



# CITY OF FULSHEAR

## Automated Bank Draft

- The City of Fulshear's Automated Bank Draft is easy and convenient. No more monthly check writing.
- We will draft the net amount due from your bank account on the 24<sup>th</sup> day of the month and mail to you a courtesy copy of your utility bill for your records.
- Following these easy steps:
  1. Complete, sign and return the attached authorization agreement authorizing the City of Fulshear to draft your bank account for utility services.
  2. Attach a voided or canceled check from the bank shown on the authorization (*deposit slip not accepted*).

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I authorize the City of Fulshear to begin deductions from my account named below in the amount of my monthly utility bill. I understand that I may discontinue enrollment in the automated bank draft at any time by sending my request in writing to the City of Fulshear Utility Services Department. I understand that as an automated bank draft customer, I will continue to receive my monthly payment statement for review only. I understand that both my financial institution and the City of Fulshear have the right to terminate this bank draft or my participation therein. I also understand that the City of Fulshear will not reimburse me for any fees charged by the bank for stop payments, non-sufficient funds, etc. Accounts are drafted on the 24<sup>th</sup> day of every month, except on weekends and holidays when the accounts will be drafted the following business day.

Utility Services Account Holder's Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_ Utility Services Account Number: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Financial Institution Name: \_\_\_\_\_

Account Number: \_\_\_\_\_ Type of Account: \_\_\_ Savings \_\_\_ Checking

Financial Institution's Phone: \_\_\_\_\_

Name(s) As Appear on Bank Account: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Include a voided or canceled check from the above account.***

**Mail completed application along with attachments to:**

**City of Fulshear – Utility Billing, P. O. Box 1134, Fulshear, TX 77441**