



# *CITY OF FULSHEAR*

30603 FM 1093, P. O. BOX 279, FULSHEAR, TEXAS 77441  
PHONE: 281-346-1796 FAX: 281-346-2556

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## **FULSHEAR CITY COUNCIL MINUTES SEPTEMBER 19, 2015**

### **I. CALL TO ORDER**

A Special Meeting of the Fulshear City Council was called to order by Mayor Thomas C. Kuykendall, Jr. at 10:14 a.m. on Saturday, September 19, 2015 in the Fulshear City Hall located at 30603 FM 1093, Fulshear, Texas and all citizens were welcomed.

Members Present:

Thomas C. Kuykendall, Jr., Mayor  
Jeff Roberts, Mayor Pro Tem  
Tricia Krenek  
Tajana Mesic  
Erin Tristan

Members Absent:

Ramona Ridge

City Staff Present:

D. (Diana) Gordon Offord, City Secretary  
C. J. Snipes, City Administrator  
Kristina Brashear, Finance Director

Others:

None

### **II. QUORUM**

Mayor Kuykendall thanked everyone for being present. He mentioned that Ms. Ridge has a prior committed today but a quorum is available.

### **III. BUDGET WORKSHOP**

#### **A. DISCUSSION ,CONSIDERATION and POSSIBLE ACTION to APPROVE FISCAL YEAR 2015-2016 GENERAL FUND BUDGET**

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**B. DISCUSSION, CONSIDERATON and POSSIBLE ACTION to APPROVE FISCAL YEAR 2015-2016  
ENTERPRISE FUND BUDGET**

Mayor Kuykendall stated that the Council had a really good discussion at the last meeting and the City Administrator, C. J. Snipes, has attempted to incorporated all of the comments received. Mayor Kuykendall stated he would let Mr. Snipes take it from here.

C. J. Snipes, City Administrator, shared with the Council the revisions regarding the budget. The Council debated among themselves regarding employees' salaries and being able to be a competitive employer with like cities in the area. The discussion lasted approximately two hours. At the close of the discussion, it was decided that all of the salaries will be kept to the 8 percent goal for like positions as in other cities and will be hiring 14 new positions including an HR (Human Resource) person. Council Member Tristan stated we will be expecting all employees to obtain training and certification.

The deputy city secretary and office manager salaries would be \$42,500.00. Permit Clerk level II salary should be \$33,500.00 and Permit Clerk I (\$31, 200.00) and the Customer Service Clerk should be entry level. A permit Clerk II salary will be \$33,500.00.

Council debated on certification and level of salary between Inspector I (\$50,000.00), Inspector II (\$52,000.00), Inspector III (\$54,000.00), and Chief Inspector (\$57,000.00).

It was also suggested to have the salaries differentiated between Finance Analyst II (\$44,000.00) and Finance Analyst I (\$42,000.00)

Council also discussed the move of staff to new office space for the utility billing and the finance department personnel.

Mr. Snipes was instructed to make the minor changes that were discussed during the meeting and make ready for the regular City Council meeting on September 22<sup>nd</sup>.

No action was taken.

**IV. ADJOURNMENT**

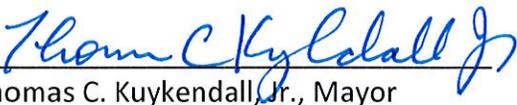
A motion was by Council Member Mesic to adjourn. It was seconded by Council Member Tristan.

The motion was carried by the following vote:

Ayes: Council Member Krenek, Mesic, Roberts, and Tristan

Nays: None

Absent : Council Member Ridge

  
Thomas C. Kuykendall, Jr., Mayor

Attest:

  
D. (Diana) Gordon Offord, City Secretary