



CITY OF FULSHEAR

PO Box 279 / 30603 FM 1093

Fulshear, Texas 77441

Phone: 281-346-1796 ~ Fax: 281-346-2556

www.fulsheartexas.gov

CHARTER COMMISSION MINUTES

June 25, 2015

I. CALL TO ORDER

A Regular Meeting of the Fulshear Charter Commission was called to order by Mayor Thomas C. Kuykendall, Jr. at 6:37 p.m. on Thursday, June 25, 2015 in Irene Stern Community Center at 6920 Katy-Fulshear Road, Fulshear Texas and all citizens were welcomed.

Members Present:

Bill Archer

D.E. (Gene) Morgan

Randy Stacy

C.J. McDaniel

Ira Leary

Larry Beustring

Polly Royer

Ken Knapp

Erma Beal

*Braxton Dailey**

James Molina

Carolyn Randle

**appointment pending*

Members Absent:

Kent Pool

Cherryl Finney

John Dowdall

City Staff Present:

Thomas C. Kuykendall, Jr., Mayor

C.J. Snipes, City Administrator

Lynn Raymer, Executive Assistant

Others Present:

Ramona Ridge

Tajana Mesic

Laurie Szantay



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Grady Randle

Byron Brown

II. QUORUM

A quorum was present.

III. ELECTION OF CHAIR AND VICE CHAIR

A motion was made by Member C.J. McDaniel to elect himself as Chair. The motion was seconded.

Ayes: All in favor

Nays: None opposed

Because some members were absent and one member seat is available and will be voted on at the July City Council meeting, all agreed to table Vice Chair election until the July meeting.

IV. PRESENTATION TO OPEN MEETINGS LAWS APPLICABLE TO COMMISSION

Byron Brown, Attorney at Randle Law Office, Ltd., LLP, conducted an Open Meetings presentation based on "Open Meetings Handbook 2014" including a written explanation of the Texas Open Meetings Act, proper meeting notice, definition and examples of walking quorum and daisy chain quorum.

V. APPOINT SECRETARY

A motion was made by Member Larry Beustring to appoint Lynn Raymer as Secretary. The motion was seconded.

Ayes: All in favor

Nays: None opposed

VI. PRESENTATION ON CHARTER ISSUES AND DISCUSSION ON CHARTER ISSUES AND PROCESS

Grady Randle, Attorney at Randle Law Office, Ltd., LLP, conducted a presentation on charter issues and process stressing the importance of the document representing the residents of Fulshear. An explanation of how cities work and a description of the responsibilities of Mayors and Council members was provided to the Charter Members. Attorney Randle advised the Charter Members with a Guide for Charter Commissions that is a general guideline for productive and successful meetings for creating the Charter. Attorney Randle notified the Members that he would send required reading and viewing materials related to Open Records



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and Home Rule Charter creation and instructed the Members of the homework that is to be completed prior to the next meeting.

VII. DISCUSSION ON MEETING SCHEDULE

Chair CJ McDaniel polled members to see when and how often to meet. It was agreed to meet on the 2nd and 4th Tuesdays of the month beginning Tuesday, July 14, 2015 at 6:30pm at Irene Stern Community Center. Secretary Raymer will send an email to all members advising them of the dates for coming meetings and remind the Members of the homework that is required.

VIII. ADJOURN

A motion was made by Member Larry Beustring to adjourn at 8:25 p.m. It was seconded by James Molina. The motion was carried by the following vote:

Ayes: All in favor

Nays: None opposed

Absent: Members Pool, Finney, Dowdall

Attorney Grady Randle announced that we are now adjourned.



C.J. McDaniel – Chairman

Attest:



Lynn Raymer – Executive Assistant

