUNT NO.:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
ACCOUNT NO.:	N/A		

EXECUTIVE SUMMARY

The official listed on the attached ballot has been nominated to serve from October 1, 2018 through September 20, 2021 for the TML Intergovernmental Employee Benefits Pool Board of Trustees. As the City is currently a member of the pool, the City has been asked to submit a ballot.

RECOMMENDATION

Staff recommends the City Council approve Resolution No. 2018-402 nominating members for election of the TML Intergovernmental Employee Benefits Pool Board of Trustees- TML Region 14

RESOLUTION NO. 2018-402

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS DESIGNATING ITS VOTE/SELECTION OF CANDIDATE(S) FOR THE TML INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL BOARD OF TRUSTEES – TML REGION 14

WHEREAS, the City Council of the City of Fulshear, Texas is currently a member of the Texas Municipal League Intergovernmental Employee Benefits Pool; and

WHEREAS, that Organization has delivered a ballot to select our chosen candidate by; and

WHEREAS, the City is desirous of participating in said election.

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS that

_____ *(SEE ATTACHED BALLOT)* _____

be designated as the City's chosen candidate(s) for the Board of Trustees Position open with the Texas Municipal League Intergovernmental Employee Benefits Pool and that this Resolution serves as the City's official vote for said candidates. Further that the City Secretary is hereby directed to mark the City's ballot to reflect the will of the City Council as expressed in this Resolution.

THIS RESOLUTION DULY PASSED THIS 18TH DAY OF SEPTEMBER, 2018.

Aaron Groff, Mayor

Attest:

Kimberly Kopecky, City Secretary



**TML MultiState Intergovernmental Employee Benefits Pool
Board of Trustees – TML Region 14**

**Term of Office
October 1, 2018 – September 30, 2021**

Please vote for one candidate.

Kyle Jung ~ City Manager, City of Manvel

Mr. Jung currently serves as City Manager for the City of Manvel. He has a Bachelor of Arts from University of St. Thomas and a Masters of Public Administration from Texas Tech University. Mr. Jung is a member of the Texas City Management Association. Mr. Jung is also Assistant Coach for Sienna Plantation Girls Softball Association, is a Committee Member and Merit Badge Counselor for BSA Troop 828 and was Assistant Den Leader from 2014-2018 for Cub Scout Den 1828.

Jason Reynolds ~ City Manager, City of Nassau Bay

Mr. Reynolds currently serves as City Manager for the City of Nassau Bay. He has a Bachelors in Workforce Leadership and a Masters of Business Administration in M-Urban Planning. Mr. Reynolds is a member on the Texas City Management Association and Government Finance Officers Association of Texas. Mr. Reynolds serves as a BAHCVB Board Member. Mr. Reynolds is also active in his community: Community in Schools – Mentor, and volunteers at the schools and animal shelter.

Jose Sanchez ~ Personnel Director, City of Lake Jackson

Mr. Sanchez currently serves as Personnel Director for the City of Lake Jackson. He has a Bachelor of Business Administration from Texas Tech University. Mr. Sanchez is also a Certified Public Manager and IPMA – HR Senior Certified Professional. Mr. Sanchez is a member of the Texas Municipal Human Resources Association. Mr. Sanchez is also active in his community: Raul Yzaguirre School for Success & Tejano Center and Omega Delta Phi Fraternity Inc.

I certify that this ballot is cast in accordance with official action taken at a duly called meeting on _____
_____, 2018.

