

Minutes  
Fulshear Parks Commission: Regular Session 6-12-2015

Members present: Tajana Mesic, Ramona Ridge, Dave Bundric, CJ McDaniel

Others in attendance: Teresa Staley, Kristi Brashear, Shannon Purcell

The meeting was called to order at 9:06 AM with a quorum present. Minutes from the meeting of May 22 meeting approved.

1. Teresa Staley presented her concept for the outdoor mural walls on the restroom facility at the Irene Stern Pollinator Garden. The concept met with everyone's approval with an anticipated start in July.
2. Kristi reviewed policies, programs and process for securing necessary funding of specific items. She recommended we add the monthly financial review to the ongoing agenda for future meetings.
3. CJ reported that PlantsMap is up and on line.
4. Tajana initiated a review of the HGAC study, however, felt this is something that would be better presented at a future meeting by CJ Snipes since he has direct work with them.
5. It was reported that there is a change in the ordinance regarding the Parks Commission allowing for two additional members being added.

MEETING ADJOURNED DUE TO A MISUNDERSTANDING OF THE LEGAL STANDING OF SPECIFIC MEMBERS.

Minutes  
Fulshear Parks Commission: 6-26-2015 Completion of Meeting from 6-12-15

Members present: Tajana Mesic, Ramona Ridge, Dave Bundric, Pat Mollere, CJ McDaniel

Others in attendance: CJ Snipes, Kristi Brashear

The meeting was called to order at 9:06 AM with a quorum present. Minutes from the meeting of June 12 meeting approved.

1. CJ Snipes advised that there are three new commission members that are all residents of Fulshear. Developers may attend meetings; however will not serve on the commission. The new members are Cheryl Finney, Pat Mollere and Matthew Banister. Matt will serve one year in completion of Elizabeth Voss term. Dave, CJ, Cheryl and Pat will all serve two year terms. Ramona and Tajana will complete their applicable terms. There are now a total of seven members of the Commission.
2. Kristi reported on the Parks' financial position and advised that she is still in the process of collecting the remaining arrears from developers. Most have been caught up; however some are replatting and therefore won't pay until the plat is approved. There is a memorial donation on hand of \$1,215 from the Utley family.
3. CJ Snipes overviewed the operation, function and benefits of the HGAC and how they might assist the Commission and City.

4. Tajana will be heading up the Grand Opening of the Butterfly Garden which is scheduled for October 10, 2015 at 5 PM. An alternate rain date was set for October 24, due to a conflict on the 17<sup>th</sup> with the Scarecrow Festival. Ramona made a motion to allocate up to \$2,000 for this expenditure and Tajana will get back to the Commission with a budget outline for expenditures. Second by Pat with motion carrying.

5. Tajana asked for consideration to commission bicycle, horse and pedestrian trails in order to submit to Council. CJ Snipes reported that this may be an area where HGAC can be of great help since they are already involved in numerous planning programs. It is recommended that we consider using Kendig Keast in conjunction with HGAC and consider the funding necessary. Ramona made the motion that we authorize CJ Snipes to research utilizing up to \$20,000 for this study. Second by TM and motion carried.

6. CJM updated on Town Map. He met with several individuals on this concept and presented to Don McCoy from the Fulshear Area Chamber. They have interest in participating. Sample map layouts were presented. Tajana indicated that this is a concept that should be driven by another local entity and recommended one of the Development Boards. CJM is to meet with Tommy Kuykendall regarding Development B taking this on.

CJ also reported he is in the final process of securing pricing, artists and putting the final budget in place. Ramona pointed out that it is important to make sure that this is something that works for Fulshear as the Chamber is an area organization and some of the members are not Fulshear oriented businesses.

7. There had been discussion at previous meetings regarding By-Laws and policies that might function for the Commission. Pursuant to that discussion and following the meeting of June 15, it was advised that because of the structure of the Commission, it cannot have By-Laws. However, specific policies can be written and submitted to the Council for consideration and adoption. This item was tabled upon a motion by TM and second by RR until the next meeting to allow the members to evaluate items that might be important to the Commission as policies. Motion carried.

8. Tajana indicated she felt it would be a great addition to the area to have a 'Bird and Bat House' program. Tajana motioned that we allow one of the Commission members, Pat Mollere, as a Master Native Gardener, to research the benefits, cost and concept. Second by DB and motion carried.

9. CJM reported on PlantsMap. Tags on order and will be arriving early next week. At that point they can be put in place by a committee or just taken to install. In addition, there is a Monarch Flyway sign that will be placed in the garden at that time.

CJ also reported that no boulders have been ordered due to other work that will be in place and once final elements of the garden are in place, we can get the main boulder in place that will hold the dedication plaque as well as other boulders for the area. In addition, Ramona reminded the committee that we need to make sure we include the plaque for the water feature.

10. Tajana reported that she feels it is important for us to maintain a strong marketing position at the upcoming Freedom Fest by distributing wildflower seed packets. CJ reported that the company that we discussed previously cannot print and deliver the packets in time for this upcoming event. There was a motion by TM that we go ahead and order seed and CJ research local options for getting seed packets. A budget of \$200 was set as part of this motion. Second by DB with the motion carrying.

11. Tajana indicated that it might be nice to have a banner that can represent the interest of the Commission that can be used at town events like parades, festivals, etc. There was a discussion on size and what might be best included in the banner and a motion was made by TM that we research what a color banner approximately 4' x 6' will cost. Second by PM with CJM to get quotes on design and cost.

12. Tajana recommended we include some special giveaways for kids at the Freedom Fest Parade. Her recommendation was butterfly wings. She asked for \$150 to be approved for this activity. She made the motion to approve this expense with a second by DB and motion carried.

The regular meeting was adjourned to move to Executive Session at 10:34 AM. Meeting was re-adjourned following this session at 11:02 AM. There was a motion to adjourn by TM with a second by RR and the motion carried with the meeting adjourning at 11:04 AM.

The regular meeting scheduled for July 10 will be rescheduled to July 17 at 9 AM due to a conflict with the Planning and Zoning Commission.

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Submitted by CJ McDaniel, Secretary

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Dave Bundrick, Chairman