Signature

Title

Entity

Ballots may be submitted by mail in envelope provided, by facsimile (512) 320-5638 or electronically to GSeaquist@bickerstaff.com to be received by September 26, 2018

Gunnar Seaquist

Bickerstaff Heath Delgado Acosta LLP

3711 S. MoPac Expressway, Building One, Suite 300, Austin, Texas 78746

CON 125



MEMORANDUM

TO: TML MultiState Intergovernmental Employee Benefits Pool Members of Region 14

DATE: August 17, 2018

RE: 2018 Board of Trustee Election

Enclosed is your ballot for the Board of Trustee election. All qualified nominees appear on the ballot. Please see that this ballot is placed on the agenda for the next meeting of your governing body. **To be counted, ballots must certify that the vote was taken at an official meeting of the governing body.** Enclosed is a pre-addressed envelope to return your ballot. The Board Secretary must receive ballots by 5:00 p.m. (CST) on September 26, 2018 at Bickerstaff Heath Delgado Acosta LLP, 3711 S. MoPac Expressway, Building One, Suite 300, Austin, Texas 78746. Ballots may be submitted to the Board Secretary by mail, by facsimile (512) 320-5638 or electronically to GSeaquist@bickerstaff.com.

The term of office will be from October 1, 2018 through September 30, 2021 for the individual elected. The Trust Agreement provides that "if more than two (2) candidates are running, the person receiving the largest number of votes shall be elected."

Further, the Trust Agreement provides "write-in candidates otherwise duly qualified shall be eligible for election." To be duly qualified the individual must be either an employee or elected official of an incorporated city within the state of Texas, which is a Member of the Pool at the time of their election. A municipal "employee" is a person who holds a position of Department Head or higher; works at least 20 hours per week for an incorporated city; is paid by the incorporated city with incorporated city funds; and may be hired and fired only by another incorporated city official or by the incorporated city's governing body. Nominees may not be voting Board Members of the Texas Municipal League or the Texas Municipal League Intergovernmental Risk Pool.

If you have any questions, please contact me at (512) 472-8021.

A handwritten signature in black ink that reads "Gunnar Seaquist".

Gunnar Seaquist
Board Secretary

Enclosures

AGENDA MEMO
BUSINESS OF THE CITY COUNCIL
CITY OF FULSHEAR, TEXAS

AGENDA OF:	September 18, 2018	AGENDA ITEM:	CON- R
DATE SUBMITTED:	August 30, 2018	DEPARTMENT:	Administration
PREPARED BY:	Kimberly Kopecky	PRESENTER:	Kimberly Kopecky
SUBJECT: Consider and possible action to approve Ordinance No. 2018-1282 regarding records management and public information			
ATTACHMENTS: Ordinance No. 2018-1282			
EXPENDITURE REQUIRED:	N/A		
AMOUNT BUDGETED:	N/A		
ACCOUNT NO.:	N/A		
ADDITIONAL APPROPRIATION REQUIRED:	N/A		
ACCOUNT NO.:	N/A		

EXECUTIVE SUMMARY

State Law requires the City to establish by ordinance an active and continuing records management program. The City desires to update its code to conform with the standards currently being promulgated by the Texas State Library and Archives Commission. This ordinance will also update its code to conform with the current Public Information Act regarding any and all public information requests.

RECOMMENDATION

Staff recommends the City Council approve Ordinance No. 2018-1282

ORDINANCE NO. 2018-1282

AN ORDINANCE OF THE CITY OF FULSHEAR, TEXAS, REPEALING AND REPLACING CHAPTER 2, ARTICLE VII OF THE CITY’S CODE, REGARDING RECORDS MANAGEMENT AND PUBLIC INFORMATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL AND PROVIDING FOR AN EFFECTIVE DATE.

* * * * *

WHEREAS, Title 6, Subtitle C, Local Government Code (Local Government Records Act) provides that a municipality must establish by ordinance an active and continuing records management program to be administered by a Records Management Officer; and

WHEREAS, in accordance with the Local Government Records Act, the City of Fulshear, Texas (City) has adopted Ordinance No. 91-791, which is now codified as Chapter 2, Article VII of the City’s Code; and

WHEREAS, the City desires to updated its code to conform with the standards currently being promulgated by the Texas State Library and Archives Commission, and to prescribe policies and procedures consistent with the Local Government Records Act and in the interests of cost-effective and efficient recordkeeping; and

WHEREAS, the City desires to update its code to conform with the current Public Information Act under Chapter 552 of the Texas Government Code; and

WHEREAS, the Texas Legislature passed H.B. 3107 amending the Public Information Act to allow governmental entities to establish reasonable monthly and yearly limits on the amount of time that personnel is required to spend on producing public information for inspection or duplication by a requestor, or providing copies of public information to a requestor, without recovering its costs attributable to that personnel time; and

WHEREAS, harassing repetitive, and redundant public information requests seeking a large amount of information can impose great financial and time burdens on the City; and

WHEREAS, the City Council finds it to be in the public interest to adopt these changes to Chapter 2, Article VII of the Fulshear Code of Ordinances;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS:

Section 1. Chapter 2, Article VII, of the Fulshear Code is hereby repealed and replaced by a new Chapter 2, Article VII to read as follows:

“ARTICLE VII. – RECORDS MANAGEMENT

DIVISION 1. RECORDS RETENTION

Sec. 2-543. - DEFINITION OF MUNICIPAL RECORDS. All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media, or other information recording media, regardless of physical form or characteristic and regardless of whether public access to them is open or restricted under the laws of the state, created or received by the City or any of its officers or employees pursuant to law or in the transaction of public business are hereby declared to be the records of the City and shall be created, maintained, and disposed of in accordance with the provisions of this Article or procedures authorized by it and in no other manner.

Sec. 2-544. - ADDITIONAL DEFINITIONS. (1) “Department head” means the officer who by ordinance or administrative policy is in charge of an office of the City that creates or receives records.

(2) “Essential record” means any record of the City necessary to the resumption or continuation of its operations in an emergency or disaster, to the re-creation of its legal and financial status, or to the protection and fulfillment of obligations to the people of the state.

(3) “Permanent record” means any record of the City for which the retention period on a records control schedule is given as permanent.

(4) “Records control schedule” means a document prepared by or under the authority of the Records Management Officer listing the records maintained by the City, their retention periods, and other records disposition information that the records management program may require.

(5) “Records management” means the application of management techniques to the creation, use, maintenance, retention, preservation, and disposal of records for the purposes of reducing the costs and improving the efficiency of recordkeeping. The term includes the development of records control schedules, the management of filing and information retrieval systems, the protection of essential and permanent records, the economical and space-effective storage of inactive records, control over the creation and distribution of forms, reports, and correspondence, and the management of micrographics and electronic and other records storage systems.

(6) “Records management officer” means the person designated in Section 2-547 of this Article.

(7) "Records management plan" means the plan developed under Section 2-548 of this Article.

(8) "Retention period" means the minimum time that must pass after the creation, recording, or receipt of a record, or the fulfillment of certain actions associated with a record, before it is eligible for destruction.

Sec. 2-545. - MUNICIPAL RECORDS DECLARED PUBLIC PROPERTY. All municipal records as defined in Sec. 2-543 of this Article are hereby declared to be the property of the City. No municipal official or employee has, by virtue of his or her position, any personal or property right to such records even though he or she may have developed or compiled them. The unauthorized destruction, removal from files, or use of such records is prohibited.

Sec. 2-546. - POLICY. It is hereby declared to be the policy of the City to provide for efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use, and disposition of all municipal records through a comprehensive system of integrated procedures for their management from creation to ultimate disposition, consistent with the requirements of the Texas Local Government Records Act and accepted records management practice.

Sec. 2-547. - DESIGNATION OF RECORDS MANAGEMENT OFFICER. The City Secretary, and the successive holders of said office, shall serve as Records Management Officer for the City. As provided by state law, each successive holder of the office shall file his or her name with the director and librarian of the Texas State Library within thirty days of the initial designation or of taking up the office, as applicable.

Sec. 2-548. - RECORDS MANAGEMENT PLAN TO BE DEVELOPED; APPROVAL OF PLAN; AUTHORITY OF PLAN. (a) The Records Management Officer shall develop a records management plan for the City for submission to the City Council. The plan must contain policies and procedures designed to reduce the costs and improve the efficiency of recordkeeping, to adequately protect the essential records of the municipality, and to properly preserve those records of the municipality that are of historical value. The plan must be designed to enable the Records Management Officer to carry out his or her duties prescribed by state law and this Article effectively.

(b) Once approved by the City Council, the records management plan shall be binding on all offices, departments, divisions, programs, commissions, bureaus, boards, committees, or similar entities of the City and records shall be created, maintained, stored, microfilmed, or disposed of in accordance with the plan.

(c) State law relating to the duties, other responsibilities, or recordkeeping requirements of a department head do not exempt the department head or the records in the department head's care from the application of this Article and the records management plan adopted under it and may not be used by the department head as a basis for refusal to participate in the records management program of the City.

Sec. 2-549. - DUTIES OF RECORDS MANAGEMENT OFFICER. In addition to other duties assigned in this Article, the Records Management Officer shall:

(1) administer the records management program and provide assistance to department heads in its implementation;

(2) plan, formulate, and prescribe records disposition policies, systems, standards, and procedures;

(3) in cooperation with department heads identify essential records and establish a disaster plan for each municipal office and department to ensure maximum availability of the records in order to re-establish operations quickly and with minimum disruption and expense;

(4) develop procedures to ensure the permanent preservation of the historically valuable records of the city;

(5) establish standards for filing and storage equipment and for recordkeeping supplies;

(6) study the feasibility of and, if appropriate, establish a uniform filing system and a forms design and control system for the City;

(7) monitor records retention schedules and administrative rules issued by the Texas State Library and Archives Commission to determine if the records management program and the municipality's records control schedules are in compliance with state regulations;

(8) disseminate to the City Council and department heads information concerning state laws and administrative rules relating to local government records;

(9) ensure that the maintenance, preservation, microfilming, destruction, or other disposition of the records of the City are carried out in accordance with the policies and procedures of the records management program and the requirements of state law;

(10) maintain records on the volume of records destroyed under approved records control schedules or through records destruction authorization requests, the volume of records microfilmed or stored electronically, and the estimated cost and space savings as the result of such disposal or disposition;

(11) report annually to the City Council on the implementation of the records management plan in each department of the City, including summaries of the statistical and fiscal data compiled under Subsection (10); and

(12) bring to the attention of the City Manager non-compliance by department heads or other municipal personnel with the policies and procedures of the records management program or the Local Government Records Act.

Sec. 2-550. - DUTIES AND RESPONSIBILITIES OF DEPARTMENT HEADS. In addition to other duties assigned in this Article, department heads shall:

(1) cooperate with the Records Management Officer in carrying out the policies and procedures established in the City for the efficient and economical management of records and in carrying out the requirements of this Article;

(2) adequately document the transaction of government business and the services, programs, and duties for which the department head and his or her staff are responsible; and

(3) maintain the records in his or her care and carry out their preservation, microfilming, destruction, or other disposition only in accordance with the policies and procedures of the records management program of the City and the requirements of this Article.

Sec. 2-551. - RECORDS CONTROL SCHEDULES TO BE DEVELOPED; APPROVAL; FILING WITH STATE. (a) The Records Management Officer, in cooperation with department heads, shall prepare records control schedules on a department by department basis listing all records series created or received by the department and the retention period for each series. Records control schedules shall also contain such other information regarding the disposition of municipal records as the records management plan may require.

(b) Each records control schedule shall be monitored and amended as needed by the Records Management Officer on a regular basis to ensure that it is in compliance with records retention schedules issued by the state and that it continues to reflect the recordkeeping procedures and needs of the department and the records management program of the City.

(c) Before its adoption, a records control schedule or amended schedule for a department must be approved by the department head and the City Council.

(d) Before its adoption, a records control schedule must be submitted to and accepted for filing by the director and librarian as provided by state law. If a schedule is not accepted for filing, the schedule shall be amended to make it acceptable for filing. The Records Management Officer shall submit the records control schedules to the director and librarian.

Sec. 2-552. - IMPLEMENTATION OF RECORDS CONTROL SCHEDULES; DESTRUCTION OF RECORDS UNDER SCHEDULE. (a) A records control schedule

for a department that has been approved and adopted under Section 2-551 shall be implemented by department heads according to the policies and procedures of the records management plan.

(b) A record whose retention period has expired on a records control schedule shall be destroyed unless a public information request is pending on the record, the subject matter of the record is pertinent to a pending law suit, or the department head requests in writing to the Records Management Officer that the record be retained for an additional period.

(c) Prior to the destruction of a record under an approved records control schedule, authorization for the destruction must be obtained by the Records Management Officer from the City Council.

Sec. 2-553. - DESTRUCTION OF UNSCHEDULED RECORDS. A record that has not yet been listed on an approved records control schedule may be destroyed if its destruction has been approved in the same manner as a record destroyed under an approved schedule and the Records Management Officer has submitted to and received back from the director and librarian an approved destruction authorization request.”

Secs. 2-554—574. – Reserved.

DIVISION 2. – PUBLIC INFORMATION

Sec. 2-575. – PUBLIC INFORMATION OFFICER.

- (a) The City Manager is the officer for public information.
- (b) The City Secretary is the primary agent of the officer for public information for the purposes of complying with the Public Information Act.
- (c) Each department head is also an agent of the officer for public information for the purposes of complying with the Public Information Act.

Sec. 2-576. – VOLUNTARY DISCLOSURE OF CERTAIN INFORMATION.

- (a) The Officer for Public Information may voluntarily make information available to the public, unless the disclosure is expressly prohibited by law or the information is confidential under law.
- (b) Public information made available under Subsection (a) must be made available to any person.

Sec. 2-577. – LIMITATIONS OF TIME EXPENDED ON CERTAIN REQUESTS

(a) Annual time limit. Pursuant to Texas Government Code section 552.275(a) and (b), thirty-six (36) hours is the reasonable limit on the amount of time that personnel of the city are required to spend producing public information for inspection or duplication by a requestor, or providing copies of public information to a requestor in any given

twelve-month period commencing on October 1st of each year, without recovering the city's costs attributable to that personnel time.

(b) Monthly time limit. Pursuant to Texas Government Code section 552.275(a) and (b), fifteen (15) hours is the reasonable limit on the amount of time that personnel of the city are required to spend producing public information for inspection or duplication by a requestor, or providing copies of public information to a requestor in any given monthly period commencing on the 1st date of each month, without recovering the city's costs attributable to that personnel time.

(c) Records of time spent fulfilling requests. The records management officer and/or designee shall be responsible for maintaining records of the cumulative amount of personnel time spent complying with requests for public information from each individual requestor.

(d) Tracking time expended. Each time the city complies with a request for public information, the city shall provide the requestor with a written statement of the amount of personnel time spent complying with that request and the cumulative amount of time spent complying with requests for public information from that requestor during the applicable monthly or yearly period.

(e) Charges for personnel time spent in excess of time limits. Notwithstanding any provision of this section to the contrary, any requestor of public information will be charged personnel costs in accordance with Texas Government Code section 552.275 for all time in excess of thirty-six (36) hours in any given twelve-month period commencing on October 1st of each year or fifteen (15) hours in a given monthly period commencing on the 1st date of each month, spent by personnel of the city in producing public information for inspection or duplication by a requestor, or providing copies of public information to a requestor. The records management officer shall be responsible for providing all notices to the requestor as required by law, including written statements of accrued time required by Texas Government Code section 552.275(d) and written estimates of charges required by Texas Government Code section 552.275(e).

(f) "Requestor" defined. For purposes of this section, "requestor" shall have the meaning set forth in Texas Government Code section 552.003(6).

Secs. 2-578—611. – Reserved.”

Section 2. Severability. In the event any clause, phrase, provision, sentence or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Fulshear, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 3. **Repeal.** All other ordinances or parts of ordinances inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

Section 4. **Effective date.** This Ordinance shall be effective and in full force when published as required by law.

PASSED, APPROVED, and ADOPTED this, the 18th day of September, 2018.

Aaron Groff, Mayor

ATTEST:

Kimberly Kopecky, City Secretary